Tuesday, 10 November 2026

You are hereby summoned to attend a meeting of the **Planning & Environment Committee** to be held in the **Harry Garrett Hall, Bat & Ball Centre, Cramptons Road, TN14 5DN** on **Monday, 16 November 2026 at 7:00 PM**.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube via the following link: https://www.youtube.com/@sevenoakstowncouncil1647 and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address Councillors on a planning application should notify the Town Council by 12 noon of the day of the meeting.

Members of the public wishing to address Councillors on non-planning application agenda items are recommended to contact the Town Council by 12 noon of the day of the meeting and / or introduce themselves to the Chair at the beginning of the meeting.

Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

It is common practice at the Chair's discretion to move items where there is public participation to the beginning of the meeting.

Please note that the Planning & Environment Committee forward recommendations as a Statutory Consultee to the Local Planning Authority, and therefore the final responsibility for approving or refusing an application rests with Sevenoaks District Council. Sevenoaks Town Council receives 25% of all Community Infrastructure Levy (CIL) payments made by developers to the District Council on new developments in Sevenoaks Town. Click here to find out more about CIL charges and when they apply.

For more information on the role and key considerations of the Planning & Environment Committee, please click here.

Town Clerk

Sevenoaks Town Council Offices,
Bradbourne Vale Road,
Sevenoaks, Kent TN13 3QG

council@sevenoakstown.gov.uk
www.sevenoakstown.gov.uk
01732 459953

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members – Quorum minimum of six members

Cllr Libby Ancrum	Cllr Sally Layne
Cllr Sue Camp **(Chair)**	Cllr Lise Michaelides
Cllr Dr Merilyn Canet	Cllr Lionel O'Hara – Deputy Mayor
Cllr Tony Clayton	Cllr Claire Shea – Leader
Cllr Catherine Daniell – Deputy Leader	Cllr David Skinner OBE **(Vice Chair)**
Cllr Dr Peter Dixon	Cllr Nicholas Varley
Cllr Victoria Granville – Mayor	Cllr Gareth Willis
Cllr Chloe Gustard	Cllr Nigel Wightman

Pre-meeting Presentation

At 7pm and prior to the commencement of the meeting, there will be a presentation from representatives of Woolf Bond Planning on Croudace Homes' emerging proposals to develop land at Brittains Lane, which was the subject of a draft housing allocation in the District Council's Local Plan Regulation 19 consultation. The presentation will run for 20 minutes and be followed by a 10 minute questions and answer session from Members.

PUBLIC QUESTION TIME

To enable any representation or questions by members of the public to the Committee on any planning matters, with the *exception* of individual planning applications which will be considered under a later agenda item and by prior registration.

1. APOLOGIES FOR ABSENCE

To receive and note apologies for absence from members who are unable to attend the meeting.

2. REQUESTS FOR DISPENSATIONS

To consider written requests from members which have previously been submitted to the Town Clerk. This enables participation in discussion and voting on items for which the member has a Disclosable Pecuniary Interest, as per sections 31 and 33 of the Localism Act 2011.

3. DECLARATIONS OF INTEREST

To receive any disclosures of interest from members in respect of items of business included on the agenda for this meeting.

4. MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE HELD ON 2ND NOVEMBER 2026

To approve and sign the Minutes of the Planning & Environment Committee Meeting held on 2nd November 2026 as a true record. (Copy to follow)

5. SEVENOAKS DISTRICT COUNCIL - REQUEST FOR FEEDBACK ON PROPOSED REMOVAL OF CASH PAYMENT OPTIONS FOR PARKING

a) To receive notice that Sevenoaks District Council has requested the Town Council's feedback on its proposal to remove cash payment from parking machines from 1st April 2027. Feedback received will be considered and used to inform an update to and decision by the District Council's Cabinet.

b) To note that the District Council is seeking feedback in particular on the following topics, and that the deadline to respond is 24th December 2026:

- Whether removing cash payments could create difficulties or barriers for the people Sevenoaks Town Council represents
- Whether groups may be disproportionately affected
- What accessibility issues the District Council should consider before introducing the change
- What support, information, or alternative payment arrangements the Town Council believes should be considered, and
- Any other comments or practical suggestions that would help make parking payment arrangements as accessible and inclusive as possible.

c) To consider and agree a response to the above questions.

6. REQUEST TO ADD SEVENOAKS DISTRICT COUNCIL'S PROPOSED CROSSING AT BRADBOURNE LAKES TO THE HIGHWAY IMPROVEMENT PLAN

a) To receive notice that Sevenoaks District Council has requested the Town Council to consider adding its proposed pedestrian safety improvements between the two Bradbourne Lakes sites to its Highway Improvement Plan, in order to support its Bradbourne Rebourne project.

b) To receive reminder that the options being explored by the District Council are speed bumps, a zebra crossing, road markings or signage, or a priority chicane - as well as the Town Council's own proposal for a raised table crossing with public realm treatments (as agreed on 5th October 2026).

c) To discuss and agree whether the Town Council should add pedestrian safety improvements to its Highway Improvement Plan.

7. STREET NAMING AND NUMBERING - NOTIFICATION OF NEW ADDRESSES

To receive notice and associated plans for the amended renaming of the 8 dwellings on the former site of 10 Victoria Road. The new addresses have been amended to 10 Victoria Road, Flats 1-4 10A Victoria Road, Flats 1-2 10B Victoria Road, and 10C Victoria Road.

(Document attached: Street Naming & Numbering Notice - 10 Victoria Road.pdf — pp. 6–13)

8. PLANNING APPLICATIONS

a) The meeting will be adjourned to enable members of the public, by prior arrangement, to speak on individual planning applications which are on the current agenda.

Members of the public wishing to speak and address the Planning & Environment Committee must register to do so with the Town Council by 12 noon on the date of the meeting, stating that they wish to speak. The Town Council permits one person to speak in favour and one against each Planning Application on a first registered basis. For more details see here.

b) The meeting will be reconvened to consider planning applications received during the two weeks ending 9th November 2026.

(Document attached: 2026 11 16 Plans awaiting comment.pdf — pp. 14–16)

9. PRESS RELEASES

To consider any item in this report that would be appropriate for a press release.

APPENDIX I — Public Documents

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7. STREET NAMING AND NUMBERING - NOTIFICATION OF NEW ADDRESSES

Street Naming & Numbering Notice - 10 Victoria Road.pdf

8. PLANNING APPLICATIONS

2026 11 16 Plans awaiting comment.pdf

Sevenoaks
DISTRICT COUNCIL

Tel No: 01732 227328
Ask for: Street Naming & Numbering
Email: street.naming@sevenoaks.gov.uk
My Ref: 26/00132/NEWDEV
Date: 9th November 2026

Dear Sir/Madam

STREET NAMING & NUMBERING - SECTION 64 TOWN IMPROVEMENTS ACT 1847

Site: 10 Victoria Road Sevenoaks Kent TN13 1YE

Details: Division of former dwelling at 10 Victoria Road to create 2 flats, and conversion of former storage space to 5 dwellings, one of which will retain the address 10 Victoria Road but with a new UPRN.

Following alterations on site, there has been a change to some addresses issued in April for this development (our ref 26/00036/NEWDEV, now superseded).

We can confirm the new addressing for the above development. Please see details in the table below. Also attached is a plan of the development for your information.

Please update your records accordingly. If you have any queries, then please contact us via the email address shown above.

Yours faithfully

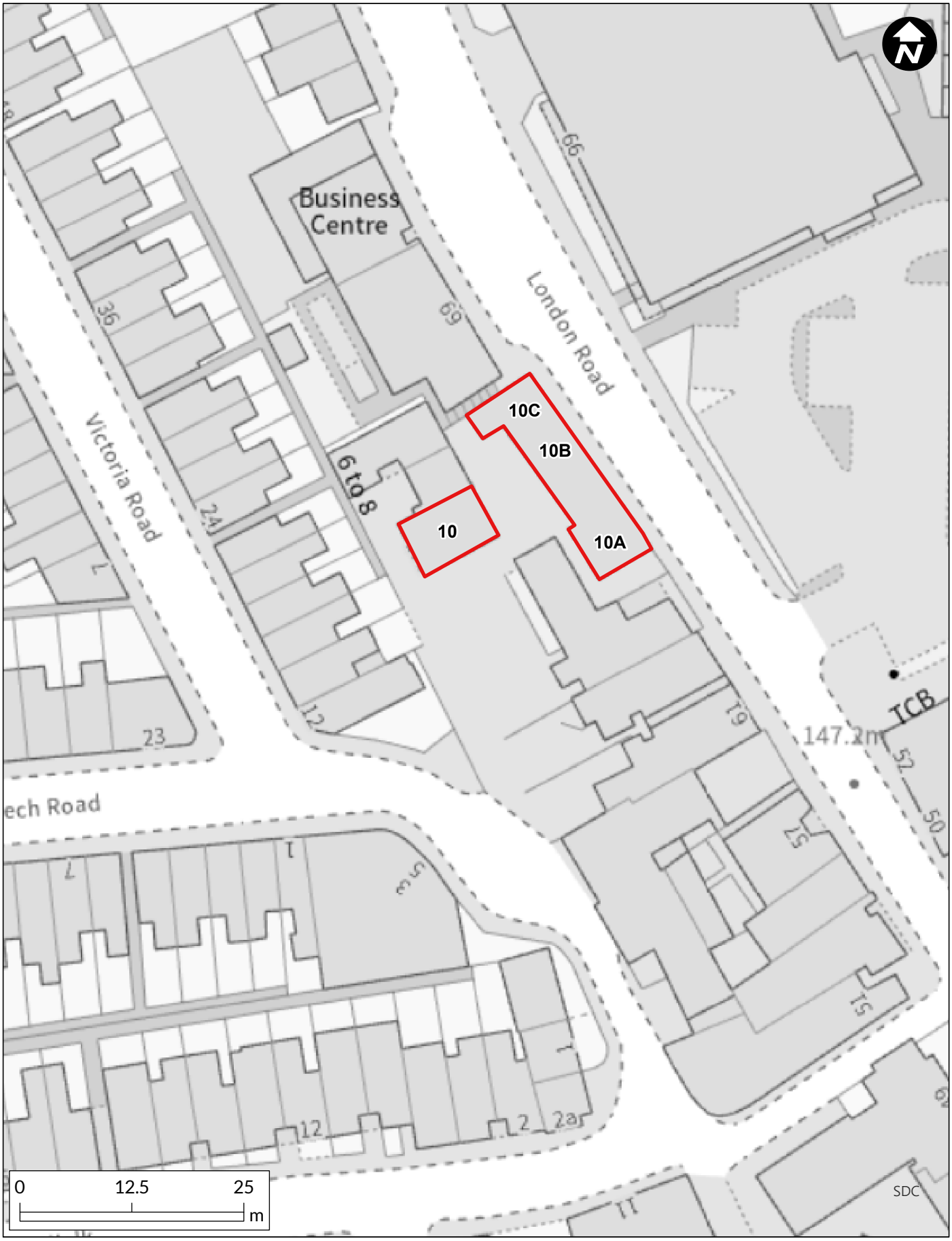
Alison Nailer

Street Naming & Numbering Officer

Chief Executive: Dr. Pav Ramewal
Council Offices, Argyle Road, Sevenoaks, Kent TN13 1HG
Telephone: 01732 227000 DX 30006 Sevenoaks
Email: information@sevenoaks.gov.uk
www.sevenoaks.gov.uk

New Addressing For:
10 Victoria Road Sevenoaks Kent TN13 1YE

New Address	UPRN
10 Victoria Road **Sevenoaks** **Kent** **TN13 1YE**	010096796116
Flat 1 **10A Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796755
Flat 2 **10A Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796756
Flat 3 **10A Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796123
Flat 4 **10A Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796124
Flat 1 **10B Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796259
Flat 2 **10B Victoria Road** **Sevenoaks** **Kent** **TN13 1YE**	010096796260
10C Victoria Road **Sevenoaks** **Kent** **TN13 1YE**	010096796122



Sevenoaks DISTRICT COUNCIL

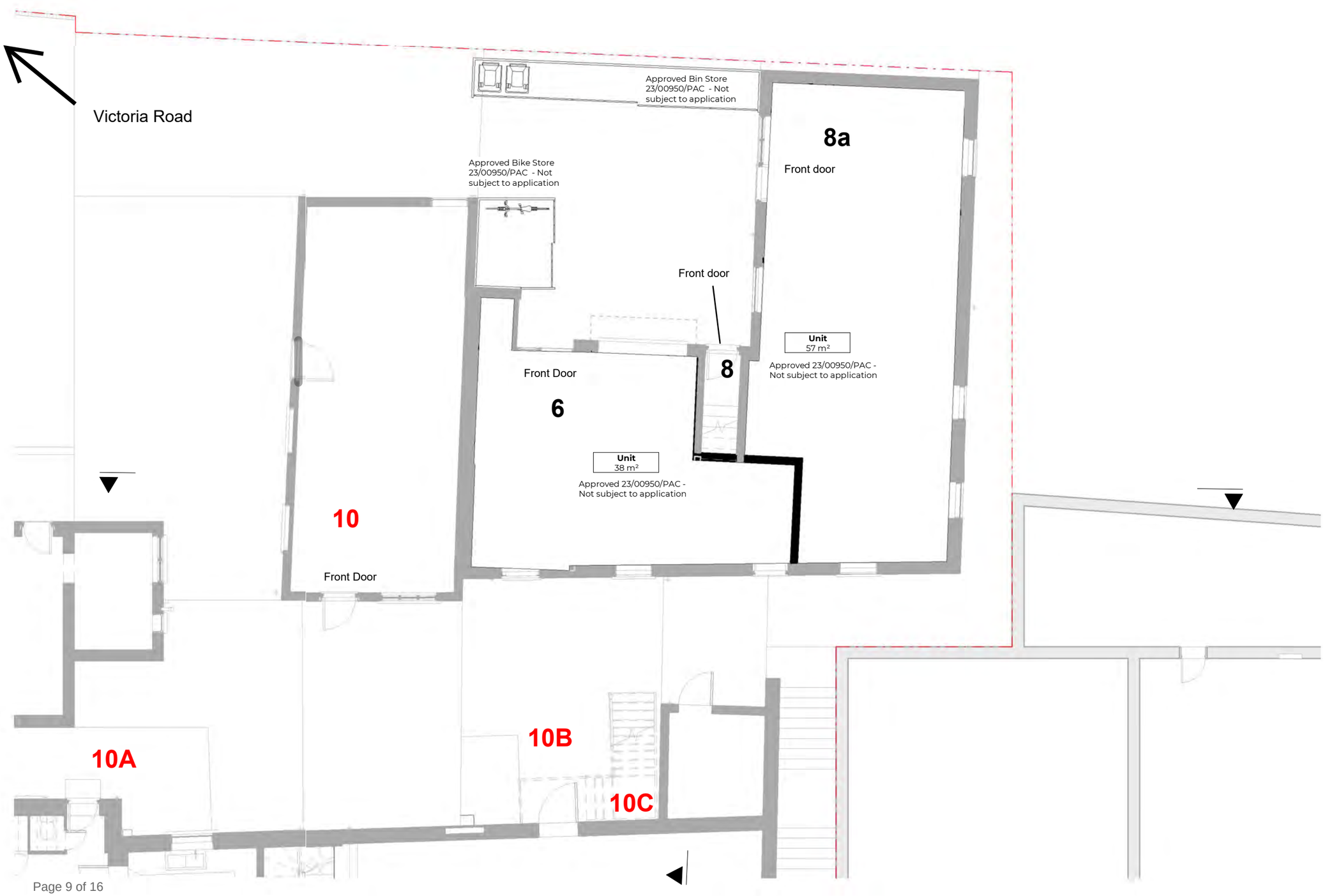
© Crown copyright and database rights 2026 /ey AC0000822250

10 - 10C Victoria Road

Scale: 1:573 @ A4
Date: November 2026

Any Aerial Imagery is © Copyright Getmapping PLC or
© Copyright Getmapping PLC and Bluesky Ltd

Map generated from SDC GISMO.
Produced by the GIS Team, Sevenoaks District Council



Rev No.	Date	Description

Notes:

Any inaccuracies or errors to be reported to the architect/surveyor immediately and prior to any work commencing. All dimensions to be verified on site. All work to comply with British Standards Code of practice. All external surfaces and materials to match existing. This drawing and all information provided within it is the copyright of UPP Consultants Ltd. and reproduction without prior consent is strictly forbidden.

Dwg No	Drawn
65-67LO & 6-10VI-A-03-101	**RG**
Drawing	**Checked**
Proposed Ground Floor Plan(6-10)	**EA**
Scale	**Issue Date**
1 : 100 @ A3	**19.11.24**

0 5m

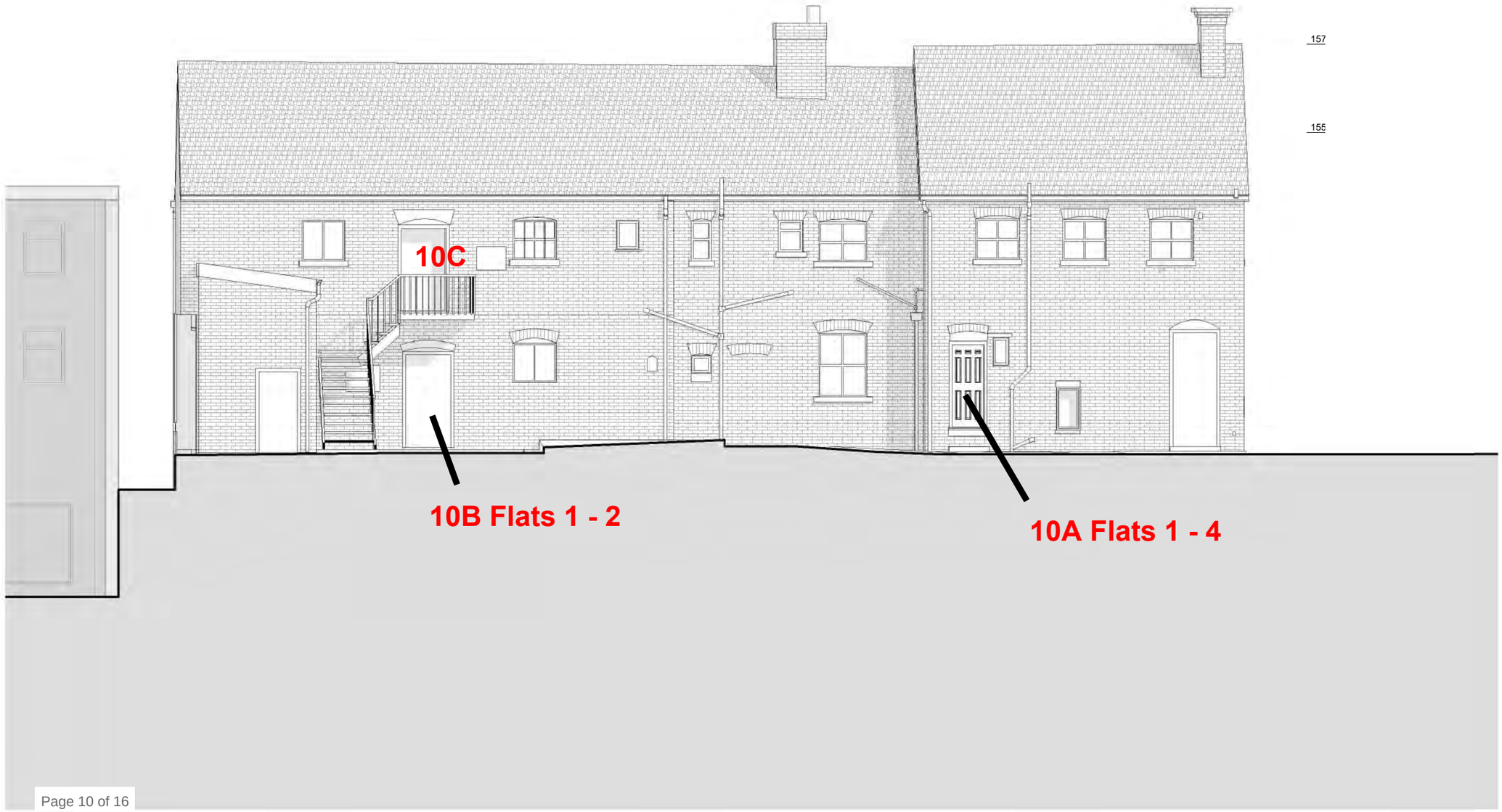
Project Address
65-67 London Road & 6-10 Victoria Road, Sevenoaks, Kent, TN13 1AU

Client
Abraham Feld

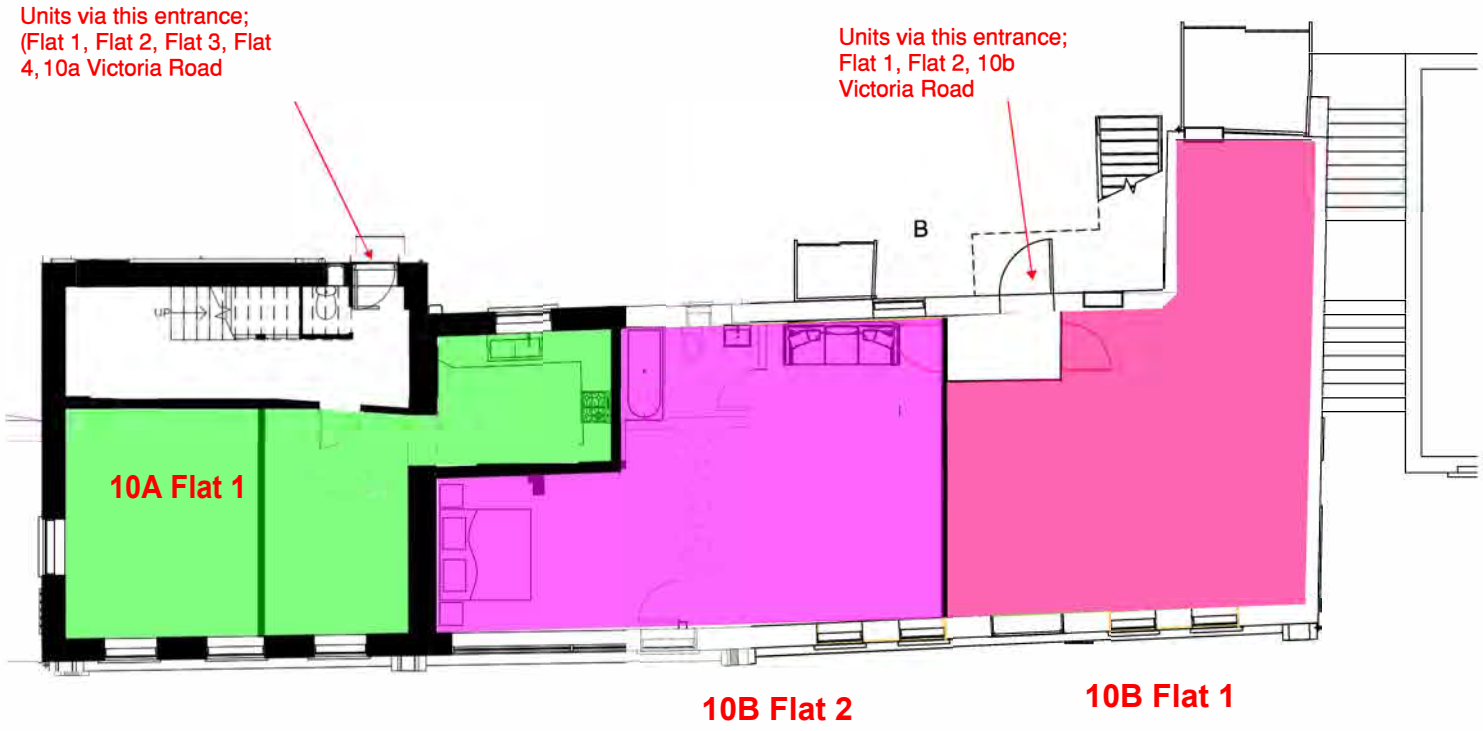
Status
For Planning

www.upp-planning.co.uk
info@upp-planning.co.uk
0208 202 9996
Atrium, Stables Market,
Chalk Farm Road, London,
NW1 8AH

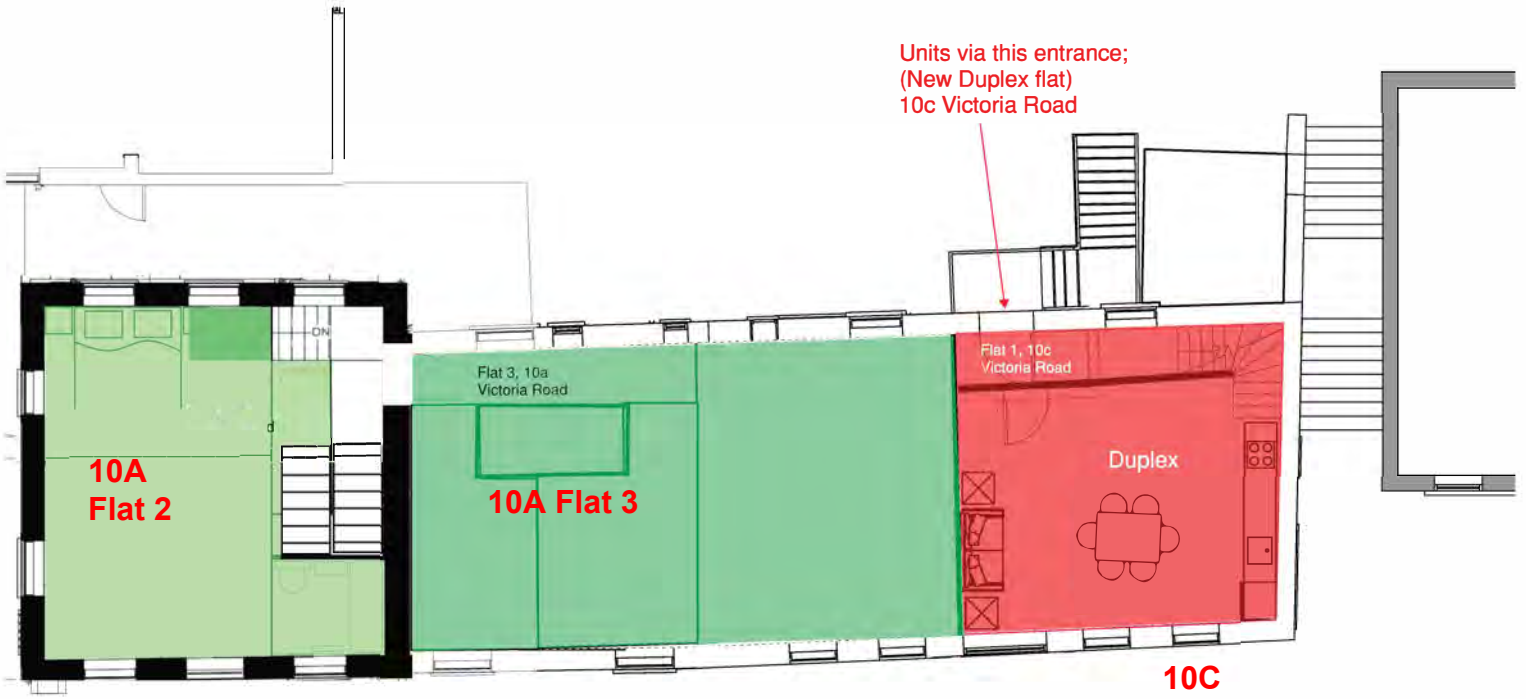
upp


157
155
10C
10B Flats 1 - 2
10A Flats 1 - 4

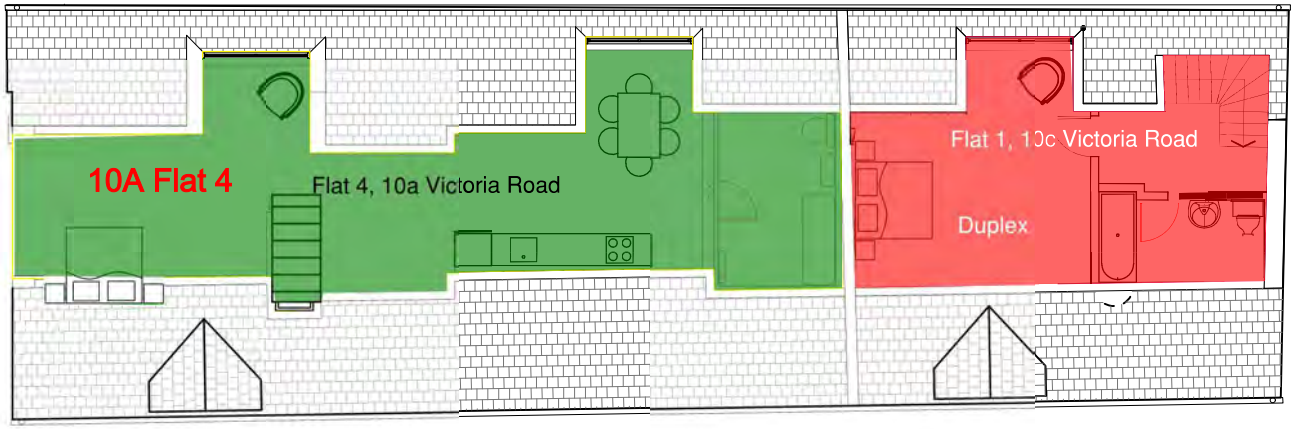
10a Victoria Road in **green** shades
10b Victoria Road in **pink** shades
10c Victoria Road in **red** shades



Ground Floor


Units via this entrance;
(New Duplex flat)
10c Victoria Road
10A
Flat 2
Flat 3, 10a
Victoria Road
10A Flat 3
Flat 1, 10c
Victoria Road
Duplex
10C

First Floor



Second Floor

Planning Applications to be Considered

Planning Applications received to be considered on 16 November 2026

1	Plan Number	Planning officer	Town Councillor	Agent
	26/02174/HOUSE	Beth Jones 19/11/2026	Cllr Wightman	N/A
Case Officer				
Applicant		House Name	Road	Locality
Mr G Sangster		The Beeches	Blackhall Lane	Wildernesse
Town		County	Post Code	Application date
				29/10/26

32 all black anti-glare premium solar panels on the existing south-facing roof of our home.

//Application invalidated and revalidated 29/10/2026, with a Preliminary Ecological Appraisal having been produced.//

Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TJROLOBKHNJ00

2	Plan Number	Planning officer	Town Councillor	Agent
	26/02193/MMA	Summer Aucoin 30/11/2026	Cllr Granville	Carmen Austin Architecture Ltd
Case Officer				
Applicant		House Name	Road	Locality
Mr Jeffreys and Ms Bellman-Jeffreys			44 St Botolphs Road	Town
Town		County	Post Code	Application date
				09/11/26

Amendment to 25/01500/HOUSE to internal cavity walls, number and position of solar panels, fenestration and door positioning and addition of air source heat pump

Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TJX8WUBKHP300

3	Plan Number	Planning officer	Town Councillor	Agent
	26/02271/HOUSE	Beth Jones 23/11/2026	Cllr Clayton	Cobden
Case Officer				
Applicant		House Name	Road	Locality
Mr A Garman			55 Seal Hollow Road	Eastern
Town		County	Post Code	Application date
				02/11/26

Removal of existing conservatory, part of front wall, garage and 2 storey extension. Construction of 2 storey side extension with juliet balcony. Single storey front extension and alterations to fenestration.

//Application invalidated and revalidated 02/11/2026, with a flood risk assessment having been provided.//

Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TKBMF8BK12100

4	Plan Number	Planning officer	Town Councillor	Agent
	26/02560/HOUSE	Zoe Dommett 30/11/2026	Cllr Gustard	Fuller Long

Planning Applications to be Considered

Planning Applications received to be considered on 16 November 2026

Case Officer			
Applicant	*House Name*	*Road*	*Locality*
Mr A Davidson	Shenden House	17 Shenden Way	Kippington
Town	*County*	*Post Code*	*Application date*
			09/11/26
Single garage, entrance gate and roof antenna.			
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TM30J8BKIHB00		

5	*Plan Number*	*Planning officer*	*Town Councillor*	*Agent*
	26/02650/HOUSE	Beth Jones 27/11/2026	Cllr Dr Canet	N/A
Case Officer				
Applicant	*House Name*	*Road*	*Locality*	
Mr T Whiteley		222 Seal Road	Northern	
Town	*County*	*Post Code*	*Application date*	
			06/11/26	
Demolition of existing conservatory and garage. Erection of a two-storey side extension with single flat roof dormer to rear and two gable dormers to front.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TMJOPPBKIO300			

6	*Plan Number*	*Planning officer*	*Town Councillor*	*Agent*
	26/02656/FUL	Christopher Park 30/11/2026	Cllr Willis	Simply Planning
Case Officer				
Applicant	*House Name*	*Road*	*Locality*	
Pennard Practice Limited (R Cappello)	New Pennard House	26-28 Pembroke Road	Town	
Town	*County*	*Post Code*	*Application date*	
			09/11/26	
Erection of a modular building to house an ancillary veterinary MRI facility. Screening and new hedgerow.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TMLJ96BKIOG00			

7	*Plan Number*	*Planning officer*	*Town Councillor*	*Agent*
	26/02745/HOUSE	Summer Aucoin 27/11/2026	Cllr Daniell	Open Architecture
Case Officer				
Applicant	*House Name*	*Road*	*Locality*	
Mr P & Ms J Ambler		14 Lea Road	Kippington	
Town	*County*	*Post Code*	*Application date*	
			06/11/26	
Ground floor alterations including the provision of a new entrance porch and cloaks area. Alongside a loft conversion, incorporating a new dormer extension.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TN5WN5BKIUZ00			

8	*Plan Number*	*Planning officer*	*Town Councillor*	*Agent*
	26/02796/HOUSE	Beth Jones 23/11/2026	Cllr O'Hara	AK-Studios

Planning Applications to be Considered

Planning Applications received to be considered on 16 November 2026

Case Officer			
Applicant	*House Name*	*Road*	*Locality*
S Brcerevic		25 Betenson Avenue	Northern
Town	*County*	*Post Code*	*Application date*
			02/11/26
Garage conversion and rear extension, with associated alteration to fenestration.			
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TNDB8WBKIXM00		

9	*Plan Number*	*Planning officer*	*Town Councillor*	*Agent*
	26/02856/HOUSE	Beth Jones 27/11/2026	Cllr Willis	Highgate Planning And Development Ltd
Case Officer				
Applicant		*House Name*	*Road*	*Locality*
Mr And Mrs Skeen			33 Gordon Road	Town
Town		*County*	*Post Code*	*Application date*
				06/11/26
Single storey rear extension and loft conversion with rear dormer and rooflights.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TNNW6MBK0LO00			