



Tuesday, 15 September 2026

You are hereby summoned to attend a meeting of the **Youth Services Committee** to be held in the **Council Chambers** on **Wednesday, 23 September 2026 at 7:00 PM.**

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Members of the public wishing to address the Committee should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members – Quorum minimum of three members

Cllr Dr Marilyn Canet	Cllr Chloe Gustard (Chair)
Cllr Catherine Daniell (Vice Chair) – Deputy Leader	Cllr Claire Shea – Leader
Cllr Victoria Granville – Mayor	Cllr Gareth Willis

Co-opted Members	
Sevenoaks Youth Council: Vacant	Sevenoaks District Council: Maxine Quinton Kelly Webb
Kent Family Hub:	House in the Basement: Daren Mountain Holly Brazier
Sevenoaks Area Youth Trust: Peter Robinson Dawn Hallam (Chair of SAYT)	National Trust: Amy Sabine
KCC Early Help: Debbie Bell	

1. APOLOGIES FOR ABSENCE

To receive and note apologies for absence.

2. REQUESTS FOR DISPENSATIONS

Sevenoaks Town Council Offices,
Bradbourne Vale Road,
Sevenoaks, Kent TN13 3QG

council@sevenoakstown.gov.uk
www.sevenoakstown.gov.uk
01732 459953

To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

4. MINUTES OF THE YOUTH COUNCIL MEETING HELD ON WEDNESDAY 10TH JUNE.

To receive and note the minutes of the meeting of the Youth Council meeting held on Wednesday 10th June.

(Document attached: 2026-06-10 - DRAFT Youth Council - Minutes.pdf — pp. 6–21)

5. MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON WEDNESDAY 10TH JUNE

To receive, adopt and sign the minutes of the Youth Services Committee meeting held on Wednesday 10th June.

(Document attached: 2026-06-10 - DRAFT Youth Services Committee - Minutes.pdf — pp. 22–25)

6. HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE- MANAGERS REPORT

To receive and discuss the following report:

(Document attached: Agenda Item 6- HiTB Managers Report.pdf — pp. 26–27)

6.1 HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE- FINANCE REPORT

To receive the following financial reports for the months:

(Document attached: Agenda Item 6.1a-Cost Centre 50 - April 26.pdf — pp. 28–29)

(Document attached: Agenda Item 6.1b- Cost Centre 50 - May 26.pdf — pp. 30–31)

(Document attached: Agenda Item 6.1c-Cost Centre 50 - June 26.pdf — pp. 32–33)

(Document attached: Agenda Item 6.1d- Cost Centre 50 - July 26.pdf — pp. 34–35)

7. ENVIRONMENTAL VISUAL AUDIT - OP NEBULAR RESULTS

To receive the Environmental Visual Audit from Kent Police in relation to Operation Nebular at the Environmental Park in Buckhurst.

(Document attached: Agenda Item 7- The EVA report - council version.pdf — pp. 36–63)

(Document attached: Agenda Item 7- EVA Actions.pdf — pp. 64–70)

8. YOUTH OUTREACH BUDGET

To note that the Youth Outreach Budget for 2026-27 is £7,902.50,

(Document attached: Agenda Item 8- Youth Outreach Budget & Grant Applications.pdf — pp. 71–72)

9. GRANT APPLICATIONS FOR CONSIDERATION

To receive the update on the Youth Outreach Budget and consider the following Grant Applications:

- Sevenoaks Three Arts Festival, Young Musician of the Year
- Sevenoaks Sea Cadets

(Document attached: Agenda item 9.1-Young Musician of the Year Grant Application.pdf — pp. 73–89)

(Document attached: Agenda Item 9.2- Sevenoaks Sea Cadets Grant Application.pdf — pp. 90–98)

10. CHILDREN'S DESIGN A CHRISTMAS LIGHT COMPETITION

To consider funding the full amount for the Children's Design a Christmas Light Competition and the Creation for the Light for £1,500 in the absence of finding a sponsor for this.

11. SUMMER EVENTS REPORT

To receive and note the summer events report.

(Document attached: Agenda Item 11- Summer events report.pdf — pp. 99–105)

12. KENT NEEDS ANALYSIS 2022

To receive a copy of the Kent Needs Analysis 2022.

(Document attached: Agenda Item 12- Kent Community Foundation_Kent Needs Analysis 2022.pdf — pp. 106–149)

13. GREATNESS SKATE PARK

To note that the Town Council has been approached by a private contractor wanting to hold regular weekly sessions on the Skate Park at Greatness Recreation Ground:

Weekly after-school 'Wednesday Wheels' sessions. 6-10-year-olds in Greatness, for 1 hour,

For scooters, roller skates and skateboards. The skate park would be open as usual; they would cone off an area if needed for safety reasons.

These sessions would be charged sessions.

14. RAIL SAFE FRIENDLY PROJECT

To receive and note the infographic detailing the current progress of the Rail Safe Friendly Project

(Document attached: Infographic.pdf — pp. 150–151)

15. REPORTS FROM CO-OPTED PARTNERS

APPENDIX I — Public Documents

4. MINUTES OF THE YOUTH COUNCIL MEETING HELD ON WEDNESDAY 10TH JUNE.

2026-06-10 - DRAFT Youth Council - Minutes.pdf

5. MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON WEDNESDAY 10TH JUNE

2026-06-10 - DRAFT Youth Services Committee - Minutes.pdf

6. HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE- MANAGERS REPORT

Agenda Item 6- HiTB Managers Report.pdf

6.1 HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE- FINANCE REPORT

Agenda Item 6.1a-Cost Centre 50 - April 26.pdf

Agenda Item 6.1b- Cost Centre 50 - May 26.pdf

Agenda Item 6.1c-Cost Centre 50 - June 26.pdf

Agenda Item 6.1d- Cost Centre 50 - July 26.pdf

7. ENVIRONMENTAL VISUAL AUDIT - OP NEBULAR RESULTS

Agenda Item 7- The EVA report - council version.pdf

Agenda Item 7- EVA Actions.pdf

8. YOUTH OUTREACH BUDGET

Agenda Item 8- Youth Outreach Budget & Grant Applications.pdf

9. GRANT APPLICATIONS FOR CONSIDERATION

Agenda item 9.1-Young Musician of the Year Grant Application.pdf

Agenda Item 9.2- Sevenoaks Sea Cadets Grant Application.pdf

11. SUMMER EVENTS REPORT

Agenda Item 11- Summer events report.pdf

12. KENT NEEDS ANALYSIS 2022

Agenda Item 12- Kent Community Foundation_Kent Needs Analysis 2022.pdf

14. RAIL SAFE FRIENDLY PROJECT

Infographic.pdf

Sevenoaks Town Council
Minutes of the meeting of the Youth Council
Held on Wednesday 10 June 2026,
in the Council Chamber, Town Council Offices,
TN13 3QG

Meeting commenced: 18:00

Meeting concluded: 19:00

Aahana Verma	Apologies	Lily Court	Apologies
Aalim Saeed-Tirmizi		Lizzie Hunt, Treasurer	
Adelina Suslikova	Apologies	Lukas Abromavicius, Vice Chair	Apologies
Aditya Srinivasan	Present	Logan Lewis	Present
Aidan Hirst		Mackenzie Willis	Present
Alex Jin		Mark Bielikov	
Ali Esad Kutuloglu		Max Oser	
Alice Warren	Apologies	Max Rowland	Present
Alicia Ho		Maximilian David	
Allegra Delli Rocoli	Present	Megan Philips	
Angelos Maroulis	Apologies	Mila Skoko	Apologies
Arina Evtushenko	Present	Milly Anscomb	Present
Aryana Mahdavi Ardestani, Chair	Present	Mirabel Poulson	
Audrina Chan		Morgan Ingarfield	
Ayan Motwani		Naima Karki	
Benjamin	Present	Nelly Schiefer	Present
Caspar Tillieux		Pendar Ahmadvazir	
Catherine Barden de Leon	Apologies	Penelope Muccino	
Charlotte Bagoee		Penelope Rowbotham	
Chelsey Dai		Poppy-Grace Dixon-Lyon	
Clement Isong		Reza Panlavi	Present
Cynthia Chen	Apologies	Rhea Engineer	Apologies
Cyrus Tillieux	Present	Riddley McDermott	
Dhriti Pasumarty		Riley Ferguson	Apologies
Ethan Cook	Present	Russell Street	
Eva Wang, Social Media Officer	Apologies	Ryan Zhaeentan	
Finn Chadwick	Present	Sarah Pardasany, Social Media Officer	
Franz Lahura-Sturm	Present	Sayeesha Boysen	
George Kelly	Present	Shinki Yu	
Grace Bejarano	Apologies	Shiv Lamba	
Harry King	Present	Simi Akintoye	
Henry Thomas		Sofia Vittoria Moschini	
Ines Wang Neto		Sophia Yu	Apologies
Ishwar Sharma	Present	Sophia Sheridan	Present
Jasper Barnes		Summer Chen	Present
John Ng		Susanna Local	
Joshua Maddox Aquino	Apologies	Taani Shukla	
Joshua Maretlane	Present	Thomas Heregods	
Julien Beck		Thomas Mather	
Karam Kandhari		Vihaan Sharma	Present
Katie Lo	Present	Vyom Bhandari	
Kisali Wijesekara	Present		

Sevenoaks Town Council
Minutes of the meeting of the Youth Council
Held on Wednesday 10 June 2026,
in the Council Chamber, Town Council Offices,
TN13 3QG

In attendance: Linda Larter MBE, Town Clerk, Daren Mountain, Manager of House in the Basement Youth Café and Ieuan Chandler-Wilson, Youth Committee Clerk.

1 - APOLOGIES FOR ABSENCE

It was noted that, as this meeting took place during the exam season, many of the Youth Councillors expressed their apologies.

RESOLVED: To receive and note the apologies for absence as above.

2 - Guest Speaker: CONNECT TO WORK

The youth councillors received a Teams call and PowerPoint presentation from Claire from Connect to Work, a Kent County Council Project that supports young people aged 16+ facing disadvantages and disabilities in taking their next steps. The project has been funded by Central and Local government alongside schools and colleges. The programme operates voluntarily, where the young person can reach out to Connect to Work without the need for a professional referral. The programme for each individual runs for a maximum of 12 months, depending on the young person, as they can drop out at any time. Over the course of the project, the young person is given 1-1 support to obtain realistic goals depending on what they want out of the project; this can be as simple as wanting to boost their confidence, applying for a job, preparing for an interview, and/ or writing a C.V. Any young person who might have some form of disability, health Conditions and/ or facing complex barriers to work can be supported through the project, the project is mainly for individuals to self-refer via an expression of interest form.

Claire reported that project currently has been running for one year out of the five years they have funding for, and in that time, they have gone from 14 staff to a team of 58.

The PowerPoint that Claire presented can be found at the end of the minutes.

3 - MINUTES OF THE YOUTH COUNCIL HELD ON 18th MARCH 2026

The Youth Council noted that in their last meeting, they had agreed to help promote Kooth Mental Health to other young people struggling with their mental health. It was noted that this was important assistance during stressful exam time.

RESOLVED: To accept the minutes of the Youth Council meeting held on the 18th of March 2026 as a true record.

4 - VIDEO ON TOWN AND PARISH COUNCILS

The Youth Council received a video on local Town and Parish Councils which was created by the Society of Local Council Clerks (SLCC) to help explain how local councils such as the Sevenoaks Town Council operate. The video can be viewed here:

<https://www.youtube.com/watch?si=UNRZYCWBg674on-O&fbclid=IwY2xjawSXWkVleHRuA2FlbQlXMQBzcnRjBmFwcF9pZBAyMjlwMzKxNzg4MjAwOD>

Sevenoaks Town Council
Minutes of the meeting of the Youth Council
Held on Wednesday 10 June 2026,
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[kyAAEet_F4EdXwxVS9_8e930lx8aM645rqXkDS3elHZ0f5vmQYAgz_RvuC1gHJjOk_aem_ugybOSqz_td4HHOMRvFp6w&v=uvA3u44JCQw&feature=youtu.be](https://www.youtube.com/watch?v=uvA3u44JCQw&feature=youtu.be)

5 - Finance Report

The Youth Council noted that the Charity Bake Sale was still on the Finance Report and should be removed.

It was noted that their budget had increased by £500

RESOLVED: To note the Youth Council's balance was £1,501.70

6 - CURRENT MATTERS REPORTS

RESOLVED: To receive and note the current matters report.

7 - HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE

The Youth Council heard from Daren that House in the Basement had been going very well, with many young people helping to volunteer at House in the Basement and helping with cleaning and painting the walls outside HitB, getting it ready for Sevenoaks in Bloom regional entry for South and Southeast in Bloom. It was noted that many of the Youth Councillors volunteer at House in the Basement.

Daren reported that there were many different events planned over the Summer holidays, from an upcycling event on the 19th of June, Dungeons and Dragons workshop, Fishing Sessions, African Drumming Workshop, Open Mic Nights and a podcast interview with some of the young people at HitB.

Daren also mentioned that on the 12th of August, the House in the Basement will be taking a convoy of three minibuses to Broadstairs. One from the Town Council and two from Knole Academy, it was noted that in the past, the youth council has helped towards funding this trip and offered to help with the donation towards the Minibuses from Knole Academy.

RESOLVED: For the Youth Council to donate **£150** towards the cost of the Minibus.

8 - PLASTIC FREE SEVENOAKS PLEDGE

The youth council noted that at a previous meeting, they had mentioned that they wanted to know about the Refill Scheme. It was noted that the Refill scheme is a National Scheme that highlights local businesses where you can fill up your water bottle for free. Many of the businesses that support this scheme have the Refill sticker in their window.

Youth Councillors also heard that prior to COVID, the Town Council started to promote a plastic-free Sevenoaks to local schools and businesses. It was noted that the Town Council were now looking to revive this project and asked if the Youth Council could help.

Sevenoaks Town Council
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TN13 3QG

RESOLVED: For Youth Councillors to place posters for the Plastic Free Sevenoaks Pledge in their schools to help promote it.

9 - Kent Police Interdependent Advisory Group

The Youth Council noted they had received an invitation for representatives of the Youth Council to attend the Kent Police Independent Advisory Group. The Chair opened this to the Members, and three young people put their names forward as representatives.

RESOLVED: For the representatives to attend the meetings of the Kent Police Independent Advisory Group and provide feedback to the youth council on these meetings.

It was noted that the next meeting was **Thursday, 9th July -18.30 at Sevenoaks Primary School**

10 - FRIENDS OF RHEINBACH

The Youth Council received a request from the Friends of Rheinbach to help come up with ideas on how to create a modern pen pal program with young people in Rheinbach. The youth council came up with a few ideas, such as:

- Talking to schools that already teach German
- Zoom/ Teams calls, Emails, it was noted that with these options, online safeguarding will come into this.
- Does Rheinbach have a youth council that they can communicate with?
-

The Youth Council noted that it would be worth talking to their schools about whether this is something that young people in the town would be interested in doing and setting up a volunteer group within the Youth Council to lead the project with support from STC staff and, at a later stage, support from the Friends of Rheinbach to move the project forward on their side.

RESOLVED: For youth councillors to talk to their schools and see if this is a project that young people would be interested in. Youth Councillors were also asked if any were interested in developing this as a voluntary project – creating a sign-up form, promotion, considering operational matters, and analysing success.

11 - UPCOMING EVENTS

It was noted that the Skateness event was taking place again this year on Wednesday, 5th August, 11 am-4 pm. The Youth Council expressed an interest in attending the event and having a stall to raise money; it was suggested that they could either have a cake sale or hold a raffle (raffle item to be purchased from Youth Council funds).

**Sevenoaks Town Council
Minutes of the meeting of the Youth Council
Held on Wednesday 10 June 2026,
in the Council Chamber, Town Council Offices,
TN13 3QG**

RESOLVED: For members of the Youth Council to have a stall at the Skate Park in Greatness Recreation Ground on Wednesday, 5th of August and to hold some form of Fundraising event.

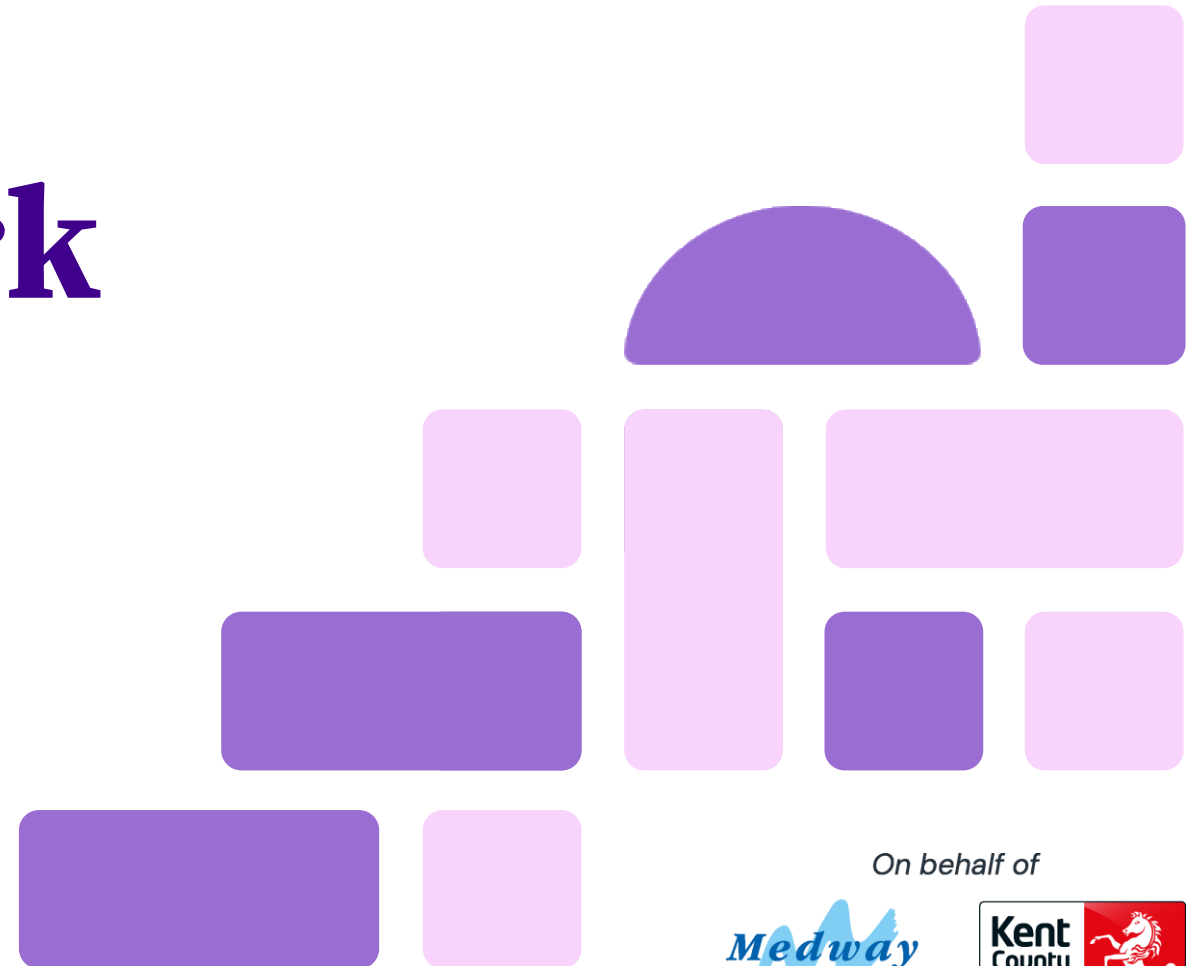
There being no further business, the Chair closed the Meeting.

Signed
Chair

Dated

Connect to Work overview

Supported Employment Service



The Education People

- ✓ Supporting people with a disability and disadvantages into paid employment for over 32 years
- ✓ Funded by central and local government, schools and colleges
- ✓ Members of BASE and hold Excellence Status in SEQF Model Fidelity.



What do we do?

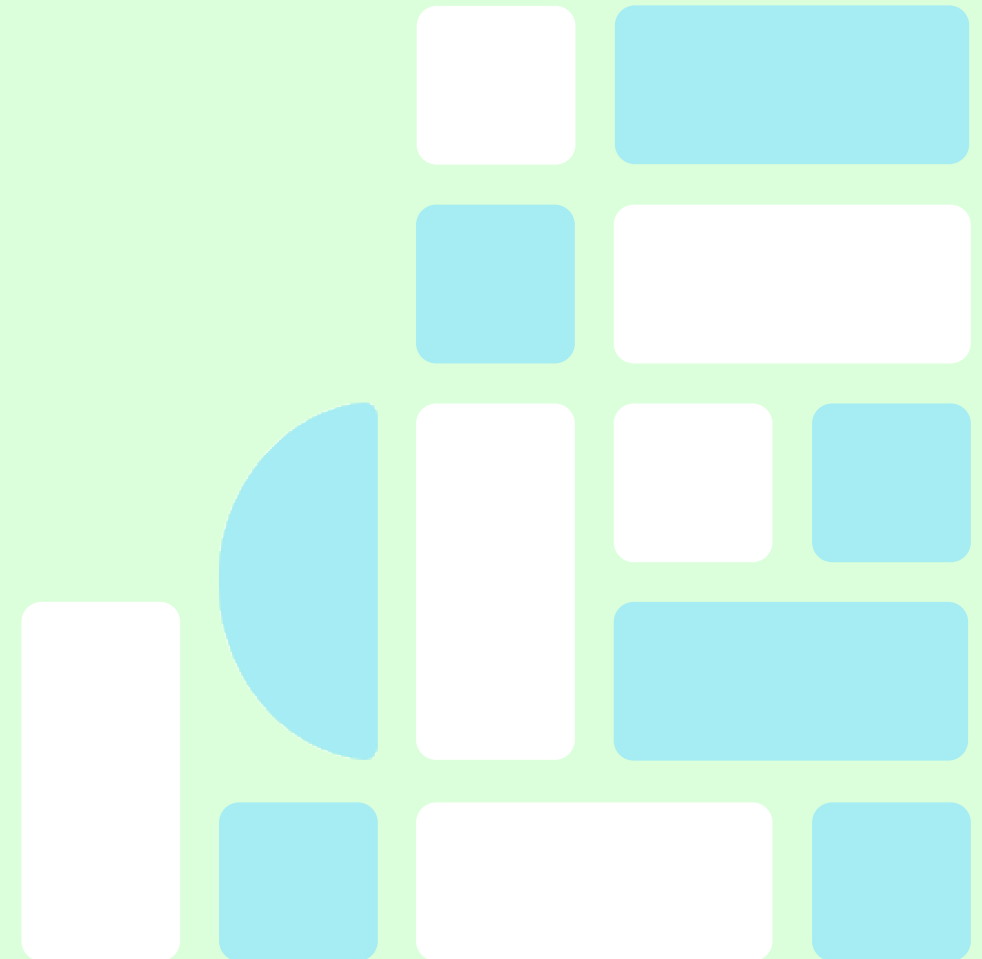
We support individuals with disabilities, health conditions, and complex barriers to employment to find paid work.

Scope

- Available across England and Wales
- We support across Kent and Medway

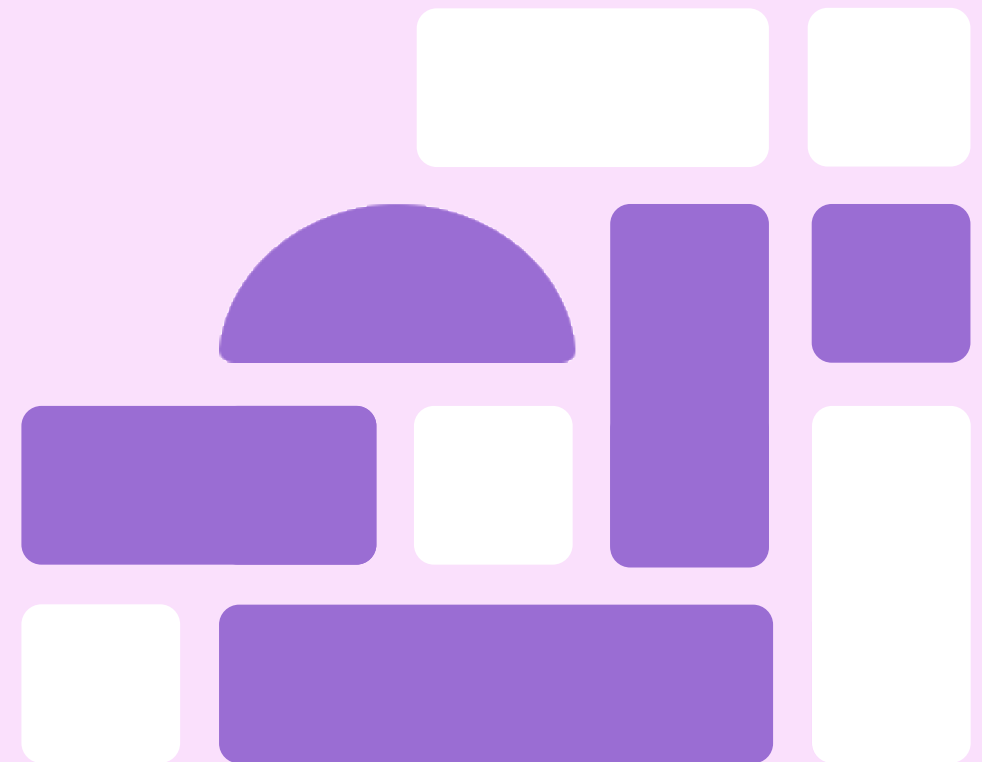
Voluntary

- Individuals choose to join the program
- Maximum of 12 months (4 months retention)



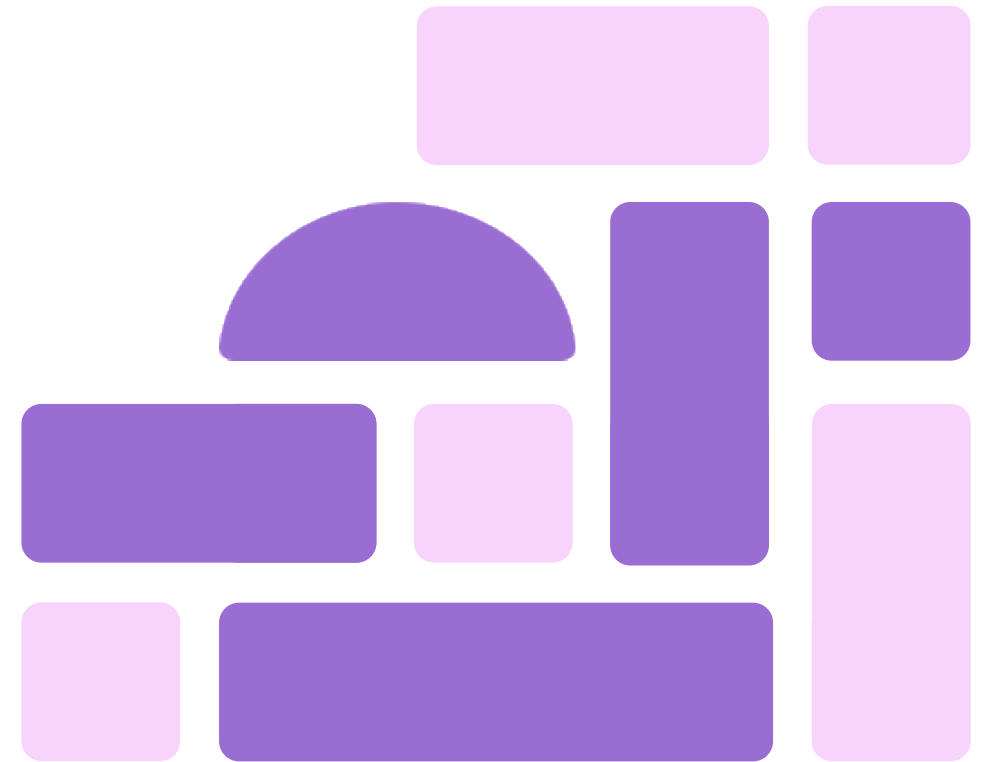
Suitability

- 18+
- Not on any other work support programme
- Motivated to work
- Not in paid work / At risk of losing work (retention referral)
- Individuals can self-identify.



Who can we support?

- ✓ Disabled individuals
- ✓ Individuals with health conditions
- ✓ Individuals facing complex barriers to employment, such as...
 - ➔ an offender or ex-offender
 - ➔ a carer or ex-carer
 - ➔ a homeless person
 - ➔ a former member of the Armed Forces, a member of the reserves, or a partner of current or former Armed Forces personnel
 - ➔ a person whose current or historical drug or alcohol dependency presents a significant barrier to employment
 - ➔ a care experienced young person or care leaver
 - ➔ a refugee, a resettled Afghan
 - ➔ a person on the Ukrainian scheme
 - ➔ a victim or survivor of domestic abuse
 - ➔ young people involved (or at risk of being involved in) serious violence
 - ➔ a victim of modern slavery.



What does Supported Employment look like?

Customer
engagement

Vocational
profile

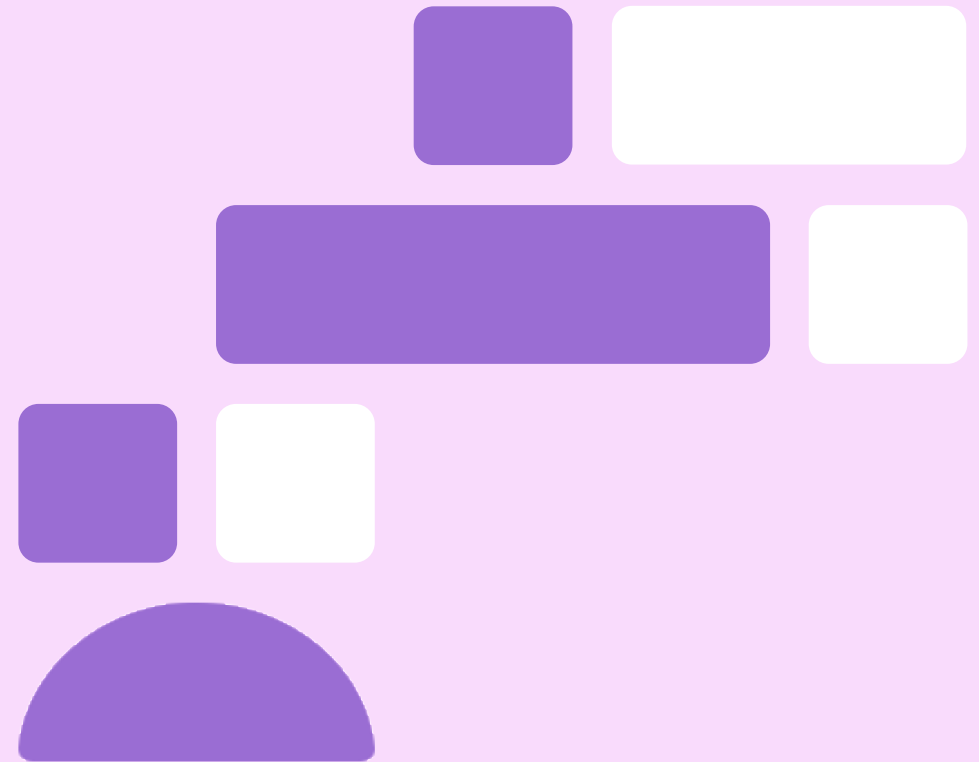
Employer
engagement

Job
matching

In work
support

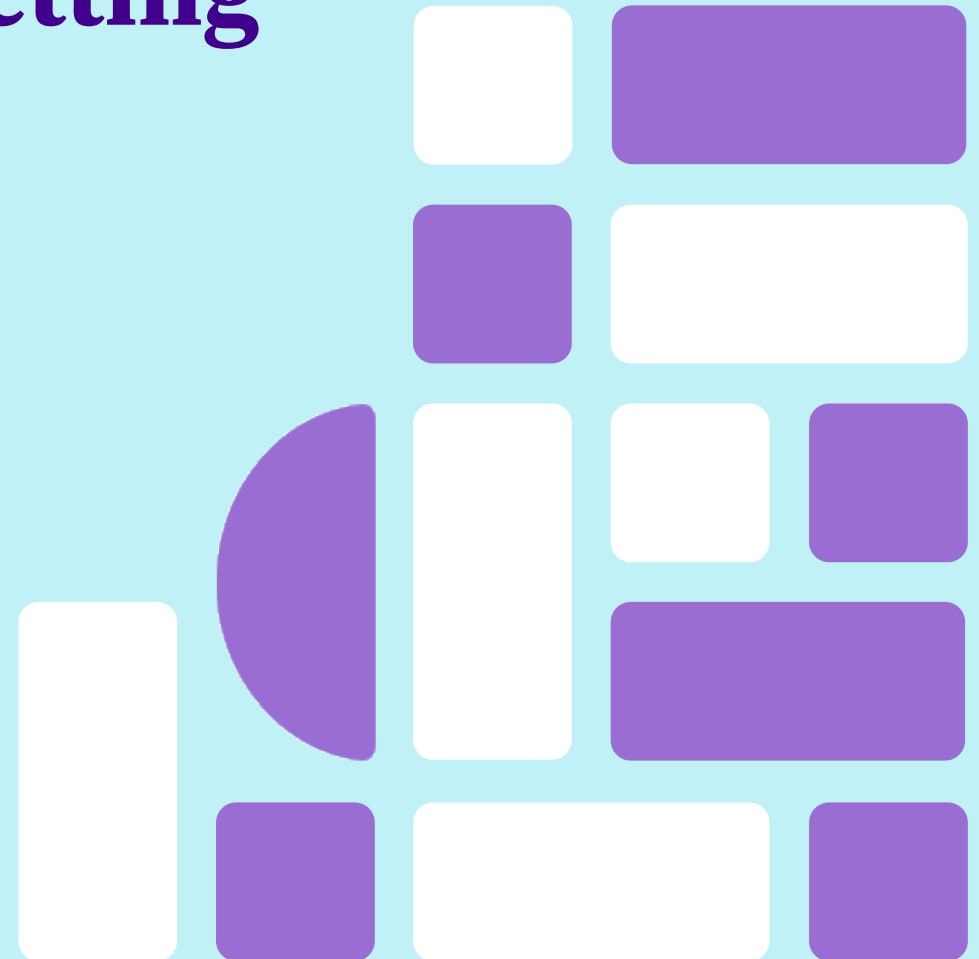
How could Supported Employment help?

- ✓ Help you decide on a career.
- ✓ Write a great CV.
- ✓ Apply for a job.
- ✓ Prepare for an interview.
- ✓ Talk to employers.
- ✓ Support with travelling to work.
- ✓ Support in work.
- ✓ Advice on benefits.



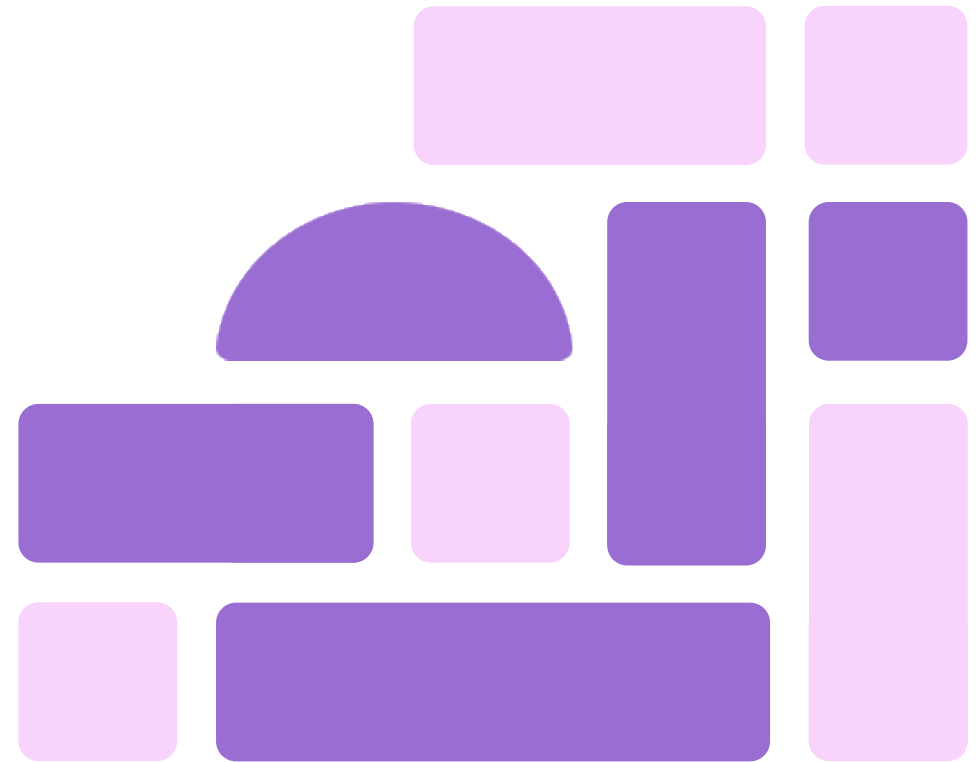
Expressing Interest and Getting Involved

- ➔ Individuals can self-refer.
 - ➔ You can support someone to refer.
 - ➔ Chat to our team about collaboration.
1. Complete our expression of interest form.
 2. Include as much information as you can.
 3. Look out for contact from our team.



Next steps

- What groups is your organisation supporting?
- What barriers are your service users facing?
- Who else in your organisation needs to know about Connect to Work?
- How can we support you?
- What extra information do you/we need?



Get in touch



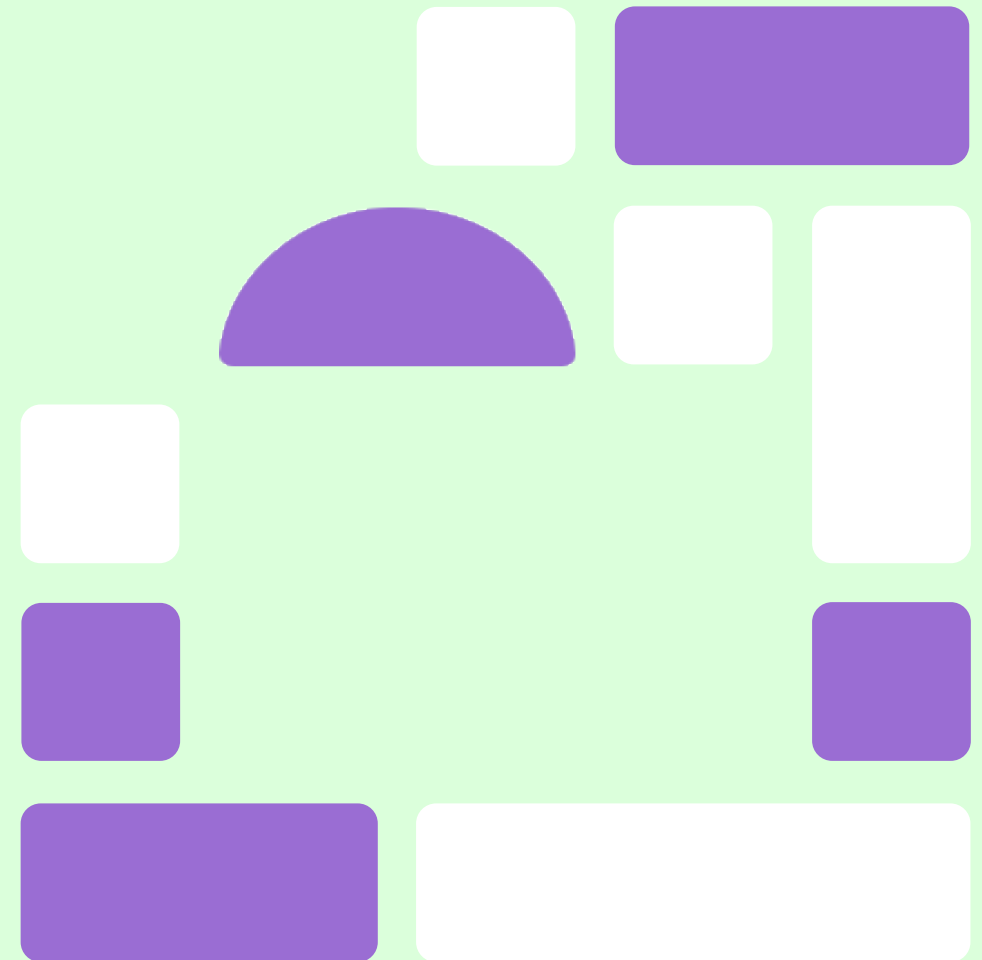
theeducationpeople.org



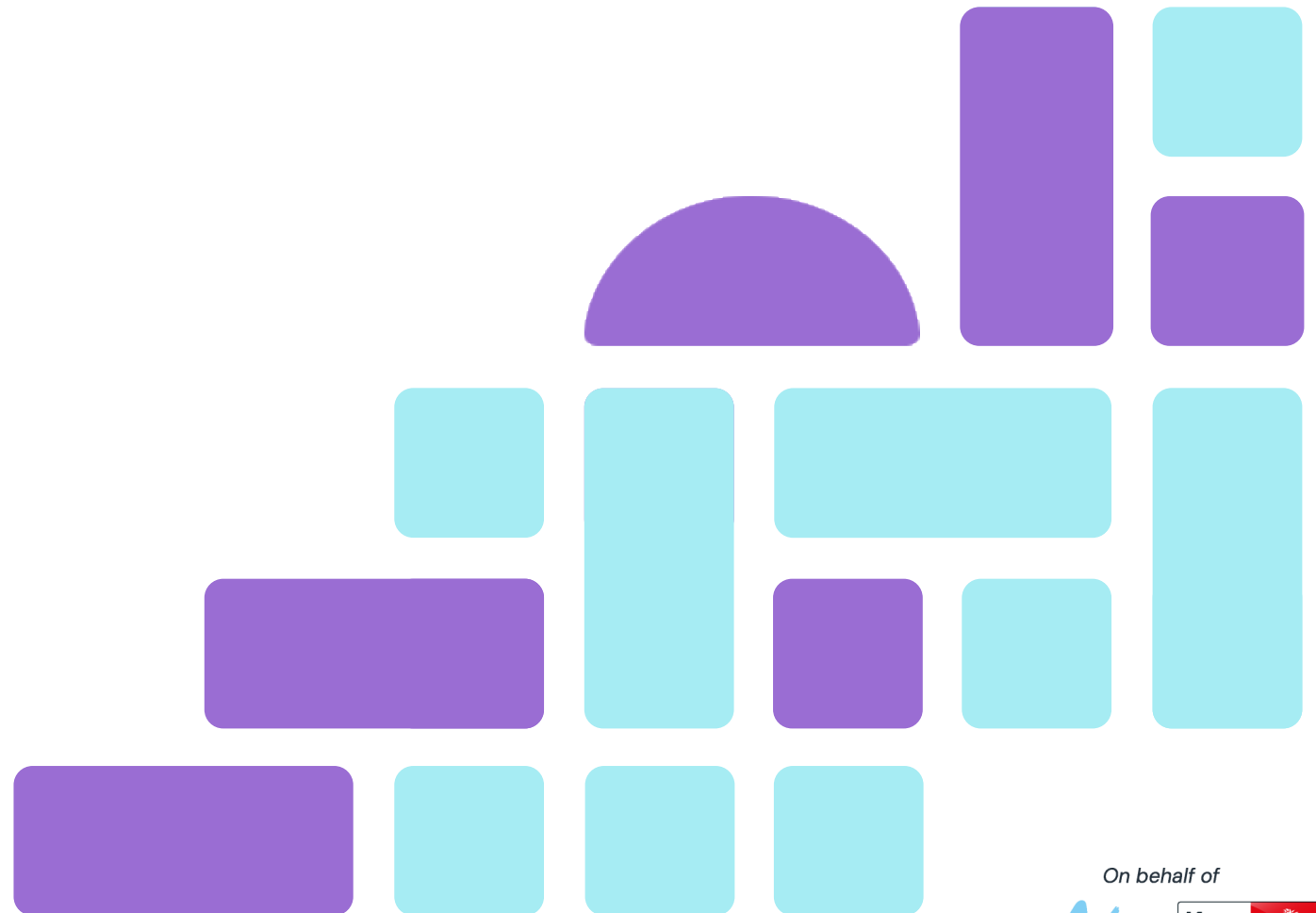
ses@theeducationpeople.org



03301 651 135



Questions



Sevenoaks Town Council

Minutes of the meeting of the Youth Services Committee Held on Wednesday 10 June 2026 in the Council Chamber, Town Council Offices, TN13 3QG

Meeting commenced: 19:00

Meeting concluded: 20:00

Cllr Chloe Gustard (Chair)	Present	Cllr Catherine Daniell (Vice-Chair, Deputy-Leader)	Present
Cllr Dr Marilyn Canet	Apologies	Cllr Claire Shea (Leader)	Apologies
Cllr Victoria Granville (Mayor)	Apologies	Cllr Gareth Willis	Present

Co-opted Members			
Sevenoaks Youth Council: Vacant		Sevenoaks District Council: Maxine Quinton PC Nick Hubbard	Present Present
Kent Family Hub:		House in the Basement: Daren Mountain	Present
Sevenoaks Area Youth Trust: Peter Robinson	Present	National Trust: Amy Sabine	Apologies
KCC Early Help: Debbie Bell	Apologies		

In attendance: Town Clerk, Committee Clerk and Work Experience.

156 - Chair and Vice Chair

Noted that at the Annual Town Council meeting held on 11th May 2026, the following appointments were made:

Chair: Cllr Chloe Gustard

Vice-Chair: Cllr Catherine Daniel

157 - APOLOGIES FOR ABSENCE

RESOLVED: To receive and note the apologies for absences as above.

158 - REQUESTS FOR DISPENSATIONS

RESOLVED: To note there were no requests for dispensations.

159 - DECLARATIONS OF INTEREST

RESOLVED: To note there were no declarations of interest.

160 - MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON WEDNESDAY 1st APRIL

RESOLVED: To receive and adopt the minutes of the Youth Services Committee held on Wednesday, 1st April 2026, as a true record.

161 - CURRENT & COMPLETED MATTERS REPORTS

161.1 - CURRENT MATTERS REPORT

Councillors noted that on the Youth Council website, there is a Database for work experience opportunities for SEN young people and other young people looking for work experience in the local area.

RESOLVED: To receive and note the current matters report

161.2 - COMPLETED MATTERS REPORT

RESOLVED: To receive and note the completed matters report.

162 - HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE

162.1 - HiTB Manager's Update Report

The Committee heard from Daren Mountain that House in the Basement had been doing well over the last few months, with many of the young volunteers hard at work preparing the exterior of HiTB for the South and Southeast in Bloom judging, with some cleaning the steps and walls with the pressure washer, and others have been painting the wall with bugs and flowers.

It was also noted that Daren, as part of the detached sessions with SAYT, had been going to the Buckhurst play area due to reports of Anti-Social Behaviour but had not seen anything when they were there.

Daren reported that there were many different events planned over the summer holidays, from an upcycling event on the 19th of June, Dungeons and Dragons workshop, Fishing Sessions, African Drumming Workshop, Open Mic Nights and a podcast interview with some of the young people at HiTB.

Daren also mentioned that on the 12th of August, the House in the Basement will be doing their annual Broadstairs trip using three minibuses, one from the Town Council and two from Knole Academy.

RESOLVED: To receive and note the Manager of House in the Basement report.

162.2 - Finance Cost Centre Reports

RESOLVED: To receive and note the House in the Basement finance cost centre report.

163 - YOUTH OUTREACH BUDGET

The Councillors noted that the Youth Outreach Budget for 2026-27 is: £10,000.

They also noted at a previous meeting they had earmarked the remainder of the Youth Outreach Budget from 25/26 for summer events, at £3512.50

Allocated: £2,000 to Skate Park Event,

Remainder: £1,512.50 of Earmarked expenditure.

It was noted that it gave the Youth Services Committee a total Budget of £11,512.50

163.1 - GIRLS SKATEBOARDING SESSIONS

The Committee received a proposal to hold two sets of four free skateboarding sessions over the summer holidays for girls at the skate park in Greatness Recreation Ground. It was noted that the overall cost of this would be £740.

RESOLVED: To fund these sessions for £740.

163.2 - CHILDREN'S ACTIVITY AT THE SUMMER BANDSTAND

The Committee received a proposal to hold five free children's activity sessions on a Thursday evening, 6 pm- 8 pm, during the Vine Bandstand music on the Vine events. It was noted that the overall cost for these sessions would be £2,120.

RESOLVED: To fund five children's activity sessions on the Vine during the Thursday evening 6 pm-8 pm Bandstand performances for £2,120.

163.3 - CHILDREN'S DESIGN A CHRISTMAS LIGHT COMPETITION 2026

The councillors noted that the Design a Light Competition has been running for five years and has seen a large number of applications each year. It was noted that the price for this had increased since last year, and councillors noted that previously they had received sponsorship from a local company and hoped that this could be achieved again.

RESOLVED: To earmark £750 for this project, subject to finding a sponsor to match fund the project for a fifth year.

164 - REPORTS FROM CO-OPTED PARTNERS

164.1 - SDC- Community Safety Team

The committee heard from PC Nick Hubbard on Operation Nebular, which is in relation to the antisocial behaviour that had occurred at the Buckhurst Environmental Park, Leisure Centre and Car Park. He reported that they had received a spike in calls from this area. Due to this, they are currently working on the SARA Problem Solving Plan to help address the anti-social behaviour at the site. They have put together a group made up of local residents, businesses, Police Officers, council staff, and Youth Workers.

It was noted that this plan would be looking at the long-term solutions. The councillors noted that in the plan document, the plan outlined communication with local schools and asked for the draft communications to be shared with the Town Council before being sent to schools.

It was also noted that the Environmental Park was leased by Sevenoaks Town Council.

PC Hubbard reported that earlier in the year, an annual operation took place called Operation Spectre. This operation is designed to help educate people on knife crime and the current laws and dangers associated with knife crime. As part of this operation, members of the team had gone to Sevenoaks station and set up a stall in the entrance for people to engage with and talk to them about the dangers of knife crime. As part of this, undergrowth

searches were carried out at the Vine looking for hidden knives; they reported that none were found.

Maxine reported that they have been working in partnership with Chipstead Lakes to help secure the site to prevent situations similar to those we had seen in other parts of the country, where young people had gone to open bodies of water on a hot day and had suffered from cold shock.

164.2 - SAYT

Peter reported that SAYT had now employed a new Youth Worker who was helping them to update their website and social media presence.

It was also noted that they are looking at how they can improve their outreach to young people who may not know who they are. One such way they are looking to do this is by trying to get permission for schools to visit the playgrounds during lunchtime and engage with the Young People.

Peter also reported they currently use the MUGA at the Bat and Ball Centre, which during the summer is great, but they are seeing more boys than girls attending these sessions and are currently trying to work out how to engage more girls as well as work out a plan for the colder winter months.

165 - UPCOMING EVENTS

RESOLVED: The Committee noted the upcoming events.

166 - PRESS RELEASE

RESOLVED: to issue a press release on funding the Girls Summer Skateboarding session and funding the Thursday evening Children's Activities on the Vine during the Bandstand performances.

There being no further business the Chair closed the Meeting.

Signed
Chair

Dated

Sevenoaks Town Council
Youth Services Committee- Wednesday 23th September 2026



House in the Basement Youth Café Manager:

May 2026 Figures:

In May, House in the Basement saw 216 come through the door over 18 sessions; 26 of these were new to the Youth Café. We held 4 SEN sessions, seeing 42 young people and had 4 detached sessions using the Town Council's electric community minibus at Greatness Recreation Ground.

We also attended the Sevenoaks District Council's Health and Wellbeing Roadshow at the Stag Plaza suite, meeting a few parents and other organisations with lots of networking & good conversations.

We also held a girls' night on the 30th of May.

June 2026 Figures:

In June, we had 173 young people join us over 17 sessions, with 15 of these being new. We held 4 SEN sessions and saw 43 Young people attend. We also held 3 detached sessions at Greatness Recreation Ground.

We had a group of Young people who organised and held an upcycling workshop at House in the basement, bringing in old clothes and upcycling them.



We also held an Open Mic night at the end of the month.

July 2026 Figures

We had 195 young people; 13 of these were new over 18 sessions. We had 4 SEN Tuesday sessions, seeing 38 Young people, and had 3 detached sessions at Greatness.

**Sevenoaks Town Council
Youth Services Committee- Wednesday 23th September 2026**

August 2026 Figures

We were open on 16 occasions in August, seeing 228 young people; 36 of these were new, the largest spike in new young people this year. We had 4 SEN sessions, seeing 25 Young people and 4 Detached sessions, not including all of the events and trips HitB has been involved in this Summer.

The Summer school holidays were a busy time for HitB; we saw lots of new people at a time when Sevenoaks, as a town, can be quiet.

Our 4 workshops (fishing and Dungeons and Dragons) were all oversubscribed, with some keen Mums getting in early with bookings mainly due to advertising; more are planned for October half term.

34 of us went to Broadstairs on a hot (35c) day, plenty of time spent in the sea, big thanks to Holly who was an extra lifeguard between the flags for several hours.

Skateness was slightly less busy than the last couple of years, but still a great day in the sun. Detached on a Thursday was quieter

Sadly, SAYT lost 11-8 to HitB at our football match, which we plan to do again in October half term on the Trinity school site.

We have another open mic night scheduled to take place on September 25th 2026.

One of our long-term visitors, who first came to HitB 10 years ago & is an SEN adult, has asked to volunteer at HitB



Detailed Income & Expenditure by Phased Budget Heading 01/06/2026

Month No: 1

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>50 Youth Cafe</u>											
1022 Letting & Hire of Facilities	256	333	77	256	333	77	4,000			6.4%	
1211 Sale of Goods	377	208	(169)	377	208	(169)	2,500			15.1%	
Youth Cafe :- Income	633	541	(92)	633	541	(92)	6,500			9.7%	0
4010 Gross Pay	5,912	5,833	(79)	5,912	5,833	(79)	70,000		64,088	8.4%	
4270 Employers Pension Contribution	173	208	35	173	208	35	2,500		2,327	6.9%	
5410 Repairs & General Maintenance	281	89	(192)	281	89	(192)	1,066		785	26.3%	
5500 Equipment Hired and New	70	46	(24)	70	46	(24)	541		471	12.9%	
6010 Light Heat & Cleaning	63	25	(38)	63	25	(38)	300		237	21.1%	
6101 Telephone	51	63	12	51	63	12	757		706	6.7%	
6105 Broadband wi-fi service	33	35	2	33	35	2	416		383	7.9%	
6200 Printing & Stationery	9	18	9	9	18	9	213		204	4.2%	
6240 Computer/ Data Base/WP's	0	43	43	0	43	43	520		520	0.0%	
6241 Website Costs	12	0	(12)	12	0	(12)	213		201	5.6%	
6281 Furnishings,Furniture/Eqpt	0	0	0	0	0	0	535		535	0.0%	
6320 Staff Training	0	0	0	0	0	0	104		104	0.0%	
6340 Staff Uniforms	0	0	0	0	0	0	205		205	0.0%	
6500 Goods for Resale	375	180	(195)	375	180	(195)	2,163		1,788	17.3%	
6635 Professional Fees Licensing	0	88	88	0	88	88	350		350	0.0%	
6900 Sundry Expenses	0	35	35	0	35	35	416		416	0.0%	
6922 Health&Safety/Risk Assessments	0	100	100	0	100	100	1,200		1,200	0.0%	
6976 Credit card charges	10	0	(10)	10	0	(10)	0		(10)	0.0%	
Youth Cafe :- Indirect Expenditure	6,989	6,763	(226)	6,989	6,763	(226)	81,499	0	74,510	8.6%	0
Net Income over Expenditure	(6,357)	(6,222)	135	(6,357)	(6,222)	135	(74,999)				

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Detailed Income & Expenditure by Phased Budget Heading 01/06/2026

Month No: 1

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	633	541	(92)	633	541	(92)	6,500			9.7%	
Expenditure	6,989	6,763	(226)	6,989	6,763	(226)	81,499	0	74,510	8.6%	
Net Income over Expenditure	(6,357)	(6,222)	135	(6,357)	(6,222)	135	(74,999)				
Movement to/(from) Gen Reserve	(6,357)	(6,222)	135	(6,357)	(6,222)	135	(74,999)				

Detailed Income & Expenditure by Phased Budget Heading 23/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>50 Youth Cafe</u>											
1022 Letting & Hire of Facilities	442	333	(109)	698	666	(32)	4,000			17.4%	
1211 Sale of Goods	287	208	(79)	664	416	(248)	2,500			26.6%	
1350 Revenue Grant income	1,000	0	(1,000)	1,000	0	(1,000)	0			0.0%	
1990 Other Income	20	0	(20)	20	0	(20)	0			0.0%	
Youth Cafe :- Income	<u>1,749</u>	<u>541</u>	<u>(1,208)</u>	<u>2,382</u>	<u>1,082</u>	<u>(1,300)</u>	<u>6,500</u>			<u>36.6%</u>	<u>0</u>
4010 Gross Pay	5,323	5,833	510	11,235	11,666	431	70,000		58,765	16.1%	
4270 Employers Pension Contribution	154	208	54	327	416	89	2,500		2,173	13.1%	
5410 Repairs & General Maintenance	80	89	9	361	178	(183)	1,066		705	33.9%	
5500 Equipment Hired and New	300	46	(254)	370	92	(278)	541		171	68.4%	
6010 Light Heat & Cleaning	15	25	10	78	50	(28)	300		222	26.0%	
6101 Telephone	51	63	12	102	126	24	757		655	13.5%	
6105 Broadband wi-fi service	33	35	2	66	70	4	416		350	15.8%	
6200 Printing & Stationery	35	18	(17)	44	36	(8)	213		169	20.7%	
6240 Computer/ Data Base/WP's	158	43	(115)	158	86	(72)	520		362	30.5%	
6241 Website Costs	12	0	(12)	24	0	(24)	213		189	11.3%	
6281 Furnishings,Furniture/Eqpt	0	0	0	0	0	0	535		535	0.0%	
6320 Staff Training	0	0	0	0	0	0	104		104	0.0%	
6340 Staff Uniforms	0	0	0	0	0	0	205		205	0.0%	
6500 Goods for Resale	337	180	(157)	712	360	(352)	2,163		1,451	32.9%	
6505 Cafe consumables	3	0	(3)	3	0	(3)	0		(3)	0.0%	
6635 Professional Fees Licensing	0	0	0	0	88	88	350		350	0.0%	
6900 Sundry Expenses	71	35	(36)	71	70	(1)	416		345	17.1%	

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Detailed Income & Expenditure by Phased Budget Heading 23/06/2026

Month No: 2

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6922 Health&Safety/Risk Assessments	20	100	80	20	200	180	1,200		1,180	1.7%	
6976 Credit card charges	11	0	(11)	21	0	(21)	0		(21)	0.0%	
Youth Cafe :- Indirect Expenditure	<u>6,604</u>	<u>6,675</u>	<u>71</u>	<u>13,594</u>	<u>13,438</u>	<u>(156)</u>	<u>81,499</u>	<u>0</u>	<u>67,905</u>	<u>16.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(4,855)</u>	<u>(6,134)</u>	<u>(1,279)</u>	<u>(11,212)</u>	<u>(12,356)</u>	<u>(1,144)</u>	<u>(74,999)</u>				
Grand Totals:- Income	1,749	541	(1,208)	2,382	1,082	(1,300)	6,500			36.6%	
Expenditure	6,604	6,675	71	13,594	13,438	(156)	81,499	0	67,905	16.7%	
Net Income over Expenditure	<u>(4,855)</u>	<u>(6,134)</u>	<u>(1,279)</u>	<u>(11,212)</u>	<u>(12,356)</u>	<u>(1,144)</u>	<u>(74,999)</u>				
Movement to/(from) Gen Reserve	<u>(4,855)</u>	<u>(6,134)</u>	<u>(1,279)</u>	<u>(11,212)</u>	<u>(12,356)</u>	<u>(1,144)</u>	<u>(74,999)</u>				

Detailed Income & Expenditure by Phased Budget Heading 01/08/2026

Month No: 3

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
50	<u>Youth Cafe</u>											
1022	Letting & Hire of Facilities	424	333	(91)	1,122	999	(123)	4,000			28.1%	
1211	Sale of Goods	189	208	19	853	624	(229)	2,500			34.1%	
1350	Revenue Grant income	375	0	(375)	1,375	0	(1,375)	0			0.0%	
1990	Other Income	0	0	0	20	0	(20)	0			0.0%	
	Youth Cafe :- Income	988	541	(447)	3,370	1,623	(1,747)	6,500			51.8%	0
4010	Gross Pay	6,627	5,833	(794)	17,863	17,499	(364)	70,000		52,137	25.5%	
4270	Employers Pension Contribution	193	208	15	520	624	104	2,500		1,980	20.8%	
5410	Repairs & General Maintenance	54	89	35	415	267	(148)	1,066		651	39.0%	
5500	Equipment Hired and New	17	46	29	387	138	(249)	541		154	71.4%	
6010	Light Heat & Cleaning	11	25	14	90	75	(15)	300		210	29.9%	
6101	Telephone	51	63	12	153	189	36	757		604	20.2%	
6105	Broadband wi-fi service	33	35	2	98	105	7	416		318	23.7%	
6200	Printing & Stationery	74	18	(56)	118	54	(64)	213		95	55.4%	
6240	Computer/ Data Base/WP's	0	43	43	158	129	(29)	520		362	30.5%	
6241	Website Costs	12	0	(12)	36	0	(36)	213		177	16.9%	
6281	Furnishings,Furniture/Eqpt	0	134	134	0	134	134	535		535	0.0%	
6320	Staff Training	0	0	0	0	0	0	104		104	0.0%	
6340	Staff Uniforms	0	51	51	0	51	51	205		205	0.0%	
6500	Goods for Resale	301	180	(121)	1,013	540	(473)	2,163		1,150	46.8%	
6505	Cafe consumables	2	0	(2)	5	0	(5)	0		(5)	0.0%	
6635	Professional Fees Licensing	180	0	(180)	180	88	(92)	350		170	51.4%	
6900	Sundry Expenses	74	35	(39)	146	105	(41)	416		270	35.0%	

Continued over page

Detailed Income & Expenditure by Phased Budget Heading 01/08/2026

Month No: 3

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6922 Health&Safety/Risk Assessments	0	100	100	20	300	280	1,200		1,180	1.7%	
6976 Credit card charges	0	0	0	21	0	(21)	0		(21)	0.0%	
Youth Cafe :- Indirect Expenditure	<u>7,629</u>	<u>6,860</u>	<u>(769)</u>	<u>21,223</u>	<u>20,298</u>	<u>(925)</u>	<u>81,499</u>	<u>0</u>	<u>60,276</u>	<u>26.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(6,641)</u>	<u>(6,319)</u>	<u>322</u>	<u>(17,853)</u>	<u>(18,675)</u>	<u>(822)</u>	<u>(74,999)</u>				
Grand Totals:- Income	988	541	(447)	3,370	1,623	(1,747)	6,500			51.8%	
Expenditure	<u>7,629</u>	<u>6,860</u>	<u>(769)</u>	<u>21,223</u>	<u>20,298</u>	<u>(925)</u>	<u>81,499</u>	<u>0</u>	<u>60,276</u>	<u>26.0%</u>	
Net Income over Expenditure	<u>(6,641)</u>	<u>(6,319)</u>	<u>322</u>	<u>(17,853)</u>	<u>(18,675)</u>	<u>(822)</u>	<u>(74,999)</u>				
Movement to/(from) Gen Reserve	<u>(6,641)</u>	<u>(6,319)</u>	<u>322</u>	<u>(17,853)</u>	<u>(18,675)</u>	<u>(822)</u>	<u>(74,999)</u>				

Detailed Income & Expenditure by Phased Budget Heading 26/08/2026

Month No: 4

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
50	<u>Youth Cafe</u>											
1022	Letting & Hire of Facilities	248	333	85	1,370	1,332	(38)	4,000			34.3%	
1211	Sale of Goods	297	208	(89)	1,149	832	(317)	2,500			46.0%	
1350	Revenue Grant income	0	0	0	1,375	0	(1,375)	0			0.0%	
1990	Other Income	0	0	0	20	0	(20)	0			0.0%	
	Youth Cafe :- Income	545	541	(4)	3,914	2,164	(1,750)	6,500			60.2%	0
4010	Gross Pay	5,794	5,833	39	23,657	23,332	(325)	70,000		46,343	33.8%	
4270	Employers Pension Contribution	207	208	1	727	832	105	2,500		1,773	29.1%	
5410	Repairs & General Maintenance	0	89	89	415	356	(59)	1,066		651	39.0%	
5500	Equipment Hired and New	503	46	(457)	890	184	(706)	541		(349)	164.5%	
6010	Light Heat & Cleaning	13	25	12	102	100	(2)	300		198	34.1%	
6101	Telephone	51	63	12	204	252	48	757		553	26.9%	
6105	Broadband wi-fi service	33	35	2	131	140	9	416		285	31.6%	
6200	Printing & Stationery	2	18	16	120	72	(48)	213		93	56.3%	
6240	Computer/ Data Base/WP's	0	43	43	158	172	14	520		362	30.5%	
6241	Website Costs	12	53	41	48	53	5	213		165	22.5%	
6281	Furnishings,Furniture/Eqpt	0	0	0	0	134	134	535		535	0.0%	
6320	Staff Training	0	0	0	0	0	0	104		104	0.0%	
6330	Welfare/Hospitality	2	0	(2)	2	0	(2)	0		(2)	0.0%	
6340	Staff Uniforms	0	0	0	0	51	51	205		205	0.0%	
6500	Goods for Resale	278	180	(98)	1,291	720	(571)	2,163		872	59.7%	
6505	Cafe consumables	0	0	0	5	0	(5)	0		(5)	0.0%	
6635	Professional Fees Licensing	147	88	(59)	327	176	(151)	350		23	93.3%	

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Detailed Income & Expenditure by Phased Budget Heading 26/08/2026

Month No: 4

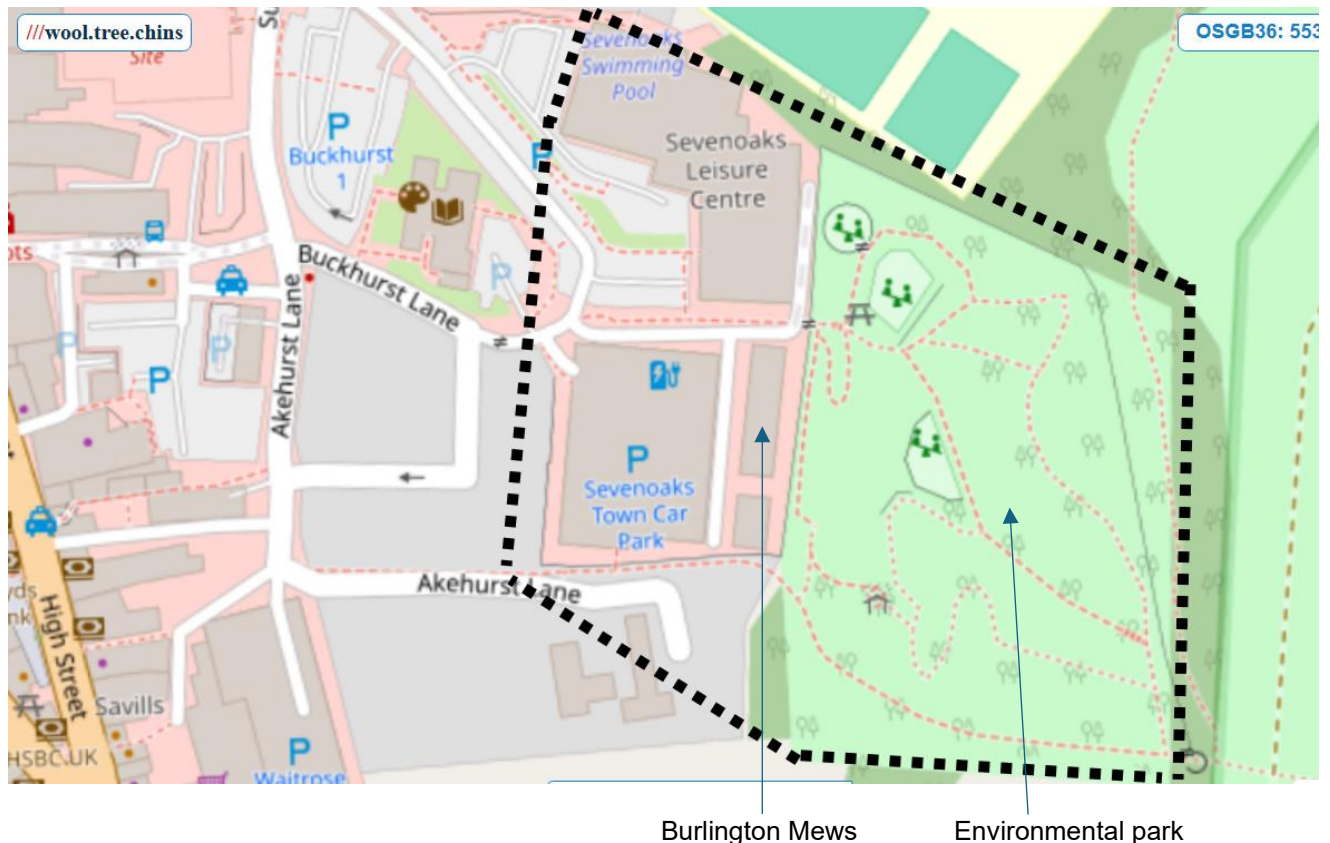
Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6900 Sundry Expenses	4	35	31	150	140	(10)	416		266	36.0%	
6922 Health&Safety/Risk Assessments	0	100	100	20	400	380	1,200		1,180	1.7%	
6976 Credit card charges	21	0	(21)	43	0	(43)	0		(43)	0.0%	
Youth Cafe :- Indirect Expenditure	7,067	6,816	(251)	28,289	27,114	(1,175)	81,499	0	53,210	34.7%	0
Net Income over Expenditure	(6,522)	(6,275)	247	(24,375)	(24,950)	(575)	(74,999)				
Grand Totals:- Income	545	541	(4)	3,914	2,164	(1,750)	6,500			60.2%	
Expenditure	7,067	6,816	(251)	28,289	27,114	(1,175)	81,499	0	53,210	34.7%	
Net Income over Expenditure	(6,522)	(6,275)	247	(24,375)	(24,950)	(575)	(74,999)				
Movement to/(from) Gen Reserve	(6,522)	(6,275)	247	(24,375)	(24,950)	(575)	(74,999)				

The Environmental Visual Audit (EVA) report template

Introduction

Describe the location – general observations, environment and context.



Describe the location – general observations, environment and context.

The EVA area is located on the edge of Sevenoaks town centre and comprises of Sevenoaks Leisure Centre, the Environmental Park, the town multi storey car park and Burlington Mews, a residential block of ten very large three storey town houses (see map above). The area experiences ASB and low level criminality, particularly during evenings, weekends, school holidays and after school hours. Common issues include underage drinking, drugs, criminal damage, nuisance vehicles, assaults and general ASB.

1. Access and Movement (Permeability)

Identify well defined routes, spaces and entrances in the EVA area that provide for convenient movement without compromising security

4.4 (1) Describe access and movement features in the EVA area that generate or enhance opportunities for crime/ASB to occur

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

1. Identify well defined routes, spaces and entrances in the EVA area that provide for convenient movement without compromising security

The EVA area can be accessed by both vehicles and pedestrians from a number of directions. Suffolk Way provides vehicular access to the multi storey car park and Sevenoaks leisure centre, while pedestrians can access the area from Sevenoaks town centre, knole park and surrounding footpaths.

The leisure centre is accessible from Suffolk Way and includes a seating area beneath an awning. This area is open and has no gates or fencing restricting access (**Photos 1 and 2**).

The Environmental Park can be accessed through the main entrance gates at the front, as well as several footpaths leading to a kissing gate from Knole Park (**Photos 4, 7 and 13**). There is also a side access point from the town car park (**Photo 14**) and another access behind the Leisure Centre leading into the rear of the park (**Photos 8 and 10**).

Burlington Mews has secure access. Vehicles enter through an automatic fobbed gate and pedestrians are allowed access through a coded pedestrian gate (**Photo 6**) at the front and the rear which leads into the multistorey car park. The rear gardens of the Mews back onto the environmental park, which are all secured by fencing several ft high.

The multi storey car park is accessed by vehicles through an open entrance (**Photo 24**) and by pedestrians through two stairwells, one of which links to knole park, the other leads to Suffolk Way (**Photos 19 and 20**). Although these gates can be locked, they are generally left open for public use.

4.4 (1) Describe access and movement features in the EVA area that generate or enhance opportunities for crime/ASB to occur

A number of access and movement features increase opportunities for crime and ASB within the EVA area.

Vehicle access to the multi storey car park is open and there are no barriers or gates at the entrance (**Photo 24**). This has contributed to reports of ASB to the car park like nuisance vehicles, racing, loud music and drug related activity within the car park.

The Leisure centre seating area beneath the awning is a known hotspot for ASB. The area is open and very easily accessible from Suffolk Way and there are no gates or physical barriers to prevent groups gathering there (**Photos 3**).

The Environmental Park has several entry and exit points, including access from the main entrance, Knole Park, the car park and behind the Leisure Centre (**Photos 4, 7, 8, 9, 10, 11, 13, 14**). These multiple access routes make it difficult to control movement and allow individuals involved in ASB to move between areas quickly and easily and via numerous different routes

The rear entrance to the Environmental Park has damaged fencing (**Photos 11**). This reduces the effectiveness of the boundary and makes access by people who shouldn't be there easier.

The woodland and open space located between Burlington Mews, the Leisure Centre and the multi storey car park also provide routes that can be used by groups of young people.

Finally, the pedestrian stairwells within the multi storey car park provide access from different directions and can be used by youths to gather (**Photos 19**). Although the gates can be secured, they are usually left open.

Overall, the large number of access points, open boundaries and damaged fencing increase opportunities for crime and ASB across the site.

Short Term Recommendations

A short term measure would be to lock any gates that can be secured with a padlock during peak times for ASB. This would include the main gates to the environmental park, the pedestrian gates to the stairwells in the multi storey car park and any gates at the Leisure Centre. Padlocks should be closed shackle and to BS EN 12320 or Sold secure bronze, silver or gold standard (ACCESS CONTROL).

Medium Term Recommendations

A medium term recommendation would be to repair all damaged fencing within the area. This includes the chain link fencing near the leisure centre and the perimeter fencing leading to knole park, which is currently being patched up by a meshmetal fence panel. . (ACCESS CONTROL)

Consideration should also be given to increasing the height of the fencing on both sides of the main entrance to the environmental park and planting defensive plants along the boundary. This would help discourage people from entering the park when the gates are locked. (ACCESS CONTROL TARGET HARDENING)

Long Term Recommendations

A long term recommendation would be to improve access control measures at the multi storey car park. This could include the installation of vehicle barriers to help restrict vehicles that are not using the site for their intended purpose. . (ACCESS CONTROL)

Consideration could also be given to installing ANPR cameras to record vehicle indexes entering and exiting. This would increase surveillance, help identify vehicles linked to ASB and increase the likelihood of offenders being identified and dealt with. (SURVEILLANCE INCREASE CHANCES OF BEING CAUGHT).

2. Structure (Design and Layout)

4.4 (2) Identify places in the EVA area that are structured so that different uses do not cause conflict

Describe places in the EVA area where different uses are causing crime and/or ASB

2. Structure (Design and Layout) 4.4 (2) Identify places in the EVA area that are structured so that different uses do not cause conflict

Burlington Mews is designed in a way that helps reduce conflict between different users. Vehicle access is controlled by a fobbed gate (**photo 5**) and pedestrian access is through a secure coded gate, which limits access to residents and visitors. The rear gardens are enclosed by fencing (**photo 15**), helping to separate private residence from the surrounding public areas.

The children play area is also separated from vehicle traffic. The leisure centre, environmental park and multi storey car park all have their own intended uses and are clearly defined as separate spaces.

Describe places in the EVA area where different uses are causing crime and/or ASB.

The Leisure Centre seating area beneath the awning (**photo 3**) has become a location where its intended use conflicts with what actually happens. The picnic tables are provided for leisure centre and visitors during the day, but the area has become a known hotspot area for ASB for young people in the evenings.. Large trees and shrubs provide cover from view, making the location more attractive for ASB. Its close proximity to the town centre and numerous local schools also makes it easy to access.

The childrens play area is located in the environmental park, between woodland, the leisure centre and Burlington Mews. The surrounding bushes and secluded location mean that parts of the area are hidden from view. The benches in the woodland near the play area (**Photo 12**) appear to be used mainly as gathering places for young people rather than its intended purpose, this can be seen from the graffiti and the types of litter (energy drinks and sweet wrappers and vapes) that are on the floor in this location.

The multi storey car park is located very close to Burlington Mews and its design creates conflict between users. The structure causes noise from vehicles, loud music ASB to echo around the car park and the residents, whose front windows would only be approx 10 metres from the edge of the car park. The ramps and low levels of overnight parking make the car park attractive to drivers who use it as a make shift race track.

The roof level (**photo 22**) of the car park offers views across the town and is often quiet during the evenings. This makes it attractive as a gathering place for people who are not using the car park for its intended purpose. There are also safety issues, as the stairwell leading to the roof is easy to climb (**photo 21**) and there is no anti climb measures in place. In addition,

the roof edge has no extra fencing or netting above the existing wooden cladding, making it vulnerable for objects to be thrown from over, which has been a reported issue in the area.

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation is to ensure that all trees and bushes around the leisure centre picnic table area and the environmental park are regularly cut back and maintained. Particular attention should be given to the area around the childrens play park. Improving visibility will make it easier for staff, residents, police and visitors to see what is happening and increase the likelihood of anyone involved in ASB being seen and reported. (INCREASE CHANCE OF BEING CAUGHT, SURVEILLANCE)

Medium Term Recommendations

A medium term recommendation is to review seating areas that are regularly being used for ASB rather than their intended use.

Consider removing the three picnic tables beneath the leisure centre awning, as this is an ASB hotspot. Alternative seating could be provided that can be stored overnight when the leisure centre is closed. (TARGET REMOVAL)

Consideration should also be given to removing the benches located along the footpaths between the environmental park and knole park. There is evidence that these benches are mainly being used as gathering places for young people rather than for their intended use. Their removal would not impact views or the use of the footpaths and may reduce opportunities for ASB. . (TARGET REMOVAL)

Long Term Recommendations

A long term recommendation is to improve the roof level of the multi storey car park. Consider installing netting or a similar barrier to prevent objects being thrown over. (TARGET HARDENING)

Additional measure should also be considered around the stairwell leading to the roof. This could include anti climb fencing or anti climb paint to discourage people from climbing onto stairweel roof. (TARGET HARDENING/ ACCESS CONTROL)

Consideration could also be given to installing fencing around the seating area at the leisure centre to control access when it is closed.

Where fencing or gates are put up they should meet appropriate security standards, including LPS 1175 SR1 as a minimum. Higher risk areas should consider products meeting LPS 1175 SR2 or above. Consultation with the local planning team may also be needed before any major changes are made.

3. Surveillance (natural, informal and formal)

4.4 (3) Identify publicly accessible places in the EVA area that are overlooked

Describe publicly accessible places in the EVA area that have limited or no surveillance

4.4 (3) Identify publicly accessible places in the EVA area that are overlooked

The multi storey car park is the most overlooked area within the EVA site. The top floor can be seen from the upper floors of Burlington Mews (**photo 22**) and is covered by CCTV that can be monitored live. The first and second floors also have CCTV coverage, although visibility is partly restricted by the wooden cladding around the car park (Photo 24).

Burlington Mews itself has good natural surveillance, with residents overlooking parts of their private area from the upper floors of their properties.

Describe publicly accessible places in the EVA area that have limited or no surveillance

The environmental park and the open space behind Burlington Mews have very limited surveillance. There are no local authority CCTV cameras covering the park, its entrances or the footpaths leading to Knole Park. The area is only partly overlooked by the upper floors of Burlington Mews. Ground floor views are blocked by fences and bushes. There is no obvious domestic CCTV at the rear of Burlington Mews.

The park also has no lighting, making it more difficult to monitor at night. Much of the park and the footpaths are secluded and hidden by trees and bushes, which reduces natural surveillance and increases opportunities for ASB (**photo 15 and 16**).

The seating area beneath the leisure centre awning has some surveillance, but is surrounded by bushes which during the summer block persons from view (**photo 1**). Although there is a local authority CCTV camera on Suffolk Way and on the upper car park covering part of the area, some of the CCTV views are partly blocked by large trees. There is no CCTV mounted on the front of the leisure centre itself.

Overall, the environmental park, woodland footpaths and leisure centre seating area have the poorest levels of surveillance within the EVA area.

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation would be to cut back and maintain the bushes at the rear of Burlington Mews. This should allow residents to overlook the open space and environmental park while still maintaining a good level of privacy. Trees that block the view of the local authority CCTV camera should also be trimmed to improve visibility of the seating area under the awning of the leisure centre. (NATURAL SURVEILLANCE)

Residents of Burlington Mews and staff at the leisure centre should be encouraged to remain vigilant and report any ASB as soon as possible. Local residents should be encouraged to sign up to MCV. (INFORMAL SURVEILLANCE)

Medium Term Recommendations

A medium term recommendation would be to encourage residents of Burlington Mews to install CCTV cameras covering the rear boundaries of their properties. This could help capture incidents that spill over from the park or other ASB occurring near the fences. Any domestic CCTV should be installed with consideration given to data protection requirements and should ideally comply with BS EN 62676 standards. (FORMAL SURVEILLANCE)

Long Term Recommendations

A long term recommendation would be to improve lighting within the environmental park. Although the park currently has no electricity supply, solar powered lighting could be considered as a suitable option. Any new lighting should be designed in line with BS 5489 1 2020 guidance for public spaces. (NATURAL SURVEILLANCE / INCREASE THE CHANCE OF BEING CAUGHT)

Another long term recommendation would be to install CCTV within the environmental park. This could be done through the installation of mains powered CCTV if an electricity supply becomes available, or through the use of solar powered CCTV systems. CCTV could also be considered at the outer limit nearest to the park to where electricity supply reaches. Any CCTV system should comply with BS EN 62676 standards. (FORMAL SURVEILLANCE / INCREASE THE CHANCE OF BEING CAUGHT)

Consideration could also be given to the installation of ANPR cameras at the multi storey car park to monitor vehicle indexes entering and exiting the site. This would assist in identifying vehicles linked to crime and ASB and also act as a deterrent to offenders. (FORMAL SURVEILLANCE / INCREASE THE CHANCE OF BEING CAUGHT)

4. Ownership

4.4 (4) Identify places in the EVA area that promote a sense of ownership, respect, territorial responsibility and community

Describe places in the EVA area where a lack of ownership and community generate opportunities for crime and ASB

4. Ownership

4.4 (4) Identify places in the EVA area that promote a sense of ownership, respect, territorial responsibility and community

Burlington Mews promotes a strong sense of ownership and territorial responsibility. The automatic vehicle gate **(photo 5 and 6)**, coded pedestrian gate and fenced rear gardens clearly show the difference between public and private space. The area is well maintained and residents take pride in where they live. This helps discourage crime and ASB from within this private area of the EVA.

The childrens play park is also clearly intended for community use and is maintained to a good standard, with litter regularly removed. Signs show ownership by STC and show that the area is intended for families and children **(photo 16)**.

Describe places in the EVA area where a lack of ownership and community generate opportunities for crime and ASB

The seating area outside the leisure centre has limited signs of ownership and control. The benches are open to everyone and there are no restrictions on access. While they are sometimes used for their intended purpose, they are also regularly used by groups involved in ASB. The area is located to the side of the leisure centre and is not regularly overlooked by staff, which reduces guardianship.

The benches located along the footpaths between the environmental park and knole park **(photo 12)** show signs of poor ownership and guardianship. There is litter and graffiti, suggesting that ASB has become accepted and is frequent.

The play park has also suffered damage. The fencing around the smaller childrens play area has been damaged in the past and the new fencing is suffering a similar fate **(photo 17)**. The sign showing town council ownership has been graffitied, which creates a negative appearance and may encourage further damage and ASB (broken glass effect) **(photo 16)**

The open space behind Burlington Mews has signs of criminal damage, including one of the benches being uprooted **(photo 15)**. Although the area is overlooked by residents, there are no clear boundaries separating the space, which can reduce the feeling of ownership.

The multi storey car park also lacks clear ownership in some areas. Vehicle access is free flowing and there are no barriers controlling entry **(photo 24)**. Although there are signs showing SDCownership, some signs are damaged and there is some graffiti in the stairwells **(photo 20)** There is also a strip of land between the car park and properties on Buckhurst Lane where rubbish has been thrown and a disused

trolley has been thrown over the side of the car park **(Photo 25)**. This again creates negative appearance and may encourage further damage and ASB (broken glass effect)

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation would be to replace any damaged signs within the multi storey car park and install additional signs clearly setting out rules, including warnings about ASB. Signs could also be installed at the leisure centre stating that the seating area is for customers only. Existing graffiti should be removed from signs within the environmental park and new signs should be considered to emphasise rules and police patrolling. (RULE SETTING)

Medium Term Recommendations

A medium term recommendation would be to repair and maintain the fencing around the smaller childrens play area and also the damaged bench in the open space. The damaged part at the top of the fencing should be properly secured with fixings to hold the fence. (TARGET HARDENING)

Long Term Recommendations

A long term recommendation would be to improve the area of land between the multi storey car park and Buckhurst Lane, where there is evidence of rubbish including a disused trolley. This area could be redesigned with planting or developed into a small community garden that local residents can help maintain. This would improve the appearance of the area and create a stronger sense of ownership. (ENVIRONMENTAL DESIGN)

Consideration should also be given to the seating area at the leisure centre. Installing fencing around the space would create a clear boundary and emphasise that the area belongs to the leisure centre. Any fencing installed should meet LPS 1175 SR1 or higher security standards where appropriate LPS 1175 SR2+. (ENVIRONMENTAL DESIGN AND TARGET HARDENING).

5. Physical Protection

4.4 (5) Identify places in the EVA area that include necessary, well-designed security features

Describe places in the EVA area where badly designed security features generate crime and ASB

5. Physical Protection

4.4 (5) Identify places in the EVA area that include necessary, well designed security features

Burlington Mews has good physical security measures in place. Vehicle access is controlled by a secure fobbed gate and pedestrian access is through a coded gate. The rear gardens are protected by fencing and plant, creating a clear barrier between public and private space. This help prevent access and reduce opportunities for crime and ASB.

The multi storey car park also has gates at the pedestrian points **(photo 23)** that can be locked when needed.

Describe places in the EVA area where badly designed security features generate crime and ASB

The environmental park has very few physical security features. Although there is a large entrance gate at the main park entrance, it is not regularly locked **(photo 7)**. Even if it was locked, the low fencing on either side can easily be climbed, meaning it does not provide a good barrier.

There are several other access points into the park. Access can be gained from knole park through woodland footpaths and from the alleyway leading from the car park/Akehurst Lane **(photo 14)**. These openings make it easy for people to enter and leave the area during peak ASB times.

The fencing between the environmental park and knole park has also been damaged in places, reducing its effectiveness and there is also damage to some two bar fencing around the play park **(photo 9, 11 and 18)**.

The seating area at the leisure centre has very little physical protection. The benches beneath the awning are open to the public and can be accessed easily from all directions. There are no gates or barriers restricting use of the area, which has contributed to it becoming a hotspot for ASB.

The vehicular entrance to the car park is open with no physical barrier. The pedestrian gates within the multi storey car park are capable of being locked, but they are not routinely locked. Access to the car park remains open at all times.

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation would be to repair the damaged fencing between the environmental park and knole park, making access more difficult. (TARGET HARDENING)

Medium Term Recommendations

A medium term recommendation would be to consider fencing around the seating area at the leisure centre. This would create a boundary, show that the area belongs to the leisure centre and make it more difficult for groups to gather and cause ASB. (ACCESS CONTROL AND TARGET HARDENING)

Long Term Recommendations

A long term recommendation would be to review the access of the main entrance to the environmental park. This appears to be the main route used by people causing ASB at the leisure centre benches and entering the park. Consider extending the fencing along the front and ensuring the entrance gates are locked during the evening. (ACCESS CONTROL AND TARGET HARDENING)

Any gates secured should use close shackle padlocks meeting BS EN 12320 or Sold Secure Bronze, Silver or Gold standards. (TARGET HARDENING)

6. Activity

4.4 (6) Identify places in the EVA area where the level of human activity is appropriate to the location and creates a reduced risk of crime and a sense of safety at all times

Describe places in the EVA area where levels of activity are limited and create an increased risk of crime and sense of being unsafe

6. Activity

4.4 (6) Identify places in the EVA area where the level of human activity is appropriate to the location and creates a reduced risk of crime and a sense of safety at all times

Burlington Mews has regular activity throughout the day and evening as the properties are occupied by residents. The design of the area with gating and always being occupied reduces opportunities for crime and ASB within this specific private part.

The leisure centre also has good levels of activity during the day. The benches outside are overlooked by the indoor soft play area, with large windows providing views of the them. During the day staff, parents and children using the centre will create natural surveillance and help discourage ASB.

The multi storey car park has regular activity during the day, with members of the public using it for parking and parking wardens regularly carry out patrols. This level of activity helps reduce opportunities for crime and ASB during the day.

The environmental park is well used during the day by families, children and visitors. There is also a nursery on the edge of the site and parents regularly walk through the park during drop off and collection times. This provides additional activity and natural surveillance throughout the day.

Describe places in the EVA area where levels of activity are limited and create an increased risk of crime and sense of being unsafe

The leisure centre seating area experiences reduced activity during the evening when the soft play area closes. As fewer staff, parents and visitors are present, the area becomes more attractive to groups involved in ASB and as a result more vulnerable.

The environmental park also becomes much quieter during the evening. After around 18:00 hours there are fewer visitors using the park and the nursery is not being used. This reduction in activity leaves large parts of the area with little natural surveillance and increases opportunities for ASB.

The multi storey car park has lower levels of use during the evening. The upper level of the car park is often empty at night and has become a location where people gather rather than use the site for parking. The lack of users at these times increases the risk of ASB.

Overall, the highest risk periods are during the evening and overnight hours when activity levels drop across the whole area being audited. This lack of use creates opportunities for crime and ASB.

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation would be to replace the fixed tables and benches at the leisure centre with temporary seating that can be put out during the day and stored away at night. This would allow customers to use the seating for its intended purpose while removing a known hotspot point when activities are low. (TARGET REMOVAL)

Medium Term Recommendations

A medium term recommendation would be to work with youth services to provide positive activities in the area. This could include the use of a youth bus or similar during peak times of ASB. (DEFLECTING OFFENDERS, NATURAL SURVEILLANCE)

Long Term Recommendations

A long term recommendation would be to consider closing the top level of the multi storey car park during the evening, or restricting access to the whole car park when usage is at its lowest (overnight). (ACCESS CONTROL)

Consideration should also be given to installing local authority CCTV and lighting near the leisure centre seating area and entrance to the environmental park, which overlooking the play area. This would improve visibility, increase formal surveillance and increase the likelihood of identifying offenders. Any CCTV installed should comply with BS EN 62676 standards. (FORMAL SURVEILLANCE AND INCREASE THE CHANCE OF BEING CAUGHT)

7. Management and Maintenance

4.4 (7) Identify places in the EVA area that are designed with management and maintenance in mind, to discourage crime in the present and the future

Describe places in the EVA area where management and maintenance are not implemented and contribute to generating crime and ASB

7. Management and Maintenance

4.4 (7) Identify places in the EVA area that are designed with management and maintenance in mind, to discourage crime in the present and the future



Burlington Mews is privately owned and has clear signs showing it is private residential area. The area is well maintained by residents. This helps create a sense of ownership and discourages crime and ASB

The leisure centre is owned by SDC and operated by a company called Everyone Active, who are responsible for the day to day maintenance of the site. This includes the seating area outside the leisure centre. The area is generally maintained to a good standard. Any major changes would require approval from the council.

The environmental park is jointly owned by SDC and STC. The council is responsible for maintaining the play area and carrying out maintenance such as grass cutting, hedge trimming, clearing litter and removing broken glass etc.

The multi storey car park is owned and managed by SDC. The site is cleaned, maintained well and monitored by local authority CCTV.

Describe places in the EVA area where management and maintenance are not implemented and contribute to generating crime and ASB

Although the environmental park is generally well maintained, there are signs of damage that have not yet been repaired. The fencing around the children play area has previously been damaged and although repairs have been carried out, parts of the fencing at the top are loose. There is also a damaged bench and damaged boundary fencing that require repair. These issues add to the "broken glass" effect and if not rectified can encourage further ASB.

The multi storey car park also shows signs of damage. There is graffiti in some areas and several signs have been damaged. Again, the "broken glass" effect can create a poor impression and encourage further damage or ASB.

There have also been reports that the stairwells within the car park are occasionally used by rough sleepers..

The seating area outside the leisure centre shows signs of ASB with graffiti and litter around.

Recommendations

- Detail the short, medium and long term modifications to features that are crime generators
- Appropriate products with correct standards
- Demonstrate application of the 10 Principles

Short Term Recommendations

A short term recommendation is for all owners to review any existing graffiti and damage within their areas of responsibility. Any damage should be repaired and graffiti removed as best as possible to prevent the area looking neglected - "broken glass effect" (TARGET HARDENING)

Medium Term Recommendations

A medium term recommendation is for all owners to review the signage across the site. Damaged signs should be replaced and consideration should be given to installing additional signs to clearly identify ownership, rules and opening times. (RULE SETTING)

The council should monitor rough sleeping (CCTV monitoring) within the multi storey car park. Any sightings should be shared with Porchlight, the council rough sleeper team and Kent Police so that support can be offered. (INFORMAL AND FORMAL SURVEILLANCE)

Long Term Recommendations

A long term recommendation when a budget will allow might be to carry out a full environmental redesign of the area. This could include a Level 1 Secured by Design report to identify opportunities to reduce crime and ASB. A DOCO might be used to help ensure any future redevelopment incorporate crime prevention measures. (ENVIRONMENTAL DESIGN)

Summary of recommendations

An executive summary of the main findings is always good practice – this must be an explanation about why your recommendations are Appropriate, Realistic and Cost Effective (ARC)

Summary of Recommendations

The EVA identified several recurring problems within the area, particularly around the leisure centre seating area, the environmental park and the multi storey car park. The main issues were most common during the evenings, weekends and school holidays when there are fewer activities in the area.

An executive summary of the main findings is always good practice – this must be an explanation about why your recommendations are Appropriate, Realistic and Cost Effective (ARC)

The crime prevention recommendations are Appropriate, Realistic and Cost Effective (ARC) because they are proportionate to the problems and have been split into short, medium and long term actions.

The short term recommendations focus on simple and low cost improvements such as repairing damage, removing graffiti, trimming bushes, improving visibility, locking gates where possible, replacing damaged signs etc. These actions can be carried out quickly and provide immediate benefits.

The medium term recommendations focus on practical improvements such as repairing fencing, reviewing seating areas, improving CCTV coverage and working with youth services to provide positive activities for young people. These measures require some planning and investment but are achievable.

The long term recommendations include larger projects such as improving access control, installing additional lighting and CCTV, introducing ANPR and redesigning the area. These measures will be for when a budget becomes available and will provide long lasting improvements and reduce opportunities for crime and ASB

You must refer to relevant photos/images in your evidence, and insert these images here:

Photo 1 – Seating outside the leisure centre



Photo 2 – Leisure centre, multi story car park and environmental park view from front elevation.



Photo 3 – Close up of seating outside the leisure centre

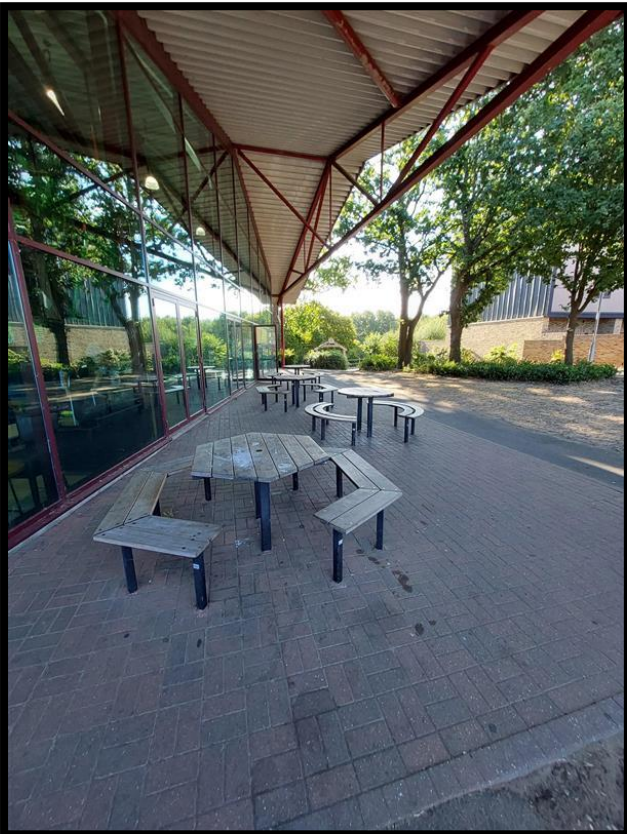


Photo 4 – Car park (side elevation) and environmental park entrance (front elevation)



Photo 5 – Burlington Mews (side elevation) vehicular access and car park (side elevation) pedestrian access





Photo 6 – Burlington Mews (front elevation) pedestrian access



Photo 7 - Environmental park and play area main access



Photo 8 – Rear access to Leisure centre and environmental park



Photo 9 - Damaged fencing near rear access to leisure centre



Photo 10 – Acces to environmental park from rear of leisure centre



Photo 11 – Damaged fence on perimeter of environmental park



Photo 12 – Bench area leading to woodland and access to environmental park from knole park kissing gates.



Photo 13 – Knole park kissing gate leading to environmental park



Photo 14 Access to Play area in environmental park from car park/Akehurst lane direction



Photo 15 – Rear elevation of Burlington Mews and damage to bench in open space of environmental park



Photo 16 – Play park within the environmental park



Photo 17 – Play park fencing



Photo 18 - Play park perimeter -Two bar fencing and damage



Photo 19 – Side elevation of car park showing pedestrian access



Photo 20 – Car park stair well with graffiti



Photo 21 – Top level of car park with pedestrian stairwell access



Photo 22 – Top level car park vehicular access

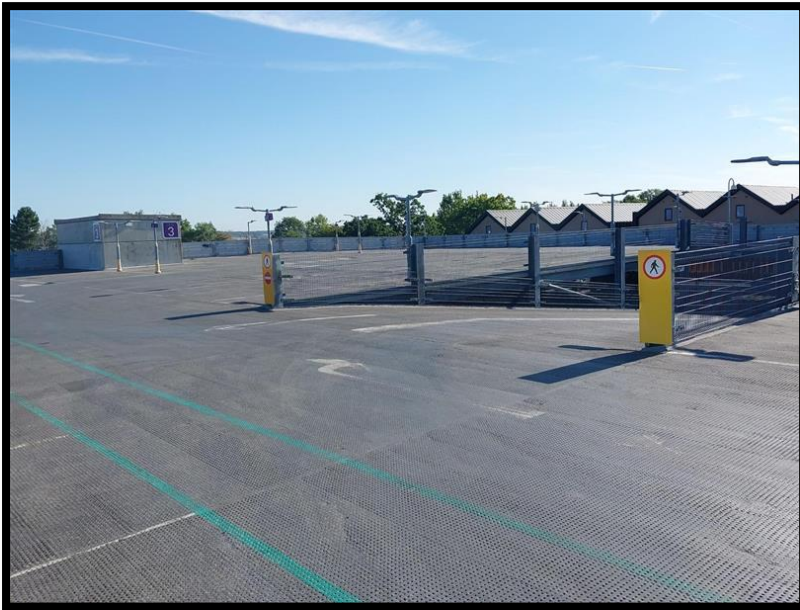


Photo 23 – Car park signage damage



Photo 24 – Vehicular access to Car Park

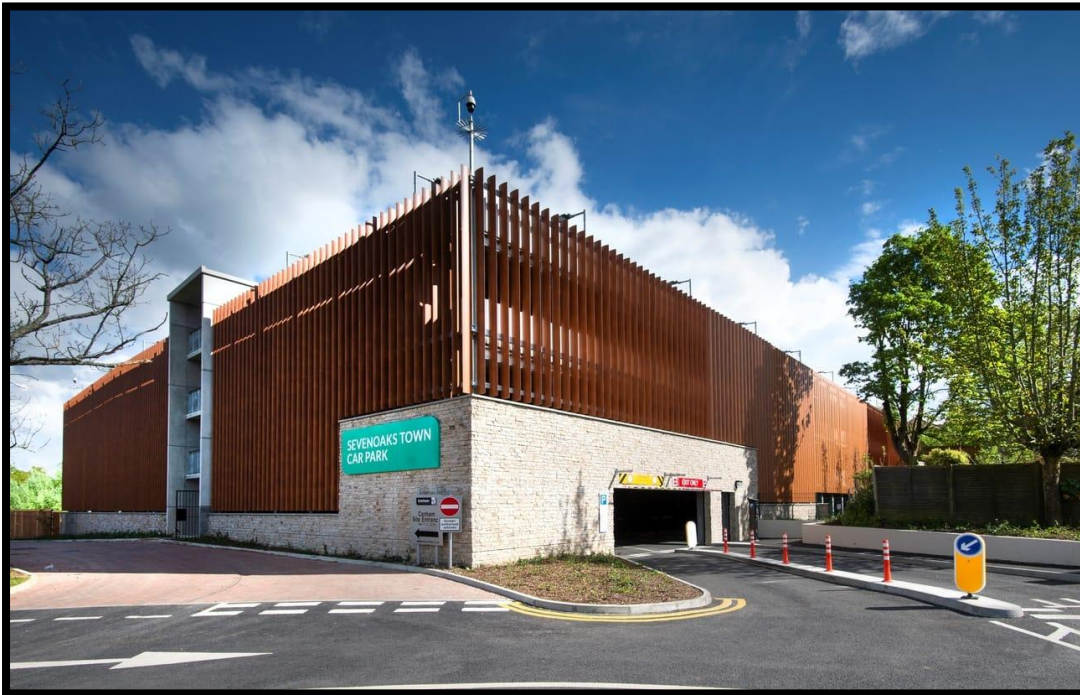
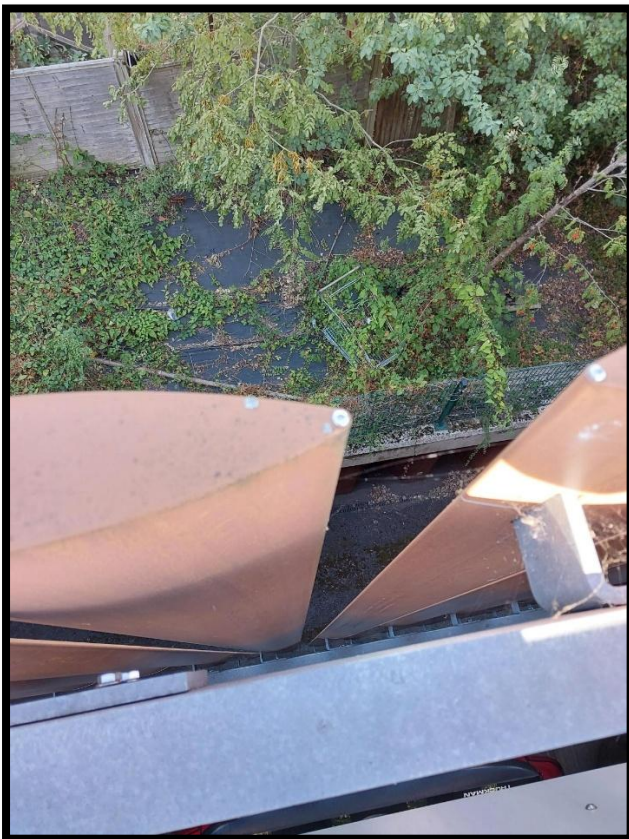


Photo 25 – Strip of land next to the car park with disused trolley



OP NEBULAR - ASB and crime Sevenoaks Town Centre (Leisure centre/Environmental play park and Town car park)

OFFICIAL

Date & time: 19/05/2026 at 12:30 hours

Attendance:

- Charlotte Burns Parking Services Manager - SDC
- Kelly Webb Health & Communities Manager - Community Safety Unit - SDC
- Maxine Quinton Community Safety Officer - Community Safety Unit – SDC
- Shane Smith Leisure Centre Manager
- Georgina Jackson Deputy Clerk - STC
- Nicholas Cave Open Spaces and Cemetery Manager STC
- PS Edwards Kent Police CSU Supervisor
- Residents x 4 Burlington Mews – Petra, David, Susie. Genette
- PCSO Darling Kent Police CSU - Child centred policing Team
- Michael Porter Kent County Council- Youth Outreach
- Charmaine Chapman Kent County Council - Youth Outreach
- Darren Mountain House In The Basement - Youth Worker
- Dennis Glasspool Business Crime Reduction Partnership- Lead
- Roberta Ware Business Crime Reduction Partnership - Board
- PC Hubbard Kent Police CSU Neighbourhood Task Force- Town officer

Apologies

- PC Harrison Kent Police CSU - Child centred policing Team
- Sharon Wright CCTV - SDC
- PS Cooke Kent Police CSU Supervisor
- Insp Hinrich Kent Police CSU Manager
- John Shanley Kenward Trust

ACTIONS

EVA = Environmental Visual Audit
PMP = Proactive Management Plan
MCV = My Community Voice
CSU – Community Safety Unit

Action No:	Action:	Owner:	Summary:	Progress
1	Create Operational Name for the Problem Profile	PC Hubbard	Create a dedicated operational name to ensure all activity and intelligence are linked effectively.	Complete
2	Create OP INFO on STORM (Flags OIC for Relevant Postcodes)	PC Hubbard	Ensure all incidents linked to hotspot postcodes are automatically flagged to CSU for review.	Complete
3	Communication with Local Schools	PC Harrison and PCSO Darling	Engagement with schools regarding ASB at this hotspot location.	Complete
4	Add Nominals to PMP and Monitor ASB Offenders	PC Harrison and PCSO Darling and PC Hubbard	Review cads within the scanning phase and identify repeat youths and add them as suspects to PMP 4269/26.	Ongoing
5	Encourage Early Reporting by Leisure Centre Staff	Shane SMITH	Shane to disseminate issue to staff and promote use of Shop Safe Radio and prompt reporting via 999/101 or online.	Complete
6	Community Engagement Group for Burlington Mews Residents	PC Hubbard	Create MCV/community messaging group for updates and intelligence sharing.	Complete
7	Conduct Resident and Partner Meetings and Online Forums	PC Hubbard	Regular meetings to review concerns, progress and gather feedback.	Complete

8	Centralised ASB Reporting	PC Hubbard	Review reporting system to simplify reporting pathways and ensure everything relating to OP NEBULAR is reported to the police.	Complete
9	Encourage Retention of CCTV and Mobile Phone Footage	Burlington Mews Residents	Residents encouraged to preserve evidence for police to review. This to be mentioned when reporting.	Complete
10	Increase Patrols During Peak Times	PC Hubbard/ INSP Hinrich	Implement hotspot patrol plans during evenings, weekends and school holidays.	Complete
11	CCTV Monitoring During Peak Times	Sharon Wright	Direct CCTV operators to hotspot locations during key periods.	Complete
12	Area Cleaning and Rapid Removal of Damage/Graffiti	Kelly Webb/Maxine Quinton	Ensure clean up following incidents to prevent general environmental degradation and smashed window effect.	Complete
13	Remove Shopping Trolleys and Broken Glass Promptly	Waitrose / M&S Den Glasspool	Prevent items being used in offending and improve environmental quality similar to above.	Complete
14	Conduct Full Environmental Visual Audit (EVA)	PC Hubbard	Review all hotspot locations for environmental vulnerabilities.	Complete
15	Enhance Signage Around Hotspot Areas	Kelly Webb / Maxine Quinton / PC Hubbard	Install signage relating to ASB enforcement and patrol activity.	
16	Review Lighting Across Hotspot Areas	Kelly Webb / Maxine Quinton/ Linda Larter/ Georgina Jackson	Following EVA report - Upgrade lighting to improve visibility and natural surveillance across Locations.	Ongoing – pending review of EVA
17	Environmental Design Review of Trees, Bushes and Hiding Areas	Kelly Webb // Maxine Quinton/ Leisure Centre Manager	Following EVA report - Reduce concealed areas facilitating congregation and offending.	Ongoing – pending review of EVA
18	Consider Removal of Benches Outside Leisure Centre	Kelly Webb / Leisure Centre Manager	Following EVA report - Assess whether seating contributes to persistent congregation	Ongoing – pending review of EVA
19	Consider Changes to Area Beneath Awning	Kelly Webb / Leisure Centre Manager	Following EVA report - Assess fencing or redesign options to prevent congregation.	Ongoing – pending review of EVA

20	Utilise ASB Act Powers and Sanctions	PC Hubbard / PC Harrison / PCSO Darling	Use warnings, contracts and ASB legislation where proportionate and updated offenders onto PMP.	Complete
21	Consider Issuing Section 59 Warnings	PC Hubbard / PC Costin / CCTV Team/ Council	Target vehicles linked to nuisance driving on var park and issue s 59.	Complete
22	Install Fencing and Gates to Environmental Park	Trevor Kennett. Charlotte Burns	Following EVA report - Review feasibility for fencing and padlocks to prevent access following EVA findings.	Ongoing – pending review of EVA
23	Install Netting on Top Level of Car Park	Trevor Kennett. Charlotte Burns	Following EVA - Review netting to prevent objects being thrown from height.	Ongoing – pending review of EVA
24	Consider ANPR or Barrier Systems at Car Park Entrances	Trevor Kennett. Charlotte Burns	Following EVA - Assess options to restrict vehicle access to car park.	Ongoing – pending review of EVA
25	Youth engagement	Darren Mountain Michael Porter Charmaine Chapman Andy Watson	Youth workers to attend locations during peak periods to engage.	Ongoing
26	Consider section 34 dispersal powers	INSP Hinrich/ PS Cooke and PS Edwards	Consider sections 34, 35, and 37 of the Anti-social Behaviour, Crime and Policing Act 2014 allow police to authorise dispersal powers, requiring individuals involved in or likely to commit anti-social behaviour to leave an area for up to 48 hours, and permit the seizure of items linked to such behaviour.	Complete
27	Consider Public Spaces Protection Order (PSPO)	Kelly Webb / Maxine Quinton	Review proportionality and evidential threshold for implementation.	

Meeting 2 Date & time: 03/07/2026 at 12:30 hours**Attendance:**

- Linda Larter Clerk – STC
- Kelly Webb Health & Communities Manager - Community Safety Unit – SDC
- Stephen Cziraki CCTV - SDC
- Residents x 1 Burlington Mews – John
- Dennis Glasspool Business Crime Reduction Partnership- Lead
- Roberta Ware Business Crime Reduction Partnership - Board
- PC Hubbard Kent Police CSU Neighbourhood Task Force- Town officer
- PC Owen Kent Police CSU Neighbourhood Task Force- Town officer

Apologies

- PC Harrison Kent Police CSU - Child centred policing Team
- Sharon Wright CCTV - SDC
- PS Cooke Kent Police CSU Supervisor
- Insp Hinrich Kent Police CSU Manager
- John Shanley Kenward Trust
- Charlotte Burns Parking Services Manager - SDC
- Maxine Quinton Community Safety Officer - Community Safety Unit – SDC
- Shane Smith Leisure Centre Manager
- Georgina Jackson Deputy Clerk – STC
- Nicholas Cave Open Spaces and Cemetery Manager STC
- PS Edwards Kent Police CSU Supervisor
- PCSO Darling Kent Police CSU - Child centred policing Team
- Michael Porter Kent County Council- Youth Outreach
- Charmaine Chapman Kent County Council - Youth Outreach
- Darren Mountain House In The Basement - Youth Worker

Meeting Notes

At the start of the meeting, Kent Police provided an overview of calls received between 19/05/2026 and 03/07/2026 relating to the problem solving area. During this period, a total of three CADs were recorded, all linked to Sevenoaks Town Car Park. Two incidents related to nuisance vehicles causing excessive noise, resulting in four warning letters being issued, whilst a further incident involved youths on the roof of the car park causing a noise nuisance. All incidents occurred during May and June 2026. Sevenoaks District Council also reported a complaint received on 19 June 2026 regarding youths using inappropriate language within the Environmental Park in the presence of young children and families using the facility.

The meeting then reviewed progress against the 28 actions contained within the Problem Solving Plan. The following points were discussed:

- Action 5 – ShopSafe Radio Usage – Sevenoaks leisure centre

Roberta Ware reported that the Leisure Centre has not been making regular use of the ShopSafe radio system. It was agreed that PC Hubbard would complete a follow up visit to the Leisure Centre to identify the current managers, ensure staff are aware of the ShopSafe and encourage more consistent use of the radios.

- Action 10 – Hotspot Tasking

Partner agencies were informed that Hotspot Tasking had been stood down following a four week deployment. It was noted that the resource could be reinstated if required. Given the anticipated increase in ASB during the school summer holidays, it was agreed that a request would be submitted to Inspector Hinrich seeking the reinstatement of Hotspot Tasking throughout the summer holiday period.

- Action 12 – Smashed Glass at Environmental Park

Linda Larter reported that smashed glass is being found within the Environmental Park on an almost daily basis. The locations are sporadic across the site, although the majority of glass is found within the actual children's play area, particularly on the soft safety matting and around the benches. Whilst no specific days or times have been identified, the issue is regular occurrence. Police requested contact details for the street cleansing team to allow officers to identify any patterns relating to when and where the glass is being discovered. This will support a longer term problem solving. Police also advised that an MCV message would be circulated to local residents encouraging them to report incidents relating to smashed glass aswell as the normal noise nuisance and sus activity within the park.

- Action 13 – Abandoned Shopping Trolleys

Roberta Ware reported that four shopping trolleys had been left near her shop for several days. She had already notified Waitrose of the issue. The group discussed making better use of the ShopSafe radio network to notify supermarkets when abandoned trolleys are identified so that they can be collected promptly. PC Hubbard agreed to follow up with Waitrose to ensure the reported trolleys are removed.

- Action 15 – Police Signage

Kelly Webb advised that police signs have now been produced and that a purchase order is currently being progressed through Sevenoaks District Council. Kelly further advised that a number of signs previously used during the Swanley Issues Project remain available and could potentially be utilised in the interim until new signage arrangements are finalised.

- Action 16 – Environmental Park Infrastructure

Linda Larter informed the group that there is currently no electricity supply within the Environmental Park. It was agreed that this should be taken into consideration when officers undertake the planned Environmental Visual Audit (EVA).

- Action 22 – Ownership of Environmental Park Assets

Linda Larter advised that responsibility for the fencing and gates within the Environmental Park rests with the Town Council. To ensure ownership and responsibilities are correctly identified prior to completion of the EVA, PC Hubbard requested a map showing land ownership boundaries and areas of responsibility across the park and surrounding land.

The meeting concluded with agreement that the respective agencies would continue progressing the outstanding actions and provide further updates at the next review meeting.

**Sevenoaks Town Council
Youth Services Committee – 23rd September 2026**

Youth Outreach Budget – Grant Applications

1) Grants to Local Voluntary Organisation 2026/27

Each year the Town Council agrees a budget for grants to local voluntary or charitable organisations which provide services to residents within the Parish of Sevenoaks Town. Local community groups are invited to submit applications in August & January of each financial year, for consideration by the Finance & Delivery Committee or this Committee as appropriate.

2) Delegated Authority

This Committee has delegated authority to approve Youth Grants within the allocated Youth Outreach Budget.

3) Budget

The Youth Outreach Budget for 2026/27, and the balance to date, is shown below:

Budget 2026/27	Budget £	Balance £
Youth Outreach	11,512.50	7,902.50

Details of the committed expenditure to date are set out below:

Agreed at Youth Services Committee	Minute Number	Local organisation or project	Amount awarded
Wednesday 10 th June 2026.	163.1	Four free skateboarding sessions	£740
Wednesday 10 th June 2026.	163.2	Children's activities at the Vine Bandstand	£2,120
Wednesday 10 th June 2026.	163.3	Design a Christmas Light competition	£750
		Total	£3,610

4) Grant Applications for Consideration

The Committee is requested to consider the following Grant Applications received (copies attached):

Grant Ref No	Organisation Name	Purpose of award	Previous grant history	Grants in 2025/26 £	Current Application £
6	Sevenoaks Three Arts, Young Musician of the Year	Towards admin costs, notably the £1,000 first prize which is named the	£500/£600 per year 2007 to 2023 £1000 in 2021/22 £650 -2024	650	750

**Sevenoaks Town Council
Youth Services Committee – 23rd September 2026**

Grant Ref No	Organisation Name	Purpose of award	Previous grant history	Grants in 2025/26 £	Current Application £
		Sevenoaks Town Prize.			
48	Sevenoaks Sea Cadets	Purchase of 20 branded waterproof coats for volunteers.	£1,250 - 24/25	n/a	1,800

Recommendation: The Committee is asked to consider awarding grants to the above applicants from the Youth Outreach Budget 2026/27.

APPLICATION FOR GRANT AID 2026/2027

NB – Grant recipients will be asked to provide a display stand at the Annual Town Meeting [Monday 15th March 2027 at 7pm] to demonstrate to the general public how the grant funds have been spent and the benefits accrued.

A copy of the guidance notes for completing this form is attached. You are advised to read this when completing the form. Please use BLOCK CAPITALS if completing by hand.

PART 1 – YOUR ORGANISATION	
ORGANISATION NAME	Sevenoaks Three Arts Festival <i>The application is for the Sevenoaks Young Musician of the Year Competition 2027</i>
NAME OF CONTACT	Mr Peter Harlow Chairman
ADDRESS OF CONTACT	██████████ ██████████ ██████ ██████████
TELEPHONE NUMBER:	██
EMAIL ADDRESS	██

ARE YOU A REGISTERED CHARITY? If so, please provide registration number	Yes – 1031815
PLEASE OUTLINE BRIEFLY THE ACTIVITIES OF THE ORGANISATION	Sevenoaks Three Arts Festival (STAF) has been running a Performing Arts Festival for over 75 years. It is held on two successive weekends each June, with more than 600 participants, mainly school age and predominately living in Sevenoaks or the surrounding area. A final cup-winners concert is held at the end of June. On behalf of the town, STAF also runs the Sevenoaks Young Musician of the Year (YMY) competition, a one-day event for instrumentalists aged 12 to 21 – see below for details.

DO THE ORGANISATION'S ACTIVITIES SEEK TO MAKE A POSITIVE IMPACT ON THE ENVIRONMENT? PLEASE GIVE DETAILS		
As a musical activity, the YMY competition is thought to have little environmental impact. Paperless communication (e-mail) is used where possible and other consumable resources used are minimal. Sevenoaks School, where YMY is held, integrates its environmental policy and sustainability commitments through a collaborative community approach, student-led action groups, and formal curriculum integration via the Institute of Service and Partnerships. Please see their website for more details.		
DOES THE ORGANISATION ITSELF ADOPT ENVIRONMENTAL POLICIES FOR REDUCING GREENHOUSE GAS EMISSIONS AND/OR INCREASE BIODIVERSITY? PLEASE GIVE DETAILS OF POLICIES AND AIMS		
See above.		
HOW DOES THE ORGANISATION ENSURE THAT THOSE WHO ARE DISADVANTAGED HAVE ACCESS TO SPORTS AND COMMUNITY ACTIVITIES. PLEASE GIVE DETAILS		
For the YMY competition, entry is open to any instrumentalists who meet the application standard on a first-come first-served basis. It is held at Sevenoaks School which has excellent facilities for disabled access. Attendance for the audience is open to all. STAF, which runs the YMY competition, is affiliated to the British and International Federation of Festivals. This body provides national level guidance on inclusivity and openness as well as policies on e.g. safeguarding.		
PLEASE GIVE NUMBERS IN YOUR ORGANISATION WHO ARE	A) PAID	None
	B) VOLUNTEERS	20+
	C) MEMBERS LIVING WITHIN SEVENOAKS TOWN	Most (~70%)
HOW MANY BENEFICIARIES LIVE WITHIN SEVENOAKS TOWN?	Audience tends to be 100% from Sevenoaks Town. The competition has been supported by STC for over 30 years.	

PART 2 – GRANT REQUEST	
AMOUNT OF GRANT APPLIED FOR	£750
PLEASE DESCRIBE YOUR PROJECT	
The Sevenoaks Young Musician of the Year (YMY) competition is an one-day event attracting talented instrumentalists between the ages of 12 and 21. It was started over 30 years ago by June Clements in conjunction with and supported financially by the Town Council, and has been running annually since then. It gives Sevenoaks its own prestigious competition on a par with other similar competitions held around the country, hence cash prizes are awarded to the top three entries as judged by a panel of professional adjudicators.	
PLEASE EXPLAIN WHAT YOU WILL BE USING THE GRANT FOR	
The competition in 2027 will be held on 28 February and the grant will be used towards covering administrative costs, notably the first prize of £1,000, which is named the 'Sevenoaks Town Prize'.	
WHICH TAX YEAR WILL THE GRANT BE USED IN	2026/7

PART 3 – GEOGRAPHICAL AREA RELATING TO FUNDS REQUESTED	
DOES YOUR PROJECT COVER A GEOGRAPHICAL AREA BEYOND THE PARISH OF SEVENOAKS TOWN COUNCIL? (See map attached at the back of this form)	The YMY competition is for Sevenoaks Town
IF YES, HAVE YOU ALSO CONTACTED THE RESPECTIVE PARISH COUNCILS OUTSIDE THE SEVENOAKS TOWN WARDS FOR GRANT FUNDING?	N/A
PLEASE PROVIDE DETAILS OF WHICH OTHER TOWN OR PARISH COUNCILS YOU HAVE CONTACTED AND SUMS REQUESTED & AWARDED:	
N/A	

PART 4 – TO BE COMPLETED BY ALL APPLICANTS	
HAS YOUR ORGANISATION APPLIED ELSEWHERE FOR A GRANT FOR THIS PROJECT? Yes	
IF YES, PLEASE GIVE DETAILS The second and third prize awards (and the difference between the STC grant and the first prize award) are provided through outside commercial sponsorship totalling £1,250. Sevenoaks District Arts Council (SDAC) has for many years provided underwriting against the YMY competition making a loss. [NB It is not expected to make a loss in 2027.]	
YOU ARE INVITED TO GIVE ANY ADDITIONAL INFORMATION WHICH MIGHT ASSIST THE COUNCIL IN CONSIDERING THE APPLICATION	
The Council will be aware of this application as it is submitted every year. We have increased the amount claimed slightly from last year as there was quite a gap between the Sevenoaks Town first prize and the grant. Of course, any amount given will be gratefully received. (Also to note is that in 2028 we will probably need to increase the prizes, since they have remained the same since 2002.)	
PLEASE STATE BALANCES IN HAND AT END OF LAST FINANCIAL YEAR	£10,797 (STAF)
HOW MANY MONTHS OPERATING COSTS DOES THIS REPRESENT?	STAF only has operating costs for the June Festival and YMY – the total cost of these two annually is £12,748 (offset by income from entry fees etc)
HOW MUCH HAS THE GROUP RAISED THROUGH ITS OWN EFFORTS E.G. FUNDRAISING, DURING THE LAST YEAR?	As mentioned the YMY has outside sponsorship for part of the prize money, and STAF receives advertising revenue
PLEASE GIVE DETAILS OF ANY PREVIOUS GRANT AWARDS MADE BY SEVENOAKS TOWN COUNCIL INCLUDING THE YEARS IN WHICH THE GRANTS WERE MADE. THE AMOUNT AND WHETHER THEY WERE FOR CAPITAL OR REVENUE EXPENDITURE	
These amounts are for the Sevenoaks YMY, allocated as described above: 2026 £ 650 2025 £ 600 2024 £ 600 2023 £1,000 and regular annual grants since YMY was inaugurated in 1995	

PLEASE ENSURE ALL RELEVANT DOCUMENTATION IS ENCLOSED WITH THIS APPLICATION CHECKLIST	
All relevant parts of form completed	Yes
Form signed	Yes
Audited accounts for last two financial years attached	Yes
DO YOU HAVE A WRITTEN CONSTITUTION? (THE COUNCIL RESERVES THE RIGHT TO ASK FOR A COPY)	Yes – this has not changed from previous years

Please note, copies of this completed form and any supporting papers will appear on a Council Agenda and will be discussed by Council in the presence of press and public.

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE INFORMATION IS CORRECT. I AGREE THAT IF A GRANT IS AWARDED*, I WILL SUBMIT A BRIEF REPORT CONFIRMING HOW THE MONEY HAS BEEN SPENT AND EXPLAINING WHAT DIFFERENCE THE GRANT MADE. PHOTOS WILL BE SENT IF POSSIBLE. I UNDERSTAND THAT I CONFORM TO THE GUIDELINES SET OUT IN THE GUIDANCE NOTES AND HAVE READ AND SUBMITTED MY APPLICATION IN ACCORDANCE WITH THE GUIDANCE NOTES.	
SIGNATURE 	Date 28/7/2026
NAME AND POSITION IN ORGANISATION IN CAPITALS PLEASE	PETER HARLOW, CHAIRMAN

All Application Forms must be signed (electronic signature acceptable).

*** IN THE EVENT OF A SUCCESSFUL GRANT AID APPLICATION, PAYMENT WILL BE BY BANK TRANSFER. PLEASE PROVIDE DETAILS (this information will not be published):**

Bank: 
Sort Code: 
Account No:  

Please return this form to Alison Futtit at council@sevenoakstown.gov.uk or at Sevenoaks Town Council, Council Offices, Bradbourne Vale Road, Sevenoaks, Kent TN13 3QG by:

- **Friday 31st July 2026** for the September Finance & Delivery Committee
 - **Friday 8th January 2027** for the February Finance & Delivery Committee
- NB: Late applications will be reviewed at the following Grants meeting.

If you have any queries, please contact Alison Futtit on 01732 459953

Registered Charity No 1031815

SEVENOAKS THREE ARTS FESTIVAL

ANNUAL REPORT AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST AUGUST 2025

SEVENOAKS THREE ARTS FESTIVAL
YEAR ENDED 31ST AUGUST 2025

Legal and Administrative

The Three Arts Festival is registered with the Charity Commissioners for England and Wales No 1031815 and is affiliated to the British and International Federation of Festivals.

Trustees

Lord Sackville continues to be President of the Sevenoaks Three Arts Festival.

The trustees during the year ended 31 August 2025 were

Mr P Harlow	Chairman
Mrs S Day	Secretary
Mrs J Surrey	Treasurer
Mrs C Cao	
Mrs M Holgate	
Mr E Oatley MBE	
Mrs K Redman	
Mrs A Saul	

The trustees hold at least three ordinary meetings a year.

Public Benefit

The object of the festival is to encourage the Arts of Music, Speech and Drama by the organisation of a competitive festival and the Sevenoaks Young Musician of the Year competition (YM). The trustees uphold and comply with the principles in The Good Governance Code for voluntary and community organisations.

Review of the Year

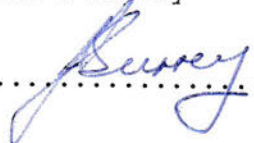
The Young Musician Competition and the Festival returned to a modest surplus this year.

FUNDS AND RESERVE POLICY

The unrestricted fund represents accumulated income in past years. The Trustees continue to operate a policy of using this reserve in a sustainable manner to fund payments to its principal objects.

On behalf of the Trustees

Jean H Surrey


.....2025

5th Nov 2025

SEVENOAKS THREE ARTS FESTIVAL
YEAR ENDED 31ST AUGUST 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial statements of the Trust for the year ended 31st August 2025 which are set out on pages 3 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011, and
- to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

David F Batchelor FCA
The Beeches,
Packhorse Road,
Bessels Green,
Sevenoaks,
Kent TN13 2QP



5 November
5 November 2025

SEVENOAKS THREE ARTS FESTIVAL**STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31ST AUGUST 2025

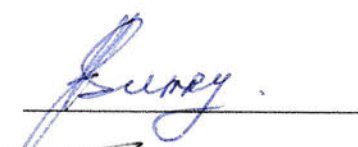
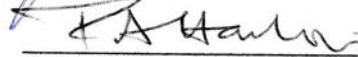
	<u>Unrestricted Funds</u>		<u>TOTAL FUNDS</u>	
	<u>YM</u>	<u>Festival</u>	<u>2025</u>	<u>2024</u>
	£	£	£	£
INCOMING RESOURCES				
Competitors entry fees	1275	5219	6494	5809
Admissions & programmes	528	3133	3661	3206
Sponsorship & adverts	-	585	585	690
Grants				
Sevenoaks Town Council	650	600	1250	1200
Black Cat Music & Acoustics	500	-	500	-
Sevenoaks School	500	-	500	500
T Craig	-	-	-	200
Anon	250	-	250	-
Friends membership	100	25	125	240
Misc. income	-	85	85	10
Cafe 1 st Weekend	-	314	314	-
TOTAL INCOMING RESOURCES	3803	9961	13764	11855
RESOURCES USED				
Adjudicators' fees	600	3311	3911	4262
Print, post & website	122	834	956	965
Venue Hire	660	3196	3856	3575
Piano tuner	190	190	380	540
Prizes	1750	-	1750	1700
Sundries	84	559	643	315
Subscriptions	-	438	438	402
Insurance	-	300	300	300
Bank charges, Play Perform fee	5	387	392	373
Café 1 st Weekend	-	122	122	-
TOTAL RESOURCES USED	3411	9337	12748	12432
NET INFLOW/(OUTFLOW) OF RESOURCES	392	624	1016	(-577)

The notes on page 5 form part of these financial statements

SEVENOAKS THREE ARTS FESTIVAL

BALANCE SHEET AS AT 31ST AUGUST 2025

		<u>2025</u>	<u>2024</u>
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	2	1	1
CURRENT ASSETS			
Debtors	3	718	330
Bank current account		<u>10219</u>	<u>9971</u>
Total current assets		10937	10301
CURRENT LIABILITY			
Income paid in advance	4	(141)	(141)
Creditor		<u> </u>	<u>(380)</u> (521)
TOTAL ASSETS		<u>£10797</u>	<u>£9781</u>
ACCUMULATED FUNDS			
UNRESTRICTED			
Balance at 1st September 2024		9781	10358
Profit/(Loss) in year		1016	(577)
Balance at 31st August 2025		<u>£10797</u>	<u>£9781</u>


_____) Trustees

_____) Trustees

Approved

on 5 November 2025.

The notes on pages 5 form part of these
financial statements

SEVENOAKS THREE ARTS FESTIVAL

NOTES TO THE FINANCIAL STATEMENTS - TO 31ST AUGUST 2025

1 ACCOUNTING POLICIES

a. Basis of accounting

The financial statements have been prepared on the historical cost basis and in accordance with the relevant accounting and reporting standards for charities, FRS 102 and the updated Charities SORP.

b. Funds

Unrestricted funds represent the funds of the charity that are not subject to any restrictions regarding their use. They are available for application on the general purposes of the charity, which is to encourage the Arts of Music, Speech and Drama in the area of Sevenoaks.

c. Interest income

Interest income is accounted for when due.

d. Grants and donations

Grants and donations are accounted for when received or paid.

e. Tangible fixed assets

Equipment used by the charity is depreciated on a straight-line basis over 10 years. The assets had been written down to a nominal value of £1 in 2018. No Change was necessary in the year.

f. Current assets

Short term deposits represent cash held on deposit with the National Westminster Bank Plc.

2 TANGIBLE FIXED ASSETS

	<u>EQUIPMENT</u>		
COST	£		
At 1st September 2024	351		
At 31st August 2025	<u>351</u>		
DEPRECIATION			
At 1st September 2024	350		
Charge in year	<u>0</u>		
At 31st August 2025	<u>350</u>		
NET BOOK VALUE			
At 31st August 2025	1		
At 31st August 2024	1		
	<u>2025</u>	<u>2024</u>	
	£	£	
3 DEBTORS/PREPAYMENTS	718	330	
4 CREDITORS	141	521	

Registered Charity No 1031815

SEVENOAKS THREE ARTS FESTIVAL

ANNUAL REPORT AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST AUGUST 2024

SEVENOAKS THREE ARTS FESTIVAL
YEAR ENDED 31ST AUGUST 2024

Legal and Administrative

The Three Arts Festival is registered with the Charity Commissioners for England and Wales No 1031815 and is affiliated to the British and International Federation of Festivals.

Trustees

Lord Sackville continues to be President of the Sevenoaks Three Arts Festival.

The trustees during the year ended 31 August 2024 were

Mr P Harlow	Chairman
Mrs S Day	Secretary
Mrs J Surrey	Treasurer
Mrs C Cao	
Mrs R Handel	to 30.04.24
Mr J Hendry	to 15.05.24
Mrs M Holgate	
Mr E Oatley MBE	
Mrs K Redman	
Mrs A Saul	from 15.11.23

The trustees hold at least three ordinary meetings a year.

Public Benefit

The object of the festival is to encourage the Arts of Music, Speech and Drama by the organisation of a competitive festival and the Sevenoaks Young Musician of the Year competition (YM). The trustees uphold and comply with the principles in The Good Governance Code for voluntary and community organisations.

Review of the Year

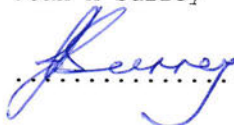
The Young Musician Competition made a small loss (£254) after losing the support of a major sponsor. The Festival received an increase in entries and entry fee income, but suffered a significant reduction in audience receipts, due to fewer group entries from schools in speech and drama, ensembles and choir items, which also led to a small loss (£323). The Trustees are confident that both events will return to profitability in 2025.

FUNDS AND RESERVE POLICY

The unrestricted fund represents accumulated income in past years. The Trustees continue to operate a policy of using this reserve in a sustainable manner to fund payments to its principal objects.

On behalf of the Trustees

Jean H Surrey

.....2024

SEVENOAKS THREE ARTS FESTIVAL
YEAR ENDED 31ST AUGUST 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial statements of the Trust for the year ended 31st August 2024 which are set out on pages 3 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011, and
- to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or,

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

David F Batchelor FCA
The Beeches,
Packhorse Road,
Bessels Green,
Sevenoaks,
Kent TN13 2QP



15 November 2024

SEVENOAKS THREE ARTS FESTIVAL

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST AUGUST 2024

	<u>Unrestricted Funds</u>		<u>TOTAL FUNDS</u>	
	<u>YM</u>	<u>Festival</u>	<u>2024</u>	<u>2023</u>
	£	£	£	£
INCOMING RESOURCES				
Competitors entry fees	1125	4684	5809	5609
Admissions & programmes	390	2816	3206	3772
Sponsorship & adverts	-	690	690	550
Grants				
Sevenoaks Town Council	600	600	1200	1200
Sevenoaks Sound and Vision	-	-	-	1000
Sevenoaks School	500	-	500	500
T Craig	200	-	200	200
Friends membership	100	140	240	330
Misc. income	-	10	10	80
TOTAL INCOMING RESOURCES	2915	8940	11855	13241
RESOURCES USED				
Adjudicators' fees	514	3748	4262	3922
Print, post & website	134	831	965	767
Venue hire	550	3025	3575	3425
Piano tuner	180	360	540	340
Prizes	1700	-	1700	1950
Sundries	88	227	315	746
Subscriptions	-	402	402	382
Insurance	-	300	300	250
Bank charges, Play Perform fee	3	370	373	347
TOTAL RESOURCES USED	3169	9263	12432	12129
NET RESOURCES USED	-254	-323	-577	1112

The notes on page 5 form part of these
financial statements

SEVENOAKS THREE ARTS FESTIVAL

BALANCE SHEET AS AT 31ST AUGUST 2024

		<u>2024</u>	<u>2023</u>
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	2	1	1
CURRENT ASSETS			
Debtors	3	330	-
Bank current account		<u>9971</u>	<u>10688</u>
Total current assets		10301	10688
CURRENT LIABILITY			
Income paid in advance	4	(141)	(141)
Creditor		(380) (521)	<u>(190)</u> (331)
TOTAL ASSETS		<u>£9781</u>	<u>£10358</u>
ACCUMULATED FUNDS			
UNRESTRICTED			
Balance at 1st September 2023		10358	9246
Loss/profit in year		(577)	1112
Balance at 31st August 2024		<u>9781</u>	<u>10358</u>
		<u>£9781</u>	<u>£10358</u>



)
) Trustees
)
)

Approved

on 14 November 2024

The notes on pages 5 form part of these
financial statements

SEVENOAKS THREE ARTS FESTIVAL

NOTES TO THE FINANCIAL STATEMENTS - TO 31ST AUGUST 2024

1 ACCOUNTING POLICIES

a. Basis of accounting

The financial statements have been prepared on the historical cost basis and in accordance with the relevant accounting and reporting standards for charities, FRS 102 and the updated Charities SORP.

b. Funds

Unrestricted funds represent the funds of the charity that are not subject to any restrictions regarding their use. They are available for application on the general purposes of the charity, which is to encourage the Arts of Music, Speech and Drama in the area of Sevenoaks.

c. Interest income

Interest income is accounted for when due.

d. Grants and donations

Grants and donations are accounted for when received or paid.

e. Tangible fixed assets

Equipment used by the charity is depreciated on a straight-line basis Over 10 years. The assets had been written down to a nominal value of £1 in 2018. No Change was necessary in the year.

f. Current assets

Short term deposits represent cash held on deposit with the National Westminster Bank Plc.

2 TANGIBLE FIXED ASSETS

	<u>EQUIPMENT</u>	
COST	£	
At 1st September 2023	351	
At 31st August 2024	<u>351</u>	
DEPRECIATION		
At 1st September 2023	350	
Charge in year	<u>0</u>	
At 31st August 2024	<u>350</u>	
NET BOOK VALUE		
At 31st August 2023	1	
At 31st August 2024	1	
	<u>2024</u>	<u>2023</u>
	£	£
3 DEBTORS/PREPAYMENTS	330	<u>0</u>
4 CREDITORS	<u>521</u>	<u>331</u>

APPLICATION FOR GRANT AID 2025/2026

NB – Grant recipients will be asked to provide a display stand at the Annual Town Meeting [Monday 9th March 2026 at 7pm] to demonstrate to the general public how the grant funds have been spent and the benefits accrued.

A copy of the guidance notes for completing this form is attached. You are advised to read this when completing the form. Please use BLOCK CAPITALS if completing by hand.

PART 1 – YOUR ORGANISATION	
ORGANISATION NAME	SEVENOAKS UNIT OF THE SEA CADETS CORPS
NAME OF CONTACT	TREVOR SAVING (CHAIR)
ADDRESS OF CONTACT	[REDACTED]
TELEPHONE NUMBER:	DAYTIME [REDACTED] EVENING [REDACTED]
EMAIL ADDRESS	[REDACTED]

ARE YOU A REGISTERED CHARITY? If so, please provide registration number	YES 1113642
--	-------------

PLEASE OUTLINE BRIEFLY THE ACTIVITIES OF THE ORGANISATION	THE AIM OF THE SEA CADETS IS "INSPIRING YOUNG PEOPLE TO ACHIEVE THEIR POTENTIAL THROUGH CHALLENGE AND NAUTICAL ADVENTURE GUIDED BY THE CUSTOMS AND TRADITIONS OF TODAY'S ROYAL NAVY" CADET ACTIVITIES INCLUDE; LEARNING TO SAIL, MAP READING AND NAVIGATION, CATERING, FIRST AID TRAINING, LEADERSHIP AND TEAM WORKING SKILLS, CAMPCRAFT. THE UNIT ALSO OFFERS DUKE OF EDINBURGH AND BTECH QUALIFICATIONS
---	---

DO THE ORGANISATION'S ACTIVITIES SEEK TO MAKE A POSITIVE IMPACT ON THE ENVIRONMENT? PLEASE GIVE DETAILS

- 10-12 YEAR OLD CADETS PARTICIPATE IN THE EARTHSHOT CHALLENGE
- ALL CADETS ARE TAUGHT THE COUNTRY CODE DURING EXPEDITION SKILLS TRAINING AND PARTICIPATION

DOES THE ORGANISATION ITSELF ADOPT ENVIRONMENTAL POLICIES FOR REDUCING GREENHOUSE GAS EMISSIONS AND/OR INCREASE BIODIVERSITY? PLEASE GIVE DETAILS OF POLICIES AND AIMS

THE SEA CADETS HAVE NATIONAL ENVIRONMENTAL POLICIES, HOWEVER, AS WE RENT OUR FACILITIES WE CANNOT CONTROL OUTCOMES OR IMPROVEMENTS

HOW DOES THE ORGANISATION ENSURE THAT THOSE WHO ARE DISADVANTAGED HAVE ACCESS TO SPORTS AND COMMUNITY ACTIVITIES. PLEASE GIVE DETAILS

THE SEA CADETS HAVE A NATIONAL EDI POLICY WE ENCOURAGE CADETS WHO ARE EXPERIENCING DISABILITIES (eg VISUALLY IMPAIRED, BRITTLE BONES ADAD, FELD ALCOHOL SYNDROME) AND HELD PARENTS IN FINANCIAL DIFFICULTY FOR SET PERIODS (3/6 MONTHS) BY WAIVING MONTHLY CONTRIBUTIONS

PLEASE GIVE NUMBERS IN YOUR ORGANISATION WHO ARE	A) PAID	NIL
	B) VOLUNTEERS	20
	C) MEMBERS LIVING WITHIN SEVENOAKS TOWN.	24
HOW MANY BENEFICIARIES LIVE WITHIN SEVENOAKS TOWN?	24	

PART 2 – GRANT REQUEST	
AMOUNT OF GRANT APPLIED FOR	£1,800
PLEASE DESCRIBE YOUR PROJECT	
<u>OUR CHARITABLE PURPOSE</u> • TO LAUNCH LOCAL YOUNG PEOPLE INTO THE FUTURE <u>OUR AIMS</u> • CONTINUALLY IMPROVE OUR CADET EXPERIENCE • ENSURE OUR FINANCES ARE RESILIENT AND SUPPORT FUTURE PLANS • ACTIVELY ENGAGE WITH OUR LOCAL COMMUNITY <u>OUR PEOPLE</u> WE RELY ON OUR VOLUNTEERS AND WILL ALWAYS SUPPORT AND RECOGNISE THEIR WORK	
PLEASE EXPLAIN WHAT YOU WILL BE USING THE GRANT FOR	
FOLLOWING OUR MOVE FROM WESTERHAM TO SEVENOAKS WE ARE CONTINUING TO FUNDRAISE TO SUPPORT THE PURCHASE OF EQUIPMENT AND CLOTHING WHICH BEARS THE SEVENOAKS SEA CADET LOGO. IN THIS INSTANCE WE ARE SEEKING TO PROVIDE OUR 20 VOLUNTEERS WITH BRANDED WATERPROOF COATS IN TIME FOR LATE AUTUMN/WINTER. THESE ARE VERY NECESSARY NOT ONLY FOR OUTDOOR ACTIVITIES BUT FOR CLEARLY DENOTING VOLUNTEERS FOR SAFEGUARDING PURPOSE AND PROMOTING SEVENOAKS	
WHICH TAX YEAR WILL THE GRANT BE USED IN	2026/7

PART 3 – GEOGRAPHICAL AREA RELATING TO FUNDS REQUESTED	
DOES YOUR PROJECT COVER A GEOGRAPHICAL AREA BEYOND THE PARISH OF SEVENOAKS TOWN COUNCIL? (See map attached at the back of this form)	YES/NO
IF YES, HAVE YOU ALSO CONTACTED THE RESPECTIVE PARISH COUNCILS OUTSIDE THE SEVENOAKS TOWN WARDS FOR GRANT FUNDING?	YES/NO
PLEASE PROVIDE DETAILS OF WHICH OTHER TOWN OR PARISH COUNCILS YOU HAVE CONTACTED AND SUMS REQUESTED & AWARDED:	
NONE	

PART 4 – TO BE COMPLETED BY ALL APPLICANTS	
HAS YOUR ORGANISATION APPLIED ELSEWHERE FOR A GRANT FOR THIS PROJECT?	
NO	
IF YES, PLEASE GIVE DETAILS	
N/A	
YOU ARE INVITED TO GIVE ANY ADDITIONAL INFORMATION WHICH MIGHT ASSIST THE COUNCIL IN CONSIDERING THE APPLICATION	
OUR FINANCIAL MODEL IS TO USE MONTHLY PARENTAL CONTRIBUTIONS TO COVER OUR ANNUAL FIXED COSTS (c. £13,000 PA) ALL FUNDRAISING THEN SUPPORTS NEW/REPEAT CADET EXPERIENCES (c. 90%) AND VOLUNTEER TRAINING/CLOTHING/MISC EXPENSES (c. 10%). WE HAD £24,781.74 IN OUR 2 BANK ACCOUNTS AS AT 31 MAY 2026. OF THIS £13,000 IS KEPT IN RESERVE BY THE TRUSTEES AND c. £5,000 IS IDENTIFIED AND COMMITTED TO SPEND. THUS WE HAVE JUST UNDER £5,000 WORKING CAPITAL. (SEE BELOW)	
PLEASE STATE BALANCES IN HAND AT END OF LAST FINANCIAL YEAR	
HOW MANY MONTHS OPERATING COSTS DOES THIS REPRESENT?	OUR ANNUAL FIXED OPERATING COSTS ARE c. £13,000
HOW MUCH HAS THE GROUP RAISED THROUGH ITS OWN EFFORTS E.G. FUNDRAISING, DURING THE LAST YEAR?	
PLEASE GIVE DETAILS OF ANY PREVIOUS GRANT AWARDS MADE BY SEVENOAKS TOWN COUNCIL INCLUDING THE YEARS IN WHICH THE GRANTS WERE MADE. THE AMOUNT AND WHETHER THEY WERE FOR CAPITAL OR REVENUE EXPENDITURE	
£1,250 awarded in 2025 for urgent boat repairs/equipment	

SINCE MOVING TO SEVENOAKS OUR CADET REPUTATION HAS GROWN SUCH THAT WE HAVE HALTED RECRUITMENT AT 45 WITH A WAITING LIST OF 15. OUR NUMBERS ARE RESTRICTED BY THE SIZE OF THE FACILITY AT CHIPSTEAD LAKE HENCE OUR INTEREST IN THE TARMAC DEVELOPMENT.

PLEASE ENSURE ALL RELEVANT DOCUMENTATION IS ENCLOSED WITH THIS APPLICATION CHECKLIST	
All relevant parts of form completed	✓
Form signed	✓
Audited accounts for last two financial years attached	LAST YEAR ENDING 31/03/25
DO YOU HAVE A WRITTEN CONSTITUTION? (THE COUNCIL RESERVES THE RIGHT TO ASK FOR A COPY)	YES

Please note, copies of this completed form and any supporting papers will appear on a Council Agenda and will be discussed by Council in the presence of press and public.

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ABOVE INFORMATION IS CORRECT. I AGREE THAT IF A GRANT IS AWARDED*, I WILL SUBMIT A BRIEF REPORT CONFIRMING HOW THE MONEY HAS BEEN SPENT AND EXPLAINING WHAT DIFFERENCE THE GRANT MADE. PHOTOS WILL BE SENT IF POSSIBLE.	
I UNDERSTAND THAT I CONFORM TO THE GUIDELINES SET OUT IN THE GUIDANCE NOTES AND HAVE READ AND SUBMITTED MY APPLICATION IN ACCORDANCE WITH THE GUIDANCE NOTES.	
SIGNATURE	DATE 10 th JUNE 2026
NAME AND POSITION IN ORGANISATION IN CAPITALS PLEASE	TREVOR SAYING CHAIR

All Application Forms must be signed (electronic signature acceptable).

*** IN THE EVENT OF A SUCCESSFUL GRANT AID APPLICATION, PAYMENT WILL BE BY BANK TRANSFER. PLEASE PROVIDE DETAILS (this information will not be published):**

Bank:	
Sort Code:	
Account No:	

Please return this form to Alison Futtit at council@sevenoakstown.gov.uk or at Sevenoaks Town Council, Council Offices, Bradbourne Vale Road, Sevenoaks, Kent TN13 3QG by:

- **Thursday 31st July 2025** for the September Finance & Delivery Committee
 - **Friday 9th January 2026** for the February Finance & Delivery Committee
- NB: Late applications will be reviewed at the following Grants meeting.

If you have any queries, please contact Alison Futtit on 01732 459953

Our Charitable Purpose

"To launch local young people into the future"

Our Aims

- Continually improve our cadet experience
- Ensure our finances are resilient and support future plans
- Actively engage with our local community

Our People

We rely on our volunteers and will always support and recognise their work

If you, your community, or your child would like to get involved contact:

info@sevenoaksscc.co.uk



THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Apr-19	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November			
Unit Name:	Sevenoaks Sea Cadets - Unit 631	Charity No:	1113642
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
<u>REVENUE RECEIPTS –</u>			
ANNUAL FUND/DIRECT GRANT		£0.00	£0.00
SCAVA (Sea Cadet Victualling Allowance)		£0.00	£0.00
OTHER GRANTS		£0.00	£0.00
CADET CONTRIBUTIONS		£10,817.00	£6,770.00
OTHER DONATIONS / LEGACIES		£20,119.25	£2,540.00
FUNDRAISING & SPECIAL EVENTS PROCEEDS		£8,616.90	£419.53
<u>OTHER CHARITABLE ACTIVITIES:</u>			
COMPETITION RECEIPTS		£0.00	£0.00
COURSE FEES		£206.00	£307.96
SUNDRY SALES RECEIPTS		£0.00	£0.00
BANK DEPOSIT INTEREST		£39.17	£28.82
PROPERTY RENTS (includes any occasional		£0.00	£0.00
OTHER REVENUE RECEIPTS		£2,292.50	£1,641.00
TOTAL REVENUE RECEIPTS		A	£42,090.82 £11,707.31
<u>NON-REVENUE RECEIPTS –</u>			
PROCEEDS FROM SALES OF OTHER FIXED		£0.00	£0.00
TOTAL NON-REVENUE RECEIPTS		B	£0.00 £0.00
(#Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B		C	£42,090.82 £11,707.31
<u>Reconciliation:-</u>			
<u>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</u>			
- REVENUE ITEMS (= A – D from page AC2)		G	£9,876.68 £11,707.31
- NON-REVENUE ITEMS (= B – E from page AC2)		H	£0.00 £0.00
- COMBINED (=G+H)			£9,876.68 £11,707.31
CASH/BANK BALANCE FROM LAST YEAR-END			£14,774.59 £20,683.93
CASH/BANK BALANCE AT THIS YEAR-END		2026	£24,651.27 £14,774.59
AC1			

THE SEA CADETS		Form	
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		SCC A3 (R&P)	
RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Apr-19	
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November			
Unit Name: Westerham	Charity No: 1113642		
Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR	LAST YEAR	
Notes	£	£	
REVENUE RECEIPTS –			
ANNUAL FUND/DIRECT GRANT	£0.00	£0.00	
SCAVA (Sea Cadet Victualling Allowance)	£0.00	£0.00	
OTHER GRANTS	£0.00	£50.22	
CADET CONTRIBUTIONS	£5,435.00	£7,075.00	
OTHER DONATIONS / LEGACIES	£3,127.64	£5,048.48	
FUNDRAISING & SPECIAL EVENTS PROCEEDS	£0.00	£0.00	
OTHER CHARITABLE ACTIVITIES:			
COMPETITION RECEIPTS	£32.84	£58.50	
COURSE FEES	£171.04	£756.03	
SUNDRY SALES RECEIPTS	£98.40	£0.00	
BANK DEPOSIT INTEREST	£44.34	£31.87	
PROPERTY RENTS (includes any occasional)	£0.00	£0.00	
OTHER REVENUE RECEIPTS	£40.06	£60.43	
TOTAL REVENUE RECEIPTS	A	£8,949.32	£13,080.53
NON-REVENUE RECEIPTS –			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			£0.00
TOTAL NON-REVENUE RECEIPTS	B	£0.00	£0.00
(# Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
TOTAL RECEIPTS = A + B	C	£8,949.32	£13,080.53
Reconciliation:-			
NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-			
- REVENUE ITEMS (= A – D from page AC2)	G	-£3,636.15	£13,080.53
- NON-REVENUE ITEMS (= B – E from page AC2)	H	£0.00	£0.00
- COMBINED (=G+H)		-£3,636.15	£13,080.53
CASH/BANK BALANCE FROM LAST YEAR-END		£24,320.08	£0.00
CASH/BANK BALANCE AT THIS YEAR-END	2024	£20,683.93	£24,320.08
AC1			

July and August 2026 have possibly been among the busiest summer months yet for the Town Council in terms of free activities and events for children, young people and families.

An exceptionally varied programme has taken place across the town, ranging from family activities, live theatre and skateboarding to fishing, Dungeons & Dragons, football and a trip to the seaside.

Importantly, the Town Council and all of the organisations and partners have worked to make the programme as accessible as possible. All of the activities were provided free of charge, with the sole exception of the Broadstairs trip, for which a nominal contribution of £5 per young person was requested to help cover travel costs and an ice cream for each young person.

Bandstand and Family Activities on The Vine

The summer programme began at the end of July with the Bandstand events and free family activities facilitated by Play Place, taking place on Thursdays between 6 pm and 8 pm on The Vine.

Families have been able to enjoy activities including crafts, soft archery and badminton, while also enjoying live music from the Bandstand.



"She Shreds" – Free Girls' Sessions

Samsara Sport delivered two sets of free "She Shreds" girls' sessions during the summer.

The first took place on 28 July, attracting 11 young people to the 6–11-year-old session and a further 4 young people to the 11+ session.

A second session was subsequently held on 18 August, continuing the opportunity for girls to participate; these sessions proved even more popular, with 11 young people in the 6–11-year-old session and a further 12 young people in the 11+ session.



Family Fun Day – Greatness Recreation Ground

August began with the Family Fun Day on Tuesday 4 August at Greatness Recreation Ground, facilitated by Sevenoaks District Council and hosted by Sevenoaks Town Council.

The event attracted up to approximately 150-200 people throughout the day and brought together a wide variety of organisations and activities.

Play Place, Kent Police, NHS Recovery and Wellbeing College and West Kent Housing were among those attending. Company of Critters also delivered animal handling and educational sessions featuring reptiles and insects, as well as a particularly friendly tortoise, which proved a popular addition to the day's activities.

Skateness – Greatness Skate Park

The following day, Wednesday 5 August, the Town Council hosted Skateness at Greatness Skate Park, facilitated by Kings Ramps.

The event featured skateboarding, BMX and scooter demonstrations alongside stalls and activities from House in the Basement, Sevenoaks Area Youth Trust (SAYT), Sevenoaks Youth Council, NHS Recovery College and Sevenoaks Repair Café.

Sevenoaks Youth Council also held a bake sale as part of the event.

Over the course of the day, it is estimated that approximately 100–150 young people attended.

The following comments were received via Facebook after the event:

“Thank you to everyone involved today it was great xx”

“We had a brilliant time today! Thank you so much, it was such a nice, inclusive atmosphere and my daughters loved it”

“It was amazing, thank you!”

“Thanks for putting on the event. Always a pleasure to come to something local and inspire kids to skate. It’s the best community. That’s my son X pictured trying a kickflip Indy over the box”

Sevenoaks Repair Café: *“Another great opportunity to connect with the community and offer some repair skills. Thanks [Sevenoaks Town Council](#)”*



Bradbourn Re-Born – Fishing Sessions

On Tuesday 11 August, House in the Basement used Sevenoaks Town Council's Community Bus to transport young people to Monk Lakes for the first in a series of free fishing trips.

The sessions form part of the Bradbourne Re-Born project and have been facilitated by West Kent Rivers Trust, House in the Basement and Sevenoaks District Council, with funding from the National Lottery.

The response from families and young people has been outstanding. Every summer fishing session was fully booked, along with the additional session planned for the October half-term.



House in the Basement – Annual Broadstairs Trip

On Wednesday 12 August, House in the Basement took the Town Council's Community Bus to Broadstairs, travelling in convoy with two minibuses from Trinity School.

Approximately 30 young people were able to enjoy a day at the beach.

This was the only summer activity for which a charge was made. A contribution of just £5 per young person was requested to contribute towards the travel costs and the cost of providing each young person with an ice cream during the trip.

Keeping the contribution to a nominal amount helped ensure that the trip remained affordable and accessible to local young people.



Dungeons & Dragons

On Thursday 13 August, House in the Basement hosted Dungeons & Dragons sessions for young people.

These sessions proved extremely popular and, like the fishing activities, were completely booked throughout the summer.

A further Dungeons & Dragons session was hosted on Thursday 27 August, providing another structured and social activity for young people towards the end of the school holidays.



Alice's Adventures in Wonderland – Free Outdoor Theatre

The week commencing 17 August saw the arrival of the Town Council's free performances of *Alice's Adventures in Wonderland*, performed by Cats Grin Theatre Company and Stratford Theatre Company.

Four performances were scheduled across the town:

- **Tuesday 18 August** – Bat & Ball Centre
- **Wednesday 19 August** – Pontoise Play Area
- **Thursday 20 August** – Greatness Recreation Ground
- **Friday 21 August** – The Vine Gardens

Each event across all four locations sold out internationally, with a high demand for The Vine Gardens, where the allocation was subsequently increased to 350 tickets. This then sold out for a second time before all of the other performances. During the performance at the Bat and Ball centre, despite having 200 tickets allocated for the show, only around 180 people attended; this is still the most we have had attend the event at the centre, as last year we only saw around 80 attendees.



House in the Basement vs SAYT- 11-a-side friendly football match

House in the Basement and SAYT went "toe to toe" in an 11-a-side football match, providing another opportunity for young people engaged with the two youth organisations to come together through sport. Sadly, House in the Basement Youth Café lost to SAYT.



The summer programme then drew to a close over the final week of August, with House in the Basement once again taking the Community Bus to Monk Lakes on Wednesday 26 August for the second instalment of the fishing sessions.

This was followed by the final session of the popular Dungeons & Dragons sessions on Thursday 27 August.

Design a Christmas Light Competition

Alongside the summer programme, the Town Council has also launched its Children's Design a Christmas Light competition for the 5th year. Inviting young people up to age 11 to submit their designs by Thursday 17 September so that the winning design can be turned into a functioning Christmas light in time for Christmas.

Overall

The scale and variety of activities delivered during July and August demonstrate what has been an exceptionally busy, and possibly the busiest yet, summer programme for Sevenoaks Town Council and House in the Basement. It should be noted that for events such as the fishing and the D & D sessions, HitB were approached by the provider who was interested in running these sessions alongside HitB and the Town Council rather than us going to them. It was noted that the D&D sessions are hoped to flesh out from the Provider into their own project later in the year; it was noted that these might be charged sessions separate from House in the Basement.

The interest in some of the summer events has been extremely strong, with ticketed events like Alice's Adventures in Wonderland seeing high turnout.

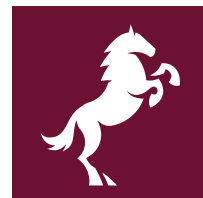
Their involvement helped ensure that the programme ran smoothly and that young people were able to access a wide range of activities and opportunities throughout the summer holidays.

2022



KENT NEEDS ANALYSIS





INTRODUCTION

In 2021 Kent Community Foundation commissioned an in-depth needs analysis, by district, to ensure that we are equipped with the evidence to support our grants strategy.

This assessment was produced using a range of data sets from sources including Kent County Council, Medway Council, Public Health England, LG Inform, Kent Police, central government including the Department of Education, Department of Digital, Culture, Media and Sport, to build a picture of need across Kent and Medway reflecting the diversity of the area and identifying priorities at a local level.

At a time when charities face their biggest struggle to survive, it was important that we identified the areas of greatest need in the county, so that we could direct our

funding to the areas where our support will make a big difference to our communities and help charities to recover.

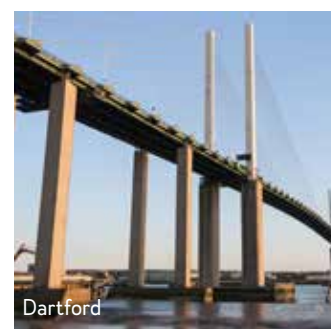
The report helps ensure we work in an informed way with our fund-holders and strategic partners to target funding to the most needed causes. We appreciate and acknowledge the diversity of the region we live in, where the geography of our coastal, urban and rural areas create different communities and where infrastructure and context such as transport, digital provision and housing also influence need.

These include:

- Substance misuse
- Mental health
- Domestic abuse
- Low income/benefits
- Food poverty



Canterbury



Dartford

Kent's iconic title as the "Garden of England" dates back 400 years. Allegedly Henry VIII once sampled a bowl of cherries produced in Kent and was so delighted with the flavour that the county became known as the Garden of England

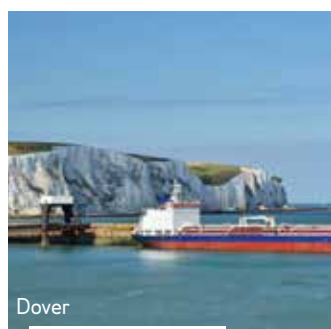
Ashford.....	2
Canterbury.....	4
Dartford.....	6
Dover.....	8
Folkestone & Hythe.....	12
Gravesham.....	16
Maidstone.....	20
Medway.....	22
Sevenoaks.....	24
Swale.....	26
Thanet.....	28
Tonbridge & Malling.....	32
Tunbridge Wells.....	34
Glossary.....	38
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Kent Community Foundation has been finding, funding, and supporting some of the smallest voluntary organisations in the county for over 20 years. In this time, we have distributed over £50 million to support thousands of small charities and deserving causes where a modest sum of money can make a significant impact.

We are part of a UK-wide accredited network of 47 Community Foundations who are committed to improving the lives of local people and communities, particularly the most vulnerable, isolated, and disadvantaged by matching those who want to help with those who need the help.

Responsible for more than 90 philanthropic funds, Kent Community Foundation is unrivalled in its knowledge of local causes and assists individuals, families, and businesses who want to help, to establish and administer their own charitable funds.



Dover



Folkestone



Maidstone



Swale

ASHFORD

The Borough of Ashford borders five other Kent districts, as well as East Sussex to the south-west. The Borough is divided into 39 civil parishes, centred on the villages as well as the historic town of Tenterden.

Voted Kent's Number One Business Location (Locate in Kent), Ashford is at the epicentre of remarkable inward investment success, providing exceptional high-speed national and international transport links to London and Europe via Eurostar, with 3.6 million passengers passing through Ashford International Station each year (Southeastern).

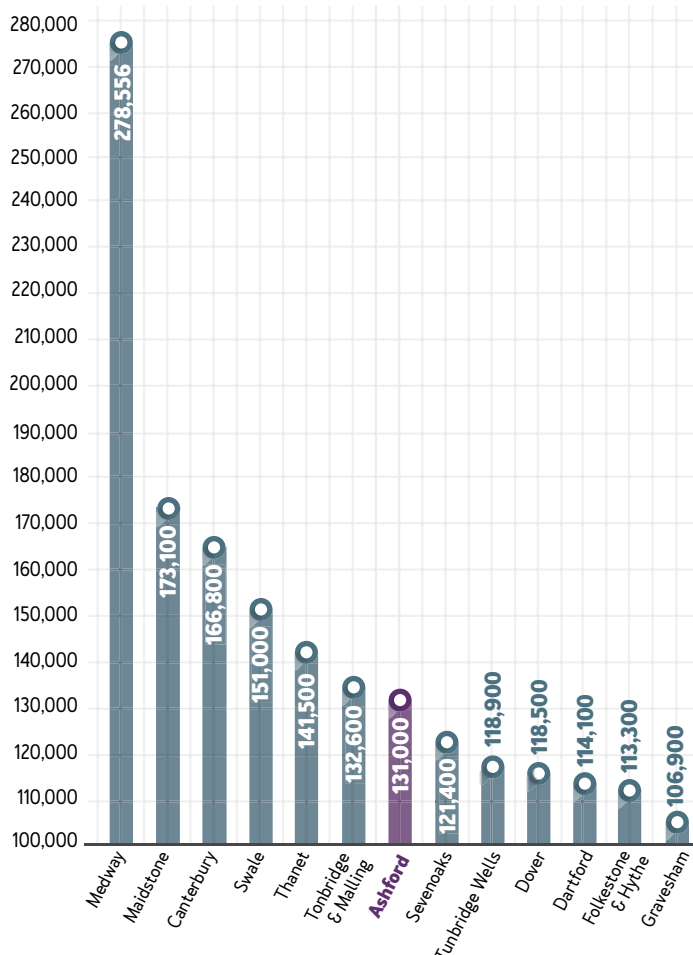
58 000 hectares,
the largest district
in Kent

Five wards are within the most 20% deprived in Kent

DEMOGRAPHICS

Resident population of 131,000.

2020 mid-year population figures (Office for National Statistics)



PRIORITY AREAS OF NEED

1. Support for drug and alcohol misuse

The Ashford district has the highest levels of hospital admissions for substance misuse across Kent and this trend is rising.¹ The district has experienced a 58% rise in substance misuse which is the 4th highest rise for any district in Kent.² The Covid-19 pandemic has had a devastating impact on individuals and families who are affected by all forms of addiction and Ashford has increased vulnerability due to the high youth population. Rates of drug-related deaths are at an all-time high.³

2. Promote volunteering to provide capacity to encourage and deliver more sports and recreation opportunities

Ashford ranks lowest in Kent and Medway for adults volunteering in sports and recreation⁴ and this is coupled with a lower-than-average number of physically active adults in Ashford (second lowest rank in Kent and Medway).⁵



Ashford is the highest district in

3. Keeping the vulnerable safe from preventable harm

Ashford is mid-ranking within Kent districts for elderly population and yet has the second highest rate of excess winter deaths at 22.1% compared to the Kent average of 14.7%.⁶

The average age of mail scam victims is 74. Over half of people aged 65+ believe they have been a target of a scam. £1.2 billion is lost to investment scams in the UK every year, with people aged 65+ particularly likely to be targeted.⁷

4. Restoring financial resilience to those in debt

Since the start of the pandemic, 11.3 million people in the UK have experienced a fall in income that affected their ability to meet day to day costs.⁸ Ashford is the second highest district in Kent and Medway at 7.2% per 10,000 of population to require debt relief orders.⁹

5. Reduce inequalities for digital access especially for those in rural areas

The rural economy is disadvantaged by poor broadband speed and reliability as well as inadequate mobile phone networks affecting local businesses and those working from home. A combination of the older demographic and the unavailability of high-speed broadband and reliable mobile phone networks are leading to an increasing digital gap between urban and rural areas. This is exacerbated by the increasing number of key services, such as job search opportunities, banking, education, and health-related services, that are online or moved online during the pandemic.

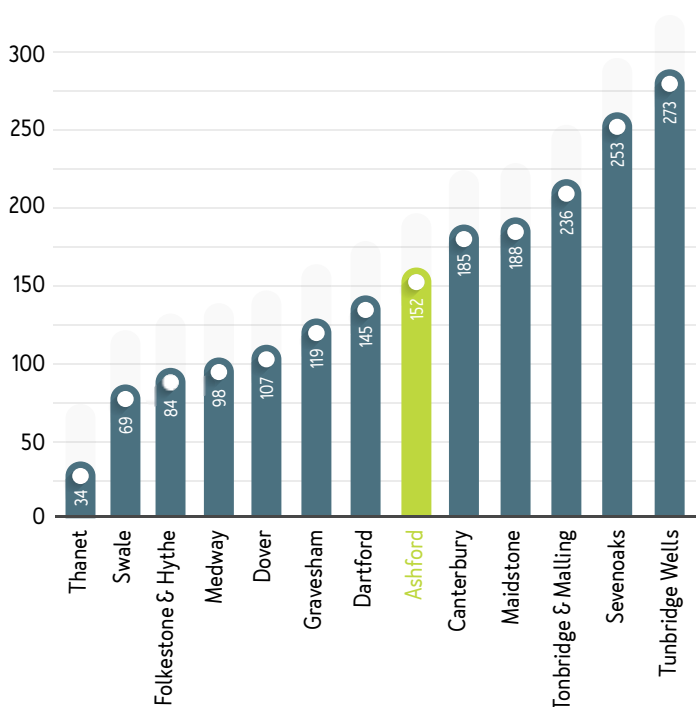


Ashford is the area most affected by slow Broadband across Kent and Medway¹⁰

DEPRIVATION

Ashford ranks 8th in the Index of Multiple Deprivation across Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Primal Roots CIC is run by friends and colleagues who have experienced addiction, homelessness and a life of crime and found recovery through outdoor fitness.

“We work with participants on optimal wellbeing; a lifestyle primer that provides a highly accessible, action-based roadmap to recovery for those wishing to overcome substance and alcohol misuse.

“Since the country’s first lockdown we’ve heard unprecedented cries for help from people who’ve either relapsed into addiction or feel as though they are on the brink of doing so. Isolating ourselves is a natural inclination for addicts; it’s something we must fight to overcome because ultimately, we know the opposite of addiction is not sobriety, but connection. When isolation is forced on us, we are doomed to fail.” Carl Adam, Primal Roots CIC.

CASE STUDY

CANTERBURY

The district includes the City of Canterbury, the surrounding countryside, and an area extending to the Thames estuary, including the seaside towns of Whitstable and Herne Bay.

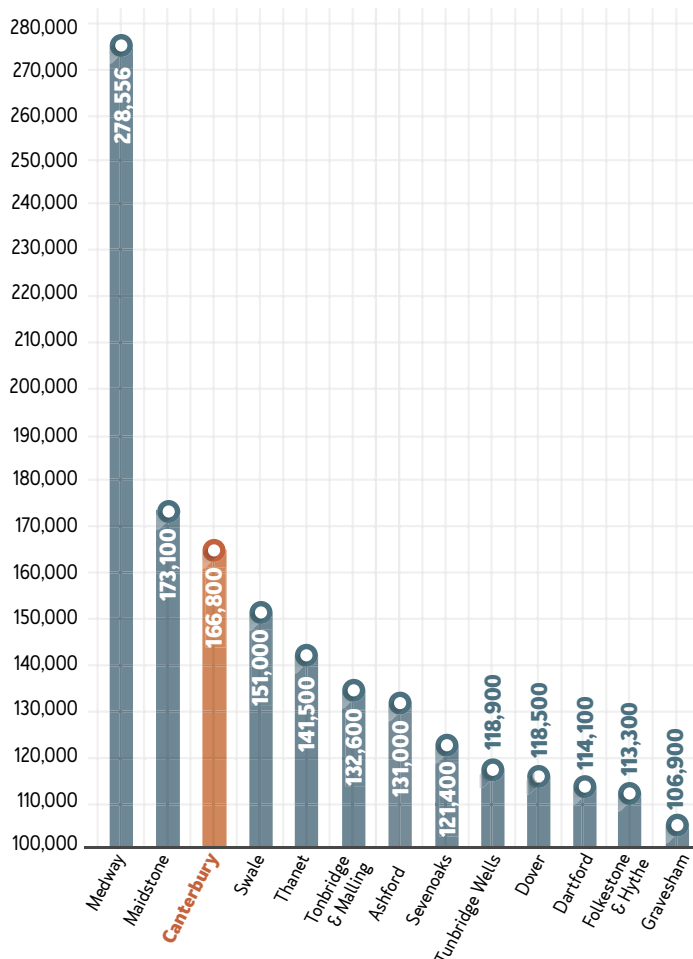
Canterbury has been the seat of the spiritual head of the Church of England for nearly five centuries and is home to three UNESCO World Heritage Sites; Canterbury Cathedral, Church of St Martin and the ruins of St Augustine's Abbey.

The SEAT of the spiritual head of the Church of England

Rough sleepers in Canterbury account for 23.8% of the Kent total

DEMOGRAPHICS

Resident population of 166,800.



PRIORITY AREAS OF NEED

1. Prevention of homelessness and rough sleeping

Canterbury ranks highest for rough sleeping and the homelessness indicators are further reinforced as it also ranks highest for statutory homeless people not in priority need.¹¹

Street counts and estimates show that Canterbury had 24 people who were sleeping rough on a single night in autumn 2020.¹² This is the largest number in Kent and accounts for 23.8% of the Kent total.¹³ The issue of homelessness in Canterbury is linked to lack of affordable housing, exacerbated by being a student city with student rents pushing up the market and making rents unaffordable for families and individuals experiencing poverty.

2. Improving mental health support in the community

The range of indicators captured for Canterbury under the mental health banner suggests a growing need for support around mental health and in particular, crisis



Hospital admissions because of mental health issues
Suicide rate is the top ranked in Kent

support to prevent suicide which is top ranked in Kent at 14.1 per 100,000 and is a rising trend.¹⁴ Canterbury is ranked second for prevalence of serious mental health and will benefit from more maintenance and recovery support, so that people can live better with their conditions and recover well after treatment.¹⁵

Canterbury has a high student population and results from three different surveys conducted during November 2020 concluded that more than half of students report that their wellbeing and mental health had worsened because of the pandemic.¹⁶

3. Support in the community for children, young people, and adults with learning difficulties

Canterbury ranks highest for learning disabilities in all age groups, emphasising the need for good care and opportunities in the community for these individuals.¹⁷ There is also a need for increased promotion to reduce stigma. Covid-19 restrictions saw a traumatic loss of routine, activities and contact with family and carers that was hard to understand and to cope with.

4. Removing barriers and providing opportunities to employment

Following a pre-pandemic period of employment growth and low unemployment since March 2020, employment has generally been decreasing and unemployment increasing in Canterbury. In May 2021 the overall unemployment was 4.6%.¹⁸

Young people (those aged 16 to 24 years) have been particularly affected by the pandemic. This suggests that more young people are staying in education and not looking for work, which is supported by the record economic inactivity rate of young people in full-time education.

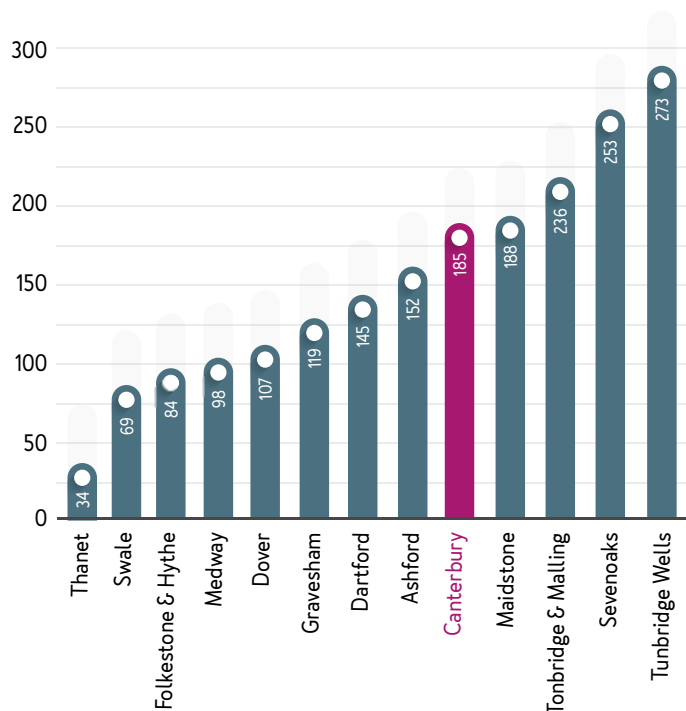
5. Support in the community for the vulnerable, elderly, and isolated

A range of high-ranking indicators demonstrate the need for more support to protect and help those who are vulnerable, elderly, and isolated or lonely. This includes those who are isolated through long term illness (ranked second highest in the county),¹⁹ those who live alone but may not be lonely, elderly people who have reported loneliness (third highest in the county),²⁰ and those facing the highest level of doorstep crime, fraud and scams. Additionally the number of pension credit claimants add to the picture of vulnerability.²¹

DEPRIVATION

Canterbury ranks 9th in the Index of Multiple Deprivation across Kent.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Porchlight is Kent's largest charity for homeless and vulnerable people. They exist to help people who have nowhere to go and no-one to turn to. Some are living on the streets, others need their support to prevent or resolve issues that could put them at risk of homelessness.

Tamara was made homeless after losing her job. With nowhere to turn, she was forced to sleep rough.

"Sleeping rough was terrifying. I was cold, frightened and ashamed. I would walk all night because it felt safer than sleeping. I tried really hard to escape the situation. I didn't drink or take drugs, but most people looked straight through me. It felt like my situation would go on forever. It was soul destroying."

As well as finding Tamara a place to stay to get back on her feet, the team at Porchlight gave her the emotional support to overcome the trauma of homelessness.

"Porchlight has changed my life. I feel like I belong in the community again, my confidence is back and I can walk around with my head held high."



DARTFORD

Dartford is situated 20 miles to the east of London on the bank of the River Thames, between the boroughs of Bexley and Gravesham and adjacent to Sevenoaks.

Originally a Roman settlement, Dartford is an historic market town with a rich industrial heritage.

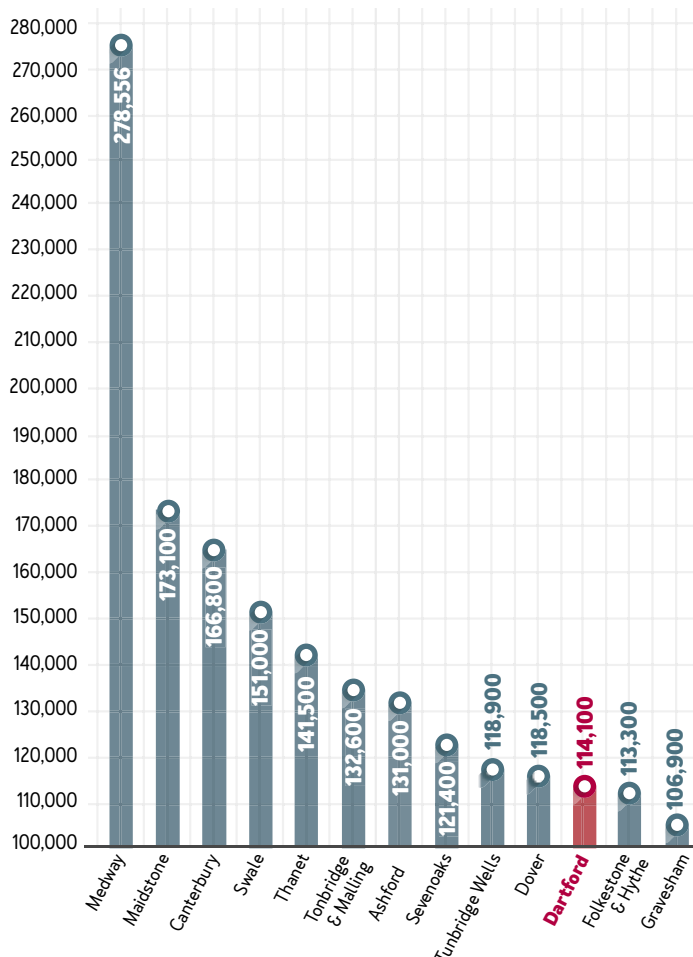
Paper making and cement production were major industries in the area for centuries, and many technological advances in production were made by companies in Dartford. Dartford has one LSOA, Temple Hill, in the top 10% percentile of most deprived.²²

Originally a Roman Settlement, Dartford is an historic old market town

Dartford is the second highest ranking district for BAME population

DEMOGRAPHICS

Resident population of 114,100.



PRIORITY AREAS OF NEED

1. Address inequalities relating to the BAME community and promote integration and community cohesion

Dartford is the second highest ranking district for BAME population, second to the adjacent district of Gravesham which is the highest.²³ It has the second ranked percentage and number of children with English as an additional language.²⁴

2. Support, safeguarding and equality of opportunity for vulnerable children

Dartford is ranked second in the county for children with a hearing impairment who have specific needs.²⁵ It is also ranked third for the percentage of young people who identify as young carers.²⁶ The anecdotal stories of County Lines activity demonstrate the need to protect all vulnerable young people in the Dartford area who are susceptible to grooming by organised crime groups around the London area.

3. Tackle health inequalities with preventative approaches

Multiple indicators show that preventable health issues are prevalent in Dartford across the age spectrum. As the highest ranked district for hip



**Percentage of adults overweight
Reception year prevalence of obe**

12.6%

BAME population (second highest in Kent)

20%

Children in Dartford with English as an Additional Language

fractures,²⁷ smokers, overweight adults, and children with a culmination of lower life expectancy for females, early intervention and prevention services are in great need in Dartford. The smoking prevalence for adults is 26.4% exceeding the next ranked district by 5%.²⁸

4. Improve financial wellbeing and support for vulnerable people during economic recovery

Dartford is highly ranked across a range of indicators showing financial vulnerability for people as the district faces post-lockdown economic recovery. Indebtedness is high²⁹ and during the pandemic there was a high take-up of support for the self-employed indicating a degree of instability.³⁰ The economic vulnerability score in Kent has revealed Dartford is second ranking for vulnerability of those that have changed jobs during the pandemic³¹ and with 14% of the population with low skills, mobility and progression may be slow without additional support.³² Housing and overcrowding are also a problem for those struggling to pay rent and meet household bills pushing them into strategies which lead to escalating debt.³³

5. Awareness raising about environmental care and social action and job skills development around green issues

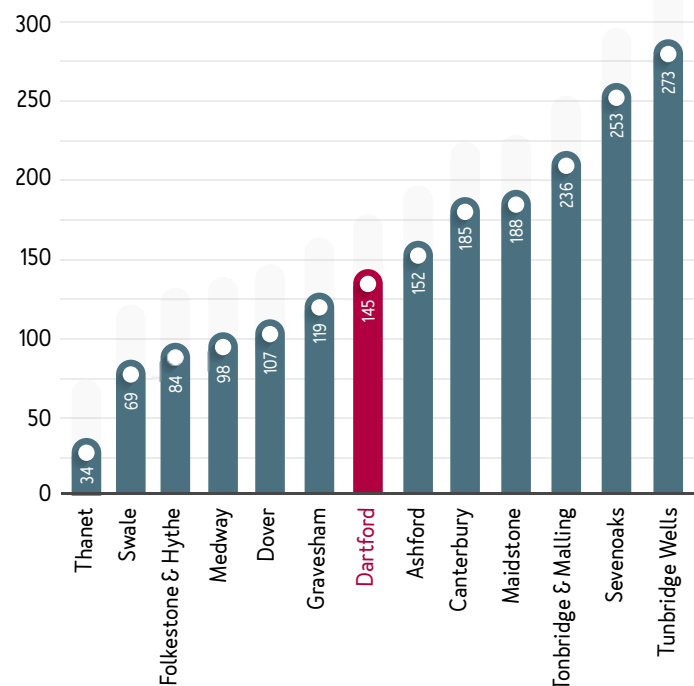
Dartford is second ranking on two key environmental indicators. There were 2700 fly tipping incidents in 2020, a rise of 254 cases when compared to 2019.³⁴

Environmental crime is also high at 1480 incidents and is a rising trend.³⁵ As an area with a busy motorway network and on the banks of a major English river, improving the environment and supporting the green agenda is a real opportunity for the town's children and young people to understand and prepare for a growing 'green jobs' economy. Dartford is currently mid-ranking on the estimated total number of direct jobs in low-carbon and renewable energy sector.³⁶

DEPRIVATION

Dartford is mid ranking 7th position of most deprived districts in Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Healthy Living Centre Dartford (HLC)

reduce health inequalities and improve health and wellbeing in their local community. They achieve this by delivering and facilitating projects that offer a range of opportunities for training, volunteering, social interaction and community engagement. Volunteers, who take an active role in the direction and delivery of their services, lead the majority of the projects.

Activities include cookery, gardening and job clubs, computer classes, art and craft sessions, English for speakers of other languages, exercise sessions, a Men's Shed project and community and repair cafés.

"I was introduced to Healthy Living Centre by chance. While in the building I met the HLC Team in the office and eventually started the Monday cooking group. I then moved forward in supporting a book club and craft club.

"They encourage people to get out and participate in activities. Since joining the HLC, I have started to live life, not just exist. It has improved my mental health and wellbeing; my mental health is a part of me, but it is not all that I am, and the HLC has helped me bring a different part of my personality out. I believe I am seen not just as a person who has issues but as someone who can give something back which I really enjoy."

CASE STUDY

or obese over 18+ = 75.1%
sity = 10.64%

DOVER

Dover is the closest English port to the European mainland. The district has undergone many transformations with a high-speed rail link to London, new retail in Dover with St James' area opening in 2018, and a revamped promenade and beachfront. It has also been a point of destination for many illegal migrant crossings during the English channel migrant crisis.

The Port of Dover and tourism provides much of the town's employment. There were over 368,000 tourists visiting Dover castle in the year of 2019 plus the thousands that visit the White Cliffs of Dover.

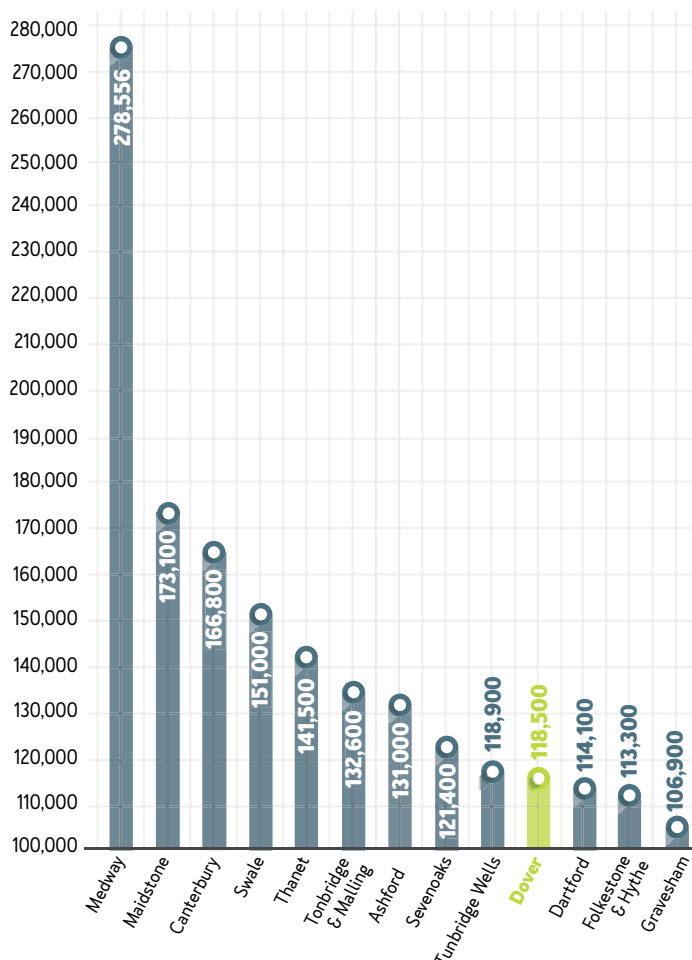
Five (out of the 67) Lower-layer Super Output Areas (LSOAs) in the district are in the top 10% most deprived areas in England.



Dover is the closest English port to the European Mainland

DEMOGRAPHICS

Resident population of 118,500.



PRIORITY AREAS OF NEED

- 1. Provide a safe and welcoming place for unaccompanied asylum seeking children (UASC)**
Dover is uniquely placed at only 21 miles from the coast of France as a prime landing spot for the many dinghies and small boats that cross the Channel, trafficking asylum seekers. June 2021 saw nearly 2,200 people picked up after crossing the English Channel, an all-time high.³⁷ Equally the Port of Dover picks up lorries harbouring asylum seekers some of whom have been in dangerously enclosed spaces with little ventilation for a considerable time. In June 2021, Kent County Council had reached an unsafe capacity to support UASC, so the UK Government had to find other local authorities through the National Transfer Scheme to accept the young migrants. The government's recommended maximum number of under 18-year-old UASC that Kent should care for is 231. Kent's number of under-18 UASC in care has risen from 274 to more than 400 since the beginning of 2021 and the numbers are rapidly increasing.³⁸

Those coming into the country come from many countries with different languages, different reasons for fleeing their home countries, many with traumatic



Dover has the highest rate of Infants died between 2017- 2019

and life-changing experiences that require mental health support, as individuals and family groups.

2. Tackling inequalities due to child poverty

Dover ranks second for children living in absolute low income families³⁹ and for families with children qualifying for free school meals,⁴⁰ a situation that has been exacerbated by Covid-19 and the financial challenges



Castle Ward in Dover has the highest proportion of children living in low-income families at 48%⁴¹



Of children in Castle Ward are also living in relative low-income families⁴²



Three-day emergency food supplies were given to local people in crisis in Dover in the 12 months to the end of May 2021, 36% of which were children⁴³

that have faced most families.

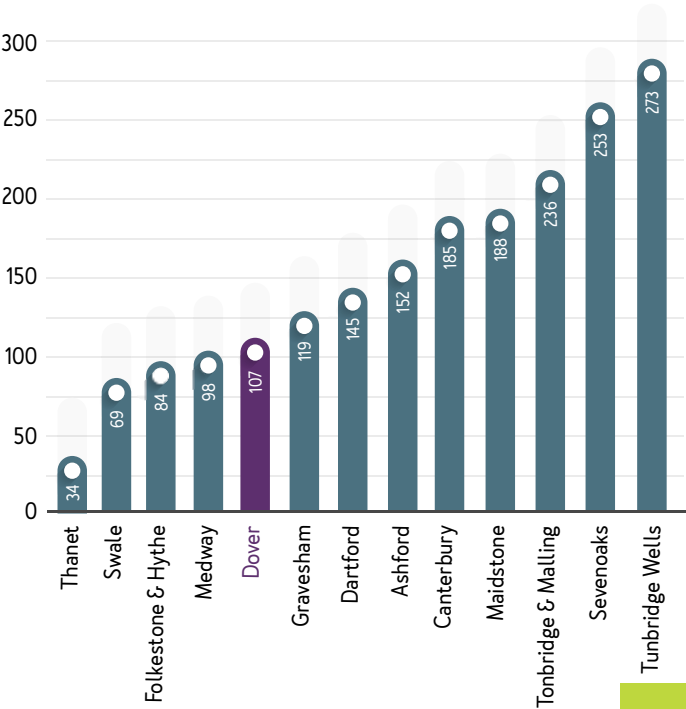
3. Support for substance misuse

Dover has a high prevalence of substance misuse with a 62% increase in 2020.⁴⁴ It ranks second in the county for substance misuse as the primary reason for hospital admission.⁴⁵ There is a need to reduce this pressure on the NHS and other local services and support people with healthier and less risky behaviours. In addition, 261 crimes related to drugs offences were reported.⁴⁶

DEPRIVATION

Dover is the 5th most deprived area in Kent and Medway. The urban areas of Dover have the highest levels of deprivation in the district.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Migrant Help exist to protect people affected by displacement and exploitation, helping them thrive as individuals and recover from their trauma. They support those most in need and least likely to find support elsewhere, while aiming to bridge community gaps and bring services and support together.

Eduardo, a refugee from El Salvador said: “Since coming to the UK, I saw some people have stereotypes of us as refugees and are close minded. More than being refugees, we are human beings. And we can help society. That is what we are looking for here.”

CASE STUDY



In June 2021
2,200 people were picked up after
crossing the English Channel,
an all-time high

179 new mums were smokers at the time of delivering their babies, the third highest rate in Kent.⁴⁷ Smoking in pregnancy can cause premature births and increase the risk of Sudden Infant Death Syndrome. Dover has the highest Infant Mortality rate in Kent with 19 babies dying between 2017- 2019.⁴⁸

4. Early help and recovery support for abuse victims

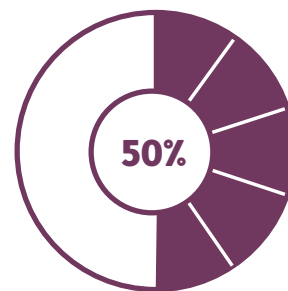
Domestic abuse reporting has increased across the county during the pandemic creating the perfect storm for domestic abusers to control and limit their victims' movements and freedoms.

One in seven (14.2%) children and young people under the age of 18 will have lived with domestic violence at some point in their childhood.⁵⁰

Domestic violence has a devastating impact on children and young people that can last into adulthood. Witnessing or experiencing violence can lead to Adverse Childhood Experiences (ACEs). Toxic stress from ACEs can change brain development and affect how the body responds to stress.

5. Support and care for the elderly to counter loneliness and promote wellbeing

Dover has the third highest population of over 65s⁵¹ and also ranks third for levels of loneliness.⁵² Loneliness often begins when people lose significant relationships or the opportunities to engage in ways, they find meaningful.



In Dover attendances at the **One Stop Shop** before lockdown was the second highest in Kent and local Domestic Abuse Services have reported an increase of over 50% since March 2020⁴⁹

Over 65s are more likely to be lonely if they do not have someone to open up to, are widowed, are in poor health, are unable to do the things they want, feel that they do not belong in their neighbourhood or live alone.

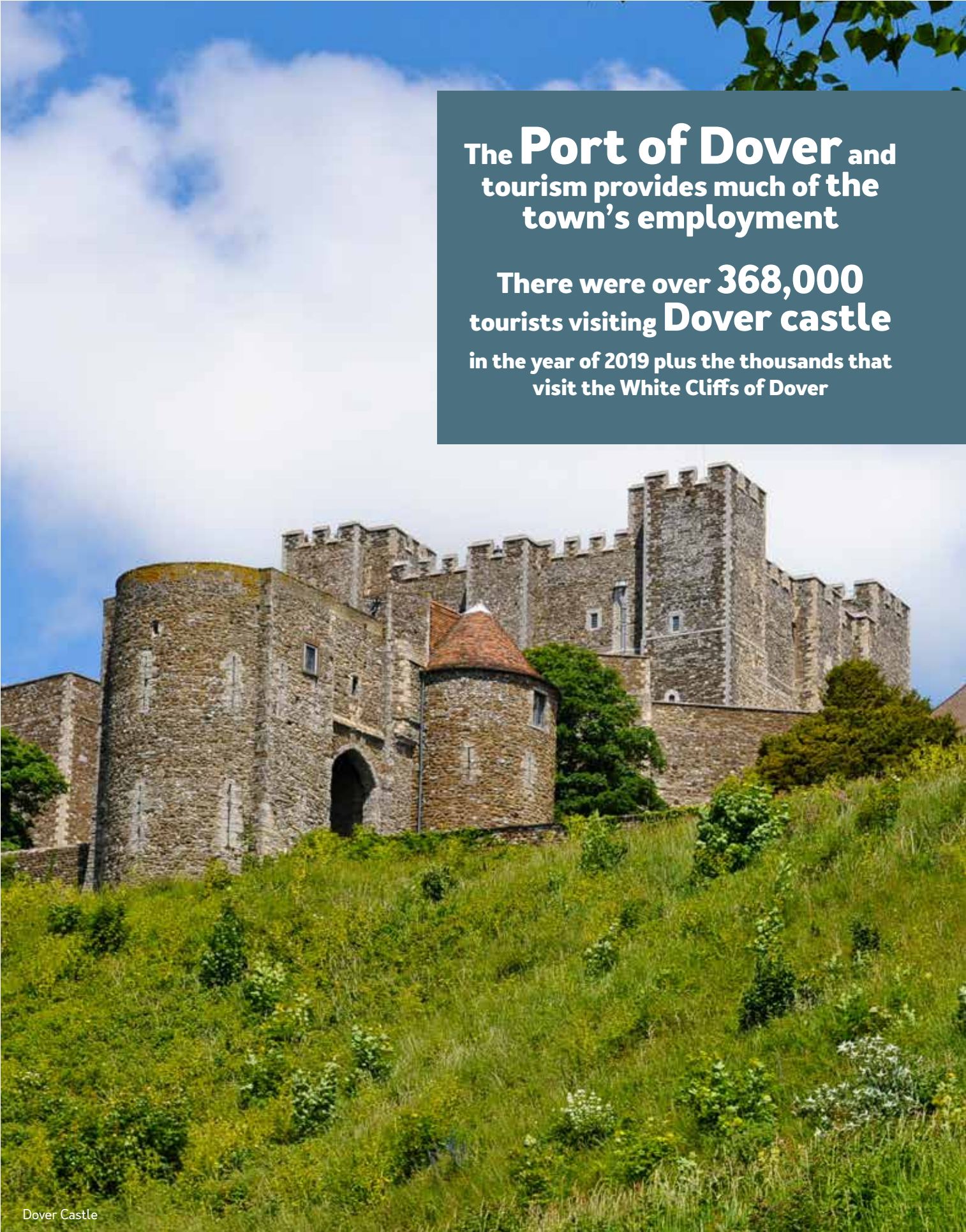
Dover also has the highest recorded level of dementia in the county⁵³ and 10 % of residents in the area have either never been online or do not currently have access to the internet,⁵⁴ further isolating them from many digital services.



Dover has the highest recorded prevalence of dementia



One in seven (14.2%) children and young people under the age of 18 will have lived with domestic violence at some point in their childhood



The **Port of Dover** and
tourism provides much of the
town's employment

There were over **368,000**
tourists visiting **Dover castle**
in the year of 2019 plus the thousands that
visit the White Cliffs of Dover

Dover Castle



FOLKESTONE & HYTHE

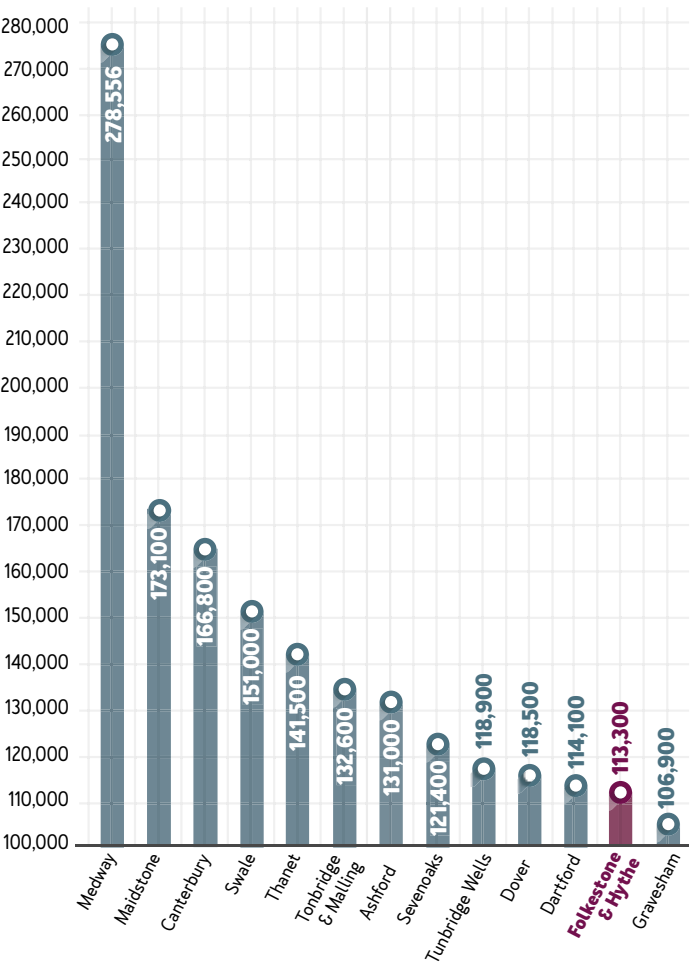
The Shepway authority was renamed Folkestone and Hythe in April 2018. Most of the population live in the coastal towns of Folkestone and Hythe. The north of the district mainly consists of villages interspersed with woods along parts of the North Downs, while the south features a coastal expanse of lower lying, periodically reclaimed villages on the Romney Marsh. The district's economy is influenced by the Channel Tunnel Rail Link and the M20, while tourism and allied retail sectors provide key sources of employment. Folkestone and Hythe has an older age profile compared with the county average, with

the highest percentage of people aged 65+ in Kent. Folkestone and Hythe district is ranked 3rd for the number of wards which are deprived in Kent, behind Thanet and Swale. It has four areas that are listed as among the 10% most deprived in the country, Folkestone Harbour, Folkestone East, Folkestone Central and Lydd on the Romney Marsh (IMD, 2019).

Folkestone & Hythe is ranked third most deprived in Kent

DEMOGRAPHICS

Resident population of 113,300.



PRIORITY AREAS OF NEED

- 1. Supporting people to age well**

There is a high prevalence of dementia,⁵⁵ excess winter deaths⁵⁶ and the highest population of over 65's in Kent.⁵⁷ Income deprivation affecting older people (IDAOPI) is highest in the urban area of Folkestone.⁵⁸

Sun Lane Surgery in Hythe has the highest levels of dementia [twice the level of the total Kent figure].⁵⁹ People are living longer in poor health than in the past and progress on life expectancy is stalling. The care home Pelham House in Folkestone, Kent, lost half of its 20 residents within a few days, in the first wave of the pandemic.⁶⁰
- 2. Safeguarding vulnerable children and adults in the community**

There is high and persistent absence at secondary school level in Folkestone and Hythe, the highest ranked in the county at 19.8%.⁶² Persistent absence is defined as under 90% attendance over a set period. 25% of school-age offenders have persistent non-attendance records. Persistent absence can impact on achievement and future employment and makes young



Dymchurch, St Mary's Bay and Hythe population of over 65⁶¹

people more vulnerable to organised crime activity. At 0.7%, there is a high prevalence of people with a learning disability living in Folkestone and Hythe, ranking it the highest in the county.⁶³ People with learning disabilities are vulnerable to physical, sexual, emotional, and financial abuse as well as neglect and discrimination.

Folkestone and Hythe also recorded a high number of hate crimes at 237⁶⁴ and nearly two thirds of hate crimes in the district were related to race.⁶⁵



58% of hate crimes in the district were related to race

3. Building resilience and improving mental health, wellbeing, and recovery

Folkestone and Hythe is in the top 25% in Kent for levels of anxiety and serious mental health conditions⁶⁶ and in the top 30% for mental health conditions. In Folkestone, rates for anxiety have risen from 2 (on a scale of 1-10) to 3.5 across the population in the space of 5 years.⁶⁷

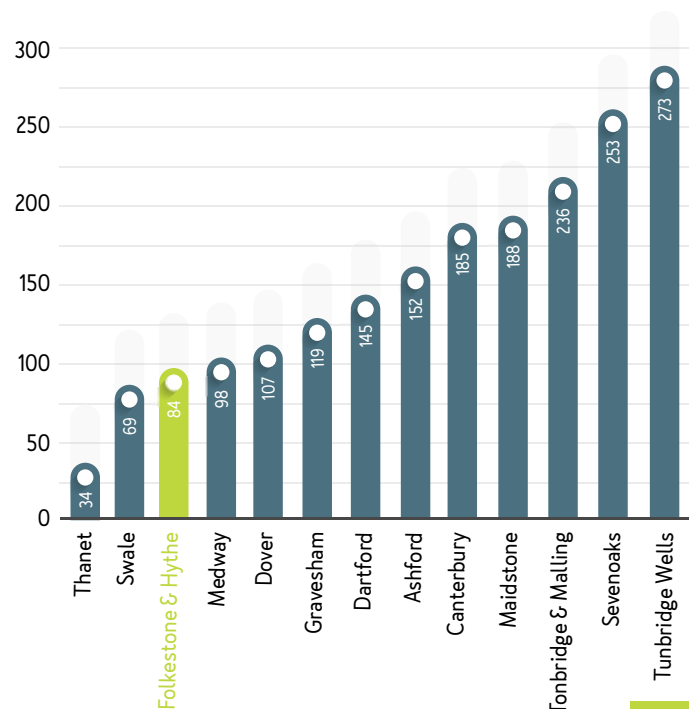
Since the pandemic, anxiety has increased, serious mental health conditions have not had the support they require and people on the brink of poor mental health have tipped into a higher level of need.

High anxiety factors during lockdown include; loneliness, relationships, disability, fear of loss, feeling safe at home, the challenges of home working and home schooling and work sustainability throughout the pandemic.

DEPRIVATION

Folkestone and Hythe district is ranked 3rd most deprived in Kent.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Romney Marsh Community Hub offer health and well-being services to elderly and isolated people who reside on the Romney Marsh both in their centre and through their community services.

Jon Wilson, Chief Executive said: "The area we cover is one of the most rural areas in Kent and has a significantly higher than average population of over 55s. We support a rural population scattered across 70 square miles, with very few community facilities and poor public transport links."

Jennifer, a service user said: "I've been coming to the centre for quite a few years. I started coming when I had my stroke. I thoroughly enjoy coming here, and get upset when I can't come. I have made quite a few friends. I come in by the minibus they provide and they take me home again and kick me out at my door. I wouldn't be without it, it's really lovely."

Pat, a service user said: "I've been coming here for the last four years, I come twice a week and if I didn't have this, I wouldn't see anyone. So, it's a lifesaver this place."

4. Employability and skills training

Folkestone and Hythe is ranked third for unemployment in the county. Although there has been a 2.2% drop since February 2021, the position is 10.2% higher than in April 2020.⁶⁸ Furthermore, whilst other areas which are further down the ranking in terms of overall unemployment have had a higher percentage rise since April 2020 (e.g. Maidstone 5.2% overall figure, 0.8% change since February 2021, 27.5% increase since last April 2021), this lower Covid-19 related increase indicates the longer standing unemployment problem in Folkestone and Hythe. Folkestone and Hythe also has the third highest unemployment figure for 18–24-year-olds at 11.9%.⁶⁹

10.1% of the population have never used the internet in Folkestone and Hythe which may be a reflection on the high elderly population and the level of poverty and deprivation, but it is also a barrier to employment.⁷⁰

Folkestone and Hythe has the fourth lowest workplace earnings in the South East.⁷¹

5. Support and skills development for entrepreneurs

Folkestone and Hythe is an area that abounds with creativity and enterprise with many independent businesses, however the business birth to death figure is high and the Kent Recovery Vulnerability scale identified Folkestone and Hythe as being vulnerable in several enterprise sectors following lockdowns.

In 2020, 16.3% of people were self-employed which is 6% higher than the average in the South East and 7% higher than UK.⁷²

There were 3360 small enterprises (micro businesses) in 2020. Businesses in accommodation and food suffered the greatest drop in output during the pandemic with a 71.7% output loss across Kent and Medway.⁷³



Rates for anxiety have risen from 2 (on a scale of 1-10) to 3.5 across the population in the space of 5 years

A scenic view of Folkestone Harbour. In the foreground, several blue and white motorboats are moored in the calm water. Behind them, a row of white buildings with dark roofs sits on a slight rise. In the background, a large, ornate, multi-story building with a central tower and many windows is perched on a steep, green hill. The sky is bright blue with scattered white clouds.

Folkestone and Hythe has the **fourth lowest** workplace earnings in the South East

Folkestone Harbour



GRAVESHAM

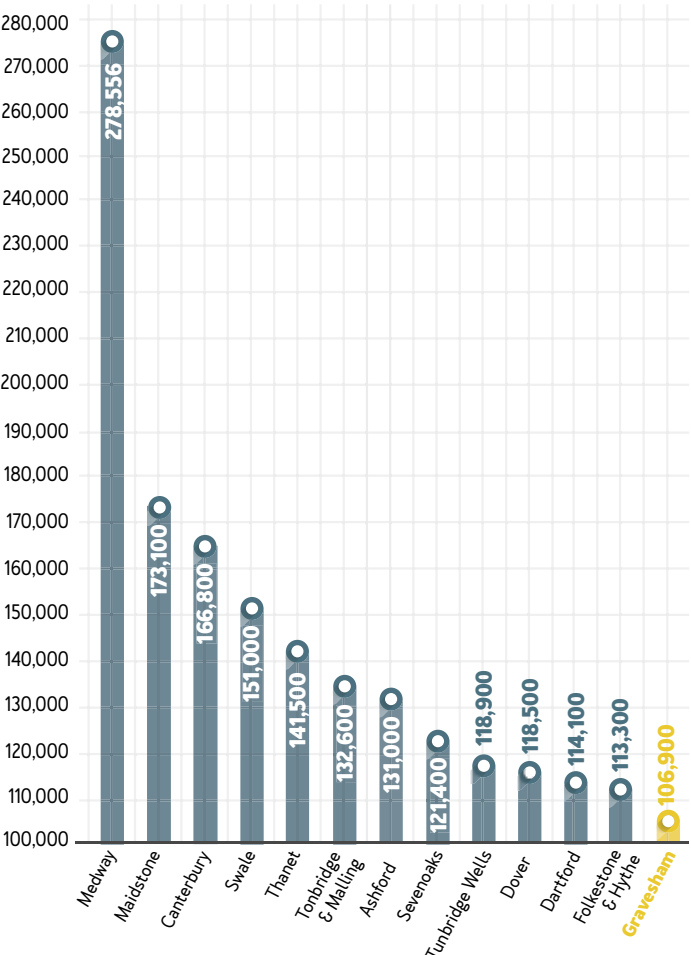
Gravesham is a borough in north west Kent, situated on the River Thames and incorporating Gravesend and Northfleet. Thanks to the close proximity to the river and the excellent transport links, this area has always been popular with commuters. Gravesham has the highest number and proportion of residents from a Black Asian and Minority Ethnic (BAME) group in Kent and Medway. Over 2,011 households within Gravesham have no occupants with English as their main language. This equates to 5% of all households and is the highest number and proportion of all Kent districts.⁷⁴

close proximity to the river and excellent transport links

Over 2,011 households have no occupants with English as their main language

DEMOGRAPHICS

Resident population of 106,900, the lowest figure across Kent districts.



PRIORITY AREAS OF NEED

1. Activities for vulnerable children and young people to support wellbeing, achievement, and life chances

Gravesham has the largest % of young people in Kent [23.8%].⁷⁵ Issues of concern include the achievement gap for those who are in receipt of Free School Meals which is the highest level in Kent.⁷⁶

The Gravesham Foodbank saw a 41% rise in patronage from March to December 2020, with 2,064 food parcels provided and 798 were for children. 47% of those accessing the food bank was due to low income, with 9% due to benefit delays.⁷⁷

Gravesham has the highest percentage of young carers at 8.1% of the youth population.⁷⁸ In a survey carried out by Caring Together 78% of respondents said lockdown had affected their mental health.⁷⁹ Additionally, because of the impact of Covid-19 on adult health, some children are becoming carers for the first time.



Gravesham presents with the h the vast majority being racially

2. Reducing inequalities for the BAME community and celebrating diversity

Gravesham has the highest number (17,494) and proportion (17.2%) of residents from a Black Asian and Minority Ethnic (BAME) group in Kent.⁸⁰ When adding residents identified in the Census as 'other white' (primarily EU immigrants), this figure grows to 22,187 (21.8%) of the population.⁸¹

Gravesham has the second highest percentage of overcrowding in households in Kent which may have cultural significance.⁸² As of 2020, there were 1,906 applicants on the council housing waiting list.⁸³ Gravesham's is the largest waiting list in Kent proportionate to the number of local resident households.

Rough sleeping, though low numbers is the highest in Kent for Non-UK individuals.⁸⁴

At 24.1% Gravesham has the most primary school pupils for whom English is not their first language. The county average is 12.7%.⁸⁵

4,481

Children

The number of primary pupils identified as 'non-white British' - the highest figure in Kent⁸⁶

42.4%

At secondary school level, 21.9% of pupils did not have English as their first language - the highest figure in Kent and well ahead of the county average of 10.2%.⁸⁷

21.9%

The number of secondary pupils identified as 'non-white British', the second highest figure in Kent behind Dartford [42.9%]⁸⁸

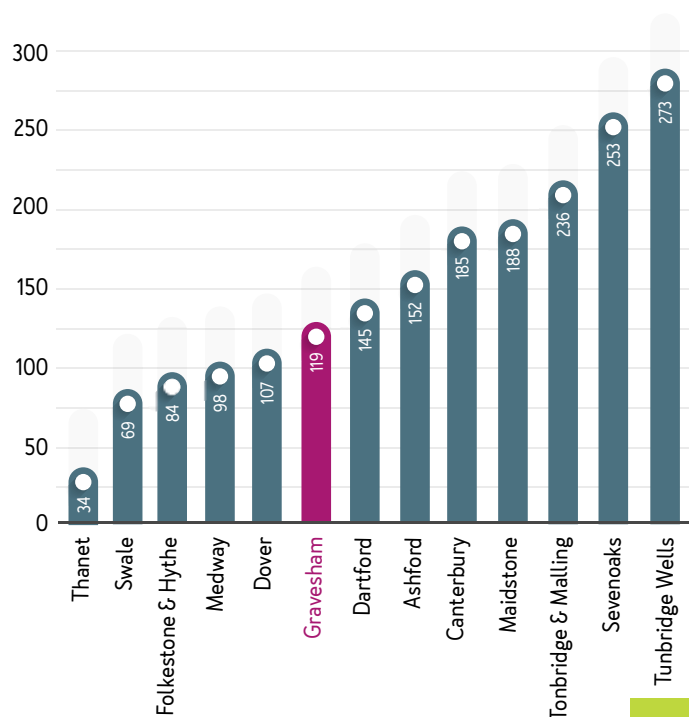
39.2%

highest rate of hate crimes in Kent - motivated at 74.6%⁸⁹

DEPRIVATION

Gravesham is identified as the 6th most deprived local authority in Kent.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Kent Equality Cohesion Council is based in Gravesham but work across Kent with both voluntary and statutory sector partners to promote community cohesion and to eliminate discrimination. They provide free, confidential advice and support to victims of hate crime and those who suffer discrimination in the workplace, place of study or in their local neighbourhood. They organise regular community events working with diverse communities and faith organisations which at their core celebrate the values that bind us together regardless of ethnicity and background. Since the start of the pandemic they adapted their delivery to include the establishment of a "Phone a Community Friend" scheme supporting those who were lonely or isolated. They have also delivered regular community events online and supported organisations with training and policy development around diversity and inclusion as a result of the impact of the death of George Floyd and published reports on the impact of Covid-19 on BAME communities in Kent.

"I was grateful for the support provided by Gurvinder and Sonia during the pandemic. I am a widow who lives alone with Punjabi as my first language. Over the past year I have required help and support around issues relating to my council property and they were able to support me. They were always on the other end of the phone to listen and provide reassurance when I needed it." Mrs Kaur - Gravesham

CASE STUDY

3. Employability and skills training

As of April 2021, across Kent districts, Gravesham had the second highest rate of people claiming unemployment benefits (JSA or Universal Credit) at 7.5%, ahead of the county (5.9%) and national (6.3%) averages.⁹⁰ Unemployment has risen 4% since March 2020 which is the biggest rate rise along with Thanet at 4%.⁹¹

In line with most other Kent districts the largest level of unemployment in terms of population age groups in Gravesham is found amongst those aged 18-24 with 13.2% unemployed as of April 2021, the second highest rate in Kent and ahead of the county average (9.3%).⁹²

The percentage of residents with no qualifications is above Kent and South East averages.⁹³

69.6% of the Gravesham population of 16 - 64-year-olds were economically active. This compares to 78.9% in Kent, 81% in the South East, and 77.8% in UK.⁹⁴

The number of unknown NEETs (young adults Not in Education, Employment or Training) is highest in the county at 6%.⁹⁵ With the additional unknowns of the pandemic, there is real concern that there will be a growing NEET problem as young people drop out of education and have very few options available to them. In an economy that is seeing a surge in jobs related to low-carbon and renewable energy sector and preparation of young people for this type of future job market, opportunities for such employment and work experience in Gravesham is low.

4. Promotion of healthy lifestyles and volunteering

Gravesham has the lowest percentage of physically active adults in the county at 59% which translates into several health-related issues.⁹⁶ 65.1% of adults in Gravesham are identified as overweight or obese, the sixth highest rate in Kent and ahead of the national (62%) average.⁹⁷

As of 2019, 20.4% of all Year 6 (10-11) children in Gravesham were identified as obese, the fourth highest rate in Kent and ahead of the national average (20.2%).⁹⁸ With volunteering in sport as the second lowest rate in the county this contributes to a lack of opportunity to participate in facilitated activities in Gravesham.

5. Suicide prevention and promotion of quality of life

Gravesham has the third highest suicide rate in Kent¹⁰⁰ and the third lowest percentage life satisfaction rate.¹⁰¹



Rise in unemployment



People aged 18-24 unemployed as of April 2021 - second highest in Kent



The number of unknown NEETs - highest in the county



Hospital admissions for alcohol related incidents is highest in the county⁹⁹



**7.5% people claiming unemployment benefits
Second highest rate in Kent**

**Gravesend has the world's
oldest surviving cast iron
pier, built in 1834**



The shore of the River Thames in Gravesend - with Tilbury Power Station in the background



MAIDSTONE

The Borough of Maidstone covers the central part of the county lying between the North Downs and the Weald. The county town of Maidstone, the largest urban town in Kent, is at its administrative centre. Until 1998, the Sharps toffee factory was based in Maidstone and provided a significant source of employment. Nowadays the leisure industry is a key contributor to the Borough with the night-time economy worth £75m per annum.

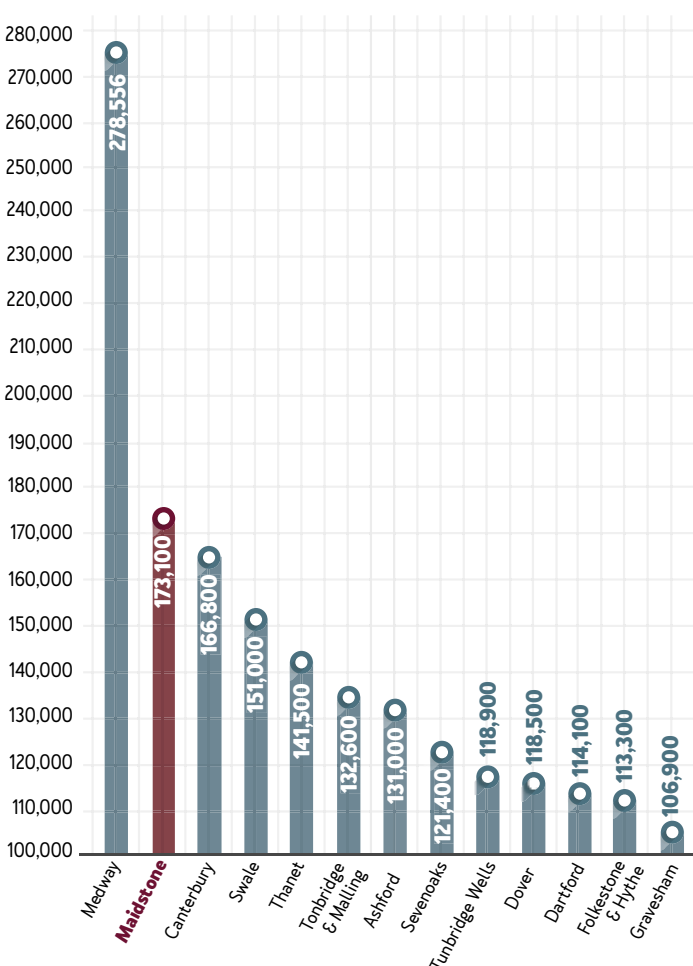
Maidstone is also home to the UK's largest regional Independent TV broadcast facility, Maidstone Studios.

Maidstone has two LSOAs within the top 10% most deprived in UK. These include Parkway and Shepway South (IMD, 2019).

Maidstone is the largest urban town in Kent

DEMOGRAPHICS

Resident population of 173,100



PRIORITY AREAS OF NEED

1. Inclusion and safeguarding support for children and young people

Maidstone has very high numbers of children with special educational needs and disabilities (SEND) including moderate learning difficulties, physical disability, severe learning difficulties and social and emotional health difficulties (in total over 1,000 children in Maidstone) and is within the top three ranking in Kent, per need.¹⁰²

The Borough has very high numbers of children meeting the threshold of Troubled Families support for education¹⁰³ and additional help (also within the top 3 ranking within Kent) and a high number of first-time entrants into the Youth Justice system.¹⁰⁴

2. Community safety

Maidstone has a vibrant night-time economy which brings with it more street crime and other consequences which impact local services. Hospital admissions for assault¹⁰⁵ and violence¹⁰⁶ are the highest in the county which may also be associated with alcohol consumption whilst crimes for possession of a weapon¹⁰⁷ and drugs¹⁰⁸ are ranked in the top three of districts in Kent.



Maidstone ranked 3rd in the county for mental health difficulties

3. Early intervention and prevention support for mental health

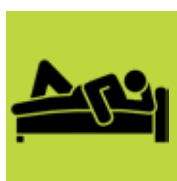
Hospital admissions for self-harm are the highest in the county¹⁰⁹ whilst hospital admissions for mental health is ranked in the top three of all districts in Kent.¹¹⁰ This takes up vital and critical public resources and more needs to be done to work preventatively in the community.

4. Respite and support for carers including young carers

Whilst Maidstone does not have the top-ranking number of carers and young carers in Kent and Medway, combining the number of carers (second rank)¹¹¹ and the number of young carers (fourth rank) creates a picture of need for priority action from the voluntary sector.¹¹² Following the pandemic, this is also an area where it is anticipated, there will be a rising trend of more and more carers feeling isolated and taking on greater responsibilities.

5. Promotion of healthy lifestyles

Adults over 16 in Maidstone are the second ranking most inactive in Kent.¹¹³ Physical inactivity is likely to lead to an increase in obesity and type 2 diabetes as well as heart disease, strokes, and cancer in the short to medium term.

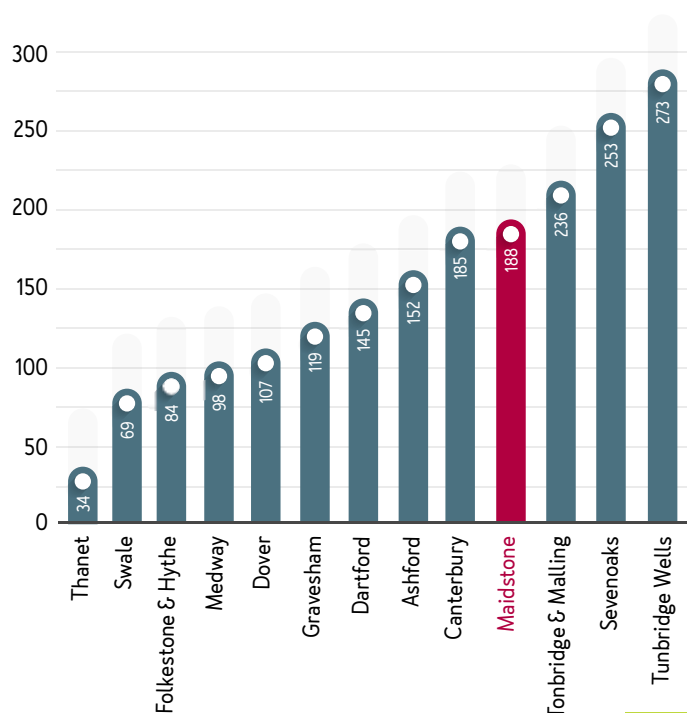


Maidstone has the second ranking most inactive adults over 16 in Kent

DEPRIVATION

Maidstone is 10th in the Index of Multiple Deprivation ranking in Kent.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Maidstone Street Pastors work on a national street pastor model to help keep vulnerable people safe between 10pm - 3am over the weekend. Maidstone is the clubbing capital of Kent with up to 10,000 party-goers on a Saturday night. Street Pastors work closely alongside the police, paramedics and the "Urban Blue" bus project to provide emotional, spiritual and practical support to those in need.

"I would just like to thank the six members for their support, compassion, and professionalism in looking after my son on Saturday night. The two members from Street Pastors, found him and helped support him while he was waiting for medical help. All did their utmost to keep him safe and conscious and keep me positive.

"Thank you so much. He stayed in hospital for ten hours, with hyperthermia and sickness and is now back home. He has slept for the last three days but looks like he has escaped serious damage. It is believed his drink was spiked."



MEDWAY

Medway is an area to the north of Kent with its own unitary authority independent of Kent County Council.

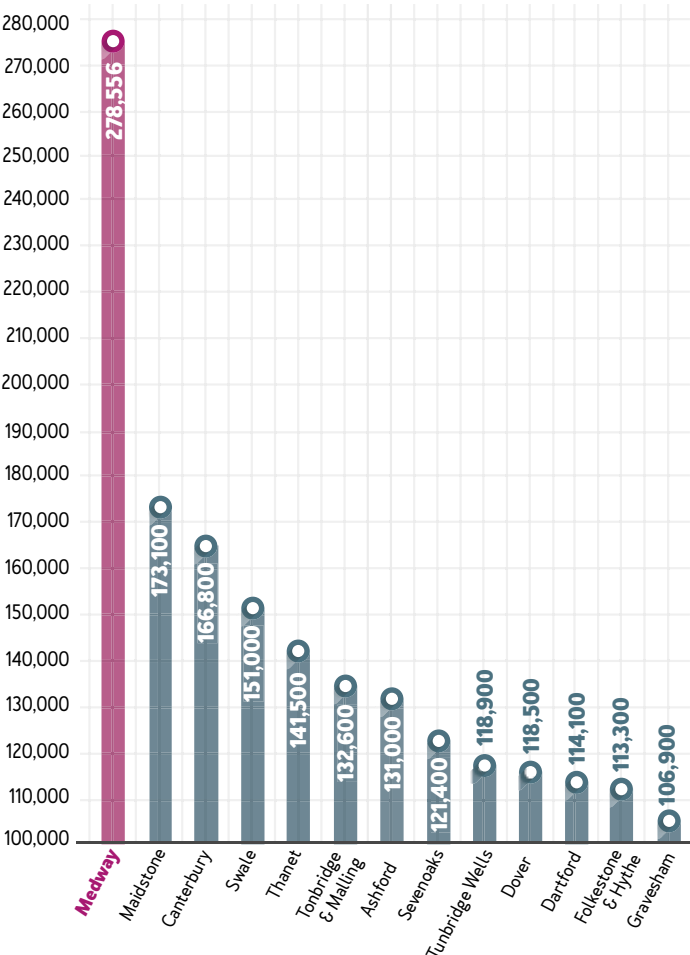
Medway has always had its own unique character, its location shaped by the River Medway and the relationship between the historic Medway towns of Strood, Rochester, Chatham, Gillingham, and Rainham. Located in Medway is Rochester Cathedral, the second oldest Cathedral in Britain and Chatham naval dockyard, an outstanding example of industrial naval might.

Medway is ranked 92 most deprived out of 333 authorities – based on the IMD average score and is the 4th most deprived area in Kent.

Medway is home to the second oldest Cathedral in Britain

DEMOGRAPHICS

Resident population of 278,556.



PRIORITY AREAS OF NEED

1. Support for victims of domestic abuse, stalking and sexual offences

Indicators show Medway ranks worst in several areas related to domestic abuse. There were 638 attendances at the domestic abuse one stop shop in Medway in 2020 which was a 38% rise on the previous year.¹¹⁴ The one stop shop closed during lockdown and moved to an online service where numbers rose again. This reflects the national picture where there was a 61% surge in calls and contacts during lockdown.¹¹⁵ Domestic abuse is associated with many health issues, including mental health issues, alcohol and substance use issues, trauma, unwanted pregnancy, and sexual health issues.

Children in Need (CIN) who have experienced or witnessed domestic abuse in Medway has also increased. CIN episodes with domestic abuse identified as a factor at assessment was 25.5 per 1,000 0–4-year-olds which is critically in 92 percentiles of all local authorities.¹¹⁶

2. Supporting young people to reduce risky behaviours and prevent those 'at risk' of being drawn into crime

Medway has a high level of young people entering the



4,064 children in households wh

Youth Justice system for the first time. Some of these offences will be relatively minor, but for serious crimes there is a growing trend.

County Lines associated with drug running is a growing issue and is difficult to isolate to one place as recruitment of vulnerable young people and place of crime are often across different areas. Proximity to the London boroughs means that Medway is a prime target.

Possession of a weapon is also increasing. Medway recorded the third highest incidence per 1,000 of population with the most arrests across Kent and Medway.¹¹⁸ Of Children in Need (CIN) episodes, the Department of Education reported 0.7 out of every 1,000 under 17's in Medway feature a child where gangs are identified as a factor at assessment.¹¹⁹

3. Reducing loneliness especially for the elderly

Medway has a remarkably high estimated number of older people aged 65+ that are lonely at 360,321.¹²⁰ This is based on 2011 ONS Census and Age UK insight. Most recent Census figures were not available at the time of going to print (they will be available in from June 2022); however, it is reinforced by Medway ranking 120th out of all authorities on the loneliness scale, which is second highest rank across Kent and Medway.¹²¹ Medway is also the second highest district for pensioners living alone.¹²² Before lockdown, Medway Council estimated that around 12,000 people across Medway were affected by social isolation.¹²³

4. Improving economic wellbeing and restoring financial resilience for the most vulnerable

Medway has some of the highest instances of debt and deprivation in Kent. It has the highest percentage of children (under 16's) living in absolute low income at 16.4%¹²⁴ and the largest number of Universal credit claimants in Kent, including those employed whilst on Universal credit.¹²⁵ Indicators also demonstrate a link between debt and the number of universal credit claimants, with Medway ranking worst for unmet demand for face-to-face debt advice. Groups more likely than average to have taken on more debt since the start of the coronavirus pandemic include renters, minority ethnic groups, parents and carers, disabled people, those who are shielding, and young people.

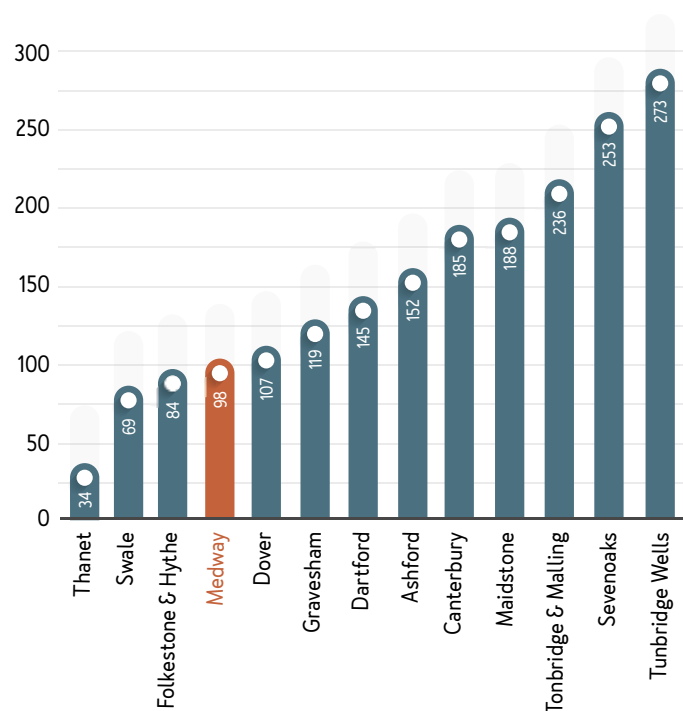
5. Prevent and support recovery of drug and alcohol misuse

Medway is ranked worst for substance abuse in Kent in a number of indicators. It has the highest volume (73), second highest per head of population prevalence (26 per 1000) and third highest rising trend of substance

DEPRIVATION

Medway is ranked 4th most deprived in Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



misuse (58% increase from the previous year) across Kent and Medway.¹²⁶ 52% of the adults in treatment had problems with opiates, which is the largest substance group.¹²⁷

The Medway figures do not include the number of children receiving treatment for substance misuse which is 123 (1.9 per 1000 0-17 yr. olds) putting Medway in top 25% of all local authorities.¹²⁸

Oasis Domestic Abuse Services support adults, children and young people in East Kent, Medway and North Kent who have been affected by domestic abuse.

Sam* was referred by Early Help and Preventative Services to Oasis. He had been witness and victim to domestic abuse between his mother and father until he was seven years old when his parents separated.

Sam has contact with his father and witnesses his anger and attempts to continue to control the family. Sam struggles with his anger and the referral states that Sam's mother was worried he would hurt her.



SEVENOAKS

Sevenoaks is to the west of Kent and covers an area known as the Metropolitan Green belt. The Sevenoaks district is perceived to be affluent but this perception masks local pockets of urban and rural deprivation.

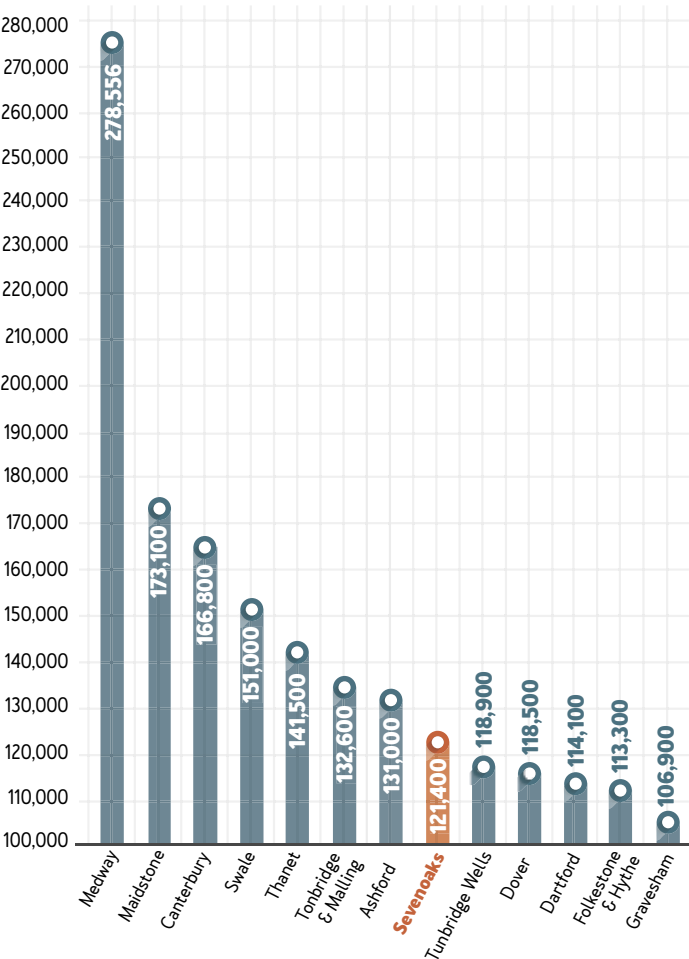
Within Sevenoaks, Swanley St Mary’s ward falls within the 10% most deprived wards in Kent and the Southeast. 6% of children under 16 [2,465] live in low-income families in receipt of Child Tax Credit where rural deprivation is more isolating than poverty in the towns. Most children living in poverty (73.9%) live in lone parent families (IMD. 2019).

Most children living in poverty (73.9%) live in lone parent families

Sevenoaks is perceived to be affluent but this masks deprivation

DEMOGRAPHICS

Resident population of 121,400.



PRIORITY AREAS OF NEED

1. Support in the community for children and young people with SEN

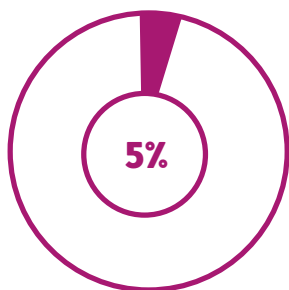
Sevenoaks has the highest percentage of young people with Special Educational Needs with an Education and Health Care Plan (5%) and the highest number of children and young people with physical disability across Kent and Medway.¹²⁹ This is a significantly high number compared with other districts and proportionally even higher when gauged against the population size. There are several special schools in Sevenoaks and across west Kent which may explain the higher numbers of resident young people with SEN and physical disability. Sevenoaks has the highest proportion of children in relative low-income families living with a lone parent.¹³⁰ As SEN and disability can be the cause of a lot of relationship break-ups and disability can put pressure on finances, this may be significant in relation to this theme.

2. Provision of rural services for the vulnerable to improve access to services and connection to others

The rural nature of Sevenoaks means that many older and vulnerable people find it difficult to access key health services by public transport. Rural areas have



Sevenoaks had the biggest spike in need to February 2021 than any other district



Sevenoaks district has the highest percentage of young people with Special Educational Needs who have an Education and Health Care Plan

worse access in terms of distance to health, public health, and care services and longer distances to GPs, dentists, hospitals and other health facilities mean that rural residents can experience 'distance decay' where service use decreases with increasing distance.

The rural economy is also disadvantaged by poor broadband speed and reliability as well as inadequate mobile phone networks affecting local businesses and those working from home. A combination of the older demographic and the unavailability of high-speed broadband and mobile phone networks are leading to an increasing digital gap between urban and rural areas. This is exacerbated by the increasing number of key services, such as job search opportunities, banking, education, and health-related services, that are online or moved online during the pandemic.

Rural social networks were also difficult to maintain during the pandemic with a consequent increase in social isolation and loneliness, especially among older people.

3. Provision of a range of employment opportunities to support economic recovery

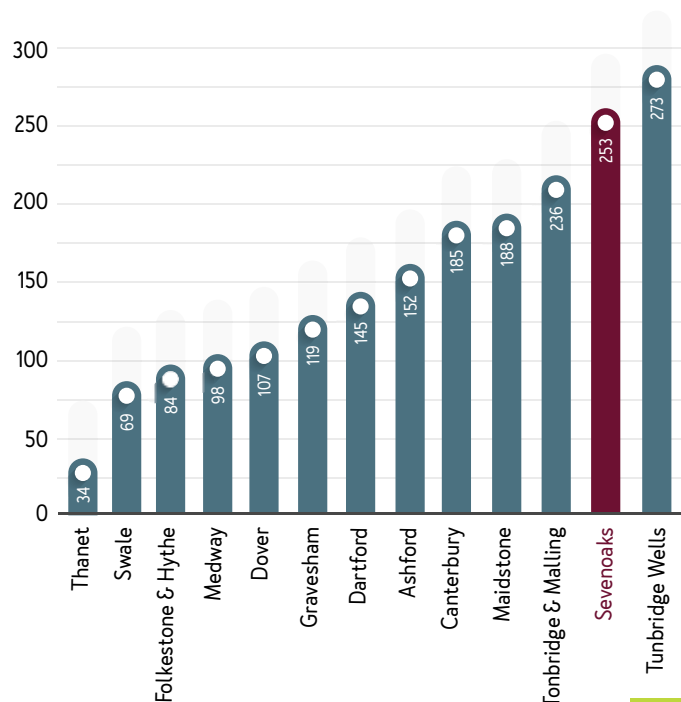
Whilst unemployment across all ages has decreased in the first quarter of the financial year, Sevenoaks had the biggest spike in unemployment across all districts in the year February 2020 to February 2021.¹³¹ Thanet had the highest unemployment figures but there was only a 78% spike from the previous year, whereas there was a 211% spike in Sevenoaks, making the recovery process more difficult.¹³²

In rural areas there are further issues; unemployment and under-employment are taking younger people away from their families and work in rural areas is low paid and intermittent. With a high number of SEND young people in the district transition into employment is an important issue. There are also no higher or further education facilities in Sevenoaks so providing people with basic skills is important.

DEPRIVATION

Sevenoaks is the 2nd least deprived district in Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Wealden Sailability offer sailing opportunities and instruction to people with disabilities in Sevenoaks.

"My name is Peter Wagner. I am 19 years old and have cerebral palsy which affects my fine and gross motor skills. I am unable to walk unaided and use a wheelchair to get around.

"When I first visited Sailability with my father I had never been in a sailing dinghy before, I went out on the water in an Access 303 with an instructor. I had a great time, learned a considerable amount about how boats sail and by the end of the day I was very keen to take up sailing as a hobby.

"Over the next three weeks I went out on the water with a number of the other instructors all of whom were keen to pass on their knowledge and experience. On my fifth visit to Sailability I was allowed to sail solo in an Access. I was thrilled and felt perfectly safe as the safety boat was close by just in case, I needed some help."



SWALE

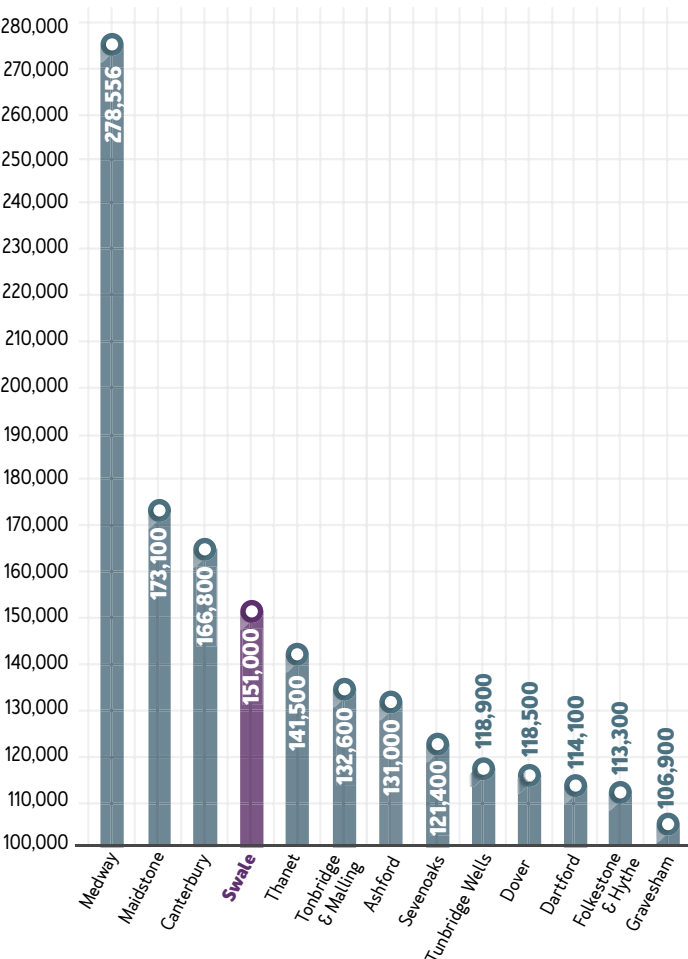
The borough of Swale is named after The Swale, a narrow channel that separates mainland Kent from the Isle of Sheppey. There are four main towns in the borough, Faversham, Sittingbourne, Sheerness and Queenborough. The southern half of the borough largely lies in a Kent Downs Area of Outstanding Natural Beauty. Swale had the second highest number of live births in 2020 behind Medway. Swale has the smallest BAME community after Dover at 3.4%. Swale is the second most deprived district in Kent behind Thanet. The most deprived wards are Sheerness East, Murston and Leysdown and Warden (IMD, 2019).

The southern half of the borough largely lies in a **Kent Downs Area of Outstanding Natural Beauty**

Swale is the second most deprived district in Kent

DEMOGRAPHICS

Resident population of 151,000.



PRIORITY AREAS OF NEED

1. Tackling child poverty to improve life chances.
Swale has the highest volume of children living in low-income families and second ranking proportionally after Thanet.

The most deprived area in Kent according to the Income Deprivation Affecting Children Index (IDACI) is within the Sheerness ward in Swale with a score of 0.54 which equates to 54% of children in that area living in income deprived families.¹³³

The Family Food Bank issued 12,315 food boxes to families in crisis across Kent in 2020, compared with 4400 in 2019 (almost a threefold increase). These food boxes are equivalent to 172 tonnes (73 tonnes in 2019) of food providing over 410,500 (173,800 in 2019) meals. This amount of food has the equivalent retail value of £298,000.¹³⁴

2. Inclusive support in the community for children and young people with Special Educational Needs (SEN)

Swale has a higher than usual number of children with



Swale has the highest number of children with Special Educational Needs (SEN) behind Medway (1,147)

Children in absolute low-income families living in lone parent families¹³⁵

2,828

Children eligible for free school meals¹³⁶

4,253

SEN, only second proportionally to Thanet.¹³⁷ Although the numbers of specific needs are relatively small within the population, the difference that integration and inclusion will make to these children and young people and their families will be significant. Challenging attitudes and perceptions is good for the local community and society at large and supports inclusion at a much broader level.

3. Parent and carer support

Swale has the highest number of identified young carers in Kent and Medway.¹³⁸ This will not be the full picture as many young carers do not identify with the term. Overall, nearly 15,000 people in Swale see themselves as carers with just less than a third claiming carer's allowance.¹³⁹ There are the second highest number of lone parent households in Swale across Kent and Medway.¹⁴⁰

Being a carer can be isolating and can have implications on work life, family life, physical and mental health, and relationships.

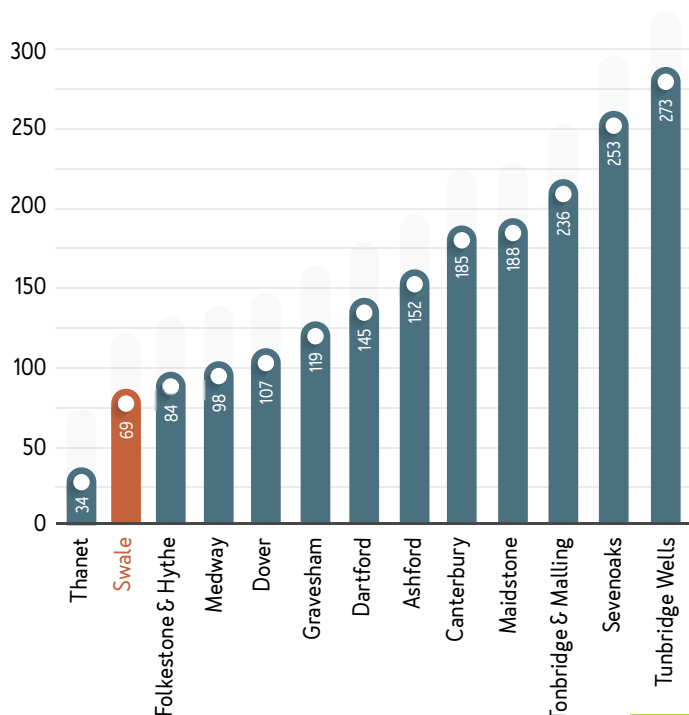
4. Babies, early years, and parent support

Swale had the second largest live births across Kent and Medway in 2019¹⁴¹ and the second highest number of conceptions for under 18's in Kent with a rising trend.¹⁴² Breastfeeding initiation is also the worst in Kent and Medway with only 64.7% giving their children breastmilk at any time after birth.¹⁴³

DEPRIVATION

Swale is ranked 2nd most deprived district in Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Home-Start Sittingbourne & Sheppey offer support to help the development of children, and the health and welfare of families.

A mum at 17, Shelby was the only one of her friends with a baby and felt isolated and alone. Attending Home-Start reduced her feelings of isolation and gave her the confidence to think about her future.

"It was a total shock when I found out I was pregnant. I was at college and was scared about what might happen to my life. Not many people I knew had a baby, and my friends were going out and shopping – something I could no longer do. It was hard for my friends to understand what I was going through, and I felt isolated. My key worker introduced me to Boost, a class run by Katie for young mums. I was excited to meet the other mums and having people I could relate to made such a difference and has helped to reduce how isolated I feel.

"As a new mum, I was scared to breastfeed Nailah in public, so I'd always bring a bottle. Katie showed me how to feed discreetly and reassured me it was okay. Attending Boost helped me bond with Nailah and, Katie's support, helped me to be a better mum.

"Now we have a routine, and everything is settled, I'm focused on my future. I'm going back to college in September and want to become a midwife and build the best life for Nailah and me."

CASE STUDY



THANET

Thanet, to the northeast of Kent is largely a coastal district, with north, east, and southeast facing coastlines. Historically, the main towns of Margate, Broadstairs and Ramsgate were traditional seaside holiday towns but have suffered from seasonal employment and deprivation.

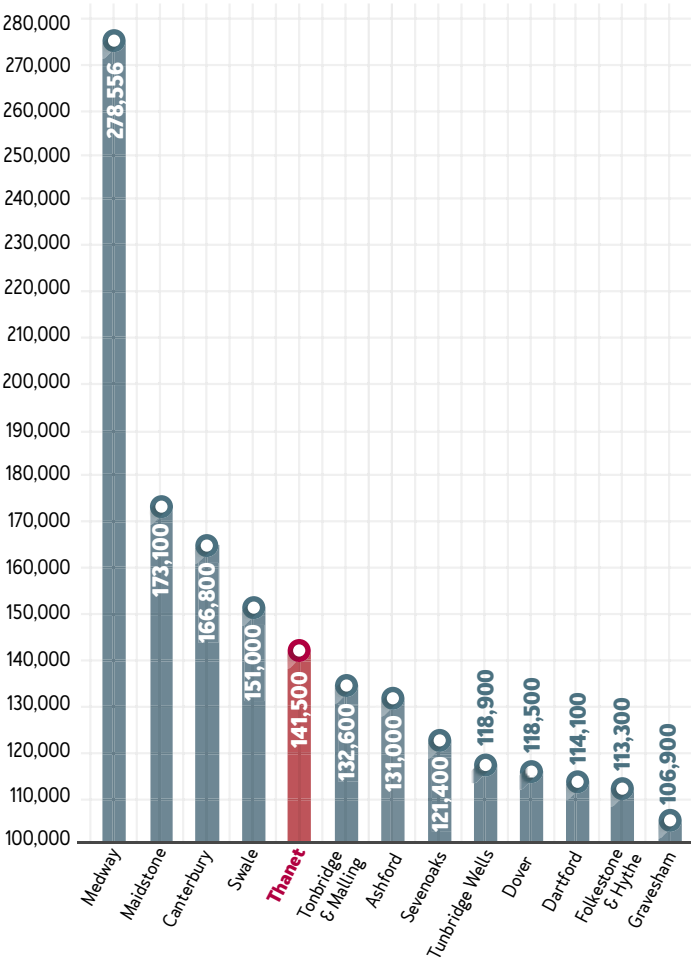
Thanet is the fifth most deprived in the country for the IMD 2019 indicator measuring children and young people's education, skills, and training. Margate Central and Cliftonville West are the most deprived wards.

Largely a coastal district, with north, east and southeast facing coastlines

Thanet is the most deprived district in Kent and Medway

DEMOGRAPHICS

Resident population of 141,500.



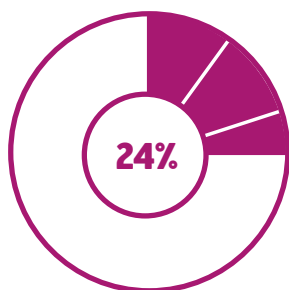
PRIORITY AREAS OF NEED

- 1. Tackling inequalities and changing attitudes for people with Special Educational Needs and disability**
Thanet district has the highest proportion of disability benefit claimants in the county with 11.4% (16,222 people) of the resident population claiming DLA (Disability Living Allowance), Personal Independence Payment (PIP) or Attendance Allowance (AA).¹⁴⁴ Thanet also has the highest proportion of the resident population stating that a health condition or disability limited their day-to-day activities to some degree.¹⁴⁵ Disability is one of the strongest predictors of living in poverty. Nearly half of all those living below the breadline live in a household where someone is disabled. In addition to adult disability, Thanet also has the highest prevalence of SEN generally amongst children and in particular, the highest level of autism.¹⁴⁶
- 2. Mitigating the long-term impact of child poverty and disadvantage to improve life chances**
Thanet has the highest number and proportion of children living in absolute low-income families in Kent.¹⁴⁷

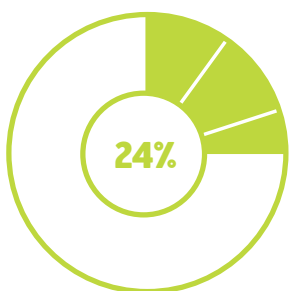


Thanet residents have the lowest

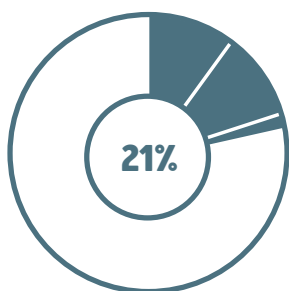
Almost half of the wards in Thanet (48%) are within the 20% of wards in Kent with the highest proportion of children living in poverty (18% or more children in absolute low-income families).¹⁴⁸ More than a quarter of under 4's in Thanet live in absolute low-income families, and almost a fifth of under 16's.¹⁴⁹



The percentage of children in Thanet in receipt of Free School Meals¹⁵⁰



Nearly a quarter of children in Thanet are in low income families¹⁵¹



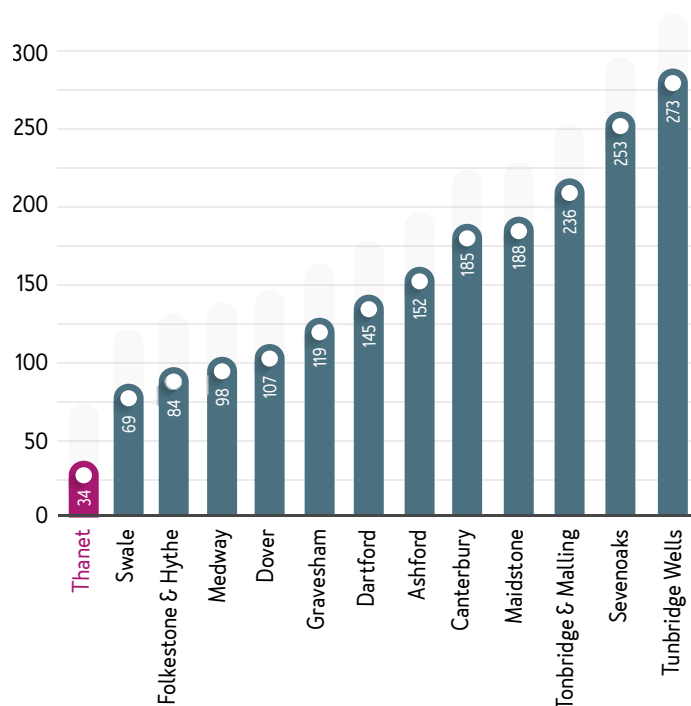
A fifth of children in Thanet live in absolute low-income families¹⁵²

From evidence we know that many families living in absolute low-income and/or accessing benefits like Universal Credit may be tipped into food poverty and debt.

DEPRIVATION

Thanet is the most deprived district in Kent and Medway.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Thanet Food Link operate by using a voucher system, taking referrals from agencies who work directly with people in need including Children's Centres, support agencies, schools, associations supporting disabled people, Community Centres and NHS Health Trainers.

The voucher a client receives provides them and those in their household with a minimum of three days emergency food.

"This has been an unprecedented year for Thanet Food Link as we supported people impacted by the Covid-19 pandemic. We remained open for business throughout the pandemic and were pleased to have been able to increase the production of food parcels as demand increased, with fantastic support from our local community – individuals, organisations and businesses. Food parcel distribution increased from 130 per month to 1,000 per month at the height in June 2020 and remains at around 500 per month.

"Numerous people came to the Food Link in desperation thinking it was something they would never have to do but lengthy furlough or sudden unemployment especially with children being off school and access to benefit agencies limited - we were lifesavers. We will continue to do all we can to support those who would otherwise be hungry."

3. Protection of vulnerable children and young people

The high numbers of vulnerable children in Thanet are inevitably linked to its high levels of child poverty. The district is ranked worst for a number of indicators including numbers of missing children, number of children in care and children subject to a child protection plan.

94

Missing children and young people [Q4 2020]¹⁵⁴

90

Children in care aged 0-17 including unaccompanied Asylum Seekers per 10,000¹⁵⁵

50

Children subject to a Child Protection Plan¹⁵⁶

4. Alleviating circumstances that lead to poor mental health and loneliness to build resilience and aid recovery

The high deprivation levels in Thanet provide a backdrop to a picture of poor mental health. Thanet ranks worst for average happiness ratings and average life satisfaction levels and has the highest levels of mental

health in the county. Thanet has the highest number of single person households in Kent and ranks loneliest in the county and 68th out of 333 Local Authorities for persons over 65.

5. Education, employment and enterprise

Residents in Thanet have the lowest median weekly full-time earnings at £507.70.¹⁵⁷ People living in Thanet also have the lowest weekly earnings of the Kent districts, within the bottom 20% in England.¹⁵⁸ Thanet has the lowest resident earnings in Kent and second lowest in the whole of the Southeast.¹⁵⁹

One person households¹⁶⁰

20,646

Rank of loneliness by local authority 65+¹⁶¹

68th

68th of 333 Local Authorities

Households in receipt of Housing Benefits¹⁶²

11.5%

Estimated prevalence of common mental health conditions (16+) per 100¹⁶³

18.2%

Recorded prevalence of serious mental health conditions 18+¹⁶⁴

1.12%

Fuel Poverty - Affecting 10% of the district¹⁶⁵

10%

Thanet ranked worst in the county for all the above.



Thanet has the highest proportion of disability benefit claimants in the county



Thanet enjoys a maritime climate, being surrounded on **three sides by the sea**

Kingsgate Beach

TONBRIDGE & MALLING

Tonbridge and Malling is a borough that covers an area to the North west of Kent. Its administrative centre is King's Hill although Tonbridge town is the largest urban area.

Tonbridge is home to a 900-year-old castle and the famous Judd School, whose alumni include Jane Austen's father. The church of All Saints in Tudeley is the only church in the world to have all its stained-glass windows designed by Marc Chagall.

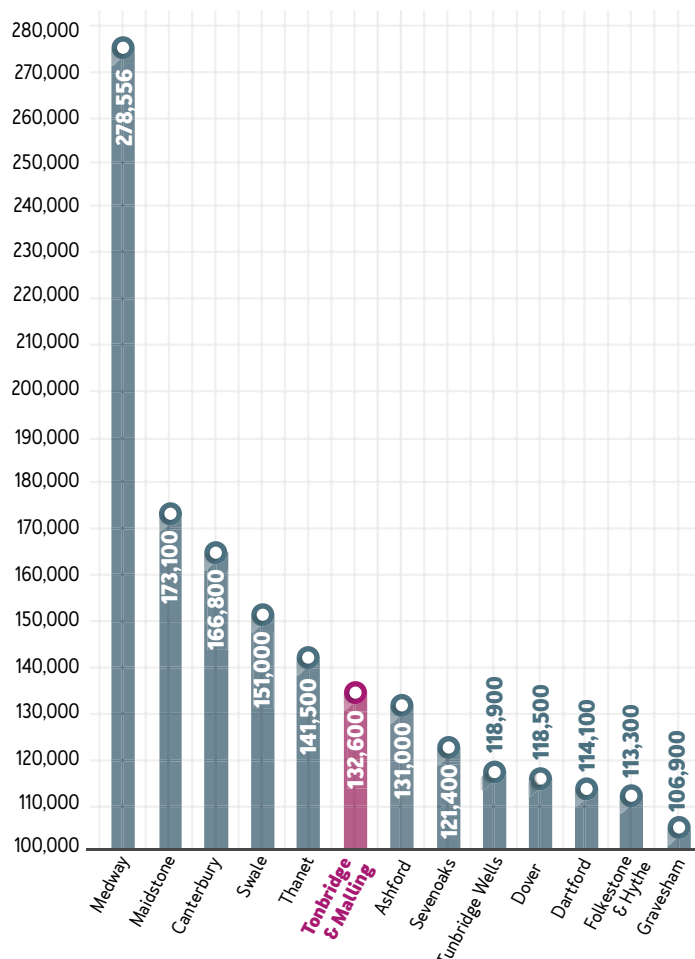
Tonbridge and Malling has no LSOAs in the top 10% in the country but there are pockets of relative deprivation within the borough that contrast starkly with more affluent neighbourhoods (IMD, 2019).



Home to a 900-year-old castle and the famous Judd School

DEMOGRAPHICS

Resident population of 132,600.



PRIORITY AREAS OF NEED

1. Protect vulnerable young people from harm and exploitation

There has been a significant rise in the number of children and young people going missing with a rise of 24 in a 12-month period (35%) in Tonbridge and Malling¹⁶⁷ in 2020 / 2021. This sits alongside a rise in referrals to children's social services. A missing child or young person is "anyone whose whereabouts cannot be established".

2. Provide inclusive support in the community for children with Special Educational Needs and their careers

Tonbridge and Malling has the second highest number of children and young people with autism.¹⁶⁸ The prevalence of children with specific learning difficulties is also high, second highest in Kent.¹⁶⁹ Children with hearing impairment is a lower volume but the highest in the county.¹⁷⁰

3. Prevention and support for drugs and alcohol misuse

Between October 2019 and September 2020 there were 294 recorded drug offences in Tonbridge and Malling.¹⁷¹



35% rise in the number of children

This is an increase of 60.7% from the previous year (when 183 incidents were recorded). According to local drug rehabilitation services, the predominant substance is cannabis.¹⁷²

Tonbridge and Malling is one of two districts in Kent (Maidstone being the highest) where episodes for alcoholic specific conditions has a rising trend.¹⁷³ The level of harm to the individual and negative impact on their lives and potentially on others is significant.

4. Tackle rising trend of domestic violence, violence, and anti-social behaviour

There is a rising trend for assault, domestic violence and stalking in Tonbridge and Malling. There were 100 more incidents of domestic abuse in 2020 than the previous year and post lockdown figures have risen over 50%, stretching local services.¹⁷⁴ Although Tonbridge and Malling is one of the lower ranking districts for stalking and harassment prevalence, it is a rising trend so significant alongside the other indicators, with a 6.8% rise from 2019 figures.¹⁷⁵ Attendances at domestic abuse one stop shops are up 27%.¹⁷⁶ This is corroborated by local domestic abuse services which recorded a rise of 248 cases in 2020 and local stalking services report that Tonbridge had the second highest need with 12 high risk cases supported.¹⁷⁷ They also reported a 200% increase in demand over lockdown, due to a rise in cyberstalking incidents as stalkers adapted their methods.¹⁷⁸

100

More incidents of domestic abuse in 2020 than the previous year

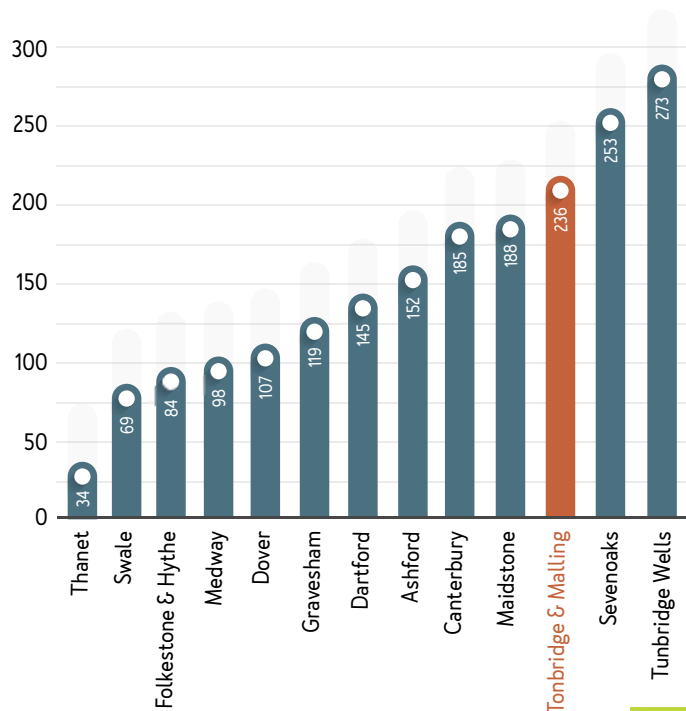
27%

Rise in attendance at One Stop Shops

DEPRIVATION

Tonbridge & Malling is the 3rd least deprived in the county.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Challenger Troop work in West Kent with vulnerable young people.

Aged 13, CM had a reputation for trouble. He was disruptive at school and at home, hung out with the wrong crowd and was going off the rails.

Five years on, this bright, articulate youngster is a motor mechanic apprentice and keen to help other young people sort their lives out. CM is clear that Challenger Troop triggered the turnaround in his life. The first few weeks proved a challenge as CM, realised he was in a different world. "It was a new place, with new people, and I didn't enjoy it at first. But after a few weeks, I realised that I wasn't the big 'I am', and there were bigger and better people than me, and that's when I started to change.

"Challenger Troop offered me the discipline I needed but I really enjoyed myself too. Instructors demonstrated the activities and let you get on with it, but if you need help, they're always there. And if you're having problems at home or at school, and there's no-one to talk to, they'll always listen.

"Challenger Troop made me realise what's wrong and what's right. I calmed down a lot and now I have real friends. I always knew I was hurting my mum when I got into trouble, she was despairing of my behaviour, but I'd feel guilty for about ten minutes and then forget. Now I know she's proud of me."

CASE STUDY

TUNBRIDGE WELLS

The Borough of Tunbridge Wells lies on the southwestern border of Kent on the northern edge of the Weald, with its administrative centre, the historic spa town of Royal Tunbridge Wells.

Tunbridge Wells has the lowest IMD in Kent and Medway but within this is masked several higher deprivation wards which are isolated within the relative affluence around them, thus increasing and concentrating inequalities. Highest deprived wards include Sherwood (within 20% most deprived). Broadwater, Rusthall, Southborough and High Brooms (all urban wards) are within the highest 20- 40% (IMD. 2019).

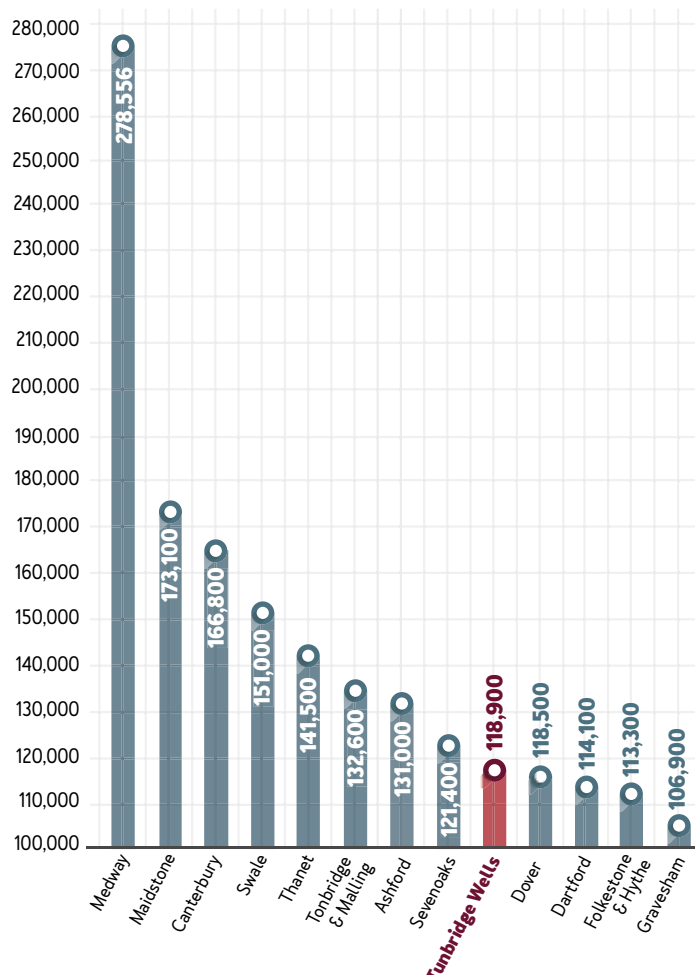


Tunbridge Wells is surrounded by some of Kent's most picturesque countryside

Tunbridge Wells has the lowest IMD in Kent and Medway

DEMOGRAPHICS

Resident population of 118,900.



PRIORITY AREAS OF NEED

1. Reduce social, health and educational inequalities in pockets of deprivation to improve quality of life and life chances for all

The positive attributes and characteristics of Tunbridge Wells can mask the social and health inequalities that exist. There are significant pockets of deprivation in some wards, and therefore the life chances of these residents are limited by where they live. These gaps in financial, educational and health circumstances will no doubt have grown wider with the impact of lockdowns during the pandemic. The ward of Broadwater has the highest instances of common mental health issues at 21.4% vs Tunbridge Wells at 13.9%;¹⁷⁹ Broadwater also performed nearly 16% below the national average in terms of children achieving a good level of development at Early Years Foundation Stage.¹⁸⁰ This is recognised as a particular concern in the community where the families of these children were more likely to have accessed a food bank during lockdown and been financially disadvantaged through a reduction in work/income or unemployment.



Broadwater ward performed nearly 16% below the national average in terms of children achieving a good level of development at Early Years Foundation Stage.



3rd

Tunbridge Wells ranks in the top three indicators for vulnerability in the local economy

2. Stabilise the local business economy post pandemic including youth employment, enterprise, and sector diversity

Tunbridge Wells ranks in the top three in measures that indicate vulnerability in the local economy, including the highest ranking for employee job change in all industries.¹⁸¹ These are early warning signs that post pandemic recovery may be challenging.

3. Increase availability of local services in rural areas and improve community transport and digital access

Tunbridge Wells suffers from poor rural transport links and no direct east to west train service; for those living in Hawkhurst and Cranbrook, services based in Maidstone are often more accessible than those in Tunbridge Wells, so planning services is challenging.

Slow broadband in rural areas and across Tunbridge Wells has hampered digital access during the prolonged period of working and being educated at home creating a 'digital divide' for some. Those disadvantaged with little or no access to technology have been further disadvantaged as everything, including some GP services, moved online.



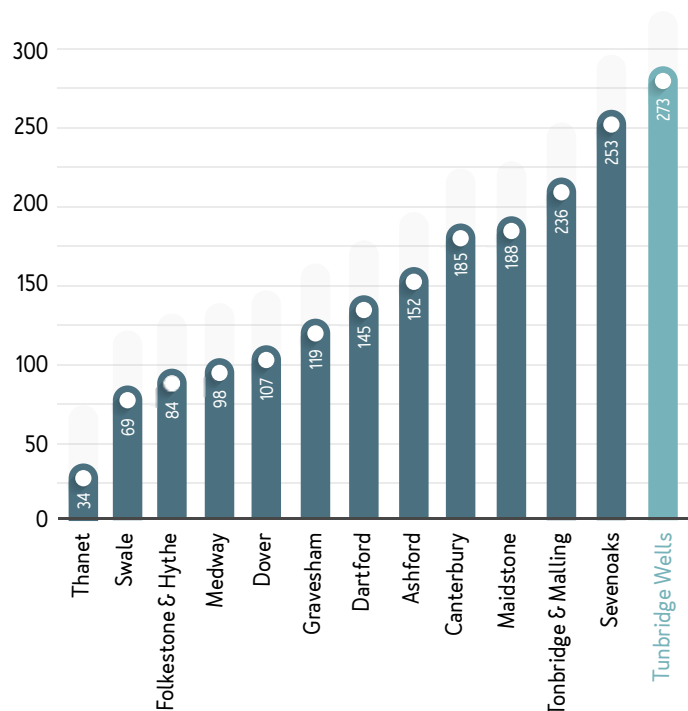
Slow broadband in rural areas and across Tunbridge Wells has hampered digital access during the prolonged period of working and being educated at home creating a 'digital divide' for some.

**below the national average in terms of children achieving
Foundation Stage**

DEPRIVATION

Tunbridge Wells ranks least deprived in the county.

A rank of 1 on the table below, is the most deprived. There are 333 local authorities in England.



Childhood First is a charity for severely traumatised children.

Hester was an only child, born to successful professional parents, both with a history of emotional or mental instability.

Hester came to Childhood First at 16 when she entered an acute period of suicidal depression. She was self-harming in a life-threatening way, uncommunicative, distracted, an insomniac and refusing all food and drink.

"Hester's early weeks with us were a challenge. She was repeatedly taken to the local A&E department having self-harmed, and was placed on suicide watch. But as the weeks went by, relationships began to form with her keyworker and with other young people in the community.

"With a highly structured community life and tailored care plan, and with a great deal of therapeutic attention, Hester began to feel safe. Every detail of her behaviour and communications was subject to consideration and challenge by the group, and by our therapeutically trained care staff.

"Hester found such attention and challenge, day in day out, deeply healing. She gradually learned to trust and to rely on the support of others and the insights and feelings which they provoked in her."

CASE STUDY

4. Prevent homelessness

The number of people in emergency accommodation in May 2021 rose to 57 which is an increase from 42 the previous month, far higher than pre-pandemic levels.¹⁸² During lockdown, rough sleeping was ended overnight due to effective partnership actions which provided rough sleepers with safe accommodation. There were 11 rough sleepers in 2019.¹⁸³ The most common reasons given for homelessness in Tunbridge Wells in May 2021 is ‘other’ reasons [e.g., mental health, drugs, and alcohol] and family or friends no longer willing to accommodate.¹⁸⁴ Overcrowded households which may contribute to risk of homelessness affects 4,055 households in Tunbridge Wells, which is 8.6% and third highest in Kent and Medway.¹⁸⁵

The number of people seeking debt advice in Tunbridge Wells has risen steadily since May 2020 according to Citizen’s Advice from under 20 in May 2020 to over 70 in May 2021.¹⁸⁶ Many of those seeking debt advice have never previously suffered any kind of financial crisis and are not all from the typical socio-economic profile.

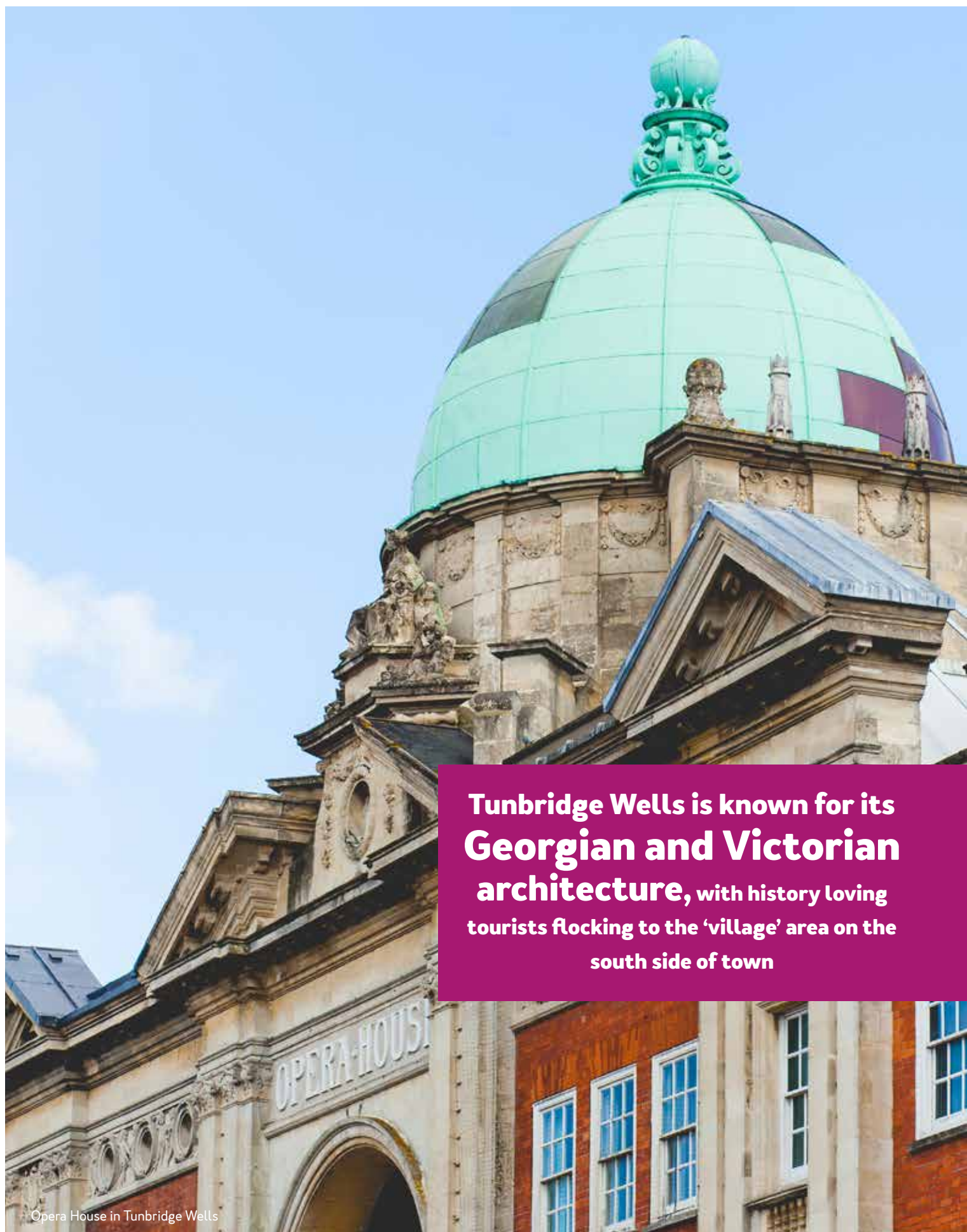
5. Promotion of wellbeing and distributed access to mental health services

265 people were admitted as emergencies to hospital for intentional self-harm in 2019 (down to 238 people in 2020) the highest volume in Kent, and second ranking across Kent and Medway.¹⁸⁷ People with mental ill health use more emergency care than people without mental ill health (3.2 times more A&E attendances and 4.9 times more emergency inpatient admissions). Whilst Tunbridge Wells is not in the highest-ranking areas for suicide prevalence at 10.2, it is higher than its similarly profiled and neighbouring areas Tonbridge and Malling at 8.4 and Sevenoaks at 6.8.¹⁸⁸ Tunbridge Wells is the third ranking district across Kent and Medway for prevalence of serious mental health disorder.¹⁸⁹ The rural nature of Tunbridge Wells with the urban focus being on the far corner of the Borough, means that transport access to some services is difficult and distribution of services is weighted in the urban centre which is not equidistant for most communities.

The number of people in emergency accommodation in May 2021	57
There were 11 rough sleepers in 2019	11
Number of overcrowded households which may contribute to risk of homelessness	4,055
The number of people seeking debt advice in Tunbridge Wells	70 +
People admitted as emergencies to hospital for intentional self-harm in 2019	265



Tunbridge Wells is the third ranking district for serious mental health disorders



Tunbridge Wells is known for its Georgian and Victorian architecture, with history loving tourists flocking to the 'village' area on the south side of town

Opera House in Tunbridge Wells

Relative low income – living in households with income below 60% of the median in that year

Absolute low income – living in households with income below 60% of (inflation-adjusted) median income in some base year, usually 2010/11

Unaccompanied Asylum Seeking Children (UASC) – children and young people who are seeking asylum in the UK but who have been separated from their parents or carers

Index of Multiple Deprivation (IMD) – measure relative deprivation in small areas in England called lower-layer super output areas

Lower-layer super output areas (LSOA) – a geographic hierarchy designed to improve the reporting of small area statistics in England and Wales. There are 34,753 LSOAs (ons.gov.uk)

The Income Deprivation Affecting Children Index (IDACI) – measures the proportion of all children aged 0 to 15 living in income deprived families

Children in Need (CIN) – children identified as being exposed to, or at risk of being exposed to, various adverse childhood experiences which require social care intervention

Local Authority (LA) – an organisation that is officially responsible for all the public services and facilities in a particular area

Statutory Homeless People not in Priority Need – Having a priority need means that the council must normally provide accommodation for you, at least temporarily. Not everyone who is homeless has a priority need because the legal meaning of who has a priority need is much more limited. You will normally have a priority need if you are pregnant, have dependent child(ren) who normally lives with you, have been made homeless by a fire, flood or a similar emergency, are aged 16 or 17 (social services may also have a duty to accommodate and support you), are aged 18, 19 or 20 and were 'looked after' (even for one day) by social services when you were aged 16 or 17, or are a 'vulnerable' person

BAME comprises all Mixed, Asian, Black and Other (non white) ethnicities. Since March 2022, the term is no longer used in government

Indebtedness – the condition of owing money

One Stop Shop – offer free advice, information and support from a range of agencies all under one roof in order to help victims of domestic abuse

Excess Winter Deaths – the ratio between average daily deaths in December-March versus other months

NEET – Not in Education, Employment, or Training", refers to a person who is unemployed and not receiving an education or vocational training

Education and Health Care Plan – for children and young people aged up to 25 who need more support than is available through special educational needs support

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Leeds Castle in Maidstone



01303 814 500 | admin@kentcf.org.uk

www.kentcf.org.uk

Kent Community Foundation,
Evegate Park Barn, Evegate Business Park, Ashford, TN25 6SX



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Rail Safe Friendly Project

Darent Valley Community Rail Partnership



Reporting period: 19.05.26 - 17.08.26

Engagement



1,913
young people
engaged



3
new
schools

School achievements

Bronze Level



Wrotham School



Dunton Green
Primary School



Silver Level



St. Thomas'
Catholic Primary School

Overall the project has so far
reached a total of 3,235 young
people at 9 schools



