

**SEVENOAKS TOWN COUNCIL
MINUTES OF THE YOUTH SERVICES SUB COMMITTEE
HELD ON 30 OCTOBER 2013 IN THE TOWN COUNCIL CHAMBER**

PRESENT

Cllr S L Arnold
Cllr C L L Baker *[arrived 7:05]*
Cllr N J L Busvine OBE (Vice Chairman)
Cllr A S Clayton
Cllr A Eyre
Cllr R J Parry
Cllr Mrs P C Walshe (Chairman)
Youth Councillor Alexander Dunn, Treasurer

In Attendance:

Linda Larter MBE, Chief Executive/Town Clerk
Adam Wedd, Youth Café Manager
Michèle MacDonald, Committee Clerk

Apologies for absence:

Cllr G R S Clack
Cllr R L Piper
Cllr S G Raikes
Mrs Caroline Berry - SAYT / Churches Together
KCC Integrated Youth Service - Mr Nigel Crocker, Team Manager Youth North
SDC – Ms Kelly Webb, Community Safety Team Leader

PUBLIC QUESTION TIME

No members of the public were present

32 DISPENSATION

No requests from Members regarding any Disclosable Pecuniary Interests in any items on the agenda were received [S31 & 33 Localism Act 2011 refers].

33 DECLARATIONS OF INTEREST

No declarations were received.

34 MINUTES

i) Youth Services Sub Committee

It was RESOLVED that the Minutes of the Youth Services Sub Committee meeting held on 18 September 2013 be noted, approved and signed, subject to the following amendment:

Minute No 30 iv) e to read ...*“to review their commissioning contract”*

ii) Youth Council

It was RESOLVED that the Minutes of the Youth Council meeting held on 18 September 2013 be noted and accepted.

35 HOUSE IN THE BASEMENT (HITB) YOUTH CAFÉ

It was RESOLVED that

- i) September and October 2013 Report - attendance trends for October onwards, be shown in graphic format. The September and October 2013 report currently showed a different audience attending the Youth Café than before and albeit a wider demographical audience attends less frequently than predecessors, the Youth Café is now being used more as a drop in centre, as originally planned
- ii) Revenue Finance Report up to September 2013 – was received and noted. The Youth Café Manager is to make contact with the Sevenoaks “Mumsnet” to promote the Youth Café
- iii) Statistics including Income and attendance - was received and noted. The attendance levels for October show a steady increase, recording the most new members ever having signed up in one day
- iv) September 2013 Geographical report recorded many new members in the “other” category as young people are reluctant to give their contact/personal details. 75% of data obtained.
- v) the tabled impact output report for September - was received and discussed
- vi) there was no Impact Report for September

36 REPORTS FROM CO-OPTED PARTNERS

Verbal reports were received from:

- i) **SAYT** – Ms Caroline Berry had given apologies
- ii) **West Kent Extra (WKE)** – no delegate attended
- iii) **Community Safety Partnership** – Ms Kelly Webb had given apologies, submitted a report which she and Cllr Eyre had exchanged emails on prior to the meeting. **It was RESOLVED that:**
The Town Clerk write to the Chief Executive of Sevenoaks District Council asking that the robustness and accuracy of information provided be revised, in particular:
 - a) the location of Anti-Social behaviour be classified differently to fall more in line with the location where the actual Anti-social behaviour took place rather than from whence it was reported e.g. South Car Park and not the Stag or House in the Basement
 - b) the District Council supply members with a list of areas defined across the district as other parishes may experience the same issues
- iv) **Kent County Council** – Mr Nigel Crocker had given apologies and submitted a report.

37 PRESS RELEASE

It was RESOLVED that a press release be issued on the Annual General Meeting Youth Council elections of the new Chairman, Vice Chairman and Treasurer

There being no further business, the Chairman closed the Meeting at 7:48pm.

Signed: Chairman