

Report of a Meeting of the Personnel Committee held at the Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 27 January 2014 at 7.00pm

PRESENT

Committee Members

Chairman: Cllr S L Arnold	present	Cllr Mrs M A London	present
Vice Chairman: Cllr Parry	present	Cllr R L Piper	present
Cllr A S Clayton	Present [arr 7.40pm]	Cllr S G Raikes	present
Cllr Mrs M E Crabtree	present	Cllr Mrs P C Walshe	Present [arr 7.05pm]
Cllr Hogarth <i>[ex-officio]</i>	apologies		

Also present: Cllr A Eyre

In attendance:

Chief Executive/Town Clerk

PUBLIC QUESTION TIME

There were no members of the public present

375 DISPENSATION

No requests from Members regarding any Disclosable Pecuniary Interests in any items on the agenda were received. [S 31 & 33 Localism Act 2011 refers].

376 DECLARATIONS OF INTEREST

Cllr Mrs Crabtree declared an interest in matters relating to Kent County Council

377 MINUTES

It was **RESOLVED** that

The minutes of the meeting of the Personnel Committee held on 18 November 2013 be adopted and signed.

It was noted that the arrangements for a social media workshop for Town Councillors were still to be put in place.

The recommended annual pay rise would be considered at the Finance & General Purposes Committee on 10 February 2014

378 NOTES OF STAFF MEETING

The notes of the staff meeting held on 11 December 2013 were received and noted

379 SEVENOAKS TOWN COUNCIL STAFF

i). The Committee received and noted the Changes in staff since previous Personnel Committee. Sevenoaks Town Council's management team were congratulated on the low turnover of staff

ii). The Committee received and noted the Staff Pensions Report

Some grammatical errors were noted

iii). The Committee received and noted the Staff Sickness Report
The staff were congratulated on the low levels of staff sickness

380 LOCAL GOVERNMENT PENSION SCHEME

The Committee received a report concerning the Kent County Council Local Government Pension Scheme and

It was **RESOLVED that**

The matter be considered at the Finance & General Purposes Committee on 10 February 2014

381 PRESS RELEASE

It was **AGREED that** no press release be issued on this occasion

It was RESOLVED that under the Public Bodies (Admission of Meetings) Act 1960 to exclude the public and press for the following item by reason of the confidential nature of the business.

382 STAFF MATTERS

The Committee received the Town Clerk's report relating to staff matters and

It was **RESOLVED that**

All recommendations within the report be unanimously agreed

The meeting closed at 7.42pm

THE CHAIRMAN