

Minutes of the meeting of the OPEN SPACES & LEISURE COMMITTEE held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 21 October 2013 at 7.00pm

Present:

Committee Members

Cllr S L Arnold	Present	Cllr Mrs M A London	Present
Cllr C L L Baker	Apols	Cllr R J Parry	Present
Cllr J M Canet	Apols	Cllr S G Raikes	Present
Cllr A Eyre - Chairman	Present	Vice Chairman - Cllr P E Towell	Present
Cllr R M C Hogarth [ex-officio]	Apols	Cllr Mrs P C Walshe	Present arr 7.04

Also present:

Town Clerk
Deputy Town Clerk
Open Spaces Manager

2 Members of the Public

PUBLIC QUESTION TIME

A representative of the Sevenoaks Allotment Holders Society asked if a valuation had been completed for the Quakers Hall allotment site.

The Chairman responded that the Town Council was in receipt of valuations and the Quakers Hall Allotment lease would be discussed at the next meeting.

208 REQUESTS FOR DISPENSATIONS

There were no requests from Members to enable participation in discussion on items on the agenda in which the Member has a Disclosable Pecuniary Interest. [S 31 & 33 Localism Act 2011 refers] .

209 DECLARATIONS OF INTEREST

Cllr S G Raikes declared a Disclosable pecuniary interest in all matters relating to Street Lighting.

210 MINUTES

It was **RESOLVED** that the minutes of the meeting of the Open Spaces & Leisure Committee held on 10 June 2013 previously approved at Council on 29 July 2013 be received and signed

211 STATEMENT OF ACCOUNTS

It was **RESOLVED** that the Statement of Accounts from April 2013 to 30 September 2013 be received and adopted subject to clarification on

5020 – Vine toilets

212 DRAFT REVENUE ESTIMATES 2013/14 & ROLLING CAPITAL PROGRAMME

i) (a) It was **RESOLVED** that the draft revenue estimates be adopted subject to clarification on the following variances being received from the Responsible Finance Officer:

- o 5013 – Graffiti
£3,000 2012/13 £1,500 2013/14
- o 1022 – letting and hire of facilities [sports pitches etc]

- decrease in estimate 2014/15
- o 6868 – st lighting recharges 2014/15

(b) It was **RESOLVED that** the Open Spaces rolling capital programme for 2013/14 and 2014/15 be adopted subject to the following amendment:

- o 88 cemetery paths resurfacing £3,000 be transferred from 2014/15 to 2013/14
- ii) It was **RESOLVED that** the property maintenance schedule for 2014/15 be adopted subject to:
- o cemetery paths resurfacing £3,000 be transferred from 2014/15 to 2013/14
- iii) It was **RESOLVED that** the recommended general charges for 2014/15 be adopted subject to the following:-
- o The proposed allotment charges being deferred and a benchmarking exercise be carried out.
 - o Rent review date being noted for Sevenoaks Clarendon LTC and rent review being discussed at the next meeting
- iv) It was **RESOLVED that** the proposed increased charges of 3% for services for the Cemetery be adopted subject to:
- o The miscellaneous fees being reviewed
- v) It was **RESOLVED that** the proposed increased charges of 3.0% for sports facilities be adopted

213 SPORTS STRATEGY

The Committee received and noted a report of the Sevenoaks Sports Strategy Group held on 1 October 2013.

It was **AGREED that** the report of the Sports Strategy meeting be circulated to the group and Town Councillors.

214 RALEYS USER GROUP

The Committee received and noted the third report of Raleys User Group held on 10 October 2013.

215 GREATNESS ENVIRONS IMPROVEMENTS

The Committee received and noted a report of the meeting held on 20 September 2013 relating to improvements for Greatness Environs. A copy of the indicative plan for buildings and area was circulated at the meeting.

216 PREMISES LICENCE AND EVENTS ON STC OPEN SPACES LAND AND HIGHWAYS

The Committee received and noted a report from the Town Clerk concerning the Premises Licence and events on STC Open Spaces land and highways.

217 BAND PRACTICE ROOM VINE GARDENS

The Committee received and noted the notes of a Meeting held on 17th September 2013 to discuss conversion of Band Practice Room on the Vine into a café.

218 OPEN SPACES & CEMETERY MANAGER'S REPORT

The Committee received and noted the Open Spaces & Cemetery Manager's report.

It was **AGREED** that

Sevenoaks Common

- a. A map of Sevenoaks Common be marked up with location of glades and circulated to Councillors
- b. A date be arranged for Councillors to visit the Common
- c. The display boards be cleaned
- d. Research be undertaken in relation to availability of grant funding for survey and clearance

219 TOWN WARDEN'S REPORT

The Committee received and noted the Town Warden's report.

220 CURRENT MATTERS

The Committee received and noted the current matters report.

221 PRESS RELEASE

It was considered that the creation and assistance with wildlife gardening would be appropriate for a press release

The meeting closed at 8.50pm

Chairman