

**Sevenoaks Town Council
Minutes of the Youth Services Sub Committee
Held on 22nd May 2019 in the Council Chamber**

Meeting started: 7.00 p.m.

Meeting concluded: 8.45 p.m.

Cllr Mrs Rachel E Parry Chairman	Present	Cllr Claire Shea Vice Chairman	Present
Cllr Roderick Hogarth	Apologies	Cllr Tom Morris Brown	Present
Cllr Keith Bonin	Present	Cllr Victoria Granville-Baxter	Present
Cllr Andrew Eyre	Present	Cllr Edward Waite [arrived 7:53pm]	Present
Cllr Simon Raikes (Chairman F&GP)	Apologies	Cllr Tony Clayton (Vice Chairman F&GP)	Apologies
Cllr Richard Parry [substitute Cllr Hogarth]	Present	Mr Sarah Gaunt	Present
Mrs Caroline Berry	Present [left at 7:45pm]		

(8)

Also in Attendance:

Cllr Dr Marilyn Canet

Cllr Sue Camp

Michèle MacDonald, Committee Clerk

Public Question Time:

No members of the public were present

83 Election of Chairman and Vice Chairman

RESOLVED: to note that following the Annual Council Meeting held on 13th May 2019, the following appointments were made:

- a) CHAIRMAN – Cllr Mrs Rachel Parry was elected
- b) VICE CHAIRMAN – Cllr Claire Shea was elected

[Minute 64 refers].

In view of the newly appointed committee members at Annual Council Meeting *the Chairman invited all members to introduce themselves.*

84 Apologies for Absence

RESOLVED to note apologies received from:

Cllrs Roderick Hogarth, Simon Raikes, and Tony Clayton

Miss Charlotte Marchant, Manager House in the Basement

Ms Maxine Quinton, Community Safety Unit, Sevenoaks District Council

It was noted that Cllr Richard Parry was a substitute for Cllr Roderick Hogarth.

85 Requests for Dispensation

There were no requests.

86 Declarations of Interest

There were no declarations of interest.

87 Minutes

- a) of the Youth Services Sub Committee held on 13th March 2019

RESOLVED:

- i. to accept and sign the Minutes of the meeting as a true record.
- ii. to note that following the Annual Council Meeting held on 13th May 2019 the Youth Services Sub Committee would be changed to a full Committee with Terms of Reference at a future meeting of the Town Council [*Minute 62 c) refers*]
- iii. that the Committee Clerk
 - seek outside funding and ask local sports shops to attend the Skate Board Event at Greatness on 3rd August 2019 selling skateboards and sports accessories
 - further request details from KCC about where and when youth work had taken place and was currently taking place within Sevenoaks Town [*Minute 494 refers*]
 - forward Ms Sarah Gaunt the flyer of the skateboard event by the middle of June so that KCC can share across the Sevenoaks District

- b) of the Youth Council meeting held on 13th March 2019

RESOLVED: to note the Minutes of the meeting.

88 House in the Basement Youth Café [HiTB]

RESOLVED to receive and note the following reports:

- a) HiTB report for March and April 2019 together with the aims for 2019.
RESOLVED: that young people be asked ideas on publicising the venue to attract more youth and report to the next meeting.
- b) HiTB statistics for March and April 2019 (attached as **APPENDIX A**)
RESOLVED that the Youth Council and Manager of HiTB plus its female attendees, be asked for their opinions of how to encourage more females to attend and for the Committee Clerk to add to the agenda in July.
- c) Finance Cost Centre Report for March 2019

The Chairman brought forward agenda Item 10 b) Minute 92 b) to this point in the meeting [*Report from its co-opted partner SAYT*]

89 Report from its co-opted partner: Sevenoaks Area Youth Trust [SAYT]

Mrs Caroline Berry gave a brief history of SAYT and mentioned their

- a) partnership work with HiTB on Wednesdays
- b) weekly youth detached work currently taking place mainly in Kemsing and Greatness.
- c) continued difficulties in fundraising
- d) and that they now employ 1.5 youth workers

Mrs Caroline Berry left at 7:45pm

The Chairman then proceeded in the original order of the agenda.

89 Grant Application

RESOLVED: to grant £250 for portaloos for use on the Vine plus printing costs for advertising the Sevenoaks Young Readers Festival taking place on 21st September 2019.

90 Kent County Council [KCC] Youths Services Commissioning

In view of the new members of the Town Council and on this committee, a history of events was present via the Town Clerk's report. It was noted that the HiTB remains the Town Council's only provision for a young people's centre to have their own space within the centre of Sevenoaks in accordance to the initial request, Youth Councillor's funding application and grant awarded to build this.

The Committee advised it had seen no evidence that the KCC Commissioning programme had been enacted within Sevenoaks which it had highlighted in its letter to KCC dated 20th September 2018, to which the Town Council still awaited a response.

Cllr Edward Waite arrived at 7:53pm.

There was a discussion of the KCC service provision of youth services in town of Sevenoaks which the committee felt continued to be poor.

Ms Sarah Gaunt asked that Cllr Waite forward his Freedom of Information request so that she could provide further detailed answers.

RESOLVED: that

- a) going forwards the Town Council be made aware by West Kent Communities when there is a Youth Commissioning presence in the town of Sevenoaks [e.g. PHSE lessons in local schools].
- b) the Town Clerk and Chairman & Vice Chairman would write to West Kent Communities requesting a meeting to discuss a way forward.

91 Youth Provision within Sevenoaks Town

RESOLVED:

- a) to receive and note the Town Council's provision of youth services within the town of Sevenoaks.
It was noted that the Committee Clerk
 - i. had formed a partnership with Humberts Estate Agents in that 20 boards advertising Live on the Vine 2019 would be provided
 - ii. awaits the results of a grant application, to be announced at the end of May for a sum of either £1,000, £2,000 or £4,000, for which the Committee congratulated her.
- b) to ask the Mayor to build upon links with the local youth groups

92 Report from Co-Opted Partners

Kent County Council

Ms Sarah Gaunt advised that the

- a) **Try Angle Awards** for young people is again underway this year and that the Committee Clerk would shortly be sent the flyer and dates of local ceremonies in order that the Mayor may be invited timely to present awards.
- b) **Youth Advisory Group [YAG]** has ceased. Further updates to follow regarding the changes.

Sevenoaks District Council – Communities Safety Team – apologies received together with their report:

"Here is a brief update from us:

- *Family Fun Days have been finalised for the Summer*
- *Plans are being put in place regarding detached youth work on the Vine in order to discourage young people causing a nuisance, as they have historically at this time of year. There have not been any reports of young people causing a nuisance to date."*

The Committee Clerk updated the Committee of the Town Council's Summer Fun dates:

Date	Time	Location
31.07.2019	2-5pm	Greatness Recreation Ground
07.08.2019	2-5pm	Hillingdon Rise Play Area
14.08.2019	2-5pm	Vine Gardens
21.08.2019	10am-2pm	Greatness Recreation Ground.
28.08.2019	2-5pm	<i>Provided by Sevenoaks District Council</i> Pontoise Close Play Area

RESOLVED: to thank the Communities Safety Team for their support.

West Kent Communities [WKC]

A representative was not present. It was noted that Mark Murison had recently left WKC and that contact should be made with Mrs Heather Brightwell and to arrange a meeting with the Town Clerk, Chairman and Vice Chairman of this Committee.

93 Press Release

RESOLVED: To distribute a press release relating to the free music lessons, Open Mic Nights [last Friday in the month] and Live on the Vine summer festival on 19th July 2019.

There being no further business the Chairman closed the meeting.

Signed

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Chairman

Dated

DATE	ACTIVITIES	Attendance Male	Attendance Female	Cash Banked	Hours opened
02/03/2019	Guitar, Pizza make your own, music, games, TV, my neighbour totoro, art, clay, singing	10	1	13.85	6
06/03/2019	Art club Final, Guitar, Piano, Pizza, PC games, PS4	4	4	7.17	5
08/03/2019	Shut the box, guitar, piano, singing, discussions regarding mental health, school and music. Drawing and painting. PC games, PS4, Music	11	1	29.7	5
09/03/2019	Videogames, debating, gymnastics, drawing, computer games, guitars, piano, singing, clay, paint	8	6	29.7	6
13/03/2019	Beginning of chess club [x1] - numbers weren't as expected but will advertise more and spread the word. Hopeful for next week. Computers, pool, Debreif, Fairshare	6	2	23.2	5
15/03/2019	Shut the box, Guitar songs, singing, pc games, xbox, pool, slime	5	2	14	5
16/03/2019	PC, Lasagne, hip hop, Music, guitar, songs, singing, debate, piano	12	5	23.5	6
20/03/2019	Chess club [x 7], Soup, PC Games, Monopoly, Uno, Doodle, Discussion, Cake, Scrabble, Art	9	2	22.5	5
22/03/2019	Ping Pong, shut the box, scooby dooby, soup, politics, art, pagan discussion	6	1	22.5	5
23/03/2019	ping pong, guitar, Drawing, Art, Drag discussion, Knit, Reading	14	3	28.6	6
27/03/2019	Chess [x6] Table tennis, Pool, soup, Miranda, Music, Instruments	10	2	24.4	5
29/03/2019	Music - Where is my mind, Mr Brightside, Stand up comedy and discussed LOTV	10	3	12.9	5
30/03/2019	Table tennis, Bread and butter pudding, pc games, card games, pool	11	2	27.1	6
	TOTAL	116	34	279.12	70

DATE	ACTIVITIES	Attendance Male	Attendance Female	Cash Banked	Hours opened
03/04/2019	Chess [x6] Xbox, PC GAMES, MUSIC, NINTENDO SWITCH, UNO, DODDLE	10	1	39.2	5
05/04/2019	Monopoly, PC Games, Minecraft, Guitar, Bass, Soup, Drawing, Painting, Piano	13	0	22.3	5
10/04/2019	Chess [x6] Guitar, Piano, Drawing, School work/ Homeoworl, Sat outside with table and chairs.	6	1	21.01	5
13/04/2019	PC games, PS4, Doddle, Pool, Uno, Supper, Monopoly, Scrabble, Art	6	1	23.6	6
17/04/2019	Empires, Chess [x4], Dobble, Music, PC games, Pool, ps3	10	2	36.3	5
24/04/2019	Chess [x6] Doddle, Uno, Pictionary, Guitar, Singing, empires, PC, Scrabble, Drawing, PS4, pool, table tennis	10	1	21.2	5
26/04/2019	Pool, Table tennis, Guitar, Ukulele, Singing, Art, Uno, Scrabble OMN Gilrs x 6 Boys x 5	8	5	12.5	5
	TOTAL	63	11	176.11	36

Closed Sat 6th / 12th / 19th / 20th / 27th and 30th