

Sevenoaks Town Council
Minutes of the Community Centre User Group Meeting held at the Sevenoaks Community
Centre on Thursday 6th December 2018 at 7.00pm

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 7.26 p.m.

Present:

Cllr Simon Raikes (Chairman)	Sevenoaks Town Council
Cllr Rachel Parry	Sevenoaks Town Council
Linda Larter MBE	Sevenoaks Town Council
Liz Hodgson	Sevenoaks Town Council
Barbara Attwaters	North West Kent Family History
Jan Chambers	Sevenoaks Friendship Centre
Pamela Holmes	The Arts Society-Knole
Cate Pruce	Hollybush Montessori
Bryan Richardson	Sevenoaks District Arts Council
David Williams	Probus

374. Apologies for Absence

Received from Cllr A. Eyre, Stewart Armstrong (Knole U3A), Adrienne Brewin (Breathe Easy), Janet Davies (Sevenoaks Day Nursery), Allan de Turberville (Probus), Bryan Miles (Tea Dance), Marika Townsend (L.A.S.A.G.), John Musselbrook (Line Dancing).

375. Requests for Dispensation

There were no requests for dispensations.

376. Declaration of Interests

There were no declarations of Interest.

377. Minutes of the Meeting of the Community User Group held on 17th October 2018

RESOLVED: That the Minutes were a true record of the meeting and to be signed by the Chairman.

378. Bat & Ball Centre Development

Planning had been approved and tender documents were being prepared. It is expected that work will commence in June 2019 and take up to 18 months for completion.

Regular hirers were advised that bookings for the Community Centre could be extended up to the end of May 2019.

External plans were distributed to show the final phase of the site including the positioning of a new tennis court, cycle racks, additional car parking and a stepped pedestrian access from the boundary with the station to Otford Road. Wooden cladding on the external walls of the new centre would meet current fire regulations. Hirers were also shown internal plans.

Some car parking would remain during the works and access to Sevenoaks Day Nursery.

It was noted that storage in the new centre would be limited to accommodate adequate toilet facilities.

379. Bat & Ball Station Building

Work is still in progress and completion is expected to be in January 2019. The building is still to be connected to mains electricity.

Hirers who had attended the Station preview evening on 27th November said how much they enjoyed it and thanks were expressed to Jenny Elliott, Catering Manager, for putting on a superb spread without the use of mains water and electricity.

Work on the building of a pedestrian ramp between the far station platform and the Community Centre site is expected to commence in January/February 2019 and take six weeks

380. Feedback from Hirers

Regular hirers were invited to give feedback.

North West Kent Family History – were concerned that the Booking Hall at the station would not be large enough for their floor space needs and would like to arrange a site visit. They commented that the doors opened directly in to the main events space.

RESOLVED: Liz Hodgson to look into consulting with Linda Redden (Heritage Engagement Officer) to get a date to visit the site.

Sevenoaks Friendship Centre - wanted to know the costs of room hire, how many seats and tables would be available for their use, whether there would be a screen and projector and refreshments.

RESOLVED: 60 chairs and 12 tables have been initially ordered. The room hire costs have been drafted but would not be ratified until January. A screen in both the Booking and Luggage rooms would be available for use with a projector and refreshments could be pre-ordered through the café.

PROBUS – had committed to move elsewhere from April onwards.

The Arts Society – Knole - have made provision for room hire at St. Nicholas Church during the works but would like to come back to the Bat & Ball Centre on completion of the new centre.

Hollybush Montessori – requested to have it minuted that they would be given priority booking of room hire on completion of the new centre. They additionally asked for the provision of a shade in the outdoor play are.

RESOLVED: Consideration would be given to a shade cover if funds were available.

381. Press Releases

There were no press releases.

There being no further business the Chairman closed the meeting.

Signed
Chairman

Dated