

11 December 2014

You are requested to attend a meeting of the **Youth Services Sub Committee** to be held in Council Chamber on **Wednesday 17 December 2014** following a meeting of the Sevenoaks Youth Council and commencing no earlier than 7.00 pm.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording meetings is available online at sevenoakstown.gov.uk or by request. Members of the public addressing the Committee but not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk
AGENDA

Youth Services Sub Committee Members:

Cllr Mrs P C Walshe – Chairman

Cllr N J L Busvine – Vice Chairman

Cllr S L Arnold

Cllr C L L Baker

Cllr A S Clayton

Cllr A Eyre

Cllr R M C Hogarth

Cllr R J Parry

Cllr R L Piper (Chairman of F&GP) **OR** Cllr R J Parry (Vice Chairman F&GP)

Cllr S G Raikes *[ex officio]*

Youth Councillor - to be appointed

KCC Area Youth & Community Worker – Mrs Theresa Seal

KCC Area Youth & Community Worker – Mr Shane Mochrie-Cox

SAYT – Mrs Caroline Berry

Co-opted Members:

- Mr Keith Rowell, Kent Housing Association
- Ms Kelly Webb, Community Safety Team Leader, Sevenoaks District Council

PUBLIC QUESTION TIME

To enable members of the public to make representation or to put questions to the Committee on any matters on this agenda.

Apologies for absence.

1 REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Town Clerk and approved by Town Council to enable participation in discussion on items on the agenda in which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011)

2 DECLARATIONS OF INTEREST

To receive any disclosures of interest from Members in respect of items of business included on the agenda for this meeting.

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3 MINUTES

i) Youth Services Sub Committee

To receive and sign the minutes of the meeting of the Youth Services Sub Committee held on 15 October 2014 (copy attached) and to note that the meeting due to have been held on 19 November 2014 was cancelled.

ii) Youth Council

To receive and note the minutes of the Annual General Meeting held on 19 November 2014 (copy attached).

4 HOUSE IN THE BASEMENT YOUTH CAFE

To receive and discuss the

- i. HOUSE in the Basement report for October and November 2014 (copy to follow)
- ii. General statistics, including income for October and November 2014 (copy to follow)
- iii. Geographical data for October and November 2014 (copy attached)
- iv. Young Inspectors Report (copy attached)

5 REPORTS FROM CO-OPTED PARTNERS

i) SAYT

ii) West Kent Extra

iii) Community Safety Team

iv) Kent County Council

6 PRESS RELEASES

To consider any agenda item considered appropriate for a press release.

**SEVENOAKS TOWN COUNCIL
MINUTES OF THE YOUTH SERVICES SUB COMMITTEE
HELD ON 15 OCTOBER 2014
IN THE SEVENOAKS TOWN COUNCIL OFFICES**

PRESENT

Cllr Mrs P C Walshe (Chairman)
Cllr S L Arnold
Cllr A Eyre
Cllr R J Parry
Youth Councillor Alexander Dunn (Chairman Youth Council)
Mr Shane Mochrie-Cox, Kent County Council - Community Youth Tutor
Ms Kelly Webb, Community Safety Team Leader, SDC
Mrs Caroline Berry - SAYT / Churches Together
Linda Larter MBE, Chief Executive/Town Clerk
Gail Grieves, Youth Cafe Manager
Michèle MacDonald, Committee Clerk

APOLOGIES FOR ABSENCE

Cllr C L L Baker
Cllr A S Clayton
Cllr R Hogarth (Planning duties)
Cllr S Raikes (Planning duties)
Mrs Theresa Seal, KCC Area Youth & Community Worker
Mr Keith Rowel, West Kent Extra Housing Association

PUBLIC QUESTION TIME

No members of the public were present

79 DISPENSATION

No requests from Members regarding any Disclosable Pecuniary Interests in any items on the agenda were received [S31 & 33 Localism Act 2011 refers].

80 DECLARATIONS OF INTEREST

None

81 MINUTES

It was RESOLVED that

- i) Youth Services Sub Committee
the minutes of the Youth Services Sub Committee meeting held on 17 September 2014 be received and adopted, noting that Mrs Gail Grieves was also in attendance.
- ii) Youth Council
it be noted that the meeting of the Youth Council due to have been held on 17 September 2014 was declared Inquorate at 6:20pm.

82 HOUSE IN THE BASEMENT (HITB) YOUTH CAFÉ

It was RESOLVED that the

- i) HITB report for October 2014 be received, noted and that the Town Clerk's recommendation for Revision of the Kent County Council Commissioning targets/performance indicators be approved and submitted.
- ii) General statistics, including income for August and September 2014 be received and noted.
- iii) Geographical data for August and September 2014 be received and noted.

83 REPORTS FROM CO-OPTED PARTNERS

Verbal reports were received from:

- i) **SAYT** – Mrs Caroline Berry advised that SAYT held its annual Quiz Night on 11th October 2014 in the Sevenoaks Community Centre with 120 in attendance. SAYT continues to support the HOUSE in the Basement Youth Café weekly on Wednesday nights and is taking a stall on the Fireworks Night.
- ii) **West Kent Extra** – Mr Keith Rowell gave apologies. Linda updated the Committee that she will meet with Mrs Heather Brightwell regarding their joint Youth Alcohol partnership on 21st October 2014. An update will then be submitted to a future meeting of the committee.
- iii) **Community Safety Partnership** – Ms Kelly Webb confirmed that the Fright Night Poster had been circulated to all schools in the district and that a contact list had been forwarded to the Town Council. Ms Kelly Webb advised that the Youth Commissioner Visit date had been prescriptive and that the aim was to include all youth groups within the Sevenoaks District Area and apologised for being unaware that the HITB Youth Café is closed on Mondays but stated that she had already extended an open invitation to the Youth Commissioner for a return visit in the future.
- iv) **Kent County Council** - Mrs Theresa Seal, KCC Area Youth & Community Worker was not present. In her stead, Mr Shane Mochrie-Cox (KCC) Community Youth Worker advised that KCC and Sevenoaks Town Council have teamed up with the forthcoming KCC and Sevenoaks Youth Council Elections.

The Knole Academy is entirely on board with each tutor group running a lesson and holding a school vote. Some Young People have been identified to register to progress their skill of public speaking and politics. Young People are asking questions and interested in becoming involved; all positive news so far.

A group of Young People from Greatness, extend their thanks and gratitude to Sevenoaks Town Council for the repairs carried out to the Skate Park. Mr Shane Mochrie-Cox stated that cause and effect in this instance begins to break down barriers and that he hopes to bring this group to a future meeting of Sevenoaks Youth Council to continue this momentum.

The Town Clerk was grateful to KCC for their extensive support with the forthcoming Sevenoaks Youth Council Elections, for which Young People should register by 24th October 2014, click on link below and go to Sevenoaks Youth Council - Elections <http://sevenoakstown.gov.uk/responsibilities>

84 PRESS RELEASE

It was **NOTED** that press releases had recently been issued regarding:

- i) New Youth Council
- ii) Fright Night
- iii) New Youth Cafe Manager

There being no further business, the Chairman closed the Meeting at 7:45pm

Signed: Chairman

MINUTES OF THE ANNUAL GENERAL MEETING OF SEVENOAKS YOUTH TOWN COUNCIL HELD ON 19 NOVEMBER 2014 AT SEVENOAKS TOWN COUNCIL OFFICES

Present: Kelly Williams, Olivia Kings, Alexander Dunn, Ben Park, Freya Henderson, Thomas Smith, Philip Magee, Tanjinna Miah, James Craggs, Taramina Miah

In Attendance

Cllrs S L Arnold, A Eyre, Cllr Parry
Mr Shane Mochrie-Cox, KCC Community Youth Tutor
Linda Larter MBE and Michèle MacDonald

Welcome

Linda Larter (MBE), Town Clerk/Chief Executive introduced herself to the 10 young people who applied to become youth Councillors:

Miss	Kelly	Williams	15	Weald of Kent
Miss	Olivia	Kings	15	Weald of Kent
Mr	Alexander	Dunn	16	Bennet Memorial
Mr	Ben	Park	13	Tunbridge Wells Grammar School for Boys
Miss	Freya	Henderson	12	Knole Academy
Mr	Thomas	Smith	12	Knole Academy
Mr	Philip	Magee	15	Tonbridge School
Miss	Tanjinna	Miah	17	Hillview School
Mr	James	Craggs	11	New Beacon
Miss	Taramina	Miah	11	Trinity School

and introduced them to the Mayor, town councillors, Shane Mochrie-Cox and Michèle MacDonald.

Linda advised that the Youth Council currently has £2,351.90 in the bank to spend on facilities/events for the Young People in Sevenoaks and that the previous Youth Council had not spent any funds, which was why the Town Council reduced the Youth Council budget from £1000 per annum to £500 per annum.

Workshop

Youth Councillors were asked to put forward their ideas for the new Youth Council to consider over the coming two year term.

i. What would you do in the next year?

- improve street lighting
- more chances for youth to be involved in e.g. sports clubs at a lower cost
- making a difference in a good way
- sponsor a public event
- change the prices of buses tickets and the amount of people on buses
- bus tickets to lower prices
- build a recording studio in HITB
- introduce an ice skating rink like the one at Calverley Park, an ice cream parlour would be nice

ii. What would you do in the next 2 years?

- HITB open 7 days a week
- film reviews in the Sevenoaks Chronicle
- like to see in Sevenoaks some more shops that are open late. Shops to go to. Shops to stay open later
- organise an event that young people could come to and have fun with good publicity
- change the amount of subjects in one day and the amount of equipment used in certain lessons
- create a more safe and equal environment more people to feel comfortable and safe within their own area
- get everyone in Sevenoaks involved in one big event to highlight peoples skills and abilities
- things to do in and out of school
- change lighting
- for Sevenoaks Town to be a community and a key meeting place
- water flumes in Sencio pool

iii. If money was no problem, what facilities would you like in Sevenoaks?

- Go carting and abseiling
- attempt to relieve poverty of Sevenoaks at current time 6% of the Sevenoaks Population living in a state that could be deemed a living in poverty
- have free Buses to HITB
- Football tournaments where each school could enter a team and someone famous could open it
- for the Stag cinema to have all of the latest films on show for longer than a week
- film festival
- charity for nationwide problems
- give a more equal chance for a less fortunate children in Sevenoaks who aren't as lucky

iv. What is the main problem for young people in the Sevenoaks area?

- sports facilities / clubs at a reasonable price
- traffic/bus to more places/more clubs for teenagers
- travel to Tonbridge is expensive
- more mental health awareness
- increase amount of buses
- need a central meeting place to discuss opinions and ideas
- no late night shopping evening
- drugs, drink and traffic
- the main problem is the amount of education in schools
- Buses - they are late, inefficient, packed and there needs to be more frequent services
- To help travel there and from places

1. WELCOME AND INTRODUCTION FROM THE MAYOR

The Mayor of Sevenoaks introduced himself and welcomed the Young People to the position of Youth Councillors for Sevenoaks, advising that this will be a good introduction for local democracy for them as they will become involved with councillors from Kent County Council, Sevenoaks District Council and the Town Council covering many varying aspects of local Government.

The Mayor advised that this is their chance to influence all councillors and thanked them for becoming a Youth Councillor and hoped they would do great things for the Youth of Sevenoaks.

2 ELECTION OF CHAIRMAN

Four Youth Councillors put themselves forward as candidates:

- i) **Alexander Dunn** – to have another chance as he had attended lots of meetings which had to be cancelled as he was the only one who turned up.
- ii) **Tanjinna Miah** – advised she was a member of the Youth Council for the last term with no particular position and for this term top of her agenda is to make public transport cheaper and to hold a public event for Young People in Sevenoaks to look forward to going to
- iii) **Olivia Kings** – would like people to come together via a website for fandoms *[often consist of message board, live journal communities and people]* and advised she would also like teenagers to have more access to help regarding mental illness.
- iv) **Ben Park** – interested in human rights, animal welfare, school and class council, help the homeless, reduce poverty and believes “why live in an area if not going to do anything”

All voted. Tanjinna was duly elected as Chairman of the Youth Council for the 2014-2015 term.

3 ELECTION OF VICE-CHAIRMAN

Three Youth Councillors put themselves forward as candidates:

- i) Alexander Dunn
- ii) Ben Park
- iii) Olivia Kings

All voted. Alexander was duly elected as Vice-Chairman.

4 ELECTION OF TREASURER

Three Youth Councillors put themselves forward as candidates:

- i) Taramina Miah – ok at Maths and keeps good time
- ii) James Craggs – likes maths and to raise people’s awareness of things
- iii) Freya Henderson – good at accounts and people listen

All voted. There was a tie between Taramina and James. A second vote took place. Taramina was duly elected Treasurer.

5 FINANCE REPORT

The Treasurer, Youth Councillor Taramina Miah, confirmed that the balance of accounts shows an unspent sum of £2,351.90 in the bank. Linda advised that the previous youth Council had spent nothing in the last year. If this Youth Council does nothing, the Town Council may consider not giving a sum of money in future.

6 MINUTES

RESOLVED: the minutes of the meeting of the Youth Council meeting held on 23 July 2014 be received and noted.

7 DATES OF NEXT MEETINGS

NOTED: the dates for the next meetings are: 17.12.2014, 28.01.2015 and 11.03.2015, all being held in the Town Council Chamber at 6pm.

8 FUTURE ITEMS BROUGHT FORWARD FROM PREVIOUS YOUTH COUNCIL

Linda advised that the below items had been discussed by the previous Youth Council

- the swimming party at Sencio which was postponed
- a 2015 Summer Festival
- running a 5-a-side football team league during school holidays
- British Youth Council Annual General Meeting trip was cancelled due to lack of take up of places

9 SEVENOAKS YOUTH COUNCIL CONSTITUTION

Chairman, Youth Councillor Tanjinna Miah, asked all to read the constitution ready for a full discussion at the next meeting.

A request was received for a meeting of the Youth Council to be held at the HOUSE in the basement Youth Café. The Chairman asked all to visit the Youth Café.

AGREED by All Youth Councillors that emails would be shared, ideas discussed and sent to Michèle to be included as Agenda items and that an event/meeting would be held asap in the Youth Café.

The meeting closed at 7:10pm with a group photo being taken for a press release.

HOUSE in the Basement Youth Café membership geographical data	End of September 2014	New in September 2014	Total as at end September 2014	End of October 2014	New In November 2014	Total as at end November 2014
Sevenoaks		Plus			Plus	
Northern	58	4		62		
Eastern	42			42		
St Johns	27			27		
Kippington	32	1		33		
Town	22	1		23		
Wildernesse	8			8		
Total	189	6	195	195	0	195
outside Sevenoaks						
Bessels Green	2			2		
Biggin Hill	2			2		
Borough Green	3			3		
Brasted	10			10		
Brighton	1			1		
Chevening	2	1		3		
Chislehurst	2			2		
Chipstead	15	2		17		
Cobham, Surrey	2			2		
Crawley	1			1		
Crouch	2			2		
Cudham	1			1		
Crowborough	1			1		
Dartford	1			1		
Dunton Green	21	1		22		
Edenbridge	7			7		
Eynsford	1	2		3		
Farningham	2			2		
Four Elms	1			1		
Gravesend	1			1		
Hadlow	2			2		
Halstead	1			1		
Hildenborough	9			9		
Horsmonden	2			2		
Horton Kirby	1			1		
Ide Hill	2			2		
Ightham	7	1		8		
Kemsing	15	3		18		
Knockholt	1			1		
Knatts Valley	3			3		
Leigh	1			1		
Longfield	1			1		
Maidstone	4			4		
Mark Cross	1			1		
Orpington	1			1		
Otford	21	1		22		
Other	152			152	14	
Oxted	3			3		
Paddock Wood	1			1		
Paris	1			1		
Pembury	2			2		
Platt	2			2		
Plaxtol	1			1		
Pontoise	2			2		
Riverhead	28			28		
Seal	14			14		
Shoreham	2			2		
South Darenth	1			1		
Sundridge	6	1		7		
Swanley	6			6		
Tonbridge	20			20		
Tunbridge Wells	21			21		
Wallington	1			1		
Weald	7			7		
West Kingsdown	2	1		3		
West Wickham	2			2		
West Malling	2			2		
Westerham	8	2		10		
Whiteleafe	0	1		1		
Wrotham	4			4		
Wales	1			1		
Total	439	16	455	455	14	469
Total	628	650	650	650	664	664



HOUSE Inspection Form

Name of Project:	Sevenoaks HOUSE (IN THE BASEMENT)	Date:	23 rd October 2014
District:	Sevenoaks	Session Times:	4pm – 9.30pm
No. of Young People:	7	No. of Interventions seen/ heard:	1
No. of Staff	2	Times we attended:	6pm – 7pm (closed early)

Overview of the session: Generally good, had positive conversations. Closed early due to staff shortage.

Accessibility

1. Is the project accessible for disabled young people? (please circle) **Yes** **No**

Comments: Had ramps for wheelchairs.

Publicity

2. Is the project easy to find for young people? (please circle) **Yes** **No**

Comments: (think about signs, posters, adverts, website, social networks, is it up to date)

Project based in basement of the Stag Theatre. Big sign and own Facebook page.

Environment

3. Did it look/ feel:

	Yes	No	Comments
Welcoming	✓		<i>Bright, everyone happy</i>
Clean	✓		
Friendly	✓		<i>Smiley, up for a chat</i>
Safe	✓		<i>Secure external doors</i>

4. Was there a good range of activities and things to do? (please circle) **Yes** **No**

5. What activities are available? Please list:

X Box, Wii, Pool Table, Football Table, Stereo, Music Equipment, Computers.

6. Is the equipment in good working order? (please circle) **Yes** **No**

Comments: Amp doesn't work, yp had to bring their own.

7. Is the space used well? (please circle)

Yes

No

8. Is there an appropriate comfortable/ quiet space? (please circle)

Yes

No

Comments: Everything quiet.

9. Is there a good variety of food & drinks available? (please circle)

Yes

No

Comments: (think about healthy living target) They have a good range with all sorts of food.

10. Staff training, skills, attitudes & values

Questions	Yes	No	Comments
Did the staff give you an introduction to the project?	✓		REALLY GOOD, HAPPY 😊
Were staff wearing ID badges?	✓		
Were staff wearing uniforms?	✓		
Were staff helpful?	✓		
Were staff approachable?	✓		
Did staff explain rules or clearly displayed?	✓		
Did staff explain about confidentiality or clearly displayed?	✓		
Do you feel staff were suitably trained?	✓		
Were staff informative?	✓		

11. Is there a young people's steering group or can young people be involved in decision making? (please circle)

Yes

No

Comments: (how can young people be involved) Can make suggestions to staff.

Health issues for young people

12. How would you rate the information available to young people on:

	Not acceptable	Acceptable / Average	Good	Outstanding	Comments
Drugs & Substance misuse			✓		
Alcohol			✓		
Smoking			✓		
Sexual Health			✓		
Physical Activity			✓		
Healthy Living/ Eating			✓		
Emotional Wellbeing			✓		
Housing			✓		
Careers advice			✓		

13. Overall Rating (Poor) 1 2 3 3-5 4 (Excellent)

Comments: Really good range of activities, happy environment.

14. Recommendations for the project:

a) New amp

b) -

c) -

Possible questions to ask:

Alcohol – How many units are there in (choose an alcoholic drink)?

Drugs – How does *(Named drug)* differ to *(another named drug)*?

- *What are legal highs? Where can you buy them?*

Smoking – Do you allow people to smoke e-cigarettes in here?

Sexual Health – How do I get a C Card? Is there a sexual health nurse that comes here?

Physical Activity – Do you know any decent local gyms? How much does it cost?

- Do you know where I can do a (choose a sport/ fitness class)?

Healthy eating – what healthy alternatives are there to chocolate?

Emotional wellbeing – I am under a lot of stress from school/college, how can I deal with it?

Scoring for Question 12:

Not Acceptable – Nothing or old/ out of date information

Acceptable/Average – Up to date posters/ displays

Good – Posters as above & leaflets with links to other services e.g. youth services, young healthy minds, KCA, NHS etc.

Outstanding – All of above as well as activities & discussions on health topics by HOUSE Staff or staff from other agencies.

Other topics to look out for information & advice on:

- Equality and Diversity
- Anti-social behaviour
- LGBT
- Bullying
- Budgeting and Finance
- Child Protection
- E-Safety
- First Aid training