

Sevenoaks Youth Council
Meeting Wednesday 19th July 2017 at 6pm
Bar Room, Sevenoaks Community Centre, Cramptons Road, off Otford Road, ,
Sevenoaks TN14 5DN

to be followed by a meeting of the Youth Services Sub Committee at 7pm

AGENDA

1. **Apologies for absence**
2. **Minutes of Meeting 14th June 2017**
To receive and agree the minutes (copy previously circulated and attached).
3. **Finance Report**
To receive and note the attached income and expenditure sheet (copy attached).
4. **HOUSE in the Basement**
To receive and note the following reports:
 - i) HOUSE in the Basement report for June July 2017
 - ii) Geographical data for May and June 2017
 - iii) General statistics including income for May and June 2017
 - iv) Outcomes for May and June 2017(Copies attached).
5. **Projects 2017**
 - a) To note that ASDAN will be further discussed at the next meeting of Youth Council on 6th September 2017 and a future residential be re-scheduled.
 - b) To receive and discuss
 - i) Open Mic Nights
 - ii) Verbal update regarding the Live on the Vine Summer Festival arrangements
6. **Invitations for Youth Councillors**
None.
7. **Grant Applications**
To note that the Committees Clerk's grant applications submitted to the Community Safety Unit at Sevenoaks District Council for:
 - a) £500 to cover an Artist to transfer the winning entry from paper to the wall opposite House in the Basement during the summer holidays. Tow dates to be confirmed.
 - b) £395 for the Photo Booth at Live on the Vine on 21st July 2017.were granted by the District Council.
8. **Dates of next Meeting**
To note the next meeting is on 6th September 2017 will be held in the Sevenoaks Council Chamber.

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**MINUTES OF THE
YOUTH COUNCIL MEETING
HELD ON 14TH JUNE 2017
AT THE SEVENOAKS COMMUNITY CENTRE**

Present: Daniel Izu (Chairman), Malcolm Briery (Vice Chairman), James Armitage (Treasurer), Zak Young, Katherine Magee, Ana Lawther, Estella Durnford, Anabelle Durnford and Stefane Ellis.

In Attendance: Cllr Richard Parry, Cllr Raikes [6:30pm], Mr Shane Mochrie-Cox, KCC Area Youth & Community Worker [KCC], Linda Larter, and Michèle MacDonald.

Apologies for Absence: Sam Chard and Elise Van den Hoek.

The Committee Clerk welcomed the two new Youth Councillors, Anabelle Durnford and Stefane Ellis.

45. Apologies for Absence

Apologies were noted and agreed as above.

46. Minutes of the Youth Council Meeting held on 26th April 2017

The Minutes of the previous meeting were agreed to be accurate.

47. Finance Report

It was noted that the

- a) Youth Council had been awarded the following sums from Youth Outreach at the meeting of the Finance and General Purposes Committee meeting held on 12th June 2017:

- £1000 for the Live on the Vine Event
- An increase of £500 to the annual grant to total £1,000 for the Civic Year 2017/2018

- b) Current balance now stands at £1,395.54

48. House in the Basement Youth Café (HiTB)

The following reports were noted:

- a) House in the Basement report for May 2017
- b) General statistics, including income for April 2017
- c) Geographical data for April 2017
- d) Outcomes for April 2017

It was noted that grant funding from the Round Table had been received for £2,500 to purchase the following items:

- New pool table with hard cover
- Three new PC Towers
- Crockery

The Town Clerk advised that Breast Cancer Support Group will hire HiTB weekly on Tuesdays, which provides an income stream for the youth café. It also provided some improvements and new furniture for the youth café.

49. ASDAN

ASDAN is a formal certificate to record the work Youth Councillors do already and would be included in C.Vs. The 120 hour ASDAN Level 2 is equivalent to a Grade A-C GCSE, which counts towards UCAS points.

Upon the Committee Clerk's request, KCC and STC have devised a mechanism to the Youth Council to have their ongoing work accredited and believe a residential training would amalgamate team building, fun activities as well as formally recording the work undertaken to date and planning a programme for the 2nd year of the Youth Council term 2016 to 2018.

Mr Shane Mochrie-Cox advised that KCC is prepared to underwrite the full cost, whilst funding is sought. Should funding application needed for £1,866.20 not be successful, KCC would pay for 50%.

It was noted that Youth Cllrs choose to attend the Residential:

- a) leaving the Town Council Offices late pm [departure time to be confirmed] Tuesday 29th August 2017 and returning to the Town Council Offices late pm on Thursday 31st August 2017 – timings to be confirmed.

Or

- b) go straight to Swattenden Cranbrook to arrive no later than 9am on Wednesday 30th August 2017 and returning to the Town Council Offices late pm on Thursday 31st August 2017 – timings to be confirmed.

Transport would be provided leaving 29th August and returning 31st August 2017. Accommodation is two to a room and Full Board. Clothing suitably to get muddy and wet is recommended.

It was agreed that Youth Councillors check with parents/guardians and/or schools and confirm via email to the Committee Clerk by 9am on Wednesday 21st June 2017 latest whether they wished to be involved in the residential event.

50. 2017 Youth Council Projects

- a) Ukulele Work Shop and Open Mic Night at HitB Youth Cafe.
Another successful night was reported on Friday 28th April 2017. The event on 26th May was cancelled as it was half term. Going forward there will no longer be Ukulele Workshops and the Open Mic Nights will fit in with school holidays. Wagamama will be bringing free food to the next event on 30th June 2017.
- b) Live on the Vine Summer festival arrangements
Arrangements are well on the way. Youth Cllrs Katherine Magee and Anabelle Durnford volunteered to be the Photographers at this event. Youth Cllr Sam Chard had previously expressed an interest to be compere for some of the event.

The Committee Clerk proposed the hire of a Photo Booth for the event at £395, which was unanimously approved with the design chosen as Rolls Royce. The Committee Clerk to seek approval when placing the order for the background drop to be done in house rather than incur an additional £50 charge.

Mr Shane Mochrie-Cox will see if the KCC detached Youth Bus is available to bring on the day, subject to a site visit.

51. Invitations for Youth Councillors

It was noted that none had been received

52. Street Art Competition Judging

Mr Graham Upton, a Street Art specialist, was welcomed by the Youth Council. The designs of potential street art were viewed by all. It was agreed that the location to be used is the white wall opposite the HiTB Youth café.

The Committee Clerk to contact the overall winner to seek permission for the Street Artist to use a happy face. Step two is to announce the winner and firm updates in the summer holidays for the painting of the wall.

53. Dates of Next Meeting

It was noted that the next meetings would take place on 19th July 2017 and 7th September 2017 in the Council Chamber.

There being no further business the Chairman closed the meeting at 6.50 p.m.

Sevenoaks Town Council

Youth Council General Income and Expenditure:
7555/38

2017/18

	Purchase Order No		Expenditure £	Income £
Starting Balance:		01/04/2017		£595.54
Budget allocated:		500.00		£ 500.00
Adjustment to Opening Balance		F&GP Min No 88 e(1)		£500.00
Live on the Vine funding		F&GP Min No 88 e()		£1,000
Street Art Posters - Live on the Vine		03/04/2017	£ 200.00	
Photobooth - Live on the Vine	TC14079	21/06/2017	£ 395.00	
Retweeting HOT UK FESTIVAL -				
Live on the Vine	TC14084	28/06/2017	£ 39.00	
Open Mic Nights		31.03.2017	£150	
& Ukulele Work shop		24.03.2017	£50	
Banners x 3	TC13949/5		£50	
Tall Pavilion banner	TC 14086		£21	
Vine x 3 banners	TC14086		£89	
PRS Licence			£29	
			£ 1,021.80	£2,595.54
		Available Funds	£ 1,573.74	
			£ 1,573.74	

HOUSE IN THE Basement

June-July 2017

General update.

HiTB continues to remain as operational as possible this has been helped with a new casual worker, Charlotte. Charlotte is a former café user and is aware of how we like things to run. Daren and Chris have had some leave over June and July and hopefully Charlotte will be able to cover these.

June's Open Mic event was relatively well attended and we had around 9 performers who managed a few sets each. Wagamama's provide us with a feast towards the end of the evening. Live on The Vine will replace July's OMN.

LS is still mentoring SL on a Saturday and this continues to work well, Joseph are volunteer has had to stop volunteering at present until we find out about ages and safeguarding, Gail has emailed Shane at KCC for advice.

Tesco's fare share scheme continues to provide us well, recently we have had fruit and vegetable which we can hand out free to the young people.

Linda suggested we plant some flowers in Jeans for the South East in Bloom and we have done this. Passing people are taking photos and it seems to be a real talking point. All the feedback has been lovely.

The café is looking very smart now, we have 3 new sofas to match the new computer chairs, the new pool table has arrived and we are just considering logistics of moving the old one.

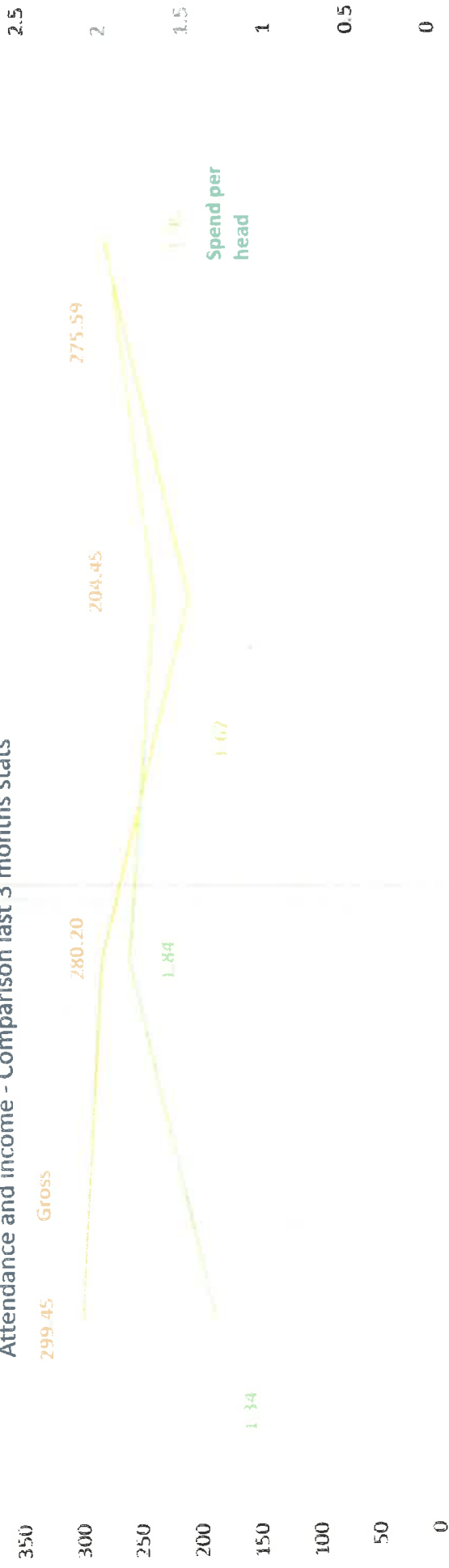




HOUSE in the Basement Youth Café Past Attendance Geographical data	End of April 2017	New in May 2017	End of May 2017	New in June 2017	End of June 2017	Percentage of total
Sevenoaks			89		89	9.251559
Northern	89		60		60	6.237006
Eastern	60		48		48	4.989605
St Johns	48		55		55	5.717256
Kippington	55		35	1	36	3.742204
Town	35		17		17	1.767152
Wilderness	17			1	305	31.704782
Total	304	0	304	1	305	
outside Sevenoaks			3		3	0.311850
Bessels Green	3		1		1	0.103950
Bickley, Kent	1		2		2	0.243902
Biggin Hill	2		10		10	1.219512
Borough Green	10		14		14	1.707317
Brasted	14		1		1	0.121951
Brighton	1		2		2	0.243902
Bromley	2		1		1	0.121951
Chatham	1		3		3	0.365854
Chevening	3		2		2	0.243902
Chislehurst	2		28		28	3.414634
Chipstead	28		2		2	0.243902
Cobham, Surrey	2		1		1	0.121951
Crawley	1		2		2	0.243902
Crouch	2		1		1	0.121951
Cudham	1		1		1	0.121951
Crowborough	1		2		2	0.243902
Dartford	2		33		33	4.024390
Dunton Green	33		9		9	1.097561
Edenbridge	9		4		4	0.487805
Eynsford	4		3		3	0.365854
Farningham	3		1		1	0.121951
Four Elms	1		1		1	0.121951
Gravesend	1		4		4	0.487805
Hadlow	4		2		2	0.243902
Halstead	2		15		15	1.829268
Hildenborough	15		2		2	0.243902
Horsmonden	2		3		3	0.365854
Horton Kirby	3		1		1	0.121951
Hurst Green	1		3		3	0.365854
Ide Hill	3		9		9	1.097561
Ightham	9		38		38	4.634146
Kemsing	38		2		2	0.243902
Knockholt	2		7		7	0.853659
Knatts Valley	7		1		1	0.121951
Leigh	1		1		1	0.121951
Longfield	1		8		8	0.975610
Maldstone	8		1		1	0.121951
Mark Cross	1		1		1	0.121951
Mereworth	1		3		3	0.365854
Orpington	3		45		45	5.487805
Otford	45		5		5	0.609756
Oxted	5		1		1	0.121951
Paddock Wood	1		1		1	0.121951
Paris	1		2		2	0.243902
Pembury	2		1		1	0.121951
Penshurst	1		2		2	0.243902
Platt	2		1		1	0.121951
Plaxtol	1		2		2	0.243902
Pontoise	2		1		1	0.121951
Redhill	1		44		44	5.365854
Riverhead	44		27		27	3.292683
Seal	27		3		3	0.365854
Shoreham	3		1		1	0.121951
Somerset	1		2		2	0.243902
South borough	2		1		1	0.121951
South Darenth	1		1		1	0.121951
St Mary's Platt	1		16		16	1.951220
Sundridge	16		1		1	0.121951
Sutton at Hone	1		11		11	1.341463
Swanley	11		1		1	0.121951
Tatsfield	1		30		30	3.658537
Tonbridge	29	1	22	1	23	2.804878
Tunbridge Wells	22		1		1	0.121951
Underriver	1		1		1	0.121951
Wallington	1		7		7	0.853659
Weald	7		9		9	1.097561
West Kingsdown	9		2		2	0.243902
West Wickham	2		3		3	0.365854
West Malling	3		19		19	2.317073
Westerham	19		1		1	0.121951
Whiteleaf	1		4		4	0.487805
Wrotham	4		1		1	0.121951
Wales	1					
Other	159		159		159	19.390244
	655	1	656	1	657	68.295218
Total	959	656.00	960	658.00	962	100.000000
Total Sevenoaks		0.0000		31.7048		
Total Outside Sevenoaks		0.0000		48.9050		
Other		0.0000		19.3902		
		0.0000		100.0000	0	100.000000

HOUSE in the Basement Youth Café		Mar-17	Apr-17	May-17	Jun-17
Girls		44	34	23	15
Boys		150	110	99	126
	Sub Total	194	144	122	141
Gross income		299.45	280.20	204.45	275.59
spend per head		1.34	1.84	1.67	1.84

Attendance and income - Comparison last 3 months stats



May and June 2017

Date June 2017	Support Provided
02/06/2017	Arranging to complete a CV and visit a job prospect
03/06/2017	CV and applying for jobs
06/06/2017	Discussion on sharing games consoles
07/06/2017	Discussed politics
08/06/2017	discussion on politics, table tennis, gaming
09/06/2017	discussion on bullying
10/06/2017	discussion on music
13/06/2017	discussion on gaming
14/06/2017	discussion
15/06/2017	Discussed stress workshop tomorrow
16/06/2017	Mental health well being and politics
17/06/2017	Job search for JG
21/06/2017	PC games, Wii games and conversation
22/06/2017	Finding work
23/06/2017	Not really discussed
24/06/2017	assisted 1 YP to email about a part time job
27/06/2017	N/A
28/06/2017	Feedback from emails regarding work
29/06/2017	N/A

YC and YSSC 19.07.2017

Date May 2017	Support Provided
02/05/2017	N/A
03/05/2017	Problems with Siblings
04/05/2017	N/A
05/05/2017	N/A
09/05/2017	N/A
10/05/2017	Religion
11/05/2017	discussion around who to vote and why. TV celebrities and what we think
12/05/2017	Chatting in general
13/05/2017	Politics- upcoming election, History lesson, on political leaders from Djamel
16/05/2017	N/A
17/05/2017	Home life.
18/05/2017	Sharing life with Siblings
20/05/2017	Relationships
23/05/2017	N/A
24/05/2017	Group game with SAYT about Religion- does god exist?
25/05/2017	Informed YP about possible job role in Darcy's I had gone into chat with the manager
26/05/2017	

Sevenoaks Youth Council 19th July 2017

Open Mic Nights – Agenda Item 05 (b) (i)

Current programming

Open Mic Nights take place the last Friday of the Month at House in the Basement Youth Café from 7pm to 9pm.

Historic Cancellations

The last Fridays adjoining school holidays have proven to be non-starters in view of family holidays with low turnout for February half term plus a last minute cancellation for the May half term.

Budget Considerations and future programming

Each event costs £150 with the year end culminating with performers at Live on the Vine festival at the end of summer term.

Recommendations

For the academic year, September 2017 to July /2018, it is proposed to resume the Open Mic Nights in 2018 as follows:

2018.01.26

2018.02.23

2018.04.26

2018.06.29

Youth Council would thus need to pay £300 from their 2017/2018 and £300 from the 2018/2019 budget.

