

Sevenoaks Youth Council
Meeting Wednesday 8th March 2017 at 6pm
Council Chamber

to be followed by a meeting of the Youth Services Sub Committee at 7pm

PRESENTATION:

Sevenoaks Masterplan for Northern Sevenoaks by Linda Larter MBE

AGENDA

1. Apologies for absence

2. Minutes of Meeting 25th January 2017

To receive and agree the minutes (copy previously circulated and attached). To note:

- i. An update for the Edenbridge Summer Festival: date to be amended to 8th April 2017 instead of 18th April 2017
- ii. The next meeting of Youth Council will be held in the Sevenoaks Community Centre on 26th April 2017 instead of Council Chamber.

3. Finance Report

To receive and note the attached income and expenditure sheet (copy attached).

4. HOUSE in the Basement

To receive and note the following reports:

- a) HOUSE in the Basement reports for February 2017
 - b) General statistics, including income for January and February 2017
 - c) Geographical data for January and February 2017
 - d) Outcomes for January and February 2017.
- (Copy reports attached)

5. Projects 2017

To receive and discuss

- a) Ukulele Work Shop and Open Mic Night - update of event held on Friday 24th February 2017
- b) Live on the Vine Summer Festival arrangements
To receive and agree date to hold the Sevenoaks Summer Festival at the Vine Gardens to be 14th July 2017.
- c) Creation of public art/graffiti
To receive, note and consider the Committee Clerk's report (copy attached)

6. Invitations for Youth Councillors

- a. British Youth Council
British Youth Council are inviting young people nationally to take part in Grow Wild in 2017 to transform shared spaces into colourful and inspiring wild flower havens. Youth Councillors to discuss their possible involvement.
- b. Youth Advisory Group [YAG]
 - i. 2nd February 2017 – update [copy minutes attached – NB Minute No 8 – Community & Volunteering Award and Minute No 6 on page 4 – Concerns bullying on school bus journeys]
 - ii. 27th April 2017 - Invitation for Youth Councillors to attend a meeting from 5pm to 7pm at the Swanley Youth Hub [transport to be arranged, leaving STC at 4:15pm]
- c. Youth Councillor nomination to be member of Steering Group for Sevenoaks Masterplan for Northern Sevenoaks

8. Dates of Meetings

To note the next meeting on 26th April 2017 to be held in the Sevenoaks Community Centre

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**MINUTES OF THE SEVENOAKS YOUTH COUNCIL MEETING
HELD ON 25th JANUARY 2017
AT THE SEVENOAKS COMMUNITY CENTRE**

Present:

Daniel Izu (Chairman), Malcolm Briery (Vice Chairman), James "The Don" Armitage (Treasurer), Phoebe Crichlow, Elise Van Den Hoek, Katherine Magee, Oliver Firth-Humm, Charlotte Humm, Katie Willis, Sam Chard and Zak Young.

Also in Attendance:

Cllr Marilyn Canet, Cllr Andrew Eyre (Mayor) [6:12pm],
Cllrs Simon Raikes, Cllr Mrs Parry and Cllr Parry [6:30pm]
Mr Shane Mochrie-Cox, KCC Area Youth & Community Worker
Mr Andrew Willmore, representing the Greens and Commons Heritage Lottery Fund [HLF] Project Steering Group,
Ms Kate Craib, West Kent Communities
Linda Larter and Michèle MacDonald

Apologies:

Y Cllr Ana Lawther
Y Cllr Estella Durnford

Presentations:**A. Mr Andrew Wilmore, Sevenoaks Greensand Commons Project Development Officer**

Andrew, representing the Greens and Commons Heritage Lottery Fund [HLF] Project Steering Group, advised that he is currently working together with the Deputy Town Clerk and the Open Spaces Manager. A stage one HLF Grant of £65,900 had been secured. It was hoped to secure a stage two bid for a further grant of £700,000 from the HLF. Information can be obtained from the website, <http://www.kentwildlifetrust.org.uk>, Facebook and twitter. Andrew invited the Youth Councillors to complete a feedback form and comment on aims for the future of Sevenoaks Common:

- a. to empower community to make a difference environmentally
- b. to uncover history of ancient woodlands, manorial wasteland, public rights
- c. discover sites, clear pathways to provide public access and sunlight for regeneration of plants
- d. to fell trees, record ancient trees, map routes to encourage exploration of sites

Stage two would enable ecological surveys, potentially money for any projects the Youth Council wish to help with, education projects with schools. Handout and feedback questionnaire attached as **APPENDIX A**

B Ms Kate Craib, Youth Services Manager, West Kent Communities

Kate summarised that West Kent Housing had been awarded the Youth Provisions contract for Sevenoaks District from Kent County Council and handed out a model of how this would work for the 6 areas, attached as **APPENDIX B**.

Kate had noticed the three 2017 Youth Council projects and offered assistance with

- the Open Mic nights
- Summer festival proposal and invited Youth Councillors to the Edenbridge Festival on 18th April 2017. The Edenbridge theme comprises mental health awareness, drugs and alcohol and music with evening workshops including meditation workshops and food
- Graffiti Art and advised the Eden Centre have hired a local artist

See April 2017 X

1. Kate also asked if there was a need for a Youth Forum to be set up in Sevenoaks generated by Youth people and asked the Youth Councillor's to contact her with thoughts about this.

RESOLVED: Youth Councillors to discuss further on the Coach Trip to the Houses of Parliament on Monday 30th January 2017.

Meeting commenced 6:35pm

23. Apologies for Absence

RESOLVED: to note apologies received from Youth Cllrs Ana Lawther and Estella Durnford

24. Minutes of the Meeting held on 14th December 2016.

RESOLVED: To agree the Minutes as a true record.

25. Finance Report

RESOLVED: To note the balance to be £921.29.

26. House in the Basement Youth Café [HiTB]

- i) House in the Basement report for January 2017
- ii) General statistics, including income for December 2016.
- iii) Geographical data for December 2016.
- iv) HiTB Volunteer Programme

RESOLVED: to note the reports. Youth Councillors to advise Michèle MacDonald if interested in the Volunteer Programme.

NOTED: the Town Clerk advised that funds to continue running the Youth Café required serious consideration. Negotiations were ongoing. Youth workers from external organisations to support the Youth Café were also being considered. Currently there was a shortfall of £25,000 for the year 2017/2018 which could be funded financially or in kind or by increased hiring of the venue during the day.

27. PROJECTS 2017

- i) Open Mic Night – Friday 24th February 2017 - The Town Clerk advised this event follows the Youth Councillors' survey undertaken at the Christmas Lights Switch on Event on 25th November 2016. West Kent Communities offered help and support to the Youth Councillors to help deliver workshops and provide equipment and youth to support the Friday events. The Town Clerk advised that the Youth Council, Youth Café had previously shared joint projects with the Eden Centre. Mr Shane Mochrie-Cox to discuss with Knole Academy's music department. The Town Clerk advised that there would be expenditure relating to this project and reminded the Chairman, Vice Chairman and Treasurer that spends may be signed off outside the committee.
RESOLVED: Youth Councillors to liaise with their music departments. West Kent Community to meet with the Town Clerk and Committee Clerk.
- ii) Creation of public art/graffiti outside HiTB Youth Café – Youth Councillor Elise van den Hoek gave a re-cap of ideas for public art on walls. Further discussion on the bus on Monday. The wall outside the Stag leading to the HiTB had been identified initially with other locations to be found in future subject to permissions being obtained. The Youth Council suggested that a competition be the way forward with the Youth Councillors choosing the winner. Youth Councillor Elise advised her school runs Thursday Art VSU afternoons.

Mr Andrew Wilmore informed the Youth Council that Sheffield had taken digital photos of the meadows locally, held photo exhibitions and displayed natural banners around the town to link.

Youth Councillor James suggested the Sevenoaks Commons Project, Sevenoaks Summer Festival and the Graffiti Competition could all be linked in with photos of the Sevenoaks Commons regarding material, banners linking differing areas within the town.

Youth Councillor Katie Willis suggested art on pavement.

RESOLVED:

- a. Committee Clerk devise an entry form etc. To be reviewed at next meeting.
- b. Youth Councillors contact School Art Departments
 - a. to collect applicants and raise awareness of the competition
- c. To paint if possible time to link into the Youth Council's proposed festival.
- d. Potential project - Long term to link from Stag to the Sevenoaks Museum and Library via public art.

iii) Arranging a Summer Festival

RESOLVED: to take place on the Vine Bandstand with Open Mic Night performers to attend. To discuss further on the Coach Trip to the Houses of Parliament on Monday 30th January 2017.

28. Invitations for Youth Councillors

- i) Houses of Parliament Trip – 30th January 2017- all contact, medical needs, parental and school permission slips had now been received. Casual Smart warm clothing to be worn. Itinerary to be emailed on Thursday 26th January 2017 [done]:
- 08:00 - All to meet at the Town Council offices at 08:00 hours for the coach
 - 11:00 - Tour House of Commons and House of Lords
 - 12:30 - meeting with the Rt Hon Sir Michael Fallon MP
 - 13:00 - walk to Pizza Express for lunch at Trafalgar Square
 - 15:00 – board coach for home. ETA home is approximately 16:30/17:00 at the Town Council offices.

29. Dates of Meetings

Day	Date	Time & Location	
March 2017			
Wednesday	08.03.2017	Youth Council	6- 7pm Town Council Chamber
Wednesday	08.03.2017	Youth Services Sub Committee	7-8pm Town Council Chamber
April 2017			
Wednesday	26.04.2017	Youth Council	6- 7pm Town Council Chamber
Wednesday	26.04.2017	Youth Services Sub Committee	7-8pm Bar Room Community Centre TN14 5DN

There being no further business the Chairman closed the Meeting at 6:52pm

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HOUSE IN THE Basement

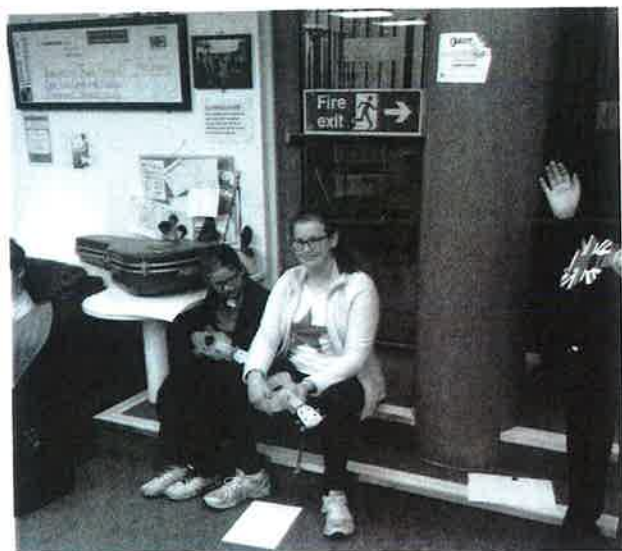
February 2017

General update

HiTB has remained as operational as possible with recent staffing issues. Both new casual staff are working out well and in general we can cover most days, we have had an influx of new members during February and now Friday and Saturday nights are much busier.

We managed to cash up just over £50.00 after one particular busy session an HiTB record since Gail has been in the role.

HiTB had a successful event with our Open Mic event on February 24th, Thanks to Marc from we teach music, 6 young people learnt the basics of playing the Ukulele in an hour's workshop.



Students from the company also turned up to play the event and it proved to be a popular event.

Simon returned to compere the event and Daniel Izu from Sevenoaks Youth Council played some tunes during performers breaks, all in all it proved to be a fantastic event. The café had been transformed into a more useable space, with tea lights and mood lighting. HiTB thanks the team at the Stag for their assistance with the stage and blacks.

We have finally set up the donated PS3 and some games have been donated by a boy who attends Tuesday club.

Gail has purchase new lead and the surround sound now works, However the socket to play through the TV is still unusable.

Plans are in place to run "Easter Funny" a holiday club for 8-12-year old's on the 11th, 12th and 13th of April the sessions will run from 9-1 and be in conjunction with Freya from Jest4Entertainment, we hope it will be a success and that we can run them throughout the school year Giving HiTB another form of Income.

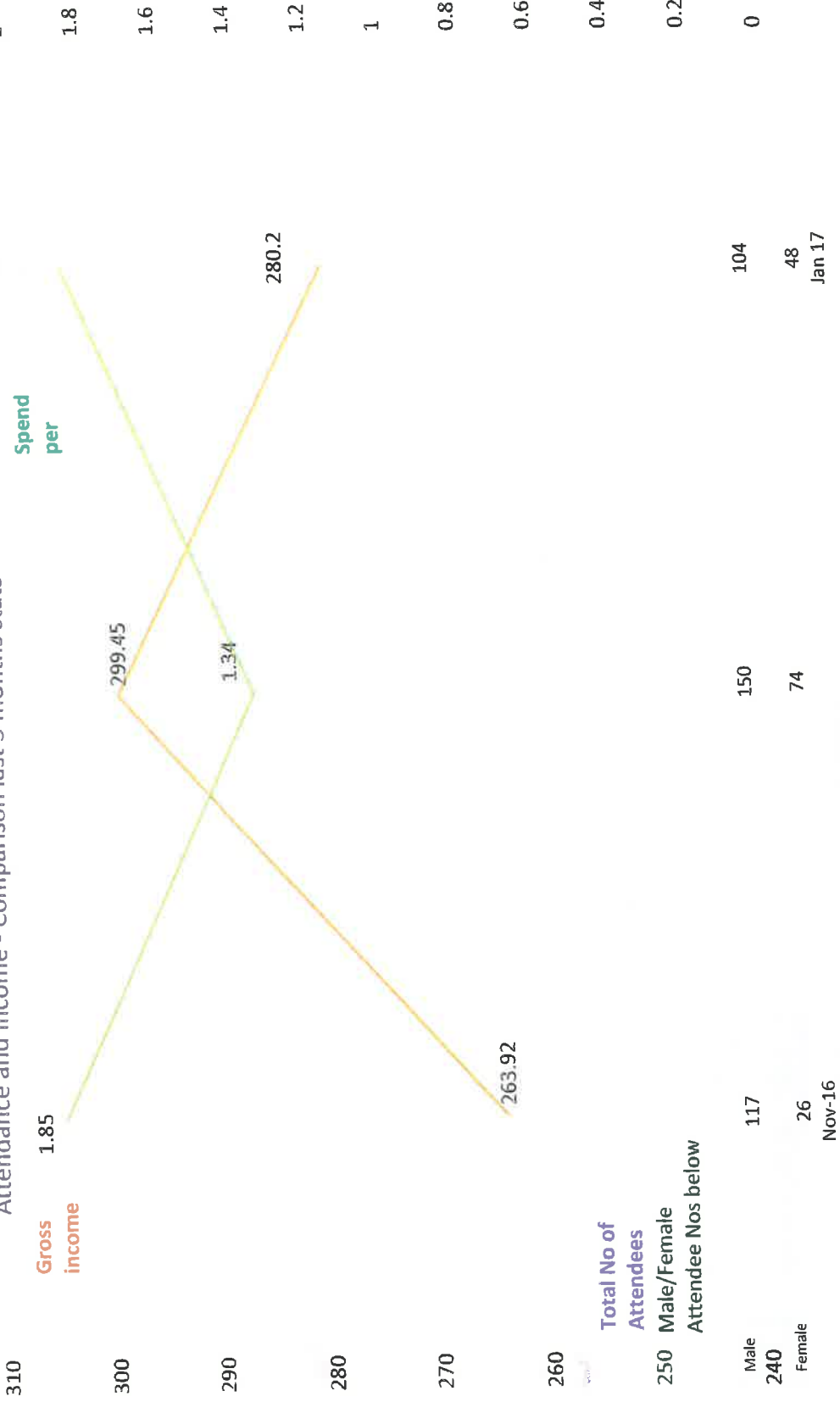
SAYT continue to hire on a Tuesday evening to run their Alpha course for sixth formers.

HiTB continues to be involved in the Tesco Fairshare Scheme, but lately donations have been slim, Gail will be emailing the team to find out if we could change store as the larger branch in Riverhead has more options.

Gail will also be receiving a cheque from FatFace in the near future from their Black Friday event. This will allow us to purchase new items for the café. Food sales are still good and cakes are often sold out within a day.

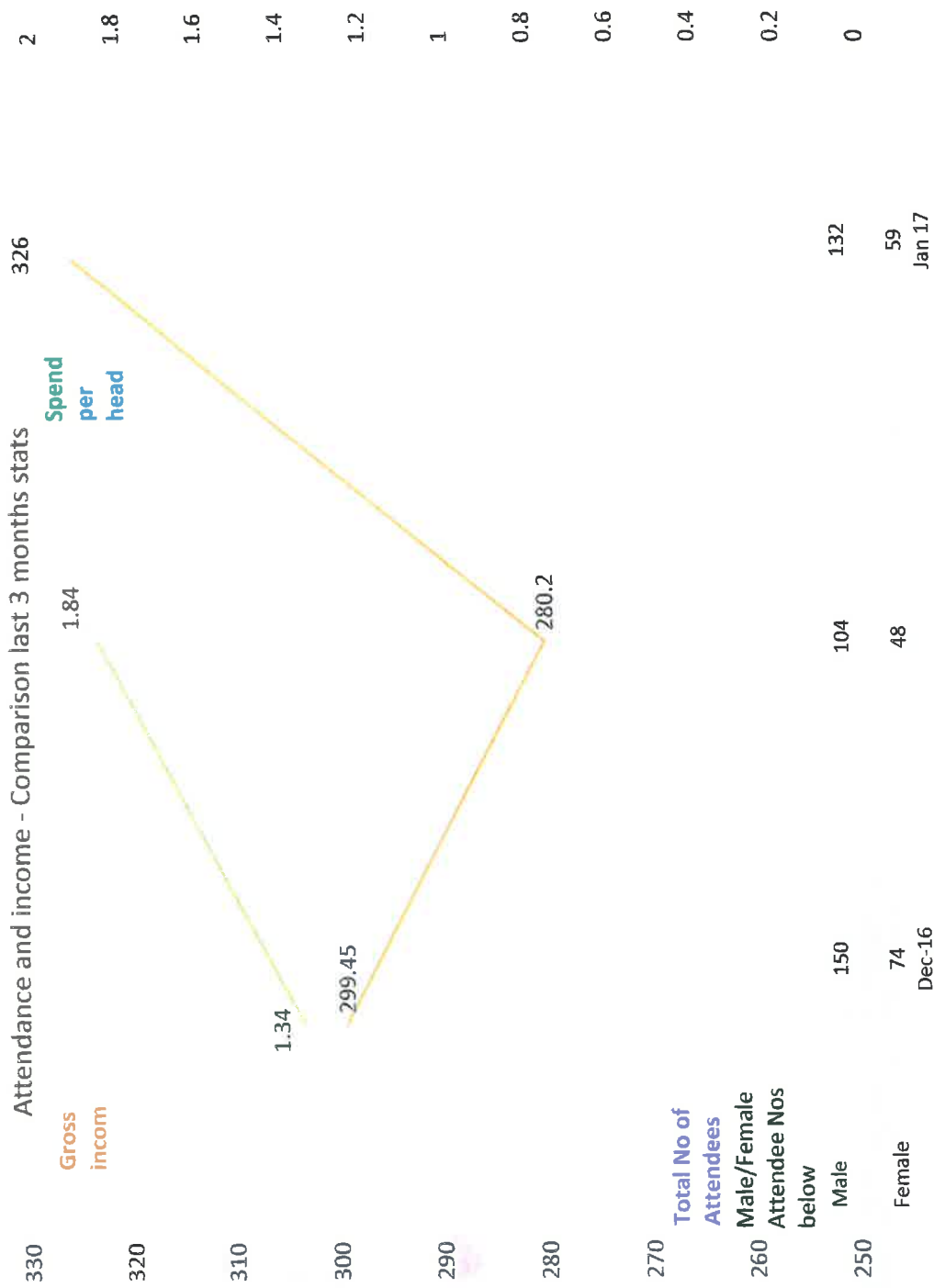
HOUSE in the Basement Youth Café		Nov-16	Dec-16	Jan-17.
Boys		26	74	48
Boys		117	150	104
Sub Total		143	224	224
Gross income		263.92	299.45	280.2
spend per head		1.85	1.34	1.84

Attendance and income - Comparison last 3 months stats

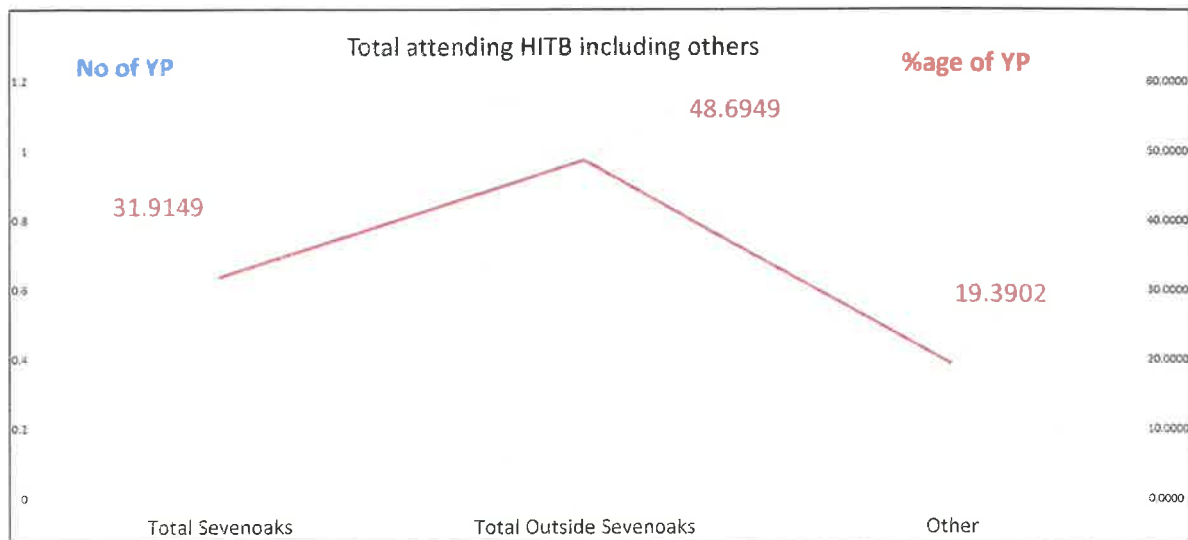
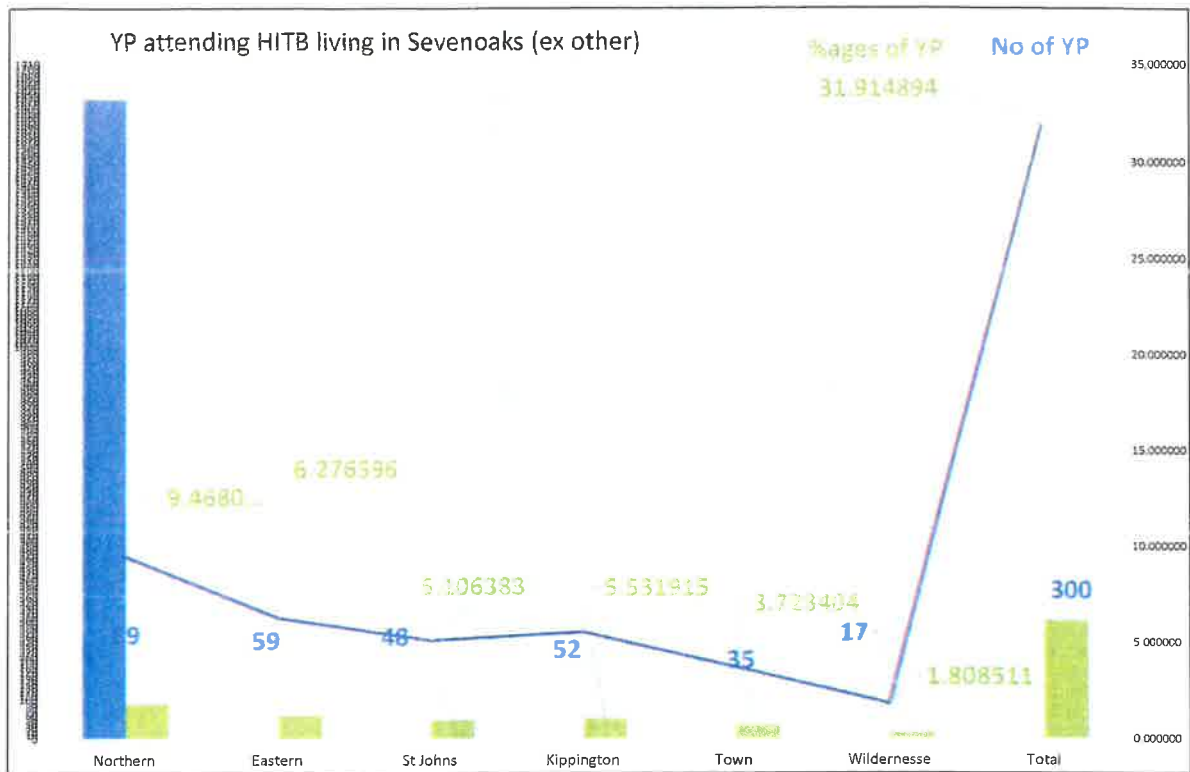


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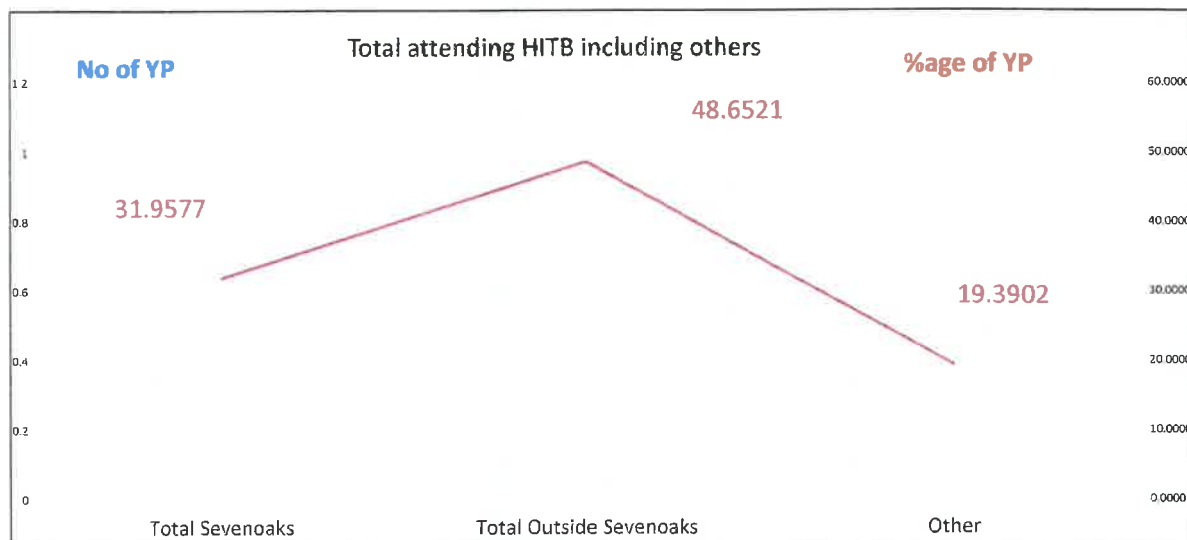
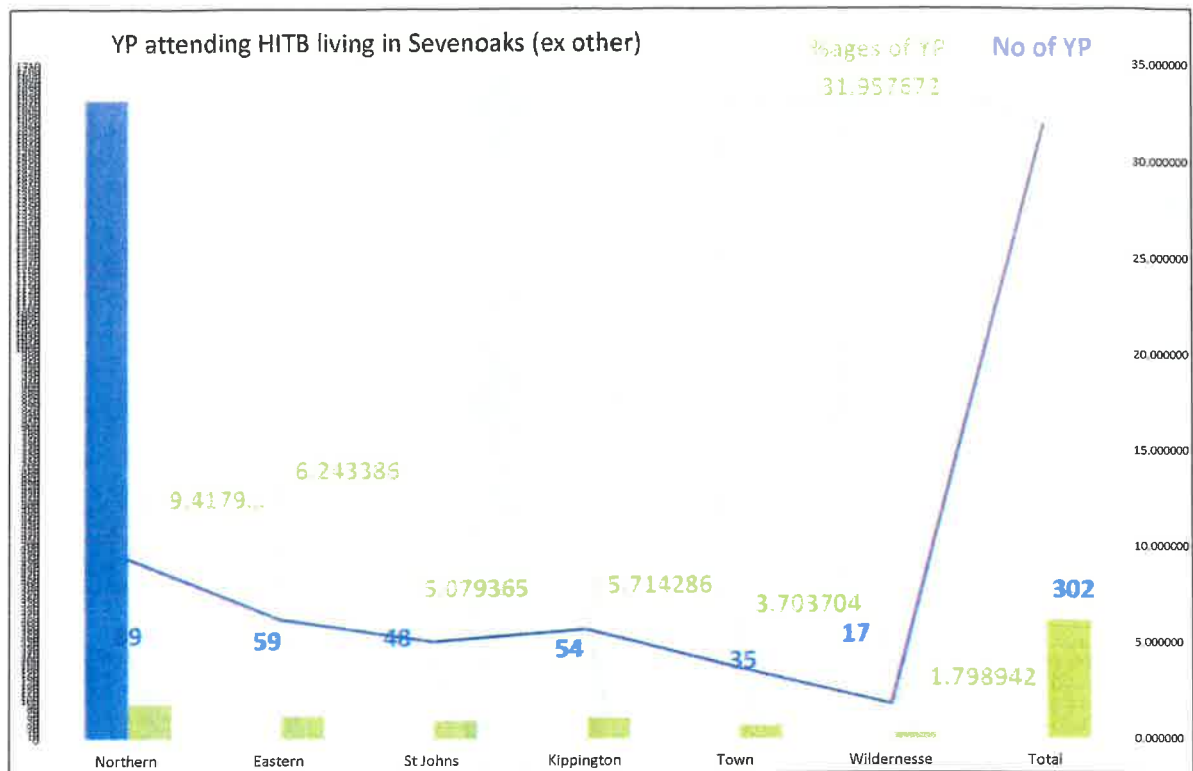
HOUSE in the Basement Youth Café			
	Dec-16	Jan-17	Feb-17
Gross income	74	48	59
Boys	150	104	132
Sub Total	224	224	180
Gross income	299.45	280.2	326
spend per head	1.34	1.84	1.81



HOUSE in the Basement Youth Café Past Attendance Geographical data	End of December 2016	New in January 2017	End of January 2017	Percentage of total
Sevenoaks				
Northern	89		89	9.468085
Eastern	59		59	6.276596
St Johns	48		48	5.106383
Kippington	52		52	5.531915
Town	34	1	35	3.723404
Wilderness	17		17	1.808511
Total	299	1	300	31.914894
Outside Sevenoaks				
Bessels Green	3		3	0.319149
Bickley, Kent	1		1	0.106383
Biggin Hill	2		2	0.243902
Borough Green	10		10	1.219512
Brasted	13	1	14	1.707317
Brighton	1		1	0.121951
Bromley	2		2	0.243902
Chatham	1		1	0.121951
Chevening	3		3	0.365854
Chislehurst	2		2	0.243902
Chipstead	25		25	3.048780
Cobham, Surrey	2		2	0.243902
Crawley	1		1	0.121951
Crouch	2		2	0.243902
Cudham	1		1	0.121951
Crowborough	1		1	0.121951
Dartford	2		2	0.243902
Dunton Green	32		32	3.902439
Edenbridge	9		9	1.097561
Eynsford	4		4	0.487805
Farningham	3		3	0.365854
Four Elms	1		1	0.121951
Gravesend	1		1	0.121951
Hadlow	4		4	0.487805
Halstead	2		2	0.243902
Hildenborough	14		14	1.707317
Horsmonden	2		2	0.243902
Horton Kirby	3		3	0.365854
Hurst Green	1		1	0.121951
Ide Hill	3		3	0.365854
Ightham	9		9	1.097561
Kemsing	34	2	36	4.390244
Knockholt	2		2	0.243902
Knatts Valley	7		7	0.853659
Leigh	1		1	0.121951
Longfield	1		1	0.121951
Maidstone	7		7	0.853659
Mark Cross	1		1	0.121951
Mereworth	1		1	0.121951
Orpington	3		3	0.365854
Otford	42	2	44	5.365854
Oxted	5		5	0.609756
Paddock Wood	1		1	0.121951
Paris	1		1	0.121951
Pembury	2		2	0.243902
Platt	2		2	0.243902
Plaxtol	1		1	0.121951
Pontoise	2		2	0.243902
Redhill	1		1	0.121951
Riverhead	43		43	5.243902
Seal	23	2	25	3.048780
Shoreham	3		3	0.365854
Somerset	1		1	0.121951
South borough	2		2	0.243902
South Darenth	1		1	0.121951
St Mary's Platt	1		1	0.121951
Sundridge	16		16	1.951220
Sutton at Hone	1		1	0.121951
Swanley	10		10	1.219512
Tatsfield	1		1	0.121951
Tonbridge	29		29	3.536585
Tunbridge Wells	22		22	2.682927
Underriver	1		1	0.121951
Wallington	1		1	0.121951
Weald	7		7	0.853659
West Kingsdown	9		9	1.097561
West Wickham	2		2	0.243902
West Malling	2		2	0.243902
Westerham	18	1	19	2.317073
Whiteleaf	1		1	0.121951
Wrotham	4		4	0.487805
Wales	1		1	0.121951
Other	159		159	19.390244
	632	8	640	68.085106
Total	931	641.00	940	100.000000
Total Sevenoaks		31.9149		
Total Outside Sevenoaks		48.6949		
Other		19.3902		
		100.0000	0	100.000000



HOUSE in the Basement Youth Café Past Attendance Geographical data	End of January 2017	New in February 2017	End of February 2017	Percentage of total
Sevenoaks				
Northern	89		89	9.417989
Eastern	59		59	6.243386
St Johns	48		48	5.079365
Kippington	52	2	54	5.714286
Town	35		35	3.703704
Wilderness	17		17	1.798942
Total	300	2	302	31.957672
outside Sevenoaks				
Bessels Green	3		3	0.317460
Bickley, Kent	1		1	0.105820
Biggin Hill	2		2	0.243902
Borough Green	10		10	1.219512
Brasted	14		14	1.707317
Brighton	1		1	0.121951
Bromley	2		2	0.243902
Chatham	1		1	0.121951
Chevening	3		3	0.365854
Chislehurst	2		2	0.243902
Chipstead	25		25	3.048780
Cobham, Surrey	2		2	0.243902
Crawley	1		1	0.121951
Crouch	2		2	0.243902
Cudham	1		1	0.121951
Crowborough	1		1	0.121951
Dartford	2		2	0.243902
Dunton Green	32		32	3.902439
Edenbridge	9		9	1.097561
Eynsford	4		4	0.487805
Farningham	3		3	0.365854
Four Elms	1		1	0.121951
Gravesend	1		1	0.121951
Hadlow	4		4	0.487805
Halstead	2		2	0.243902
Hildenborough	14		14	1.707317
Horsham	2		2	0.243902
Horton Kirby	3		3	0.365854
Hurst Green	1		1	0.121951
Ide Hill	3		3	0.365854
Igham	9		9	1.097561
Kemsing	36		36	4.390244
Knockholt	2		2	0.243902
Knatts Valley	7		7	0.853659
Leigh	1		1	0.121951
Longfield	1		1	0.121951
Maidstone	7	1	8	0.975610
Mark Cross	1		1	0.121951
Mereworth	1		1	0.121951
Orpington	3		3	0.365854
Otford	44		44	5.365854
Oxted	5		5	0.609756
Paddock Wood	1		1	0.121951
Paris	1		1	0.121951
Pembury	2		2	0.243902
Platt	2		2	0.243902
Plaxtol	1		1	0.121951
Pontoise	2		2	0.243902
Redhill	1		1	0.121951
Riverhead	43	1	44	5.365854
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Swanley	10		10	1.219512
Tatsfield	1		1	0.121951
Tonbridge	29		29	3.536585
Tunbridge Wells	22		22	2.682927
Underriver	1		1	0.121951
Wallington	1		1	0.121951
Weald	7		7	0.853659
West Kingsdown	9		9	1.097561
West Wickham	2		2	0.243902
West Malling	2	1	3	0.365854
Westerham	19		19	2.317073
Whiteleaf	1		1	0.121951
Wrotham	4		4	0.487805
Wales	1		1	0.121951
Other	159		159	19.390244
	640	3	643	68.042328
Total	940	645.00	945	100.000000
Total Sevenoaks		31.9577		
Total Outside Sevenoaks		48.6521		
Other		19.3902		
		100.0000	0	100.000000



HitB Youth Café

The following Recorded Outcomes were previously provided to KCC in the recorded outcomes via the electronic QES system.

The Town Council is still in the process of developing with its IT Consultant a system to easily record and manage electronic data provided by the HitB Youth Café.

In addition to regular services staff at the youth café provided support to young people relating to the following:

Date	Support Provided
14.1.2017	Obtaining part time employment
18.1.2017	CV writing and course work
25.1.2017	1:1 support for young person angry about college work and help with managing emotions. Helped with 10 min. exercises to relieve stress.
26.1.2017	Stresses relating to course work deadlines
2.2.2017	Obtaining employment
8.2.2017	What is right or wrong to share about people
16.2.2017	Working part time
17.2.2017	Fitness concerns
24.2.2017	Preparing for Open Mic event

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AGENDA ITEM NO 5 (C) – CREATION OF PUBLIC ART/GRAFFITI

Projects 2017 – Minute No 27 ii):

- i) *Creation of public art/graffiti outside HiTB Youth Café – Youth Councillor Elise van den Hoek gave a re-cap of ideas for public art on walls. Further discussion on the bus on Monday. The wall outside the Stag leading to the HiTB had been identified initially with other locations to be found in future subject to permissions being obtained. The Youth Council suggested that a competition be the way forward with the Youth Councillors choosing the winner. Youth Councillor Elise advised her school runs Thursday Art VSU afternoons.*

Mr Andrew Wilmore informed the Youth Council that Sheffield had taken digital photos of the meadows locally, held photo exhibitions and displayed natural banners around the town to link.

Youth Councillor James suggested the Sevenoaks Commons Project, Sevenoaks Summer Festival and the Graffiti Competition could all be linked in with photos of the Sevenoaks Commons regarding material, banners linking differing areas within the town.

Youth Councillor Katie Willis suggested art on pavement.

Further to the above minute, a local graffiti artist has been sourced together with site locations in the town centre:

- Wall outside HOUSE in the Basement Youth Café
- Stag wall alongside pathway to the South car park
- hoarding alongside the previous Edwards Electrical site, 166 High Street

Pictures of previous art work attached, together with the HiTB and Stag sites.
Youth Councillors to receive, consider and agree:

1. proposed poster
2. date of competition
3. Judges of competition to include the artist
4. Dates to paint in the school summer holidays
5. The costs for the painting to be £250 per day to include paints and materials.
Maximum of 5 days is required.
6. Sponsorship of grant funding will need to be sought.

RECOMMENDATION

That Youth Councillors confirm the date of the week for the painting to take place in conjunction with the Sevenoaks Summer Festival – Live on the Vine, now dates have been confirmed, following the previous agenda item's discussion.

Painting to include the competition winners, the local artist and young people of Sevenoaks.



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Design a



art mural

Design a spray art mural and get the chance to put it up with an experienced graffiti artist in Sevenoaks.

Please **PRINT** your details so that we can contact you if chosen as a winner

Name:

Age:

☐

11-12

☐

13-15

☐

16-18

School:

Address:

Postcode:

Phone:

Email:

Competition runs from xxx to xxx

Judging date to be xxx

Entries to be submitted to Sevenoaks Town Council

Contact Michele MacDonald at council@sevenoakstown.gov.uk

or telephone on **01732 459953**



Your design here...



GROW WILD
FLOWERS TO THE PEOPLE

Youth Council
8-3-12
6 (A)

Royal Botanic Gardens, Kew
Richmond, Surrey
TW9 3AB
growwilduk.com

Ann White
Sevenoaks Town Council
Town Council Offices
Bradbourne Vale Road
Sevenoaks
Kent
TN13 3QG

PD02447 / ENG / 063498 / 36753

Get ready to Grow Wild this autumn!

Thank you for joining us on our mission to grow the UK and bring flowers to the people!

Grow Wild is the UK's biggest-ever wild flower campaign, bringing people together to transform local spaces with native, pollinator-friendly wild flowers and plants. Supported by the Big Lottery Fund, Grow Wild is the national outreach initiative of the Royal Botanic Gardens, Kew.

Through us millions of people are doing something positive where they live; connecting with wild flowers, plants and places around them, taking notice of nature, getting active, learning new things and sharing their knowledge and enthusiasm.

There are bespoke mixes for England, Scotland, Wales and Northern Ireland. You can find out more about the species in your mix on our website, growwilduk.com

1 Plan your space

- Choose a space that's as bare, open and sunny as possible
- Remove any weeds or grass that will compete with your seeds
- Give your seeds the best chance by raking until the soil has a crumbly texture
- Wild flowers also flourish in containers, so long as there are drainage holes



2 Get started

- Sprinkle your seeds evenly by hand this autumn
- Seeds need sunlight, so don't bury them
- Keep soil moist as plants grow; when it's hot, this could mean watering every day
- Visit growwilduk.com for growing advice and ID guides



3 Safety while you sow

- Ensure young children and pets are not able to reach and eat the seeds
- Wash your hands thoroughly after working outdoors and before eating or touching lips and eyes
- Wear appropriate clothing – and use sun protection if necessary
- Handle tools with care and keep them away from unsupervised children



4 Keep in touch

- Sign up to our monthly e-newsletter for news
- Share your sowing and growing progress on social media using the hashtag [#grewitmyselfie](https://twitter.com/grewitmyselfie) to be in with a chance of winning a DSLR camera and a day's wildlife photography course*
- Contact the Grow Wild team on hello@growwilduk.com
- Join fellow growers by taking part in our upcoming Q&A surveys

* Terms and conditions apply



With best wishes and thanks

The Grow Wild team
growwilduk.com

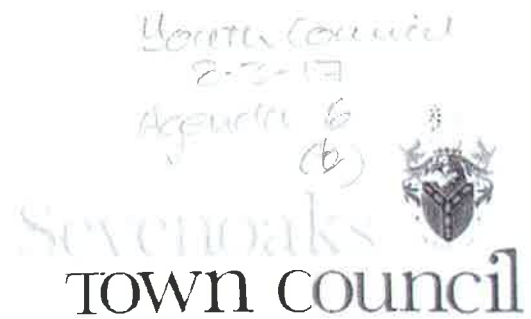


Royal Botanic Gardens
Kew

Awarding funds from
The National Lottery

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26th February 2015



To Schools in Sevenoaks

Dear Sir

School Bus Journeys – concerns raised by Sevenoaks Youth Council

Sevenoaks Youth Councillors recently raised concerns about their safety on their school bus journeys and requested that we seek agreement in principle that a system of volunteer parents/adult bus conductors to accompany each bus journey be set up by schools to reduce inappropriate behaviour and that seats are used by students.

Sevenoaks Youth Councillors reported that whenever an adult had previously been present on a school journey, behaviour had improved dramatically and that students were moved along to find seats rather than sitting on floors or standing upstairs on double decker buses.

Sevenoaks Youth Council welcomes your comments in order to ensure such a system is set up locally.

In support of this request, please find attached minutes and agenda of the relevant Youth Council Meetings.

Should you have any further questions, please don't hesitate to contact us.

Yours sincerely

A handwritten signature in blue ink, which appears to read 'Michèle MacDonald', is positioned above the printed name.

Michèle MacDonald
Youth Council Committee Clerk

Encs.

Town Council Offices
Bealhouse Vale Road
Sevenoaks Kent TN11 3QG

tel: 01522 39033 fax: 01522 712377
email: town@sevenoaktown.gov.uk
web: sevenoaktown.gov.uk

MINUTES OF THE ANNUAL GENERAL MEETING OF SEVENOAKS YOUTH TOWN COUNCIL HELD ON 17 DECEMBER 2014 AT SEVENOAKS TOWN COUNCIL OFFICES

Present: Kelly Williams, Olivia Kings, Alexander Dunn, Ben Park, Thomas Smith, Tanjinna Miah, James Craggs, Taramina Miah

In Attendance

Cllrs A Eyre and R J Parry
Mr Shane Mochrie-Cox, KCC Community Youth Tutor
Linda Larter MBE Chief Executive/Town Clerk
Michèle MacDonald, Committee Clerk and Secretary to Chief Executive/Town Clerk

10 APOLOGIES

None received.

11 MINUTES OF LAST MEETING

RESOLVED: received and noted as a true record.

MATTERS ARISING: At the Chairman's request, the Youth Councillors decided to proceed with the following suggestions over the forthcoming year:

a. School Bus Tickets

- Prices deemed expensive. A breakdown of the Freedom Bus Pass numbers for Sevenoaks Town was requested. Michèle to action.
- Worthy of consideration is an introduction of a joint leisure bus ticket in Sevenoaks subject to costs. Subject to costs, Linda asked Youth Councillors put forward ideas for questions for a survey by email to Michèle.

b. School Bus Journeys

Concern regarding

- overcrowding [young people standing in corridors and stair on buses]
- behaviour of young people
 - sixth formers taking drugs
 - objects thrown out of windows
 - fights taking place
- bus drivers not scanning all passes which is felt that numbers and overcrowding figures were not accurate

AGREED that Michele approaches schools and the Director of Education at KCC about these concerns. Youth Councillors to note their concerns to Michele as soon as possible via email in order that the information may be collated.

- Sometimes buses don't turn up, school is notified but then there is no system in place to address getting home. A duty of care should exist.
- CCTV/Cameras – could schools be given access to these?

AGREED that Linda invites the Go Coach Director to attend the next meeting to hear concerns and offer help address these. Perhaps put in place a tweet network to notify late busses

c. Street Lights

- In some streets within Sevenoaks need turning back on as young people don't feel safe to go out especially around the Bat & Ball station. Linda advised that the KCC website is where to register any street lighting problems. Cllr Parry informed all of the quarterly meeting of the Joint Transportation Board held at KCC who would welcome a petition from Sevenoaks Youth Councillors.
- Linda asked Youth Councillors to email concerns regarding personal safety around the Bat& Ball area to Michèle **as soon as possible** as an audit of how safe people feel is being carried out there on Monday 22nd December 2014.

d. Event

Youth Councillors to consider the following events and their feasibility regarding timing and costs:

- partaking in the WW2 National VE (Victory in Europe) Day on Friday 8th May 2015 – considering either an event in Knole Park or Vine Gardens
- having a themed public event well-advertised such as an open air cinema event at Knole Park or Vine Gardens – free entry – money charged for refreshments.

ACTION Andrew Eyre to check Marvel Film blockbusters due out in 2015 for May half term holiday so that this idea may be further discussed at the next meeting of Sevenoaks Youth Council.

12 FINANCE REPORT

RESOLVED: no changes with the balance on account as £2,351.90.

13 HOUSE IN THE BASEMENT

RESOLVED:

- The HOUSE in the Basement report for December 2014 be received and noted
- General statistics, including income for October and November 2014 be received and noted
- Geographical data for October and November 2014 be received and noted

14 CONSTITUTION

RESOLVED: no changes

15 EVENTS

NOTED:

- Christmas Decoration Event at HITB Friday 19th December 2014 from 6pm to 8pm free of charge. Youth Councilors encouraged to come.
- Work Experience for Young People – offered under Sevenoaks Town Partnership, Stag Community Arts Centre, and Sevenoaks Town Council.

16 DATES OF NEXT MEETINGS

NOTED: the dates for the next meetings are: 28.01.2015 and 11.03.2015, in the Town Council Chamber at 6pm.

The meeting closed at 7pm

**Sevenoaks Youth Town Council
Meeting 28 January 2015
@ 6pm
Town Council Offices, Bradbourne Vale Road, SEVENOAKS TN13 3QG**

Guest: Mr Austin Blackburn, Managing Director Go-Coach

To welcome new Youth Councillor Oliver Forth

AGENDA

- 1. Apologies for absence**
- 2. Minutes of Last Meeting**
To note the minutes of the Youth Council meeting held on 17 December 2014 (copy previously circulated and attached hereto).
- 3. Finance Report**
To receive and note the current Financial Balance as at 15 January 2015 - £1,724.27 (copy attached).
- 4. HOUSE in the Basement**
To receive and note the
 - a) HOUSE in the basement reports for January 2015
 - b) General statistics, including income for December 2014
 - c) Geographical data for December 2014(copy reports attached)
- 5. To further discuss matters arising from Minute 11**
To receive, note and discuss:
 - a) School Freedom Passes
 - b) Concerns regarding school bus journeys
 - c) Street Lights Petition(Copy reports attached).
 - d) Events – to plan and discuss an event for 2015(Copy report to be tabled).
- 6. Events and Agenda setting for March to April 2015**
To receive and note
 - a) Young Kent – Valentine Craft Evening in HOUSE in the Basement on 12.01.2015 from 6-8pm
 - b) Tour of Houses of Parliament
- 7. DATES OF NEXT MEETINGS**
To note the dates for the next meetings are: 11.03.2015 and 22.04.2015 in the Town Council Chamber at 6pm.

MINUTES OF SEVENOAKS YOUTH COUNCIL HELD ON 28th JANUARY 2015 AT 6PM SEVENOAKS TOWN COUNCIL OFFICES

Present: Olivia Kings, Alexander Dunn, Ben Park, Freya Henderson, Thomas Smith, Tanjinna Miah, James Craggs, Taramina Miah, Philip Magee

In Attendance

Cllrs S L Arnold and R J Parry
Mr Shane Mochrie-Cox, KCC Community Youth Tutor
Linda Larter MBE Chief Executive/Town Clerk
Gail Grieves, Manager HITB Youth Cafe
Michèle MacDonald, Committee Clerk and Secretary to Chief Executive/Town Clerk

Apologies

Youth Councillor Kelly Williams
Councillor A Eyre

Guest

Mr Austin Blackburn, Managing Director Go-Coach

The Chairman referred back to the minutes of the last meeting when Youth Council discussed and raised concerns regarding the price of the Freedom Bus Tickets and behaviour on school bus journeys and introduced the Managing Director of Go-Coach, Mr Austin Blackburn.

Mr Austin Blackburn referred to agenda Item No 5a, School Freedom Passes and advised that the Freedom Pass priced at £200 provided value for money since the real term price was in the region of £800 to £1000 per annum depending on where students live. The bus pass entitled young people to travel on a bus if there is one and if there is space but not on any one particular bus.

Mr Austin Blackburn discussed the pricing system and how Go-Coach calculated their service levels vis a vis profit and loss as they are a commercial business. From April 2015, there would be a new service running from Westerham, totalling 5 buses. After half term in May 2015, the number of buses would be reduced to 4 buses [No 431 Kemsing, No 432 Sevenoaks, No 433 Shoreham and No 434 Westerham] as many students would be on study leave. This would not affect the new Westerham bus service.

Mr Austin Blackburn referred to agenda Item No 5b, School Bus journey concerns, advised that the majority of problems on school buses occurred on the route to the Bennett Memorial Diocesan School. New buses with CCTV had been allocated to this route.

Mr Austin Blackburn urged all young people to await their bus. No Go-Coach bus had ever been cancelled but some for whatever reason may have run late. He asked all students using Go-Coach to use Social Media to feedback any bad behaviour in order that Go-Coach could discuss this further with the schools. Go-Coach Social Media contacts:



www.go-coach.co.uk



<https://twitter.com/gocoachhire>



<https://www.facebook.com/gocoachhire>

It was AGREED that Michèle MacDonald would liaise with schools to encourage them to arrange a rota of parents to act as Volunteer Bus Conductors on school buses to enable the bus driver to concentrate on driving. Mr Austin Blackburn welcomed this suggestion and also agreed to look into additional signage encouraging young people to use seating at the rear and to use upstairs seating on the bus.

17 MINUTES OF LAST MEETING

RESOLVED: received and noted as a true record with the following amendment:

Minute 11 c – KCC to read SDC.

18 FINANCE REPORT

RESOLVED: the balance on account as at 15th January 2015 is £1,724.27

19 HOUSE IN THE BASEMENT

RESOLVED:

- a. The HOUSE in the Basement [HITB] report for January 2015 be received and noted.

It was AGREED that Youth Councillors advertise the upcoming events at HITB in school [notice boards], by word of mouth and would bring friends to the events being held there and would advertise that young people can purchase a healthy meal with a drink for £2

- i. 30th January 2015 – Woolly Hats fundraising event
 - ii. 6th February 2015 – Soundwaves Records
 - iii. 12th February 2015 – Valentine [decoration of Valentine biscuits and making cards]
 - iv. 13th February 2015 – DJ/MC workshop
- b. General statistics, including income for December 2014 be received and noted
- c. Geographical data for December 2014 be received and noted

20 STREET LIGHTS PETITION

It was RESOLVED that the suggestions below put forward by Youth Councillor Kelly Williams, be received and noted:

- a. In order for this petition to be effective we need to be able to give evidence of street lights that constantly seem to be out of use
- b. We would also need to make sure that the Kent County Council Highways Team receive it and hear a response from them.
- c. We could make a point that bad street lighting, especially in winter months where it gets dark quite early, poses a threat to the safety of people all ages not just the youth.

It was AGREED that

- i. Youth Councillor Ben Park monitor the street lights over the coming month ready to correlate with young people attending HITB and report back at the next meeting of Youth Council [11th March 2015]
- ii. Youth Councillor Olivia Kings put forward questions based on the above ideas put forward into account for a survey and liaise with Michèle MacDonald

21 EVENTS for 2015

The Youth Council considered and discussed ideas for 2015 as follows:

- a. Fairtrade – **It was AGREED that** fundraising be considered in the future with Youth Councillor Tanjinna Miah investigating the possibility of linking the local loyalty card to Fairtrade to discuss at the next meeting of Youth Council [11th March 2015]. Local schools are educating students during the Fairtrade fortnight, 23rd February to 8th March 2015.

- b. Houses of Parliament – a date is provisionally set for Monday 20th July 2015 with a meeting with Michael Fallon MP. Youth Councillors to inform Michèle MacDonald if they wish to join Linda, Gail and Michèle on this tour as soon as possible [by 13th February 2015] so that permission for leave of absence may be obtained from schools for this educational day trip.

Youth Councillors were also asked to think about the question they want to ask the MP ahead of the visit.

- c. Go Kart Event – Youth Councillor James Craggs discussed the idea of a Go Kart Race Event during the school summer holidays. £5 entry would be charged for families to bring along their home made Go Kart to race. **It was AGREED that** Michèle MacDonald make enquiries with Knole Academy for use of their facilities
- d. Open Air Cinema – The Town Clerk advised that prices for an Open Air Cinema to be held in the Vine Gardens during the early part of July 2015, are currently being sought and that the Youth Council would be given a choice of films set by the company. Details to be brought forward to the next meeting of Youth Council [11th March 2015].

22 DATES OF NEXT MEETINGS

NOTED: the dates for the next meetings are:

11 th March 2015	6pm in the Bar Room of the Community Centre, Otford Road, Off Cramptons Road, Sevenoaks, TN14 5DN
22 nd April 2015	
3 rd June 2015	
15 th July 2015	
9 th September 2015	
4 th November 2015	
20 th January 2016	
16 th March 2016	
4 th May 2016	

in the Town Council Chamber at 6pm.

The meeting closed at 6:55pm

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Sevenoaks District



MINUTES

Meeting:	YAG – Youth Advisory Group Meeting
Location, Date & time of meeting:	Eden Centre, Edenbridge Thursday 2 nd February 2017, 5 – 7 pm
Attendees:	Sarah Gaunt (SG) – Youth Hub Delivery Manager Kate Craib (KC) – WKHA Christine Kiely (CKY) – District Manager Sevenoaks Craig Kendal (CK) – Strategic and Corporate Services Richard Parry (RP) – KCC Member Estella Durnford (SD) – Sevenoaks Town Youth Council Ana Lawther (AL) – Sevenoaks Town Youth Council Jo Williamson (JW) – Information & Intelligence – KCC Sgt Mark Beresford (MB) Kent Police PCSO Zoe Hill (ZH) - Kent Police Clive Pearman - (CP) KCC Kelly Webb (KW) - Sevenoaks DC Lewis Morris (LM) – Swanley Youth Hub & KYCC Julie Stones (JS) – Young Kent Erica Jobling (EJ) – Edenbridge House Craig Kendall – KCC Michele MacDonald (MM) - Sevenoaks Town Council Martin Elliot (ME) - KCC
Chairman	Cllr Richard Parry (RP)
Minutes:	Colleen Rawlings
Apologies:	Peter Tree, David Brazier, Michael Horwood, Margaret Crabtree, Roger Gough, Julie Street, Claire Tanton

Item	Agenda Item	Actions
1.	Welcome & Introductions Cllr Parry opened the meeting and welcomed the group	
2.	Minutes from Previous Meeting Accepted as a record SG reported that there was no data from Independent Schools. Elected Members will be added to Core List It was agreed that YAG meetings would be held four times a year and timing of the meeting has been adjusted to attract attendance.	SG

	Data Packs – JW reported that an allocated member of staff is currently working on producing and distributing the Data Packs. These are due to go out w/c 6 February 2017. Increase in Registration on Estart 710 as at 02/02/2017 Knole 1300 (Inputting in progress) Target 4025 Reach Target 2050 YAG Action Plan – CK reported that she is awaiting information from Julie Street, Local Children's Partnership Group – this is for the work they have given grants to. Once in receipt of this information, CK will disseminate to SG.	JW CK
3.	Presentation from West Kent Communities (Attached PowerPoint) Action: KC verbally presented on the Commissioned Youth Contract. A laptop and projector to facilities a PowerPoint presentation had not been asked for in advance of the meeting by KC. This contract started on 1st December 2016. Copies of the presentation materials are attached. New members of staff have been appointed and will be starting presently. The West Kent Communities Model has divided the district into 6 areas. There are also 6 different blocks of work of varying levels of intensity of support. Keith Rowell has been doing some work on the Contract. KC emphasised that young people will shape the work that will happen in each area and each block involved developing a youth forum to find out from young people what they want and then the work will be developed around what young people identify their needs as. • Typically, emotional wellbeing is high on the agenda and YP are encouraged to use on-line resources such as Social Media to raise awareness. • gain work experience, upskilling • project plan • prepare events • take part in street-based projects • get involved in workshops in their community • develop confidence • take on liaison roles and leadership skills • Opportunities for skill building. • engaging young people to be a Master of Ceremonies (rapping) • banish stereotyping and break down barriers affecting emotional well being • fund raising and working with clubs in the district • introduce more activities for YP It was noted that to date only street based sessions had taken place in Westerham and Greatness Park. The meeting noted its considerable	

	YAG meeting. Bullying was discussed, with an emphasis on cyber bullying on social media and the buses to and from school.. Action It was agreed that to reduce the number of bullying on the buses SG will speak with Phillip Lightowler to find a solution to make buses safer for YP. Young People report bullying on the Commissioned Buses is an issue and YAG members agreed to explore parent presence on the buses. To help to identify where to allocated resources to reduce bullying Sgt Mark Beresford (MB) asked Michele MacDonald (MD) to capture a 'measure of where the bullying problems are' so that he can take action. MD to copy in SG Lifelong Learning Discussions ensued around relationships and sexual education and a series of marketing campaigns are being explored to raise awareness of these issues. Lewis Morris (LM) has been doing work in Hexible to raise awareness on, and target on-line bullying. Estella Durnford (ED) explained about the importance of having an outside independent person to come into the classroom and become a mentor ON sexual health. This person called 'Laura' is not currently working in this capacity due to funding. It was agreed that a friendly and approachable mentor will be reinstated in schools. Action: SG to put in a Bid to Members. Kate Craib (KC) suggested a directory be produced. Cllr Richard Parry (RP) suggested work to be done on developing a marketing plan – tweet, social media etc. The group to consider how to deliver a programme on independent living skills. Cllr Richard Parry (RP) asked all the attendees at the meeting to email Sarah Gaunt if anyone has any further suggestions on sarah.gaunt@kent.gov.uk. The Action Plan was agreed.	SG MD – MB & SG SG All All
7.	Safeguarding YP to be made aware of a new App called 'Yellow' which is similar to Tinder. SG informed the meeting that this App is of a sexual nature and has no age verification. Without age verification it's not safe and we should encourage young people to not use this app.	SG
8	Any Other Business Kelly Webb (KW) reported that the 'Internet Safety Event' – Real Life – is being held at the Stag Theatre.	

	There is an opportunity for a Young Person to be nominated for the Community & Volunteering Award. There are 11 categories. Please email Communities.gov.uk/communityawards and nominations up to Friday 14 April 2017.	
	Next Meeting The Meeting Closed at 18:45. Currently the next Sevenoaks YAG is scheduled to be held at Swanley Youth Hub at 5pm – 7pm on Thursday 27th April 2017. Details to be confirmed.	

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