

14th September 2016



**Sevenoaks Youth Town Council
Meeting 21st September 2016 at 6pm**

To be followed by a meeting of the Youth Services Sub Committee at 7pm where Youth Councillors Olivia Kings and Alexander Dunn attend as representatives of Sevenoaks Youth Council.

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF LAST MEETING

To receive and note the notes of the inquorate Youth Council Meeting held on 20th July 2016 adopted by the Finance & General Purposes Committee held on 5th September 2016 (copy previously circulated and attached hereto).

3. FINANCE REPORT

To receive the current Financial Balance as at 14th September 2016 (copy attached).

4. EVENTS

A. LIVE ON THE VINE EVENT 22.07.2016

To receive a verbal update and to receive and note a collage of photos of the event.

B. SKATEBOARD EVENT

To receive and note a verbal update

C. YOUTH COUNCIL ELECTIONS

To receive and note a verbal update

D. HOUSES OF PARLIAMENT VISIT

To received and consider the proposed date of
30.01.2017 – tour at 11am with meeting with Michael Fallon MP afterwards.

5. HOUSE IN THE BASEMENT

To receive and discuss the

- a) HOUSE in the Basement report for September 2016 (copy attached).
- b) General statistics and income for July and August 2016 (copy attached).
- c) Geographical data for July and August 2016 (copy attached).
- d) KCC Commissioning (report attached).

6. DATE OF NEXT MEETING

To note that the dates for the next meetings are:

12.10.2016 – AGM/Elections
02.11.2016
14.12.2016

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Town Clerk



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**Notes of the Sevenoaks Youth Council
Held on 20th July 2016
At sevenoaks Community centre**

Meeting Commenced: 6.15 p.m.**Meeting Concluded:** 6.35 p.m.**Present:**

Youth Councillors: Oliver Forth, Sam Chard, and Kelly Williams

In Attendance:

Town Councillors: A Eyre, Mrs R E Parry, R J Parry,

Linda Larter, Chief Executive/Town Clerk

Gail Grieves HiTB Manager

Michèle MacDonald, Committee Clerk/Secretary to CEO/Town Clerk.

Apologies for Absence:

Youth Councillors: Alexander Dunn

Mr Shane Mochrie-Cox KCC Youth & Community Worker

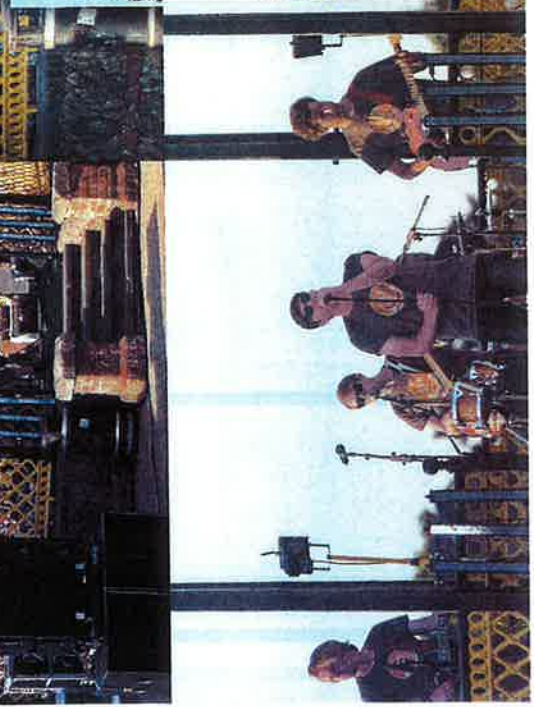
In the absence of the majority of the youth councillors, a brief discussion regarding the Live on the Vine Event was held. Noted that Adam Wedd had pulled out on the morning of 19th July 2016.

New bands sourced with new line up as:

6:30-6:35	Stars of HiTB
6:35-6:40	Soloist
6:40-6:50	Ollie Williams Fowler
6:50-7:30	Paul Crisp from The Parkas
7:30-8:30	The Lewis Collective Band

Event Title	Live on the Vine	Action
Date	Friday 22 nd July 2016	
Time	6.30 p.m. – 8.30 p.m.	
Aim of Event	To provide entertainment for an event for the last day of summer term. Not to be restricted to young people, however music to be of interest to young people	
Timings		Action
STC/HiTB Staff	3pm – on site to set up refreshment gazebo and prepare for event.	Linda, Michèle/Gail, Simon and Cali
Parking for all	Unload at Vine Café. Then remove vehicle to park at Vine waste.	
NK Audio	3pm – on site to transform bandstand into a stage with lighting, PA system and speakers.	Keith and team
Mayor of Sevenoaks	6pm – on site ready to open event at 6:30pm and handover to compere. Then to circulate amongst public.	Cllr A Eyre
Compere	6pm – latest time to be on site.	Youth Councillor Tanjinna Miah
Volunteers & Supervision	6pm - Youth Cllrs to meet at Vine Bandstand. To help at the HiTB gazebo with Refreshments. Youth Councillor Kelly Williams to be runner backstage between NK Audio and Linda.	

Sevenoaks Town Council					
Youth Council General Income and Expenditure:				2016/17	
				Expenditure	Income
				£	£
Starting Balance:	01/04/2016				£ 1,495.44
Budget allocated:					£ 500.00
UPS Road Code - afternoon snack	28/05/2016			£ 5.15	
Live on the Vine- agreed contribution				£ 500.00	
Skate Park - agreed contribution				£ 500.00	
				£ 1,005.15	£ 1,995.44
	Total			£ 990.29	



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HOUSE IN THE **Basement**

September 2016

Staffing within remains the same with Gail, Cali and Simon. We continue to be supported by SAYT on Wednesday's, although I believe they are expecting staff changes and maybe unable to support for the whole session until new staff are appointed. Andy Watson also continues to visit and has taken to altering his times and days in an effort to see more young people.

HiTB has had a busy summer with promoting and assisting the Youth Council with a couple of events Live on the Vine and the King of skates at the Skateboard park. HiTB provided food and refreshments for both events and this seemed to work well and help us promote HiTB. Two young people played at the live event and this had taken several weeks of practice for both of them. Two young people from the Youth Council visited HiTB to make rice crispy cakes for the events.

Gail attempting skateboarding
Docking



Alexander Roberts-Dunn & Alexander

Performing at Live on the Vine



HiTB'S vegetables have taken over the end of the ramp and have been thriving, Young people have enjoyed eating French beans, runner beans and lettuces and in particular cheese and sage scones. Some young people have helped out with keeping things watered.

Jody Griffiths watering



French and Runner beans



Cali and some young people have been helping to make pink pom-poms for “yarn bombing” in Pink Week. I believe we have all seen enough pink wool for the moment.

Pom-Pom making



Corey having a go....



HiTB has recently joined the fareshare scheme with Tesco's metro and we collect food near it's sell by date on Wednesdays and Saturday's, this has been brilliant as we get a much better selection than the similar scheme with Marks and Spencer's which seems to have gone quiet since June.

We have been able to provide free fruit and vegetables with the café's special of the day and often the Young people get to take cakes and pastries home with them at the end of the night.

We have had several birthdays over the summer and HiTB ensure each person gets a special cake and card, this has proved to be enjoyable with even one young person requesting the surprise.

Alexander's 18th
FareShare



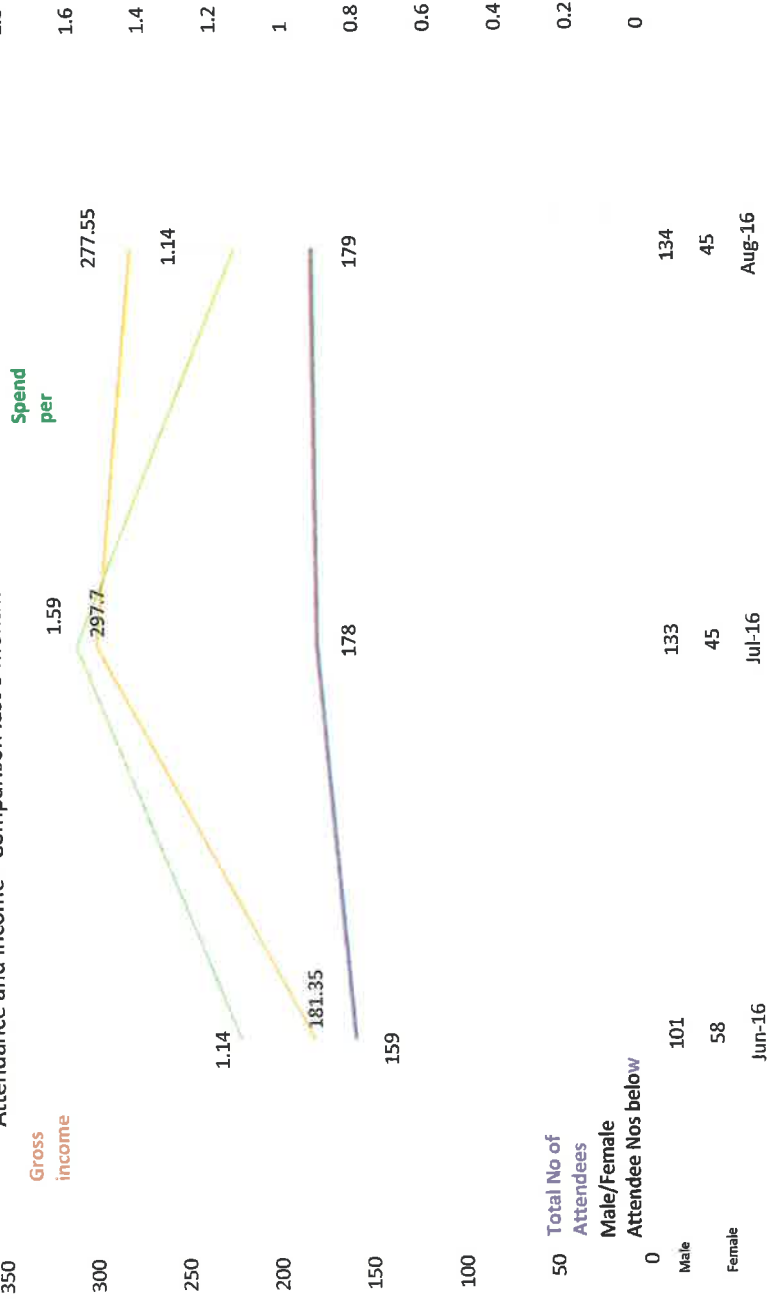
A complete meal made from



Numbers visiting has risen lately with some new members from St Thomas's year 6 going into year 7, the special of the day continues to sell well as do the cakes Cali, Simon and I produce. The FareShare scheme has enabled us to provide fresh fruit and vegetables to young people using the café, this has been a way of getting young people to try different fruit and vegetables. We even managed to make a treat of Eton Mess after a tray of strawberries were donated.

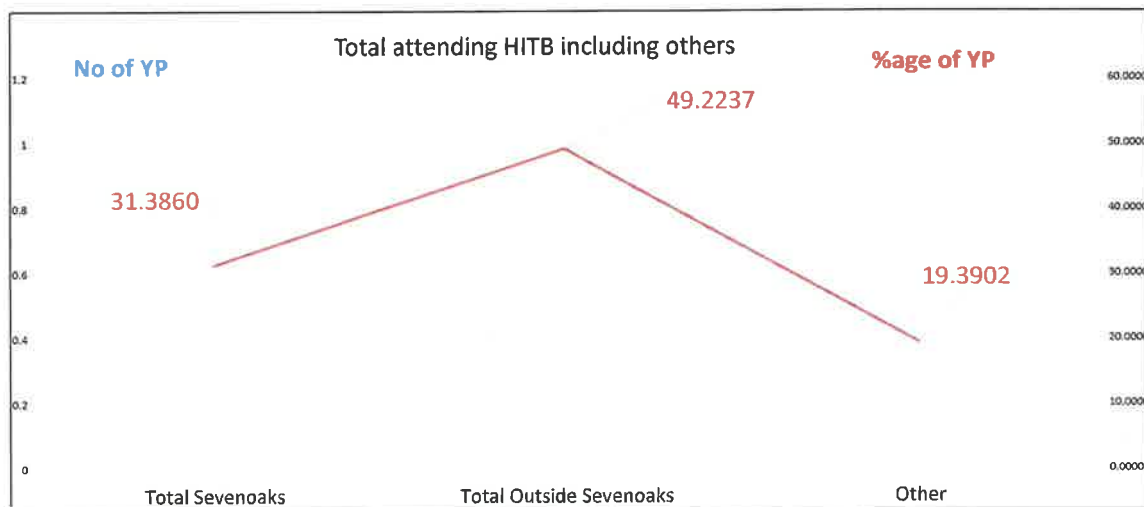
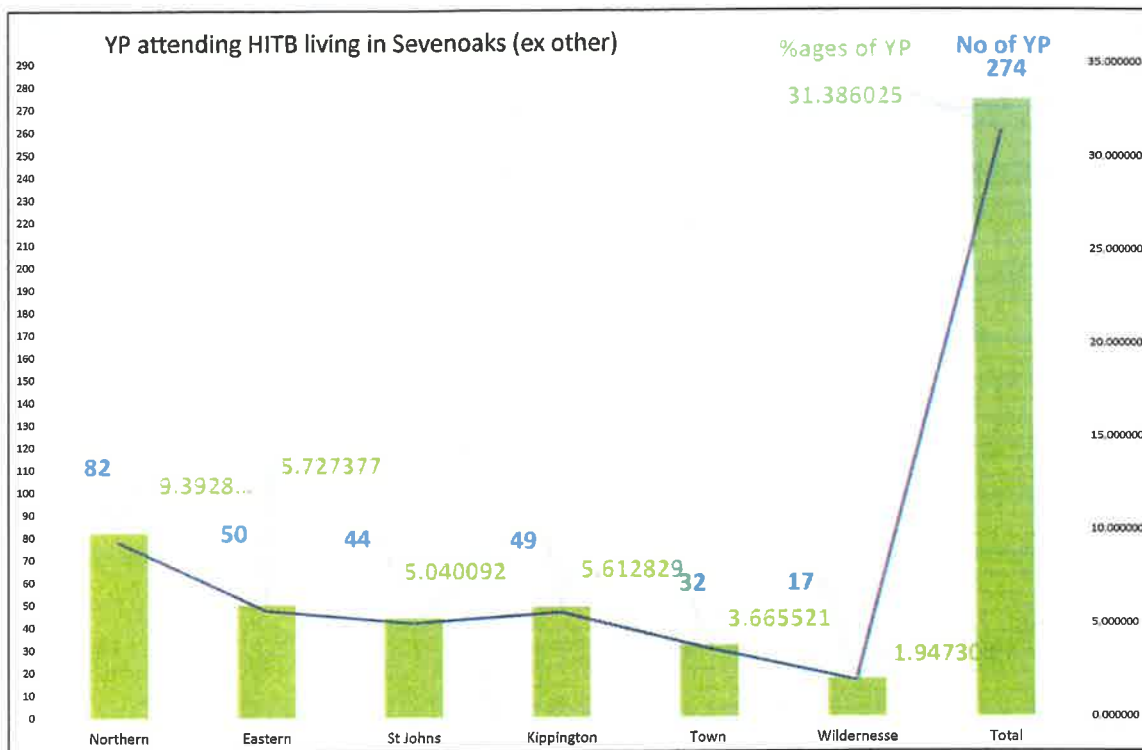
HOUSE in the Basement Youth Café			
	Jun-16	Jul-16	Aug-16
Girls	58	45	45
Boys	101	133	134
Sub Total	159	178	179
Gross income	181.35	297.7	277.55
spend per head		1.59	1.14

Attendance and income - Comparison last 3 months stats

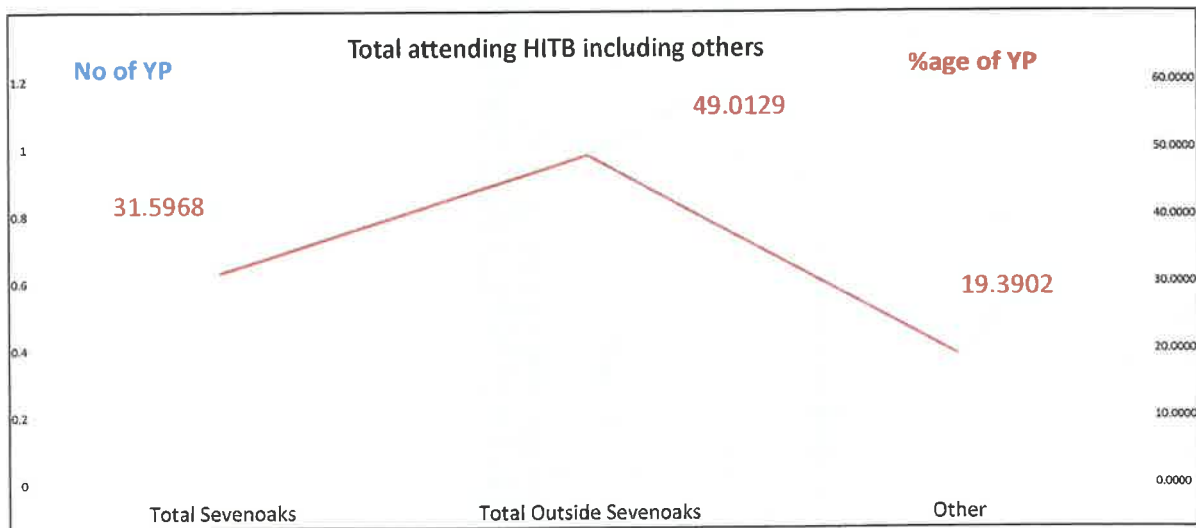
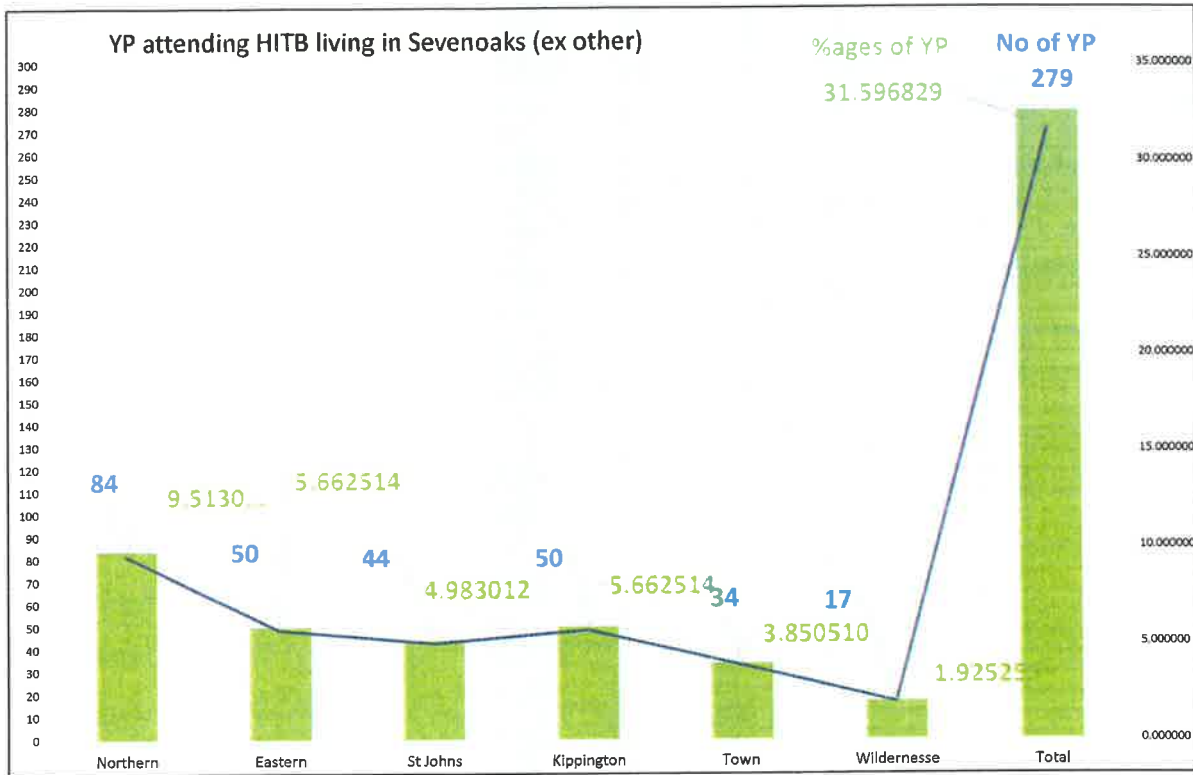


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HOUSE in the Basement Youth Café Past Attendance Geographical data	End of June 2016	New in July 2016	End of July 2016	Percentage of total
Sevenoaks				
Northern	82		82	9.392898
Eastern	50		50	5.727377
St Johns	44		44	5.040092
Kippington	49		49	5.612829
Town	32		32	3.665521
Wilderness	17		17	1.947308
Total	274	0	274	31.386025
outside Sevenoaks				
Bessels Green	3		3	0.343643
Bickley, Kent	1		1	0.114548
Biggin Hill	2		2	0.243902
Borough Green	8		8	0.975610
Brasted	12		12	1.463415
Brighton	1		1	0.121951
Bromley	2		2	0.243902
Chatham	1		1	0.121951
Chevening	3		3	0.365854
Chislehurst	2		2	0.243902
Chislehurst	22		22	2.682927
Cobham, Surrey	2		2	0.243902
Crawley	1		1	0.121951
Crouch	2		2	0.243902
Cudham	1		1	0.121951
Crowborough	1		1	0.121951
Dartford	1		1	0.121951
Dunton Green	32		32	3.902439
Edenbridge	9		9	1.097561
Eynsford	4		4	0.487805
Farningham	3		3	0.365854
Four Elms	1		1	0.121951
Gravesend	1		1	0.121951
Hadlow	4		4	0.487805
Halstead	2		2	0.243902
Hildenborough	14		14	1.707317
Horsmonden	2		2	0.243902
Horton Kirby	3		3	0.365854
Hurst Green	1		1	0.121951
Ide Hill	3		3	0.365854
Ightham	8		8	0.975610
Kemsing	29		29	3.536585
Knockholt	2		2	0.243902
Knatts Valley	7		7	0.853659
Leigh	1		1	0.121951
Longfield	1		1	0.121951
Maldstone	7		7	0.853659
Mark Cross	1		1	0.121951
Mereworth	1		1	0.121951
Orpington	3		3	0.365854
Otford	36	2	38	4.634146
Oxted	5		5	0.609756
Paddock Wood	1		1	0.121951
Paris	1		1	0.121951
Pembury	2		2	0.243902
Platt	2		2	0.243902
Plaxtol	1		1	0.121951
Pontoise	2		2	0.243902
Redhill	1		1	0.121951
Riverhead	39		39	4.756098
Seal	21		21	2.560976
Shoreham	3		3	0.365854
Somerset	1		1	0.121951
South borough	2		2	0.243902
South Darenth	1		1	0.121951
Sundridge	12		12	1.463415
Sutton at Hone	1		1	0.121951
Swanley	8		8	0.975610
Tatsfield	1		1	0.121951
Tonbridge	28		28	3.414634
Tunbridge Wells	22		22	2.682927
Underriver	1		1	0.121951
Wallington	1		1	0.121951
Weald	7		7	0.853659
West Kingsdown	6	2	8	0.975610
West Wickham	2		2	0.243902
West Malling	2		2	0.243902
Westerham	17		17	2.073171
Whiteleaf	1		1	0.121951
Wrotham	4		4	0.487805
Wales	1		1	0.121951
Other	159		159	19.390244
	595	4	599	68.613975
Total	869	599.00	873	100.000000



HOUSE in the Basement Youth Café Past Attendance Geographical data	End of July 2016	New in August 2016	End of August 2016	Percentage of total
Sevenoaks				
Northern	82	2	84	9.513024
Eastern	50		50	5.662514
St Johns	44		44	4.983012
Kippington	49	1	50	5.662514
Town	32	2	34	3.850510
Wilderness	17		17	1.925255
Total	274	5	279	31.596829
outside Sevenoaks				
Bessels Green	3		3	0.339751
Bickley, Kent	1		1	0.113250
Biggin Hill	2		2	0.243902
Borough Green	8		8	0.975610
Brasted	12		12	1.463415
Brighton	1		1	0.121951
Bromley	2		2	0.243902
Chatham	1		1	0.121951
Chevening	3		3	0.365854
Chislehurst	2		2	0.243902
Chipstead	22	3	25	3.048780
Cobham, Surrey	2		2	0.243902
Crawley	1		1	0.121951
Crouch	2		2	0.243902
Cudham	1		1	0.121951
Crowborough	1		1	0.121951
Dartford	1		1	0.121951
Dunton Green	32		32	3.902439
Edenbridge	9		9	1.097561
Eynsford	4		4	0.487805
Farningham	3		3	0.365854
Four Elms	1		1	0.121951
Gravesend	1		1	0.121951
Hadlow	4		4	0.487805
Halstead	2		2	0.243902
Hildenborough	14		14	1.707317
Horsmonden	2		2	0.243902
Horton Kirby	3		3	0.365854
Hurst Green	1		1	0.121951
Ide Hill	3		3	0.365854
Ightham	8	1	9	1.097561
Kemsing	29		29	3.536585
Knockholt	2		2	0.243902
Knatts Valley	7		7	0.853659
Leigh	1		1	0.121951
Longfield	1		1	0.121951
Maidstone	7		7	0.853659
Mark Cross	1		1	0.121951
Mereworth	1		1	0.121951
Orpington	3		3	0.365854
Otford	38		38	4.634146
Oxted	5		5	0.609756
Paddock Wood	1		1	0.121951
Paris	1		1	0.121951
Pembury	2		2	0.243902
Platt	2		2	0.243902
Plaxtol	1		1	0.121951
Pontoise	2		2	0.243902
Redhill	1		1	0.121951
Riverhead	39		39	4.756098
Seal	21	1	22	2.682927
Shoreham	3		3	0.365854
Somerset	1		1	0.121951
South borough	2		2	0.243902
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Underriver	1		1	0.121951
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Weald	7		7	0.853659
West Kingsdown	8		8	0.975610
West Wickham	2		2	0.243902
West Malling	2		2	0.243902
Westerham	17		17	2.073171
Whiteleaf	1		1	0.121951
Wrotham	4		4	0.487805
Wales	1		1	0.121951
Other	159		159	19.390244
	599	5	604	68.403171
Total	873	609.00	883	100.000000



Sevenoaks Town Council**Youth Services Sub Committee****21st September 2016****Agenda Item KCC Commissioning 5v**

Sevenoaks Town Council has now been advised informally that it has not been successful with its KCC Commissioning bid and will therefore not receive funding from KCC from 1st December 2016 towards the HitB Youth Café.

Currently details of the new KCC Commissioning contract and how this impacts Sevenoaks and the Youth Café are unknown and are unlikely to be released until the end of next month. It is also unknown at this stage how TUPE might be involved.

There are serious consequences to this funding not being reviewed. The Town Council's finance department are currently reviewing financial projections for the youth café continuing. It is however clear that additional external funding will be required to maintain it as it currently operates.

The Town Council will be joining with the Stag to actively promote the venue for hire for more organisations and people, including rehearsal space and meetings. This will assist with income to underwrite expenditure. External funding will also be continued to be sought from other organisations.

It is sad that so many ambitions for the youth café and positive outcomes for young people are being realised that its future is undetermined at this stage. It will be easier to move forward when the provision for KCC Commissioning for youth services in Sevenoaks District is publically known.

Comments and suggestions from partners would be welcomed regarding funding and or additional volunteer involvement to assist with the sustainability of the youth café.

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