10th March 2016

Sevenoaks Youth Town Council
Meeting 16th March 2016 at 6pm

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF LAST MEETING**
   To note the minutes of the Youth Council Annual General Meeting held on 20th January 2016 (copy previously circulated and attached hereto).

3. **FINANCE REPORT**
   To receive and note the current Financial Balance as at 31st January 2016 (copy attached).

4. **EVENTS** brought forward to further discuss:
   a) Rockdale Housing – Michèle to update committee. The Mayor wonders if you wish to *'present who you are and what you do'* or just chat?
   b) 28 01 2016 - Sevenoaks YAG meeting in Edenbridge – Youth Councillors to update the committee
   c) Sevenoaks Summer Festival [SSF] – 18.06.2016 - Youth Councillors to update committee with contact details of those wishing to perform. SSF forms to be completed for each performance. Slots are broken down into 10/15 minute performances.
   d) Mad Hatters Tea Party - Instead of this it is proposed to hold an Easter Egg Hunt in the HITB Youth Café/Stag on Easter Saturday 26th March 2016. **Recommendation**: Youth Council to fund the purchase of eggs.

5. **TRAIN COSTS FOR 16-18 YEAR OLDS**
   Updates to be received re:
   a) number of 16+ students at Wrotham School having to pay for travel
   b) Wrotham School responded that "*there is no school funding to subsidise transport costs pre or post 16 students. Bursaries are available to individual students satisfy means test. YP who receive Free School Meals can also apply to KCC for a discounted price for the Young Persons Travel Pass".*

6. **DRIVING AWARENESS SESSION**
   To decide if Youth Council would like to host a Driving Awareness Session for Young People to 'practice' their driving skills at the sevenoaks Community Centre. Need 15 Young People to sign up for a course to run (copy attached).
   Recommendation: hold during May Half Term and if no dates available one Saturday.

7. **FAIR TRADE**
   To discuss whether Youth Councillors would be interested in being involved and to seek a volunteer to re-create a Facebook page.

8. **HOUSE IN THE BASEMENT**
   To receive and note the
   a) HITB Report for February & March 2016 (copy attached).
   b) Geographical data for January and February 2016 (copies attached).
   c) General statistics, including income for January and February 2016 (copy attached).
   d) Wellbeing statistics January 2016 – Blue Monday (copy to follow)

9. **YOUTH SHELTER**
   To receive, note and comment on the proposed Youth Shelter survey (copy attached)

10. **DATES OF NEXT MEETINGS**
    To note the dates for the next meetings in the Town Council Chamber at 6pm are:

04.05.2016	21.09.2016	25.01.2017
08.06.2016	02.11.2016	08.03.2017
20.07.2016	14.12.2016	26.04.2017

MINUTES OF THE SEVENOAKS YOUTH COUNCIL
HELD ON 20TH JANUARY 2016
COUNCIL CHAMBER, SEVENOAKS TOWN COUNCIL TN13 3QG

Present: Youth Cllrs Taraminna Miah (Chairman), Olivia Kings (Vice Chairman), Tanjinna Miah *(Treasurer),* Alexander Dunn, Kelly Williams, Thomas Smith, Oliver Forth and Sam Chard.

In Attendance: Linda Larter Town Clerk, Gail Grieves, Manager of HITB Youth Café, Michèle MacDonald, Mr Shane Mochrie-Cox, KCC, Cllr Andrew Eyre *[arrived 6:07]* and Cllr Simon Raikes *[arrived 6:20]*, Cllr Mrs R Parry and Cllr R Parry.

Apologies for Absence:
Youth Cllrs Freya Henderson and Emily Wood
Cllrs Cllr Stephen Arnold *[ex officio]*

Resignation of Youth Councillor Freya Henderson who is no longer able to attend future meetings.

13. Minutes of the Annual General Meeting held on 30th November 2015
Received and agreed to be a true record of the Meeting.

14. Finance Report
Noted that the balance on the account stood at £1,495.44.

15. YSSC
RESOLVED: Youth Cllr Olivia King become a representative on the Youth Services Sub Committee with effect from the next meeting on 16th March 2016

16. Events

i) Rockdale Housing Association
RESOLVED: to plan a day with an Easter Theme for Youth Councillors to visit Rockdale with the Mayor of Sevenoaks, Cllr Stephen Arnold, during the Easter holidays. The Committee Clerk to check if biscuits may be bought and decorated by Youth Councillors provided that ingredients be disclosed to Rockdale.

ii) Sevenoaks Youth Advisory Group meeting – Thursday 28th January 2016
RESOLVED: Youth Councillors Kelly Williams, Alexander Dunn, Sam Chard and Oliver Forth to attend the meeting at the Eden Centre in Edenbridge. Parental travel permission with KCC obtained.

iii) Suggestion for input for events in 2016

a. Sevenoaks Summer Festival- commences Saturday 18th June 2016.
Youth Councillor Tanjinna Miah suggested some youth bands perform on stage with the Youth Council sponsoring them.
RESOLVED that the Town Clerk check with Mr Ray Russell re an available slot in the afternoon on Saturday 18th June 2016 and that research takes place regarding potential young people they know who would be interested in performing. To discuss again at the next meeting.

b. Christmas Lights Switch On Event Friday 25th November 2016
RESOLVED that the date be born in mind and also that several of the current members will have gone to university at the start of the Autumn term.

17. Youth Shelter
Youth Councillor Alexander Dunn put forward the idea of a Youth Shelter in the Vine Gardens. The Town Clerk advised that this location falls within the Conservation Area. Other Youth Councillors were of the opinion that it should be provided somewhere that doesn't currently have shelter. Next to Greatness Skateboard park was an idea.
RESOLVED to prepare a survey and forward for circulation to see if young people wanted a youth shelter and preferred location. The Town Clerk advised the Town Council would be happy to consider this within its programme provided there is sufficient evidence that this is something the young people in Sevenoaks want and obtain funds for it. The Town Council is currently considering free facilities such as basketball courts and outside table tennis tables.

18. Suggestions:

a) Youth Councillor Olivia Kings suggested that a time capsule be put in the new Community Centre under a flagstone to be revealed in 50 years' time.
RESOLVED that the Town Clerk take this idea forward.

b) Youth Councillor Tanjinna Miah suggested that another event be held at the HITB, funded by the Youth Council such as a Mad Hatters Tea Party.
RESOLVED that the HITB Manager would liaise with Youth Councillor Tanjinna Miah to decide an event in the Easter Holidays when youth councillors could come in to make products in advance of the party. Rice Krispy cakes with min eggs was an idea suggested. Another date for youth councillors to go out to advertise and hand out free entry fliers to be organised by Youth Councillor Tanjinna Miah.

c) Youth Councillor Sam Chard requested that the HITB has set nights for film showing.
RESOLVED that the Manager of the HITB would advertise on social media a "no film night" in order that young people were aware that the TV screen could be used for video games.

d) Youth Councillor Oliver Forth raised the fact that the cost of trains at the age of 16 doubles in price and this was a concern for older pupils travelling by train to school or college.
RESOLVED that:
- Youth Councillor Olive Forth ask his brother to survey friends at school and update the committee as to the number of people this might be an issue for.
- the Town Clerk write to Wrotham School asking them how they organise young people to travel to school after the age of 16, asking if perhaps there is a shared bus for the young people available to use at subsidised costs.
- The Committee Clerk contact the British Youth Council to ask if they would help survey young people nationally to petition for the age limit to be raised to 18 on public transport to fall in line with the legal adult age of 18 years in order that prices be kept low for young people still attending school legally up to the age of 18.

19. House in the Basement

i) HITB Report for December and January 2015
ii) Geographical data for October to December 2015
iii) General statistics, including income for October to December 2015.

It was agreed to note all of the reports.

20. Dates of future Meetings, 6 p.m. in the Town Council Chamber

- 16th March 2016
- 4th May 2016

There being no further matters for discussion, the Chairman closed the meeting at 6:56pm

Sevenoaks Town Council

Youth Council General Income and Expenditure 2015/16

		Expenditure £	Income £
	Starting Balance 01.04.2016	**1,749.60**	
Budget allocated 15/16	**30/11/2015**		500.00
Open Evening		25.33	
Insanity Talent Management live show (May 2015)	30/01/2015	150.00	
BYC membership 15/16	18/02/2015	54.00	
Youth Council first Aid	16/03/2015	50.00	
Rise of Guardians flyers (Kallkwik 17375)	16/06/2015	117.00	
Rise of Guardians Blu-Ray (One Card 17409)	28/07/2015	7.07	
Rise of Guardians Stag charges (17521)	04/07/2015	263.53	
Rise of Guardians Stag charges (17575)	27/08/2015	62.50	
House of Parliament trip -lunch (One Card 17410)	28/07/2015	83.23	
House of Parliament trip -train (One Card 17410)	28/07/2015	66.50	
At 31 January 2016	**sub total**	**1,495.44**	

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4b

Precis notes of YAG meeting 28.1.16

Sevenoaks Youth Councillors attending – Alexander and Sam

STC Staff – Linda, Gail and Simon

Key points raised:-

1. Concerns about school transport

    - Overcrowding
    - Too few buses meaning longer journeys, catching bus at 7.30 a.m. and still being late for school.
    - Appreciated in Sevenoaks Go Coach initiative 'travel for a £1' and STC No.8 bus which is free for 11 – 18.

2. School Lunches

    - Agreed to put on Sevenoaks Youth Council agenda too

3. Life Skills for young people

    - Concern that schools did not prepare pupils for adulthood with life skills.
    - This included – finances, sexual health, civic issues, citizenship
    - Involve more volunteers with schools to provide this.

4. Next Meeting

    - 28th April 2016 at Swanley Youth Centre

YC Agenda 4(c)

SEVENOAKS SUMMER FESTIVAL 2016
Application to perform on the Youth Music Stage
Bligh's Meadow, Sevenoaks on Saturday 18 June 10am to 5pm

Please tab or use the cursor to move from field to field then type in details

Name of school/group:

Address:

Postal Town: Postcode: DfE number: 886/

If you are not a recognised/registered school/group able to supply a DfE number, please provide details of your child protection arrangements

Name of person completing this application:

[redacted]

Position in school/group:

Contact details:

Landline: Mobile: Email:

If the school/group has not appeared in a previous Festival, please write a brief description of its aims & objectives in respect of students' musical development:

Description of proposed performance:
(please note duration must be no more than 15 minutes unless otherwise agreed)

Type/style: Duration: mins.

Number performing: Ages range from: to: Male/female split: M= F=

Instruments included (if applicable): *(a keyboard will be available)*

Grades/level(s) attained by students/members (if applicable):

On the day itself:

What would be your preferred time slot?

What timing constraints do you have (if any)?

What are your requirements for chairs, power, sound relay?

How many adults will accompany your school/group?

Who will be responsible for your students/members?

- if not the person completing this application, give contact details:
  Landline: Mobile: Email:

Other information you would like us to consider:

WHEN COMPLETE, PLEASE RETURN WITH ATTACHMENTS IF APPLICABLE TO
rayrussell@sevenoaksfestival.org.uk

Sevenoaks Youth Council Agenda 4 (c)

FOR THE ATTENTION OF HEAD OF MUSIC/DANCE OR GROUP LEADER

With vital and valued funding support from Kent County Council, I'm able once again to invite you to showcase your school or group on the Youth Music Stage as part of this year's Festival Fair on Saturday 18 June in Bligh's Meadow, Sevenoaks.

The Application Form is attached – if you wish to participate, please complete and return the form as soon as you can but <u>no later than Friday 15 April</u>.

Points to note:

- A performance can be instrumental, choral or dance
- It should last approx. 10 minutes but no longer than 15 minutes unless agreed otherwise in advance
- Your performer(s) must be accompanied on the day by a responsible adult identified with contact details on the application form
- Complete a separate form for each performance you wish to be considered – priority will be given to single applications; consideration will be given to additional applications only if the schedule permits

YC Agenda 6

Road Code: Driving Awareness Session

Road Code introduces young people to the thrills and perils of being a young driver or passenger, run in conjunction with UPS and UK Youth.

Young people get to 'practice' their driving skills and hazard perception on simulators and get the knowledge and tools to enable them to be safe road users and safe passengers.

Take part in this exciting interactive session to become more confident on the road and learn when to speak up as a passenger

Young people aged 13-19 can take part , limited places available!

Saturday 27th February 10am - 4pm

West Kent YMCA - Pagoda Centre, St Johns Road, Tunbridge Wells, Kent, TN4 9TX

For more information or to book a place on the course contact Abby Whyte on 01622 351150 or email abby@youngkent.org.uk

YOUNG KENT

36 Hedley Street, Maidstone, Kent. ME14 5AD
T: 01622 351150 E: info@youngkent.org.uk W: youngkent.org.uk
Registered Charity No: 1063975

HOUSE IN THE Basement

March 2016

Staffing

Cali returned from her travels in February and the young people have enjoyed hearing all about New Zealand. Simon is still with us and has been taking on more responsibility in readiness for Gail having some annual leave mid-March.

We are still advertising for an apprentice to replace Katie.

Events

The beginning of the year tends to start quietly, however we've enjoyed impromptu food tasting nights, (Chilli wraps) " bun/cake bingo" as well as Cali doing some arts and crafts, Simon has been teaching some of the younger members how to play pool and small tunes on the guitar. Gail is arranging some activities with Young Kent when they meet on 10th March. HiTB is also looking at doing an Easter egg hunt on Easter Saturday 26th March 2016.

The Youth Council are hoping to arrange a visit to Rockdale with cakes on Saturday 16th April [date to be confirmed] and HiTB will work with them on this.

Gail has had a meeting with Alberta from the Community Development team in Dunton Green and we are hoping to put on a workshop that will include a form of physical exercise and a workshop called Reform, Restore, and Respect. The dates are to be confirmed.

No 8 Bus passes

3 more passes have been given out in February.

KCC Commissioning

Unfortunately this has been delayed several times, the new date for the invite to tender is Friday 11th March 2016. In the meantime on February 18th HiTB hosted a "Future youth work workshop" where some rural and parish providers discussed ways forward when the tender was on-line.

Training

HiTB staff have been invited to attend some First aid training with members of the Stag team, this has also been kindly extended to some SAYT staff.

Hire

Musical Bumps have left the HITB for another venue.

Fat Face

Sevenoaks FatFace chose HiTB as their local charity over the Black Friday weekend and awarded the Mayor of Sevenoaks and the Manager of Sevenoaks HOUSE in the Basement Youth Café with a cheque for £889.77.

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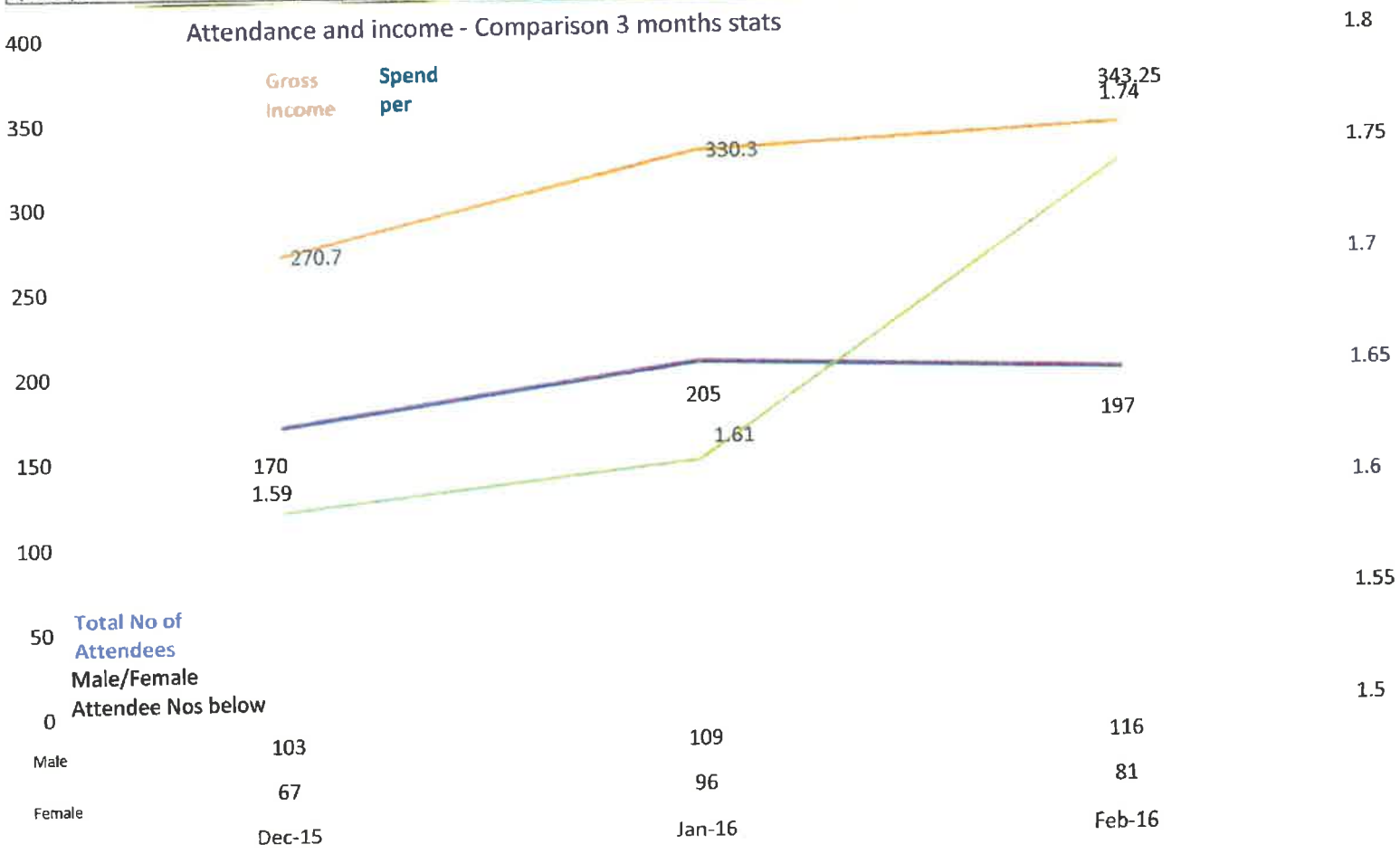
HOUSE in the Basement Youth Café Past Attendance Geographical data	End of December 2015	New in January 2016	End of December 2015	Percentage of total
		Plus		
Sevenoaks				
Northern	75	2	77	9.39
Eastern	48		48	5.8537
St Johns	42		42	5.1220
Kippington	45	1	46	5.6098
Town	29		29	3.5366
Wildernesse	14		14	1.7073
Total	255	3	258	31.4634
outside Sevenoaks				
Bessels Green	3		3	0.3659
Bickley, Kent	1		1	0.1220
Biggin Hill	2		2	0.2439
Borough Greent	4	1	5	0.6098
Brasted	12		12	1.4634
Brighton	1		1	0.1220
Bromley	1	1	2	0.2439
Chatham	1		1	0.1220
Chevening	3		3	0.3659
Chislehurst	2		2	0.2439
Chipstead	21	1	22	2.6829
Cobham, Surrey	2		2	0.2439
Crawley	1		1	0.1220
Crouch	2		2	0.2439
Cudham	1		1	0.1220
Crowborough	1		1	0.1220
Dartford	1		1	0.1220
Dunton Green	28		28	3.4146
Edenbridge	8	1	9	1.0975
Eynsford	3	1	4	0.4878
Farningham	3		3	0.3659
Four Elms	1		1	0.1220
Gravesend	1		1	0.1220
Hadlow	4		4	0.4878
Halstead	1	1	2	0.2439
Hildenborough	14		14	1.7073
Horsmonden	2		2	0.2439
Horton Kirby	1		1	0.1220
Hurst Green	0	1	1	0.1220
Ide Hill	3		3	0.3659
Ightham	8		8	0.9756
Kemsing	24	1	25	3.0488
Knockholt	2		2	0.2439
Knatts Valley	3		3	0.3659
Leigh	1		1	0.1220
Longfield	1		1	0.1220
Maidstone	5	2	7	0.8537
Mark Cross	1		1	0.1220
Mereworth	1		1	0.1220
Orpington	2		2	0.2439
Otford	35		35	4.2683
Oxted	5		5	0.6098
Paddock Wood	1		1	0.1220
Paris	1		1	0.1220
Pembury	2		2	0.2439
Platt	2		2	0.2439
Plaxtol	1		1	0.1220
Pontoise	2		2	0.2439
Redhill	0	1	1	0.1220
Riverhead	37	1	38	4.6341
Seal	20	1	21	2.5610
Shoreham	2		2	0.2439
Somerset	1		1	0.1220
South borough	2		2	0.2439
South Darenth	1		1	0.1220
Sundridge	11	1	12	1.4634
Swanley	6		6	0.7317
Tatsfield	0	1	1	0.1220
Tonbridge	24	1	25	3.0488
Tunbridge Wells	21		21	2.5610
Underriver	1		1	0.1220
Wallington	1		1	0.1220
Weald	7		7	0.8537
West Kingsdown	5	1	6	0.7317
West Wickham	2		2	0.2439
West Malling	2		2	0.2439
Westerham	10	2	12	1.4634
Whiteleafe	1		1	0.1220
Wrotham	4		4	0.4878
Wales	1		1	0.1220
Other	159		159	19.3902
	543	19	562	68.3366
Total	798	565.00	820	100.0000
Total Sevenoaks	258	31.4634146		
Total Outside Sevenoaks	403	49.1463		
Other	159	19.3902439		
			820	100

HOUSE in the Basement Youth Café Past Attendance Geographical data	End of January 2016	New in February 2016 Plus	End of February 2016	Percentage of total
Sevenoaks				
Northern	77		77	9.25
Eastern	48		48	5.7692
St Johns	42		42	5.0481
Kippington	46	1	47	5.6490
Town	29		29	3.4856
Wildernesse	14	1	15	1.8029
Total	256	2	258	31.0096
outside Sevenoaks				
Bessels Green	3		3	0.3606
Bickley, Kent	1		1	0.1202
Biggin Hill	2		2	0.2439
Borough Greent	5		5	0.5098
Brasted	12		12	1.4634
Brighton	1		1	0.1220
Bromley	2		2	0.2439
Chatham	1		1	0.1220
Chevening	3		3	0.3659
Chislehurst	2		2	0.2439
Chipstead	22		22	2.6829
Cobham, Surrey	2		2	0.2439
Crawley	1		1	0.1220
Crouch	2		2	0.2439
Cudham	1		1	0.1220
Crowborough	1		1	0.1220
Dartford	1		1	0.1220
Dunton Green	29	1	30	3.6585
Edenbridge	9		9	1.0976
Eynsford	4		4	0.4878
Farningham	3		3	0.3659
Four Elms	1		1	0.1220
Gravesend	1		1	0.1220
Hadlow	4		4	0.4878
Halstead	2		2	0.2439
Hildenborough	14		14	1.7073
Horsmonden	2		2	0.2439
Horton Kirby	1	2	3	0.3659
Hurst Green	1		1	0.1220
Ide Hill	3		3	0.3659
Ightham	8		8	0.9756
Kemsing	25	3	28	3.4146
Knockholt	2		2	0.2439
Knatts Valley	3		3	0.3659
Leigh	1		1	0.1220
Longfield	1		1	0.1220
Maidstone	7		7	0.8537
Mark Cross	1		1	0.1220
Mereworth	1		1	0.1220
Orpington	2	1	3	0.3659
Otford	35	1	36	4.3902
Oxted	5		5	0.5098
Paddock Wood	1		1	0.1220
Paris	1		1	0.1220
Pembury	2		2	0.2439
Platt	2		2	0.2439
Plaxtol	1		1	0.1220
Pontoise	2		2	0.2439
Redhill	1		1	0.1220
Riverhead	38		38	4.6341
Seal	21		21	2.5610
Shoreham	2	1	3	0.3659
Somerset	1		1	0.1220
South borough	2		2	0.2439
South Darenth	1		1	0.1220
Sundridge	12		12	1.4634
Swanley	6		6	0.7317
Tatsfield	1		1	0.1220
Tonbridge	25		25	3.0488
Tunbridge Wells	21	1	22	2.6829
Underriver	1		1	0.1220
Wallington	1		1	0.1220
Weald	7		7	0.8537
West Kingsdown	6		6	0.7317
West Wickham	2		2	0.2439
West Malling	2		2	0.2439
Westerham	12	1	13	1.5854
Whiteleafe	1		1	0.1220
Wrotham	4		4	0.4878
Wales	1		1	0.1220
Other	159		159	19.3902
	563	11	574	70.0000
Total	819	576.00	832	101.4634
Total Sevenoaks	258	31.46341463		
Total Outside Sevenoaks	415	50.5098		
Other	159	19.3902439		

HOUSE in the Basement Youth Café	Dec-12	Dec-13	Dec-14	Dec-15	Jan-13	Jan-14	Jan-15	Jan-16	Feb-13	Feb-14	Feb-15	Feb-16
Girls	91	50	39	67	120	95	50	96	120	111	96	81
Boys	172	126	54	103	214	179	100	109	188	188	108	116
Sub Total	263	176	93	170	334	274	150	205	308	299	204	197
ew grand totals wef January 2014 TOTAL	263	308	93	170	334	274	150	205	308	404	204	197
Gross income	297.70	173.79	60.49	270.7	272.84	298.78	196.7	330.3	359.22	231	274.40	343.25
spend per head	1.13	0.99	0.65	1.59	0.82	1.09	1.31	1.61	1.17	0.57	1.14	1.74



YC
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Sevenoaks Youth Council
Survey relating to provision of a Youth Shelter

Sevenoaks Youth Council has suggested that there is a need for a Youth Shelter in Sevenoaks and this survey is to research the views of others on this matter.

Please see the Photograph of an example of one type of Youth Shelter. They normally cost between £24,500 and £25,700.

Please complete the following survey – closing date is 30th April 2016.

Name:

Age (if under 18):

Address:

Postcode:

School (if under 18):

Do you think there should be a Youth Shelter in Sevenoaks? ☐ Yes No ☐

Comments:

Where do you think the Youth Shelter should be placed?

Greatness Recreation Ground ☐

Hillingdon Recreation Ground ☐

Julians Meadow ☐

Pontoise Recreation Ground ☐

Vine ☐

Other location. Where?

Nowhere ☐

If you are a young person, would you use a Youth Shelter? ☐ Yes ☐ No

Why would you use a Youth Shelter?

Somewhere to meet friends ☐

To keep dry when meeting friends ☐

No reason to use a Youth Shelter ☐

Thank you for completing this survey.

If you are returning a paper copy please send to **FREEPOST RTHK-RSKY-SSXS** or drop off at the Sevenoaks Town Council Offices, Bradbourne Vale Road, Sevenoaks, Kent TN13 3QA