

Sevenoaks Youth Town Council
Meeting 11 March 2015 2015
@ 6pm
Bar Room, Sevenoaks Community Centre, Otford Road, Off
Cramptons Road, SEVENOAKS 14 5DN

To welcome new Youth Councillor Oliver Forth

AGENDA

1. Apologies for absence

2. Minutes of Last Meeting

To note the minutes of the Youth Council meeting held on 28 January 2015 (copy previously circulated and attached hereto).

3. Finance Report

To receive and note the current Financial Balance as at 15 January 2015 - £1,574.27 (copy attached).

4. HOUSE in the Basement

To receive and note the

- a) HOUSE in the basement reports for February 2015
 - b) Geographical data for January 2015
 - c) General statistics, including income for January 2015
- (copy reports attached)

5. Street Lights Petition

To discuss

- a) an update following the monitoring of the street lights locally by Youth Councillor Ben Park
- b) an update following publication of the Street Light survey by Youth Councillor Olivia Kings

6. Go Kart

To set up a working party to work on the arrangements of holding a future Go Karting event

7. Open Air Cinema

To further discuss this idea to take the matter forward.

8. YOUTH SERVICES SUB COMMITTEE (YSSC)

Youth Council to discuss and consider who would like to be a volunteer to attend such meetings, following on after Youth Council for approximately another 1 to 1.5 hours (terms of YSSC attached)

9. DATES OF NEXT MEETINGS

To note the dates for the next meetings are: 22.04.2015 and 03.06.2015 in the Town Council Chamber at 6pm.

MINUTES OF SEVENOAKS YOUTH COUNCIL HELD ON 28th JANUARY 2015 AT 6PM SEVENOAKS TOWN COUNCIL OFFICES

Present: Olivia Kings, Alexander Dunn, Ben Park, Freya Henderson, Thomas Smith, Tanjinna Miah, James Craggs, Taramina Miah, Philip Magee

In Attendance

Cllrs S L Arnold and R J Parry
Mr Shane Mochrie-Cox, KCC Community Youth Tutor
Linda Larter MBE Chief Executive/Town Clerk
Gail Grieves, Manager HITB Youth Cafe
Michèle MacDonald, Committee Clerk and Secretary to Chief Executive/Town Clerk

Apologies

Youth Councillor Kelly Williams
Councillor A Eyre

Guest

Mr Austin Blackburn, Managing Director Go-Coach

The Chairman referred back to the minutes of the last meeting when Youth Council discussed and raised concerns regarding the price of the Freedom Bus Tickets and behaviour on school bus journeys and introduced the Managing Director of Go-Coach, Mr Austin Blackburn.

Mr Austin Blackburn referred to agenda Item No 5a, School Freedom Passes and advised that the Freedom Pass priced at £200 provided value for money since the real term price was in the region of £800 to £1000 per annum depending on where students live. The bus pass entitled young people to travel on a bus if there is one and if there is space but not on any one particular bus.

Mr Austin Blackburn discussed the pricing system and how Go-Coach calculated their service levels vis a vis profit and loss as they are a commercial business. From April 2015, there would be a new service running from Westerham, totalling 5 buses. After half term in May 2015, the number of buses would be reduced to 4 buses [No 431 Kemsing, No 432 Sevenoaks, No 433 Shoreham and No 434 Westerham] as many students would be on study leave. This would not affect the new Westerham bus service.

Mr Austin Blackburn referred to agenda Item No 5b, School Bus journey concerns, advised that the majority of problems on school buses occurred on the route to the Bennett Memorial Diocesan School. New buses with CCTV had been allocated to this route.

Mr Austin Blackburn urged all young people to await their bus. No Go-Coach bus had ever been cancelled but some for whatever reason may have run late. He asked all students using Go-Coach to use Social Media to feedback any bad behaviour in order that Go-Coach could discuss this further with the schools. Go-Coach Social Media contacts:



www.go-coach.co.uk



<https://twitter.com/gocoachhire>



<https://www.facebook.com/gocoachhire>

It was AGREED that Michèle MacDonald would liaise with schools to encourage them to arrange a rota of parents to act as Volunteer Bus Conductors on school buses to enable the bus driver to concentrate on driving. Mr Austin Blackburn welcomed this suggestion and also agreed to look into additional signage encouraging young people to use seating at the rear and to use upstairs seating on the bus.

17 MINUTES OF LAST MEETING

RESOLVED: received and noted as a true record with the following amendment:
Minute 11 c – KCC to read SDC.

18 FINANCE REPORT

RESOLVED: the balance on account as at 15th January 2015 is £1,724.27

19 HOUSE IN THE BASEMENT

RESOLVED:

- a. The HOUSE in the Basement [HITB] report for January 2015 be received and noted.
It was AGREED that Youth Councillors advertise the upcoming events at HITB in school [notice boards], by word of mouth and would bring friends to the events being held there and would advertise that young people can purchase a healthy meal with a drink for £2
 - i. 30th January 2015 – Woolly Hats fundraising event
 - ii. 6th February 2015 – Soundwaves Records
 - iii. 12th February 2015 – Valentine [decoration of Valentine biscuits and making cards]
 - iv. 13th February 2015 – DJ/MC workshop
- b. General statistics, including income for December 2014 be received and noted
- c. Geographical data for December 2014 be received and noted

20 STREET LIGHTS PETITION

It was RESOLVED that the suggestions below put forward by Youth Councillor Kelly Williams, be received and noted:

- a. In order for this petition to be effective we need to be able to give evidence of street lights that constantly seem to be out of use
- b. We would also need to make sure that the Kent County Council Highways Team receive it and hear a response from them.
- c. We could make a point that bad street lighting, especially in winter months where it gets dark quite early, poses a threat to the safety of people all ages not just the youth.

It was AGREED that

- i. Youth Councillor Ben Park monitor the street lights over the coming month ready to correlate with young people attending HITB and report back at the next meeting of Youth Council [11th March 2015]
- ii. Youth Councillor Olivia Kings put forward questions based on the above ideas put forward into account for a survey and liaise with Michèle MacDonald

21 EVENTS for 2015

The Youth Council considered and discussed ideas for 2015 as follows:

- a. Fairtrade – **It was AGREED that** fundraising be considered in the future with Youth Councillor Tanjinna Miah investigating the possibility of linking the local loyalty card to Fairtrade to discuss at the next meeting of Youth Council [11th March 2015]. Local schools are educating students during the Fairtrade fortnight, 23rd February to 8th March 2015.

- b. Houses of Parliament – a date is provisionally set for Monday 20th July 2015 with a meeting with Michael Fallon MP. Youth Councillors to inform Michèle MacDonald if they wish to join Linda, Gail and Michèle on this tour as soon as possible [by 13th February 2015] so that permission for leave of absence may be obtained from schools for this educational day trip.

Youth Councillors were also asked to think about the question they want to ask the MP ahead of the visit.

- c. Go Kart Event – Youth Councillor James Craggs discussed the idea of a Go Kart Race Event during the school summer holidays. £5 entry would be charged for families to bring along their home made Go Kart to race. **It was AGREED that** Michèle MacDonald make enquiries with Knole Academy for use of their facilities
- d. Open Air Cinema – The Town Clerk advised that prices for an Open Air Cinema to be held in the Vine Gardens during the early part of July 2015, are currently being sought and that the Youth Council would be given a choice of films set by the company. Details to be brought forward to the next meeting of Youth Council [11th March 2015].

22 DATES OF NEXT MEETINGS

NOTED: the dates for the next meetings are:

11 th March 2015	6pm in the Bar Room of the Community Centre, Offord Road, Off Cramptons Road, Sevenoaks, TN14 5DN
22 nd April 2015	
3 rd June 2015	
15 th July 2015	
9 th September 2015	
4 th November 2015	
20 th January 2016	
16 th March 2016	
4 th May 2016	

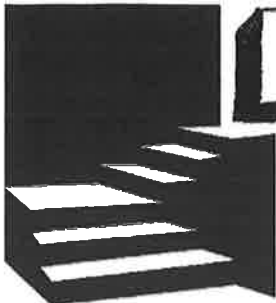
in the Town Council Chamber at 6pm.

The meeting closed at 6:55pm

Updated: 25.02.2015
Sevenoaks Town Council

Youth Council General Income and Expenditure

		Expenditure £	Income £
Balance Brought Forward	01.04.2013		1,376.26
Budget allocated 13/14	01/04/2013		1,000.00
Budget allocated 14/15	01/04/2014		500.00
Vintage Bus Tickets re visit to Knole			
Community Open Day	26/06/2013	8.00	
Catering for HiTB 1st Anniversary party	04/07/2013	250.00	
Travel costs re visit to Parliament	17/07/2013	184.60	
Travel costs re BYC Annual Council Meeting	31/08/2013	56.43	
Open Evening		25.33	
Printing youth council leaflets (SDC 15923)	07/10/2014	149.00	
Printing youth council leaflets (SDC 16087)	05/11/2014	283.13	
Printing recharges (SDC16295)	16/12/2014	195.50	
anity Talent Management live show (May 2015)	30/01/2015	150.00	
		1,301.99	2,876.26
	Net Balance:		1,574.27



HOUSE IN THE Basement

House in the Basement Youth Café Report

March 2015

First Aid for Young People

This training session is being provided Thursday 12th March 2015. So far 6 young people have signed up.

New Menu

Details of the new menu are attached.

Mini Job Centre

Hitb is now printing off and displaying job opportunities for young people. Local businesses will also be encouraged to use this facility for staff recruitment.

Fairtrade Fortnight

The youth café is supporting Fairtrade by making a fair-trade cake on Saturday 28th February 2015 with as much fair trade ingredients as possible for display and tasting with some information from the website.

HOUSE in the Basement Youth Café membership geographical data	End of December 2014	New in January 2015	Total as at end January 2015
Sevenoaks		Plus	
Northern	62	4	
Eastern	42	3	
St Johns	27	4	
Kippington	33	1	
Town	23		
Wilderness	8		
Total	195	12	207
outside Sevenoaks			
Bessels Green	2		
Biggin Hill	2		
Borough Green	3		
Brasted	10		
Brighton	1		
Chatham	0	1	
Chevening	3		
Chislehurst	2		
Chipstead	17	2	
Cobham, Surrey	2		
Crawley	1		
Crouch	2		
Cudham	1		
Crowborough	1		
Dartford	1		
Dunton Green	22		
Edenbridge	7		
Eynsford	3		
Farningham	2		
Four Elms	1		
Gravesend	1		
Hadlow	2	1	
Halstead	1		
Hildenborough	9	1	
Horsmonden	2		
Horton Kirby	1		
Ide Hill	2		
Ightham	8		
Kemsing	22		
Knockholt	1		
Knatts Valley	3		
Leigh	1		
Longfield	1		
Maidstone	4		
Mark Cross	1		
Orpington	1		
Otford	22	5	
Other	152	7	
Oxted	3	1	
Paddock Wood	1		
Paris	1		
Pembury	2		
Platt	2		
Plaxtol	1		
Pontoise	2		
Riverhead	28		
Seal	14	1	
Shoreham	2		
South Darenth	1		
Sundridge	7	3	
Swanley	6		
Tonbridge	20	1	
Tunbridge Wells	21		
Wallington	1		
Weald	7		
West Kingsdown	3	1	
West Wickham	2		
West Malling	2		
Westerham	10		
Whiteleaf	1		
Wrotham	4		
Wales	1		
	459	24	483
Total	654	690	690

HOUSE in the Basement Youth Café		Statistics by month													
		Jul-12	Jul-13	Jul-14	Aug-12	Aug-13	Aug-14	Sep-12	Sep-13	Sep-14	Oct-12	Oct-13	Oct-14	Nov-12	Nov-13
Girls		189	74	70	178	104	72	177	44	69	222	52	93	112	46
Boys		199	157	105	246	138	112	219	81	95	299	122	142	194	120
	Sub Total	388	231	175	424	242	184	396	125	164	521	174	235	306	166
Youth out reach Schools		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Youth outreach Roundabouts May 2014 starts updated		38	0	0	0	0	0	79	6	0	76	12	0	36	25
Youth outreach churches		0	0	0	0	0	0	0	0	0	0	0	0	0	0
	new grand totals waf January 2014 TOTAL	426	231	175	419	242	184	475	131	164	597	186	235	342	191
Gross income		465.92	177.07	179.3	493.79	280	90	369.04	144	91.85	519.93	211.90	405.4	459.68	247.52
Spending per head		1.20	0.766537	1.03	1.18	1.16	0.48	1.73	1.15	0.57	1.00	1.25	0.532	1.51	1.49
Hire income		0	568	0	0	403	0	155	208	0	0	208	0	235	627
Membership		103	243	591	125	253	616	147	275	633	179	344	650	162	382
Volunteers		tbc	3	4	tbc	3	2	tbc	tbc	3	7	6	7	tbc	2
Volunteer hours		tbc	13.5	35	tbc	16.5	7	tbc	tbc	8	56	16.5	18	tbc	10
Interventions		(total)													
Smoking		2	10	7	7	0	11	7	0	0	7	tbc	0	6	0
Sexual Health		0	19	5	5	0	2	1	0	24	0	15	30	1	0
Alcohol and drugs		80	42	0	39	0	11	0	20	32	0	0	79	0	0
Drugs		0	21	2	14	0	0	0	4	13	1	0	10	1	0
Housing/homelessness		0	0	0	0	0	0	0	0	0	0	0	0	2	0
Emotional Wellbeing		0	21	1	1	0	0	1	0	0	3	7	15	1	0
Child Protection		0	0	0	0	0	0	0	0	0	1	0	0	0	0
Readiness for work		0	0	8	19	0	0	8	0	12	15	0	19	3	0
Bad Language		0	0	0	0	0	0	14	0	0	25	0	0	10	0
training		0	0	1	26	0	0	15	0	0	8	0	0	0	0
decision making		44	0	5	5	0	0	2	0	0	12	0	35	10	0
social services			0	1	1	0	0	1	0	0	0	0	0	0	0
other		226	701	275	260	344	304	238	248	268	72	265	241	34	197
Total		902	314	314	50	344	304	49	238	248	72	265	241	34	197
Partnership No of visits															
Connections		0	4	0	0	4	0	1	4	0	6	1	0	0	2
Sexual Health Nurse		0	3	1	0	1	1	0	2	2	0	0	0	0	0
Kenwood Trust		0	0	0	0	0	0	0	0	0	0	0	0	0	0
SAYT			3	4			4		2	2			4		
YAMK			4	0			0		2	2			3		
SAFE			0	0		5	5		6	6			2		
Total		306	324	324	90	348	309	50	242	254	78	266	248	34	34

HOUSE in the Basement Youth Café													
	Nov-14	Dec-12	Dec-13	Dec-14	Jan-13	Jan-14	Jan-15	Feb-13	Feb-14	Mar-13	Mar-14	Apr-13	Apr-14
Girls	53	91	59	35	120	95	50	130	111	188	89	121	83
Boys	98	172	126	54	214	179	150	185	188	253	159	177	172
Sub Total	101	263	176	89	334	274	150	308	299	441	248	298	255
Youth out reach Schools	0	120	0	0	0	0	0	0	0	0	0	0	0
Youth outreach Roundabouts May 2014 starts updated	0	76	12	0	0	0	0	0	105	0	34	0	0
Youth outreach Churches	0	0	0	0	0	0	0	0	0	0	0	0	0
new grand totals waf January 2014 TOTAL	161	599	508	95	334	274	150	308	404	441	282	298	255
Gross Income	163.36	297.70	173.79	60.49	272.84	298.78	104.7	359.22	331	354.85	187.35	244.81	273.54
spend per head	1.01	1.13	0.99	0.65	0.82	1.09	1.31	1.17	0.77	0.83	0.38	0.82	1.07
Hire Income	1,645.00	0	410	tbc	tbc	208	tbc	25	208	25	550	0	222
Memberships	604	186	413	664	tbc	427	690	184	515	211	549	213	567
Volunteers	10	tbc	3	3	10	1	4	0	0	0	1	1	5
Volunteer hours	19	tbc	13	13	tbc	3	8	0	0	0	5	40	16.5
Interventions													
Smoking	0	tbc	0	0	6	3	0	15	4		3	2	0
Sexual Health	0	tbc	0	0	0	no nurse	0	14	no nurse		no nurse	3	no nurse
Alcohol and drugs	14	tbc	0	41	6	2	38	11	0		28		46
Drugs	11	tbc	0	0	0	1	58	0	0		2	0	0
Housing/Homelessness	0	tbc	0	0	5	0	0	0	0		0	0	0
Emotional Wellbeing	29	tbc	0	0	4	4	40	4	9		1	0	0
Child Protection	0	tbc	0	0	0	0	0	0	0		0	0	0
Readiness for work	0	tbc	0	0	8	13	1	3	0		0	23	10
Bad Language	0	tbc	0	0	8	0	0	16	0		0	0	0
Training	0	tbc	0	0	1	0	0	0	0		0	2	0
Decision making	0	tbc	0	0	11	0	0	0	0		0	0	0
social services	0	tbc	0	0	0	0	0	0	0		0	0	0
other	103	243	98	98	49	923	100	294			161	292	51
Total	157	243	243	139	49	946	243	63	307	0	195	7	359
Partnerships No of visits													
Conventions	0	1	4	0	10	2	0	3			4	0	0
Sexual Health Nurse	0	0	0	0	0	0	0	0			0	0	0
Kenwood Trust	0	0	0	0	0	0	0	1			0	0	0
SAYT	4			2		2	5	3			1	4	4
YAMK	3		2	1		1	1	1			1	4	3
SAFE	1		2	1		2	1	1			2	1	28
NEW January 2014				0			0		1				
Total	34	6	6	3	10	5	6	0	9	0	8	0	9

Agenda Item YC No 4 (c)
General Statistics including income and attendance

GROSS Income July 2012 to January 2015



Hire Income July 2012 to January 2015



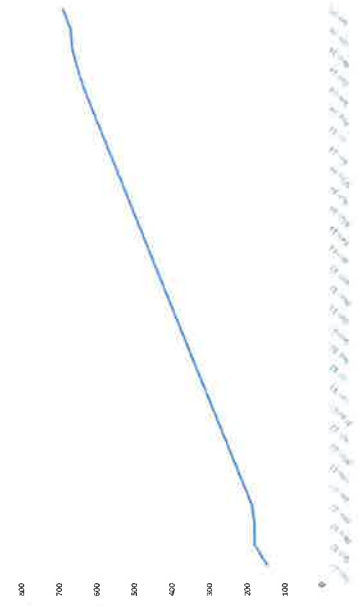
total attendances including outreach July 2012 to January 2015



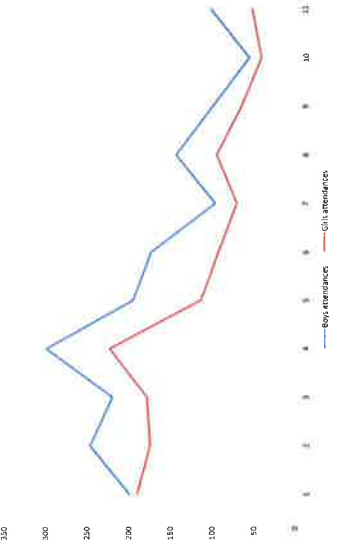
Spend per head July 2012 to January 2015



Membership July 2012 to January 2015



Attendance Girls and Boys July 2012 to January 2015



SUB COMMITTEES

6 YOUTH SERVICES SUB COMMITTEE

6.1.0 Name

The name of the committee shall be the Youth Services Sub Committee.

6.2.0 Object

The object of the organisation is to work with other groups to assess needs and to encourage and support activities with the aim of fostering the personal development of young people.

6.3.0 Youth Services Sub Committee – Constitution

The Youth Services Sub Committee shall be constructed as follows:-

6.3.1 A minimum of six Town Councillors one of whom shall be the Chairman to be appointed at the Annual Meeting of the Town Council, plus the Chairman or Vice-Chairman of the Finance & General Purposes Committee and the Town Mayor (both ex-officio). The Youth Sub Committee is to increase its youth membership from members of the Youth Council and other organisations.

6.3.2 Co-opted members be invited from other youth groups i.e.

- Hillingdon & Greatness Youth Forum
- Junior Sports Clubs
- Scouts
- Police
- KCC Youth Service
- Sevenoaks District Council Youth Service

6.3.3 Members aged 17 or below may be selected and agreed by the Youth Services Sub Committee.

6.3.4 All members of the Sub Committee would be voting members making recommendations to the Finance & General Purposes Committee and will serve for a period of one year but can be re-elected.

6.3.5 A Town Councillor who ceases to hold that office will no longer be eligible to represent the Town Council on the Youth Services Sub Committee.

6.3.6 A Sub Committee Member who fails to attend Youth Services Sub Committee meetings on three successive occasions without the Sub Committee's leave will cease to be a member.

6.4.0 Youth Services Sub Committee Meetings

6.4.1 Meetings of the Youth Services Sub Committee will take place following

Youth Council meetings.

6.4.2 A quorum at Youth Services Sub Committee Meetings shall be three voting members.

6.4.3 In the event of an equality of votes the Chairman shall have a second or casting vote. Minutes shall be taken of all the proceedings of the Youth Services Sub Committee and shall be available to any member of the organisation or the public on application to the Town Council offices.

6.5.0 Youth Services Sub Committee Responsibilities

6.5.1 The Youth Services Sub Committee will work in partnership with a number of organisations to identify and help fund facilities to meet the needs of young people.

6.5.2 The Youth Services Sub Committee will make recommendations on the aims, objectives and policy for its function to the Town Council's Finance & General Purposes Committee.

6.6.0 Finance

6.6.1 The Youth Services Sub Committee shall submit recommendations for the support of any youth services to the Town Council for a decision through the Finance & General Purposes Committee.

6.6.2 Where an applicant can demonstrate a need for urgent consideration, the Youth Services Sub Committee shall have executive authority to determine small grant awards up to £250 provided the amount is within the overall annual budget.

6.6.3 The Sub Committee shall not normally support applications for funding services which are the responsibility of a statutory authority nor applications for funding of a service for a period exceeding three years, nor applications from individuals without the demonstrated support of a recognised group, club or organisation.