

SEVENOAKS YOUTH COUNCIL MEETING

15 OCTOBER 2014

6:00-7:00pm in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks TN13 3QG to be followed by a meeting of the Youth Services Sub Committee starting no later than 7pm.

AGENDA

1. **APOLOGIES**

2. **MINUTES**

To receive and note the minutes of the meeting of the Youth Council meeting held on 23 July 2014 and 17th September 2014 (copies attached).

3. **FINANCE REPORT**

- i. To receive and consider the balance of the Youth Council as at 11 July 2014 (copy attached)
- ii. To consider paying for advertising of the forthcoming Youth Council Elections

4. **EVENTS**

- i. BYC AGM – to note that the attendance was cancelled
- ii. Fright Night 31.10.2014

5. **KENT YOUTH COUNTY COUNCIL (KYCC)**

KYCC Youth Councillors Alexander Dunn and Harriet Linley to update on recent activities.

6. **HOUSE IN THE BASEMENT YOUTH CAFÉ**

To receive and note the

- i. HOUSE in the basement reports for October 2014
- ii. General statistics, including income for August and September 2014 (to follow)
- iii. Geographical data for August and September 2014 (to follow)

7. **ELECTIONS**

- i. Election Campaign Leaflet to be distributed amongst Youth Councillors
- ii. Discuss methods of advertising the forthcoming Youth Council Elections

8. **DATE OF NEXT TWO MEETINGS**

Youth Council Meetings will be held in the Town Council Chamber at 6pm:

- a. 17 November 2014
- b. 17 December 2014 - **AGM**
- c. 28 January 2015
- d. 11 March 2015 (Bar Room, Sevenoaks Community Centre)
- e. 22 April 2015

MINUTES OF THE SEVENOAKS YOUTH COUNCIL MEETING HELD ON 23 JULY 2014 IN THE SEVENOAKS COMMUNITY CENTRE

Youth Councillors Present: Oliver Harper (Vice Chairman) and Harriet Linley (Treasurer)

Apologies

Youth Councillors Alexander Dunn (Chairman) and Tanjinna Miah
Cllr R J Parry

In Attendance

Cllrs S L Arnold, A S Clayton, A Eyre and Mrs Caroline Berry, SAYT
Linda Larter MBE and Michèle MacDonald

Guest

Mr Shane Mochrie-Cox introduced himself as the Kent Community Youth Worker based in the Knole Academy, Sevenoaks and offered his support in assisting Sevenoaks Youth Council (SYC) as much as possible and will check whether it is possible to tie the Sevenoaks Youth Council election in with the KCC elections this year.

Youth Councillor Harriet Linley agreed that this offer of help would be greatly appreciated especially if KCC and SYC could work together to raise awareness of the elections.

46 MINUTES

RESOLVED that the minutes of the meeting of the Youth Council meeting held on 18 June 2014 be received and noted.

47 FINANCE REPORT

It was noted that the financial balance as at 11 July 2014 was £1,851.90

48 EVENTS

Events proposed for the summer holidays were discussed and considered.

AGREED

- to postpone the Swimming party and 5-a-side football events for a future date and to discuss the 2015 Summer Festival during the new Youth Council's term 2014-2016
- that Youth Councillor Oliver Harper contact the band suggested by Mr Dan Clews at Sevenoaks Preparatory School who may be interested in performing on VOICES night in the HOUSE in the Basement Youth Café and update Michèle MacDonald as early as possible.

RESOLVED that the Youth Council concentrate over the next two months recruiting members for the Sevenoaks Youth Council ready for the new term 2014 to 2016. Youth Councillor Harriet Linley agreed to design a simple canvassing flier.

Both youth councillors agreed to co-ordinate with all Youth Councillors and Michèle MacDonald. Also to arrange to distribute as widely as possible. Mr Shane Mochrie-Cox also offered to help publicise the elections for Sevenoaks Youth Council and to endeavour to tie into the KYCC elections if possible. Linda Larter hopes to attend school assemblies in September.

NOTED that the DJ Workshops will take place at the HOUSE in the Basement Youth Café and in the Eden Centre Youth Café.

49 BRITISH YOUTH COUNCIL – ANNUAL COUNCIL MEETING

RESOLVED that Youth Councillor Harriet Linley attends the ACM in Church Street, Sheffield, S1 1HG on Saturday 6th September 2014 and that the Chairman, Youth Councillor Alexander Dunn, be invited to attend.

Notes of the Sevenoaks Youth Council

Meeting due to have been held on

17 September 2014

Town Council Chamber

Youth Councillors Present

Youth Councillor Alexander Dunn (Chairman)

In Attendance

Mr Shane Mochrie-Cox, KCC Community Youth Tutor

Cllrs Parry, Eyre and Hogarth

Mrs Linda Larter, Town Clerk

Ms Gail Grieves, House in the Basement Manager

Mrs Michèle MacDonald, Committee Clerk and Secretary to Chief Executive/Town Clerk

Apologies for Absence

Youth Councillor Oliver Harper (Vice Chairman)

In accordance with the Youth Council Constitution's Meeting No:

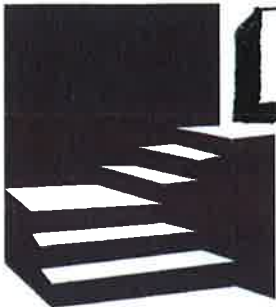
3 A Quorum of one third needs to be present before decisions can be made

and there being only one youth Councillor present, the meeting was regarded as inquorate at 6:20pm.

Updated: 08.09.2014 MM+LL
 Sevenoaks Town Council

Youth Council General Income and Expenditure

		Expenditure	Income
		£	£
Balance Brought Forward	01.04.2013		1,376.26
Budget allocated 13/14	01/04/2013		1,000.00
Budget allocated 14/15	01/04/2014		500.00
Vintage Bus Tickets re visit to Knole			
Community Open Day	26/06/2013	8.00	
Catering for HiTB 1st Anniversary party	04/07/2013	250.00	
Travel costs re visit to Parliament	17/07/2013	184.60	
Travel costs re BYC Annual Council Meeting	31/08/2013	56.43	
Open Evening		25.33	
		524.36	2,876.26
Net Balance:			2,351.90

The logo features a stylized illustration of a house with a staircase leading up to it, rendered in a dark, blocky style.

HOUSE IN THE Basement

House in the Basement Youth Café Report

October 2014

Hire of Venue

Negotiations continue to take place for a new additional hirer on Sundays and Mondays from the New Year. If confirmed this will enable the annual budget for hire income to be achieved.

Menu

We have recently simplified the café's menu, so we are able to offer a choice of two healthy main meals twice a week. These are made on-site on a Tuesday and Thursday and are offered as a "meal deal" including a drink for £2.00, for example: Jacket Potatoes are part baked on a Tuesday, ready to re-heat for Wednesday and Thursday's sessions with a choice of fillings, then on a Thursday a type of pasta bake will be made for sale on Fridays and Saturdays. (This is subject to change during winter months) A homemade cake is also being baked weekly. We also have savoury waffles with a choice of healthy toppings available as snacks which can be cooked to order.

Soundwaves

Unfortunately at the Soundwaves event held on 3rd October 2014 there was an incident where two young men had a fight resulting in both sustaining injuries and the police called. No other person was hurt.

Staff are using this opportunity to review and strengthen all procedures and risk assessments for the under 18 monthly event.

In October there is an additional event on the 31st for Fright Night.

Kent County Council Commissioning

Sevenoaks Town Council has a three year commissioning agreement (1.1.13 – 31.12.15) at a value of £123,240 to deliver integrated youth services at the House in the Basement Youth Café.

The original targets / performance indicators for this commissioning are set out below:-

14	Enable young people to have a better understanding about mental health issues – 1 per week = 52	Achieved via SAFE on a weekly basis	Continue with SAFE programme.	52
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