

SEVENOAKS YOUTH COUNCIL MEETING

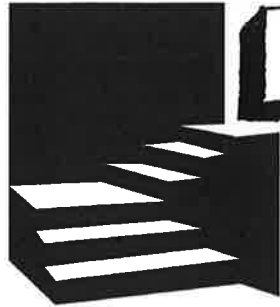
26 February 2014

6:00-7:00pm in the Town Council Offices, in the Council Chamber at Bradbourne Vale Road, Sevenoaks TN13 3QG, to be followed by a meeting of the Youth Services Sub Committee starting no later than 7pm.

AGENDA

1. **APOLOGIES**
2. **MINUTES**
To note that the meeting of the Youth Council due to have been held on 15 January 2014 was inquorate and so noted at the meeting of the Finance and General Purposes Committee on 10 February 2014.
3. **FINANCE REPORT**
To receive and consider the balance of the Youth Council as at 31 December 2013 (copy to be tabled)
4. **EVENTS**
To receive and consider
 - a. arrangements and plans/events to be held during the Easter school holidays
 - b. whether TKarts be a choice for school holiday activities.
TKArts provide Circus and Drama Workshops for Children and young people available at a cost of £100 for 2 hours or for £190 for a day's work shop plus a petrol @ £12.50 - <http://www.tkarts.co.uk/>
5. **FAIRTRADE**
To discuss and confirm if any Youth Councillors will attend/have ideas for the Sevenoaks Fairtrade fortnight [Monday 24 February to Sunday 9 March 2014] when the Sevenoaks Fairtrade has a Market Stall on Wednesday 26 February 2014.
6. **FACEBOOK**
To receive and
 - a. note that Facebook and chat Facebook page have been set up [minute 20 a refers]
 - b. To confirm that Youth Councillors, Linda Larter and Michèle MacDonald are all administrators.
7. **KENT YOUTH COUNTY COUNCIL (KYCC)**
To receive and note any updates from KYCC Youth Councillors Alexander and Harriet
8. **HOUSE IN THE BASEMENT YOUTH CAFE**
To receive and note the December 2013 and January 2014 report together with appendices (a) General Statistics and (b) Geographical data (copies attached)
9. **YOUTH CAFÉ RULES**
To discuss and make recommendations on the Youth Café's rules (see attached)
10. **YOUTH MARKETS – LOVE YOUR LOCAL MARKET CAMPAIGN 2014**
To receive and consider a report relating to young people and Market Trading (copy attached)
11. **DATE OF NEXT MEETINGS & AGENDA ITEM SUGGESTIONS**
Youth Council Meetings will be held in the Town Council Chamber on the following Wednesdays at 6pm in 2014 – (a) 9 April 2014 (b) 21.05.2014 (c) 18.06.2014

Youth Council & Youth Services Sub Committee - 26th February 2014



HOUSE IN THE **Basement**

January / February 2014

1. Overview

Since the beginning of the New Year there has been a positive improvement in attendance numbers and membership to the youth café and to Soundwaves, with over 100 attending in February.

2. Marketing

Working on the principal that playgroups do not need to use traditional marketing as places are normally filled by 'word of mouth promotion' amongst mums. HitB Youth Café started working with Sevenoaks Mums in January. It is not known if it is coincidental that attendance figures have risen since that date – this will be kept under review.

3. Programme & Projects Update / Progress

- i) Katie arranged a Beauty in the Basement Pamper Evening for girls 11- 18 on 22nd January 2014. This was deemed a great success and attracted new girls who have since been back to the youth café. It is hoped to repeat this approx. three times per year.
- ii) The Stag have kindly donated a glass cabinet to enable the display and sale of second hand computer games – it is hoped to launch this soon.
- iii) An inter school chess championship is to be started soon. Sevenoaks School have kindly offered to help with the administration for this.
- iv) The youth magazine is still being worked on and it is hoped that the first issue will be launched soon.

4. Staffing

Adam Wedd will be leaving his post as Youth Café Manager on 25th March 2014 to take up a youth worker post nearer to his home and pursue his music career.

Following the STC recruitment process and internal candidates being interviewed it has been agreed that Ben Mason will be the new Youth Café Manager.

The recruitment process will now commence for Ben's replacement as a part time youth worker.

Although the funding was approved by KCC for the apprentice under the Assisted Apprentice scheme the candidate no longer wanted the position as he has moved away from the area. We are looking for a replacement

5. QES Computer System (KCC)

Unfortunately of the 122 daily entries for July, August and September, two thirds for July and August has been confirmed as lost in the system. Currently one month at a time is being loaded with basic information and then tested.

We are catching up with the general attendance records. We need to retrospectively add other data including photographs, outcomes etc.

6 Fundraising Event

You are invited to Adam Wedd perform with a whole host of friends including Jasette Amos, The Peoples' Choir and young people from House in the Basement Youth Café with a full band . All profits from this gig will go to the work of House in the Basement Youth café. Please note this is an all age show and the bar will be open. All under 16s to be accompanied by an adult.

LINE UP

Adam Wedd + friends...
Jasette Amos ,
Josh Reeves
Charlie Mew
Issey Cee
Nimah Mc Smith
Leoni

TIME // 7.30 p.m. – 11.00 p.m.

VENUE // Plaza Suite, Stag Community Arts Theatre
Sevenoaks, TN13 1ZZ

TICKETS ONSALE FRIDAY 14th FEBRUARY 2014

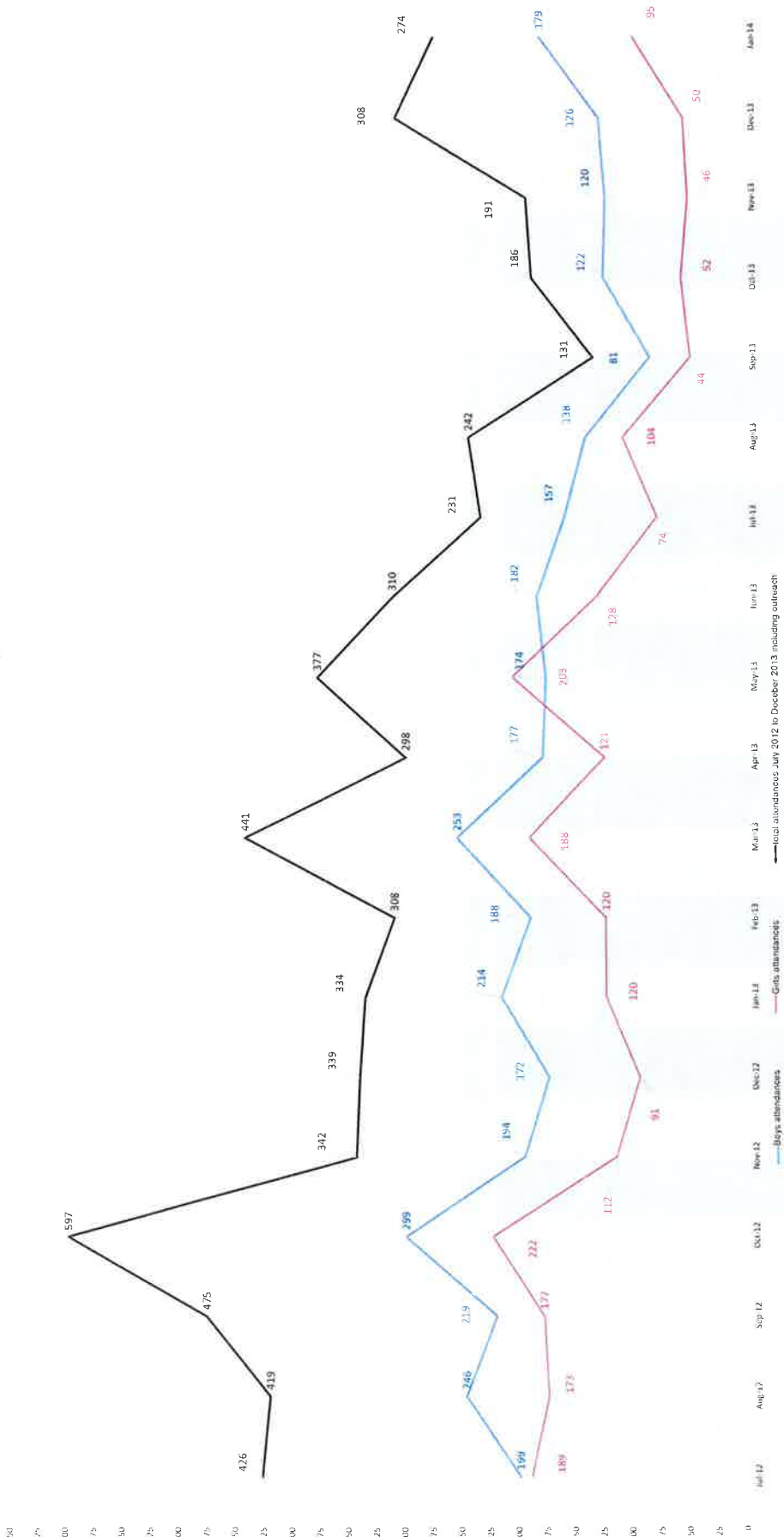
Tickets available from Stag Box Office 01732 450175 Or <http://www.stagsevenoaks.co.uk/>
Ticket price £8 Adv. / Concessions (including under 16) £5.00

7 Additional Information

- i) General Statistics – December 2013 & January 2014
- ii) Geographical Data – December 2013 & January 2014

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total attendances July 2012 to January 2014 including outreach



HOUSE in the Basement Youth Café membership geographical data	End of November 2013	New in December	TOTAL IN DECEMBER 2013 =	New in January 2014	TOTAL IN January 2014 =
Sevenoaks	30.11.2013	Plus		Plus	
Northern	30	6	36	2	38
Eastern	30	1	31	2	33
St Johns	15		15	1	16
Kippington	28	1	29		29
Town	11	1	12		12
Wilderness	4		4		4
Total	118	9	127	5	132
outside Sevenoaks					0
Bessels Green	1		1	1	2
Biggin Hill	2		2		2
Borough Greent	2		2		2
Brasted	6		6		6
Brighton	1		1		1
Chevening	1	1	2		2
Chislehurst	1		1		1
Chipstead	13	2	15		15
Cobham, Surrey	2		2		2
Crouch	1		1		1
Crowborough	0	1	1		1
Dartford	1		1		1
Dunton Green	17		17	2	19
Edenbridge	6		6		6
Eynsford	1		1		1
Farningham	2		2		2
Four Elms	1		1		1
Gravesend	1		1		1
Hadlow	1		1		1
Halstead	1		1		1
Hildenborough	7		7		7
Horton Kirby	1		1		1
Ide Hill	2		2		2
Ightham	4		4		4
Kemsing	9		9	2	11
Knatts Valley	3		3		3
Longfield	1		1		1
Maidstone	2		2		2
Orpington	1		1		1
Otford	12	2	14	1	15
Other	79	3	82	3	85
Oxted	2		2		2
Paris	1		1		1
Pembury	2		2		2
Platt	1		1		1
Riverhead	18	6	24		24
Seal	12		12		12
Shoreham	2		2		2
South Darenth	1		1		1
Sundridge	0	1	1		1
Swanley	6		6		6
Tonbridge	9	1	10		10
Tunbridge Wells	11		11		11
Wallington	0	1	1		1
Weald	4	2	6		6
West Kingsdown	2		2		2
West Wickham	1	1	2		2
West Malling	1	1	2		2
Westerham	5		5		5
Wrotham	3		3		3
Wales	1		1		1
	264	22	286	9	295
Total	382	413	413		427

Youth Council & Youth Services Sub Committee 26th February 2014

Love Your Local Market 2014 Campaign – Youth Markets

Sevenoaks Town Council currently manages two markets. 1) Saturdays in the High Street and 2) Wednesdays in Buckhurst Lane behind the bus station. Negotiation is currently taking place for Sevenoaks to take over the management of a third market on Saturdays in Blighs.

Each year there is a national Love Your Local Market campaign to highlight markets throughout the country. Sevenoaks Town Council took part in this during 2013 arranging events, competitions and prizes and entertainment at the two markets.

The Love Your Local Market 2014 Campaign is for 'Youth Markets'.

The idea is to provide the ability for young people to have market stalls, with the support of experienced traders. Not only will this provide young people with the ability to sell products they have made, but also provide them with a myriad of work based skills and experience which can be used in the workplace.

Mr William Westley, market trader and liaison person with Sevenoaks Town Council has said that the market traders would offer every assistance possible for the project if it goes ahead.

RECOMMENDED: Views of the Youth Council and Youth Services Sub Committee are sought on this.

Additional action / information relating to this topic is required

Finance	X	Personnel		IT	
H&S	X	Risk Assessment	X	Financial Risk Assessment	
Marketing	X	Insurance	X	News Release	X
STC Priority					

To discuss and make recommendations on the Youth Café's current rules as shown below:



If you choose to attend this youth café you will be expected to keep to the ground rules designed by the Youth Council.

1. Respect each other, volunteers and staff
2. Respect the equipment and the building
3. No illegal substances or alcohol
4. Listen to each other
5. Offer help to people who need it
6. Be honest
7. Be polite
8. Do not steal
9. Don't hurt people's feelings or take the mickey
10. Don't gossip
11. No canoodling

WE WANT THIS TO BE A SAFE, POSITIVE AND FUN ENVIRONMENT FOR ALL YOUNG PEOPLE. PLEASE ABIDE BY THESE RULES.

If people break the rules we operate a warning system. After two official warnings if a person chooses to carry on, the person will be excluded from the centre. In very serious situations this could happen automatically.