

**SEVENOAKS YOUTH COUNCIL
MEETING
8 MAY 2013**

6:00-7:00pm in the Town Council Offices, in the Council Chamber at Bradbourne
Vale Road, Sevenoaks TN13 3QG

AGENDA

GUEST SPEAKER – Esther Gill, Audience Development Manager, Knole

1. APOLOGIES

2. MINUTES

To receive, note and adopt the Minutes of meeting held on 9 January 2013 (copy attached) and to note that the meetings due to have been held on 13 February and 27 March 2013 had been cancelled.

3. FINANCE REPORT

To receive and consider the balances:

- a) Youth Council as at 31.03.2013
- b) Youth Café Management Accounts as at 28 February 2013

(copies attached)

4. PURCHASE OF A MACBOOK FOR THE YOUTH CAFE

To receive and discuss whether or not the Youth Council would purchase a Macbook for the Youth Café so that they could get started with a HitB Podcast and record young people's songs. The cost would be in the region of £1,300.

5. HOUSE IN THE BASEMENT YOUTH CAFÉ

To receive and comment on the March 2013 report (copy attached).

6. MEMBERS

- a) to receive and note that:

- i. Youth Cllr Emma Power tendered her resignation
- ii. Laura Duffy/Lilli Gilbert/Dominique Gratwick/Nathan Ivekhurst/Josh Reeves and Callum Seal are no longer youth councillors in accordance with the Youth Council Constitution's Clause 4 of the Structure and Membership section.
- iii. Holly Cogan has applied and joins as a Youth Councillor
- iv. There are currently nine vacancies. Local schools, youth groups and Churches in Sevenoaks have been contacted to put forward applicants.

- b) to discuss ways of advertising and seeking new members

7. KCC YOUTH ADVISORY GROUP MEETINGS (YAG)

- a) to receive and note minutes of the meeting held on 18 April 2013 attended by Youth Councillors:

Danika Dixon (Chairman)
Alexander Dunn (Treasurer)
Ollie Harper
Aneesha Bhandan
Sufiya Fitzgerald

8. EVENTS

a) **Fundraising on Summer Festival Day – Saturday 22 June 2013**

To discuss events the Youth Council might organize to raise funds for the Youth Café (for example face painting has previously been both fun for families and a success).

b) **Parliament Trip July 2013**

A provisional visit to the Houses of Parliament date of Wednesday 17 July 2013 has been offered followed by a meeting with Michael Fallon MP.

To decide which Youth Councilors would definitely like to attend subject to permission being obtained both from parents and schools via a response slip.

c) **British Youth Council – Annual General Meeting**

To decide which representatives from the Youth Council would like to attend the Annual General Meeting in London on Saturday 31 August 2013.

d) **Local Democracy Week**

To receive and note that a Local Democracy Week is held nationwide for a week from 14 to 20 October 2013 (copy attached). To discuss and consider how Sevenoaks Youth Council could take part and whether or not to register. The new Mayor is considering holding a debate on a topic yet to be agreed. Recommended debate amongst representatives from schools is held during the day and the adult debate in the evening.

9. YOUTH COUNCIL FACEBOOK

To discuss and consider volunteers to administrate the Youth Council Facebook site.

10. KENT YOUTH COUNTY COUNCIL

To receive reports as provided.

11. KENT COMMISSIONING FUNDING

A request for Youth Councillors and users of the Youth Café to complete a feedback questionnaire please (copy attached).

ITEM	OPINION	SCORE PLEASE 1 Excellent 2 Very good 3 good 4 fair 5 don't like
Menu – variety		
Menu Price		
Cleanliness		
Youth behavior		
Opening Hours		
Film Nights		
Sexual Health Nurse		
Events		
Mic Night		
Music Lessons		
Chess Evenings		

MINUTES OF THE SEVENOAKS YOUTH TOWN COUNCIL

HELD ON 9 January 2013 in the Council Chamber

Present:

Youth Councillors Aneesha Bhandan, Danika Dixon (Chairman), Alexander Dunn (Treasurer), Sufiyah Fitzgerald, Ollie Harper, Caitlin Stevens (Joint Vice Chairman) and Issie Wheatley (Joint Vice Chairman).

Apologies for Absence:

Linda Larter (Chief Executive/Town Clerk)

In Attendance:

Cllrs A Eyre, R J Parry and S G Raikes
KCC - Mr Nigel Crocker, Youth and Community Worker Officer, Ms Marie Boniface, KCC Youth Worker, Mr Richard Hitchins, Detached Youth Worker
Mr Adam Wedd (Youth Café Manager) and Mrs Michèle MacDonald (Committee Clerk)

17. MINUTES

It was RESOLVED that the minutes of the Youth Council Meeting held on 14 November 2012 be received and adopted.

18. FINANCE REPORT

Alexander Dunn, as Treasurer, outlined the financial report of the Youth Council and the Youth Café. **It was RESOLVED that**

- a) the Youth Council's current balance of £1,376.26
- b) the Youth Café's financial report be noted and adopted.

19. HOUSE in the Basement Youth Café

Adam Wedd, Manager of the Youth Café, provided a verbal summary of the November and December 2012 report.

20. FUNDRAISING COMMITTEE

It was RESOLVED that a second meeting be organised for the Fundraising Committee. The meeting will be held in the HOUSE in the Basement Youth Café on 5th February 2013 at 6pm and will last no longer than one hour.

21. DOVER HOUSE VISIT

Ollie Harper attended Dover HOUSE with Linda Larter and Adam Wedd. and advised that:

- a. the KCC HOUSE brand holds meetings in turn at different HOUSE Youth Cafes across the County
- b. a new website was launched for the HOUSE
- c. arm bands were given out with website addresses
- d. T shirts will be awarded for any volunteers completing eight week course at HOUSE in the Basement

- e. there are four HOUSEs in Kent
- f. "HOUSE on the Move" now has a double decker Winnebago

Adam Wedd stated that each HOUSE will swap events with attendees evaluating each other's HOUSE and that each HOUSE will have a different flavour. The HOUSE in the Basement will favour the Arts. HOUSE in the Basement is preparing to host a talent show, which will be hosted at Soundwaves.

22. CONTACT INFORMATION

The Town Clerk asked that all Youth Councillors ensure that they and their parents/guardians let her have their contact information plus permission slips in order that events may be attended and parents/guardians contacted in emergencies.

23. SEVENOAKS SUMMER FESTIVAL

Several ideas were discussed:

- a. Youth to carry out a survey of what films should be shown at the Stag and could be shown in the HOUSE in the Basement for Sevenoaks Youth
- b. Summer Music Festival
- c. Busking in Blighs
- d. Swap CD and DVD stall
- e. Mini carnival at Sevenoaks School.

It was RESOLVED that a working party be set up to discuss the idea of a mini carnival comprising the Youth Councillor's present today.

24. KCC YOUTH ADVISORY GROUP (YAG) MEETINGS

It was RESOLVED that Danika Dee, Ollie Harper and Issie Wheatley take turns to attend the KCC YAG meetings. Transport will be arranged by the Town Council.

The next meeting will be held on Thursday 24 January 2013 (5:00pm Young Person's Meeting & full meeting at 6pm) in the Westerham Town Council Chamber, Market Square TN16 1RB.

NB This is a meeting run by Kent County Council: Lynn Cartwright, Senior Support Officer, Integrated Youth Services Phone: 01322 614526 Mobile: 07825 925701 lynn.cartwright@kent.gov.uk

The meeting closed at 18:57

Youth Council General Income and Expenditure

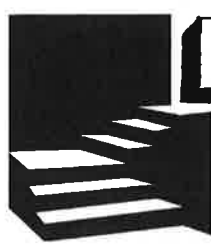
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Sevenoaks Town Council
Detailed Income & Expenditure by Year to Date Budget Heading 28/02/2013

		Current Mth	Year to Date			Total Annual	Committed	Funds
		Actual	Actual	Budget	Variance	Budget	Expenditure	Available
50	Youth Café							
4010	Gross Pay	3,995	26,136	30,296	4,160	34,518		8,382
4270	Employers Pension Contribution	110	711	0	-711	0		-711
5410	Repairs & General Maintenance	220	414	0	-414	5,000	5,000	-414
6010	Light Heat & Cleaning	37	56	2,051	1,995	2,340		2,284
6101	Telephone	41	417	455	38	500		83
6200	Printing & Stationery	35	439	173	-266	196		-243
6210	Postage & Courier	0	6	0	-6	0		-6
6240	Computer/ Data Base/WP's	15	15	0	-15	0		-15
6281	Furnishings,Furniture/Eqpt	78	126	0	-126	0		-126
6320	Staff Training	0	264	0	-264	0		-264
6330	Welfare/Hospitality	11	46	0	-46	0		-46
6460	Publicity	390	719	500	-219	1,000		281
6500	Goods for Resale	334	2,794	2,694	-100	3,120		326
6550	Soundwaves Expenditure	160	1,360	1,400	40	1,600		240
6568	Course Material	0	0	0	0	2,000		2,000
6571	Music Equipment	0	539	0	-539	2,950		2,411
6572	IT Equipment	0	228	0	-228	1,000		772
6635	Professional Fees Licensing	0	87	0	-87	0		-87
6730	Subscriptions	0	75	0	-75	0		-75
6900	Sundry Expenses	2	206	230	24	250		44
6952	Protective Clothing	0	45	0	-45	0		-45
	Youth Cafe:- Expenditure	5,428	34,683	37,799	3,116	54,474	5,000	14,791
1022	Letting & Hire of Facilities	25	455	6,500	-6,045	8,000		7,545
1211	Sale of Goods	358	2,774	6,731	-3,957	7,800		5,026
1242	Soundwaves Income	14	540	2,100	-1,560	2,400		1,860
1350	Grant income	10,270	31,094	20,824	10,270	20,824	4,958	-5,312
1351	Educational Kits Income	0	2,000	2,000	0	2,000		0
1352	HOUSE IT Grant income	0	1,000	1,000	0	1,000		0
1353	Youth Opportunity Fund	0	2,950	2,950	0	2,950		0
1354	Special Needs Evening Fund	0	2,500	0	2,500	0	2,500	0
1500	Fundraising	0	130	1,998	-1,868	2,000		1,870
1990	Donations	0	100	0	100	0		-100
	Youth Cafe:- Income	10,667	43,543	44,103	560	46,974	7,458	10,889
	Net Expenditure over Income	-5,239	-8,860	-6,304	2,556	7,500	-2,458	3,902

NOTES ON MAJOR VARIANCES

5410	Repairs & General Maintenance	The budget relates to the Stag gents toilets.
6500	Goods for resale	Currently under review with the aim of increasing the net contribution.
1022	Letting & Hire of Facilities	Majority relates to regular hire from Connexions.
1351 to 1354	Grants received	Any unspent grants received this financial year will be carried forward to 2013/14.
		Total unspent to date is £12,641.
		Grant from KCC Commissioning received this month of £10,270
	Net Expenditure over income	The £7,500 annual budget relates to £6,500 vired from the contingency provision budget and £1,000 vired from the grants budget.



HOUSE IN THE Basement

Report for March and April 2013

Schools

The final of 3 PSHE lessons on Identity was taught at Tunbridge Wells Boys Grammar School. In total we have reached 180 pupils at this school through quality lesson plans on Identity, community and belonging- within which audpices I talked about the youth café.

Volunteers

We have recruited 2 new volunteers recently. Jamie is to help with Chess Club and David is to help plan and deliver a music workshop program which we are now looking to launch in June.

Programme / Activities

- 1) **Voices Open Mic Night** The third of these nights was the most successful to date with a cross section of young people from different parts of the community all taking part, encouraging and listening to each other.
- 2) **Chess / Drafts Club.** As part of reaching out to the wider youth community, we are looking to establish a series of activities that appeal to a different audience than our regular clientele. After numerous discussions with our young volunteers, a weekly Chess club was suggested as an engaging activity. We launched this every Thursday from 5-6pm at House in the basement from the beginning of March 2013. We shall be contacting the maths departments at local schools to advertise this weekly event.
- 3) **First Aid training for Young people** St John Ambulance has agreed to provide a monthly taster session at house in the basement throughout 2013. Dates are still to be confirmed. SJA will also offer regular first aid training for all our volunteers
- 4) **Film Night** As we look to establish a wide range of activities meeting the needs of a diverse community of young people, we are continuously thinking about how we may improve the quality of each event. As a staff team we have decided that we will close the café for 10 minutes in between Chess Club and Film night every Thursday so as to create a different atmosphere fit for film watching purpose. We have created signs that encourage the value of 'quiet'. We are still yet to purchase trailers to all films with a short film featuring issues that young people face such as bullying, drugs usage, Anti-social behaviour, conflict resolution, smoking etc. This is now a priority **Quiz Night** At the young peoples' request we shall be launching a regular quiz night for young people in 2013. We are looking to recruit a volunteer quizmaster from a local sixth form centre.

- 5) **ArtZone** Recently we have designated a few hours every week to a large group of young people who have taken part in creating collages, paintings, drawings and sketches all based upon a theme given to them by a youth worker. As an example we have talked about valentines' day and the idea that there are 4 words depicting love in Greek compared to only the one in the English language. Art zone is something that we are to hold once a week at HITB, with the day yet to be decided.
- 6) **Year 6 Taster Session** We are looking to open HITB up to all year 6 pupils every Saturday in June, July and August between 2pm- 4pm.
- 7) **Age Specific Sessions** In order to meet the varying needs of different age groups , from September 2013 we are going to be doing the following :
 - a. 4-7pm – years 7- 9 (ages 11-14)
 - b. 7pm –9:30pm years 7 – 13 (ages 11- 17)
- 8) **Music Workshops** We are still developing this and looking to launch this softly in June, with a larger push from July into the summer holidays. We are still ascertaining which day of the week would be best for this. We are currently doing consultation with young people at the schools we are visiting as well as our regular young people to find out what the program may look like. At the moment it will include the following – Drumming Workshops, Song writing workshops, Guitar Workshops, A jam Session, A demo recording service, DJ Workshops. This is funded by the successful YOF bid made late in 2012.
- 9) **Soundwaves** We are currently working with the Voices and Soundwaves Youth Planning team to ensure Soundwaves is monthly attended by 150 + young people. We have compiled a February – June 2013 Critical Path document detailing the plans of how we are to do this. We are trialling various partnerships with record labels and booking agents in conjunction with physical and online viral marketing as well as increasingly empowering the youth planning team to run this event, choosing bands, artists and taking general ownership. We are looking to introduce a policy whereby every band has to sell 25 tickets in advance to secure their place to play. The balance has to be struck between Soundwaves operating viably as a business and being a safe, fun venue for young people to come and play at.

Soundwaves Adult Board of trustees We are looking for 4-6 adults to help with the running of soundwaves from a strategic direction, perhaps those with a love of music and as a bonus those with some music industry contacts.

Behavioural Management

This month we have had to ban 4 young people in total permanently, 3 of which have been ban for 3 months previously. They are now attending the Friday night youth work detached project run by Richard at Kent County Council Youth Service.

We have a process involving young people understand the consequences of their behaviour which has various stages of daily, weekly and monthly bans as well as our own behaviour management agreement.

We are working with an additional boy who is banned from café opening hours. He has agreed to come and meet with us as youth workers once a week before we open to talk about his behaviour. Whilst we are very strong on stamping out anti-social, abusive and destructive behaviour, we still always wish to hold an open door policy, working with young people offline towards understanding the consequences of their actions. There does come a time when we feel that we have done all we can to help a young person. We are working closely with the community outreach team, a Police department.

Staffing Changes

Rachel Edmunds has left.

Youth Worker Café Assistant Post (15 Hours)

We are now advertising for a 15 hour youth work café assistant post.

Drugs and Alcohol Educational Worker

We also held interviews on May 1st with West Kent Extra regarding a shared drugs and alcohol educational worker, with the worker spending 1 day a week at HITB.

Catering modern Apprentice

We are looking to recruit a modern catering apprentice who will work with the youth café manager to develop a menu that young people will enjoy.

Security

Digital - We are to set up a social networking Facebook page for the 3rd Sector charity networking breakfast. Staff are to attend an E Safety child protection training course run by KCC .

Timetable		
Monday	9.00 – 6.00 p.m	Connexions
Tuesday	9.00-9.30pm	AVAILABLE FOR HIRE
Wednesday	4.00 – 9.30 p.m 5.00 – 6.00 p.m	Youth Café Sexual Health Care Nurse
Thursday	4.00 – 9.30 p.m. 5-30 – p.m. 7.00 – 9:30pm	Youth Café Open Chess Club Film Night
Friday	4.00 – 9.30 p.m. 6.00 – 9.00 p.m.	Youth Café • Voices Open mic Night (2nd Friday every month) • Soundwaves Live Music Night (1st Friday every month) • Ready steady cook (TBC) • Quiz night (TBC) • St Johns Ambulance training
Saturday	2.00 – 9.30 p.m.	Youth Café
Sunday	9.00-9.30pm	AVAILABLE FOR RENT

3rd Sector Charity & Churches Networking Event

This has now moved to the 3rd Friday morning every month 9am-11am at House in the basement. In February we had Councillor Avril Hunter as a guest, delivering on the topic of 'Fair Trade' with Gabby coming to speak on social media, marketing and charities in March.

Interventions

We are currently working very hard with KCC and the team at Kent Public Health services to discover the most effective way of measuring a wide range of recording outcomes, interventions and Referrals. We are seeking advice as to whether this is something that could be carried out digitally by a program on the IPAD.

Number of Interventions		Number of Referrals		Number of Outcomes	
Smoking	21	Smoking		Recorded outcomes	
Sexual Health	3	Sexual Health		Accredited outcomes	
Alcohol	2	Alcohol		Young People Training	
Drugs	0	Drugs		Young People make decisions	
Housing/Homelessness	0	Housing/Homelessness			
Emotional Wellbeing	3	Emotional Well being			
Child Protection	0	Social Services			
Readiness for work	2			Readiness for work	Successful Job interview
Chess	4				
Bad Language	8				
Other	2				
Additional Services available at session (i.e. Sexual Health Nurse / Guitar lessons)					

Quotes from young people

"I come to hitb to get off the streets " *"I recon if I wasn't coming here, then I'd still be getting in a lot more trouble from the police "*

Training

Enhanced Child Protection Training Youth workers Bradley & Rachel have attended enhanced child protection training and I (Adam) will attend safe guarding and Common Assessment Framework training- which will be useful for working with Social Services. We have already been working closely with the social worker of one of our regular young people.

CAFF All staff to attend common assessment framework training. This will improve how we are able to identify concerning issues with young people and the process we may go about in working with Social services. Adam is booked on the course 13th June 2013 in Gravesham.

COSHH Training for this is still to be arranged in 2013
Assertiveness Training this is identified as an important piece of training for staff Bradley

Advance Child Now that we are fully affiliated with KCC, we wish to take full advantage of

Protection	the training opportunities available. It is desired that all staff undertake advanced child protection training.
KIST	training for this to still be arranged. Relationship training. DUST training for this to be arranged. Drug and Alcohol Use Screening Tool. The HOUSE in the Basement Youth Café is hoping to become affiliated to the Kent Youth Project. There is an annual fee for this. One of the benefits of the affiliation is access to Subsidised training.
Volunteers	We are still receiving a steady intake of volunteer interest and have begun each member on our 8 week volunteer training course. More needs to be done in order to attract volunteers of a wider age, experience and demographic.

Items Needed

Photo frames	We require second hand photo frames of all sizes, but mainly A5 / A4 / A3. This is to make tidy of the many information posters that other partners and agencies as well as ourselves wish to put up. It has been noted that this would be in keeping with the house café values opposed to a youth club with what can become tatty posters blue tacked to the wall.
Handy Man	We are still in desperate need of a volunteer handy man or maintenance person to work 3 hours a week for us, putting up shelves, putting up picture hooks etc.
Volunteer Coordinator	We are also on the lookout for someone to give 1 or 2 hours a week helping manage the increasing amount of volunteer interest we are generating. This would include basic administration and the termly organisation of a volunteer thank you gathering.

Marketing

Mail out System

Our weekly mail out system is sent to approximately 165 people but only 59 people are opening their emails.

Text Messaging Service

We have begun trialling this service and will evaluate by the summer.

Leaflets

2 members of HITB staff to hand our Soundwaves flyers and HITB postcards to young people from 3:30-4pm every Thursday and have been targeting local shops for conversation about HITB and poster and postcard placement. This is to increase our presence in the wider town.

For Hire Posters PDF

A for hire advert will be created to promote the hiring of HITB as a venue for business, charity, networking or parties. Initially this will be circulated by PDF whilst we identify the appropriate venue for a number of physical copies to be put up.

Jobs Notice Board

We have asked CXK (formally connections) if they can provide updates to what will be a jobs and apprenticeships noticeboard for young people. This will be by the computers.

Future Projects / Funding

- i. **Success in Music Project Funding** - Some music and song writing workshops were launched in March 2013 with a basic recording project launched in the April holidays. There is currently no funding for this so we are borrowing sound recording equipment to record and create the first ever HITB compilation CD. We are in discussions with Kent music about working in partnership on this project. Kent music have identified the Youth Music steering group as a pilot project which they are looking towards to inspiration for the running of their own Music Core projects. A full project proposal will be made available to accompany the April monthly report.
- ii. **Youth Magazine** – We are going to be holding a youth steering group meeting for the progression of this project during the April Easter holidays. . . 5 young people from HITB have identified a need of up to £5000 for equipment which includes Training, publication and printing.
- iii. **Healthy Eating Project** – We are seeking alternative funding for this project after funding was rejected from youth opportunities fund.
- iv. **Podcast** There are still discussions with Ashford house about partnering on a termly (3 x a year) podcast internet radio show which will be delivered through iTunes. This will work in conjunction with the Youth magazine and is a work in an on-going work in progress. This is something that will be made much easier once we have established the recording studio project. From past experience, both the youth magazine and podcast act as very effective marketing tools for any program or youth project that is to be run.
- v. **Finance** – the Youth Council Finance team met on Tuesday 5th February to look at HITB and Soundwaves finances as well as the way forward regarding fundraising. Various grants are being applied for by Linda Larter and Adam Wedd.
- vi. **Fareshare** – An enquiry has been made into Fareshare who deal with food distribution, from supermarkets to charities and NGO. . Items that are in date but do not meet the physical standards for shelf requirements, but perfect for cooking. This would save us some money if we are eligible.
- vii. **Other** - Enquires are currently being made into making an application to the Arts Council for a Music project/ youth internet radio station to be based at HITB. This is a longer term project.

Hire of the Centre – PDF posters have been created to send out in the New Year to entice further hire of the basement.

Hillsong Church (a worldwide movement in the millions) will be meeting at the STAG Theatre once a month and have enquired into the use of the Youth Café also.

Churches Together in Sevenoaks have used the centre once since opening and have booked to hire the basement twice in 2013 for a prayer meeting.

Alzheimer's society has made an enquiry about hiring the café. We have now met with them and are awaiting to hear from them.

MINUTES OF THE SEVENOAKS YOUTH ADVISORY GROUP MEETING
THURSDAY 18th April 2013
EDEN CENTRE, EDENBRIDGE

Present:	
Cllr Richard Parry	Co-Chair, KCC Member
Nigel Crocker	KCC IYS Area Officer
Marie Boniface	KCC IYS Senior Youth Work Practitioner
Keisha Belgrave-Rye	Swanley Youth Centre
Oliver Harper	Sevenoaks Youth Council
Danika Dixon	Chairman Sevenoaks Youth Council
Joe Beal	Sevenoaks Youth Council
Michele MacDonald	Sevenoaks Town Council
Ben Reynolds	Edenbridge House
Cheryl Banks	West Kent Extra / House
Cllr Terri Scanes	Edenbridge Town Council
Richard Hitchins	KCC IYS Street Based Youth Worker
Elizabeth Davies	Asst Town Clerk – Swanley TC
Keith Rowell	West Kent Extra
Charles Prescott	KYCC
Cllr Robert Brookbank	KCC Member - Swanley
John Simmons	KCC IYS Youth Participation Worker
Cllr Peter Lake	KCC Member
Aneesha Bhandari	Sevenoaks School
Sufiyah Fitzgerald	Sevenoaks School
Joseph Casey	New School, West Heath
Kerry Sildatke	New School, West Heath
Alexander Dunn	Sevenoaks Youth Council
Caroline Wilson	NHS
Lisa Bashford	West Kent Extra
Bianca Reynolds	CXK
Linda O'Connor	Care Worker, New School, West Heath
Lynn Cartwright	KCC IYS - Minutes

Apologies:	
Cllr Roger Gough	KCC Member – Darent Valley
Cllr David Brazier	KCC Member – Sevenoaks North East
Pauline Wagon	KCC IYS Community Youth Tutor
Cllr Helen Ogden	Westerham Town Council
Kelly Webb	Community Safety – Sevenoaks District Council

		Action
1.	<u>Apologies</u> As listed	
2.	<u>Welcome and Introduction</u> Cllr Lake opened the meeting and introductions took place. Cllr Parry then took over as Chairman.	

3.	<u>Minutes of Previous Meeting & Matters Arising</u> The minutes were agreed. West Kent Extra has been consulting young people on alcohol issues. There was a discussion about launching a campaign; including a designer bin competition to encourage people to use bins in public places Action: IYS to plan and report back at the next meeting CXK are now operating the following commissioned services; West Kingsdown – Weds 18:30 - 21:00 Hartley - Tues 15:30 - 18:00 New Ash Green - Tues 18:00 - 21:00 Otford – Weds 15:30 – 18:00 The Knole Academy minibuses are available to hire subject to insurance and the driver being Minibus Driver Assessment Scheme (MIDAS) qualified.	IYS
4.	<u>Young People's Feedback from Pre-Meeting</u> There was a discussion about the new post of Youth Police Commissioner. It was felt that the recruitment was not publicised enough & KYCC & local Youth Councils should have been made aware. It was suggested that it would be better to use the existing Councils to form a panel rather than have one person. Her qualifications for the job were questioned, as were; the job description the background checks and the salary. It was also suggested that if it was an individual post that the young people should elect him/her. There were further discussions about the opinions expressed by Paris Brown and her treatment by the media Action: Nigel Crocker to write to Anne Barnes expressing the views of young people at the meeting It was felt that E-safety is an important topic amongst young people. There was a general discussion about the encryption used by BBM and internet grooming. Action: Nigel Crocker is to invite Rebecca Avery the KCC E-Safety Officer to the next meeting Action: YP to talk to their peers about internet safety and whether they are receiving unwelcome messages	NC NC YP
5.	<u>Area Officer's Report</u> Commissioned Services across the district are now up and running. Swanley YC has run a 12 week babysitting course including taking the cyber-babies home for the full experience. Young people said they would like more activities like dance workshops. The Community Youth Tutor at the Knole has completed a weekend residential at Bewl Water. The Street Based Worker with the new mobile unit in Hextable on Tuesday, Westerham on Wednesday, Sevenoaks on Thursday and Greatness on Friday. Seal YC is planning football sessions. House in the Basement has more activity ideas planned. Edenbridge House has it's official launch on 30th May with a BBQ, graffiti and dance workshop and open mic. They are not open yet on Saturdays.	

6.	<u>Any Other Business</u> West Kent Extra is recruiting a 16hr Alcohol worker for House in Sevenoaks and Edenbridge. Interviews are on 1st May at the West Kent offices in Sevenoaks, there will be formal and informal panels including young people. The Sevenoaks District diversity festival at Swanley YC was a success and included African Drumming, Mexican Cooking and Celtic Art workshops. Nominations for the Try Angle Awards are now open, forms were distributed and can also be completed online using the following link; <u>Try Angle Awards 2013</u> There was a discussion about ensuring that the settled traveller community in Swanley are included in planned activities. Action: Swanley Senior Youth Work Practitioner to involve, as best possible, the young people from the Traveller's community.	MB
	<u>Date and Time of Next Meeting.</u> Date: Thursday 18th July 2013 Venue: Swanley Youth Centre, St Mary's Road, Swanley BR8 7BU Time: 5:30pm Young Person's Meeting 6:00pm Full Meeting	

