

MINUTES OF THE YOUTH SERVICES SUB COMMITTEE
MEETING HELD AT
SEVENOAKS TOWN COUNCIL OFFICES
ON WEDNESDAY 25th OCTOBER 2017 AT 7 P.M.

Meeting Commenced: 7 p.m.

Meeting Concluded: 7:47 p.m.

Cllr Mrs R E Parry (Vice Chairman)	Present
Cllr N J L Busvine OBE (Chairman) <i>[arrived 7:08pm]</i>	Present
Cllr A Eyre	Present
Cllr R J Parry	Present
Cllr S G Raikes (left at 7:30pm)	Present
Cllr E Waite	Present

(6)

ALSO IN ATTENDANCE:

Mrs Caroline Berry, SAYT/Churches Together in Sevenoaks & District
Ms Maxine Quinton, Community Safety Assistant, Community Safety Unit, Sevenoaks District Council
Mrs Linda Larter MBE, Chief Executive Officer/Town Clerk
Mrs Gail Grieves, House in the Basement Manger
Mrs Michèle MacDonald, Committee Clerk.

PUBLIC QUESTION TIME

No members of the public were present.

Cllr Mrs Parry acted as Chairman for the meeting and upon his arrival, Cllr N J L Busvine asked that she continue for the remainder of this meeting.

324 APOLOGIES FOR ABSENCE:

RESOLVED: to agree and accept apologies for absence received from
Cllr M A Chakowa, Cllr E Parson and Cllr Mrs Walshe
Mrs Kelly Webb, Community Safety Team Leader, Sevenoaks District Council.
Mr Shane Mochrie-Cox, KCC Area Youth & Community Worker
Ms Kate Craib, Youth Services Manager, West Kent Communities
Ms Roxanne Frost, Lead Youth Worker, West Kent Communities

325 REQUESTS FOR DISPENSATION

None received.

326 DECLARATIONS OF INTEREST

None Received.

327 MINUTES

RESOLVED: to receive and

- a) adopt and sign the minutes of the Youth Services Sub Committee meeting held on 6th September 2017 as a true record of events. It was noted that the signatory read Chairman instead of Mayor.

- b) and note the minutes of the Youth Council meeting held on 6th September 2017 as a true record of events. It was noted and duly amend that:
- the meeting was held on 6th and not 4th September 2017
 - Minute number 65 a) be amended to read: "The donation of food by Tesco and Waitrose was welcomed by the Committee".

328 HOUSE IN THE BASEMENT [HiTB] YOUTH CAFÉ

RESOLVED: to receive and note the following reports:

- HiTB report for September/October 2017. It was noted that the food sales per head had increased from £1.75 in August to £2.36 in September. The Friday and Saturday "Screen Free Hour" was proving both fun and successful.
- Geographical stats for August and September 2017.
- General statistics, including income for August and September 2017.
- Outcomes for August and September 2017. The HiTB Manager confirmed that the two Young People assisted on 17th and 25th August were indeed two different young people.

The Committee congratulated the HiTB Manager for helping a less abled young person find a job initially for one shift, which has since increased to three shifts weekly.

Date	Support Provided - August 2017
17.08.2017	Chatted to 1 yp person about conversation and when its appropriate to have a chat or just talking randomly about a subject the other person doesn't understand
18.08.2017	printed of CV and assisted YP to take it round to costa
19.08.2017	Discussion about finding work when you are autistic and letting employers know, some websites were looked at with hints. A referral also made with British Legion's get a job scheme.
23.08.2017	Appropriate music choices whilst in the cafe
25.08.2017	Spoke with 1 YP about his competitiveness when playing games as it was bordering on aggressive
30.08.2017	Looking for work.
Date	Support Provided - September 2017
07.09.2017	Leaving university halls and moving on
09.09.2017	Judging people at first sight and how wrong they can be
14.09.2017	Healthy eating- how to cook vegetables to ensure maximum nutrients
15.09.2017	Helped YP write cover letter and apply for a Job
20.09.2017	Using a mobile phone when applying for jobs employers are more likely to ring you than email.
21.09.2017	Checking emails regularly when applying for work
22.09.2017	Telling your parents and peers you are Gay-1 YP came out to the group
28.09.2017	ways to get into Uni trying to find someone to support a YP through the process.
30.09.2017	what to wear at an Interview

- Finance report for July and August 2017

329 REPORTS FROM CO-OPTED MEMBERS

RESOLVED: to receive and note the following:

- a) SAYT, Ms Caroline Berry mentioned the SAYT film "Believing their Worth" which will be shown at the next meeting of the Youth Services Committee on 13th December 2017.
- b) Community Safety Team, apologies noted from Ms Kelly Webb. Ms Maxine Quinton noted that the summary of Family Fun Days had been distributed to everyone and that the Bat and Ball issues has been discussed in multi-agency meetings with the Town Clerk involved.

Fines were imposed for passengers dismantling from trains without tickets by the Railway Transport Police, who were surprised of the level of ticket evasion having noticed that only one passenger had a ticket from two trains arriving at Bat & Ball Station.

The Town Clerk advised that:

- once the Bat & Ball Station building opens in 2018 the Town Council may investigate whether sale of railway tickets be an option.
- since the last meeting, young people causing ASBOs at Bat and Ball Station had reduced.

Mrs Maxine Quinton stated all that Youth Workers travel on trains between Swanley and Sevenoaks to engage with Young People regularly and that PCSOs will be visiting shops in the locality early in November asking they refrain from the sale of eggs and flour to young people

- c) Kent County Council, apologies noted from Mr Shane Mochrie-Cox. A report of the KCC's current Youth Work was received together with the latest timetable of all youth work with KCC and KCC Commissioned provides within the Sevenoaks District. A copy of all is attached to these minutes [APPENDIX A].

The Committee requested that Mr Shane Mochrie-Cox be invited to give a presentation at the next meeting of the Youth Services Committee regarding his work with young people in the town of Sevenoaks inside and outside schools plus a record of the outcomes being achieved.

- d) West Kent Communities, apologies noted from Ms Kate Craib and her colleague Ms Roxanne Frost. A report, issued at the Town and Parish Council meeting held on 17th October 2017, was discussed and is attached to these minutes [APPENDIX B].

The Committee noted some concern at both the lack of activities taking place in Sevenoaks regarding the number of young people being involved, which appears now to be out of sync with the original wheel, and the closing down of the Tuesday evenings at Hope Church, albeit over the summer months. It was noted that KCC's recommendation for youth workers to work in pairs is sound. However, the lack of continuity for the young people when individual youth workers move outside the area is somewhat upsetting as the committee feels continuity suits young people best.

The Committee requested that a letter be sent to West Kent Communities written by the Chairman of the Youth Services Committee, Cllr N J L Busvine OBE, enquiring about the youth work taking place within Sevenoaks Town, what is currently been done and what youth work is expected to be done in the future. KCC should be reminded that an alternative bid, endorsed by other parish councils was available. Mrs Maxine Quinton advised that a report evaluating the time spent at Hope Church should be able to be produced and released to this committee.

330 PRESS RELEASES

A press release be issued to thank Tesco and Waitrose for the food donations to HOUSE in The Basement Youth Café under the Fair Share Scheme.

There being no further business the Chairman closed the meeting at 7:47pm.

Signed
Chairman

Dated

Report from Mr Shane Mochrie-Cox:

Please can I submit my apologies for this meeting?

In terms of an update to the committee could the below be given by way of a verbal or written update?

- 1) Our new Corporate Director for Children, Young People and Education Matt Dunkley starts at the end of November.
- 2) There is a Youth Advisory Group Meeting on the 2nd November at 6pm at Swanley Youth Hub. A couple of Members of the Sevenoaks Youth Council are very welcome to report on the excellent work they are doing.
- 3) Mr Peter Lake Kent County Council Member for Edenbridge is the new Chair of the Youth Advisory Group succeeding Cllr Richard Parry.
- 4) The deadline to stand for KYCC has passed. I understand that there will be an election in Sevenoaks District as we have enough candidates. The election takes place over the two weeks of 6th – 19th November at many polling stations across the district.
- 5) The Try Angle Award district winners are being notified as we speak – many congratulations to those winners and for all those that were nominated.

I will be happy to take any questions from the committee if they have them and will respond as soon as possible.

What Happens at Our Different Groups?

Monday Club: Cooking, Arts & Crafts, Football, Games, Trampolining, Table Tennis, Music, Film Making, Photography, Debates.

Revolutions Youth Club: Cooking, Arts & Crafts, Football, Drama, Music, Pool, Table Tennis.

Senior Chill Night: Cooking, Arts & Crafts, Sports, Pool, Games, Film Making, Photography, Music, Debates.

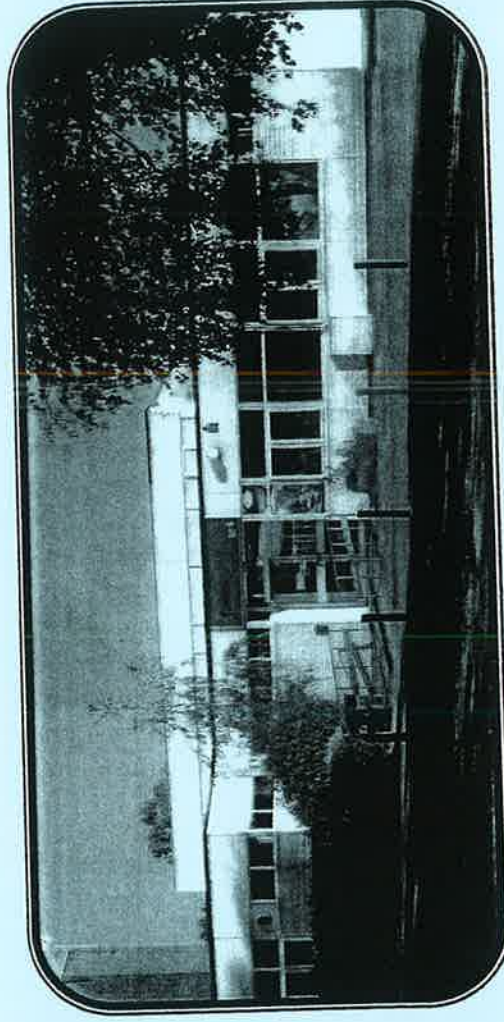
Street Based Work: A Mobile Youth Centre goes out with Sports, Arts, Debates, Get It and much more.

Duke of Edinburgh's Award: A chance for Young People to complete either their Bronze, Silver or Gold Award.

Swanley Youth Hub



If you would like further information about
Swanley Youth Hub, then please contact the
Open Access Youth Team on **03000 421545**



@SwanleyYCC

@SwanleyYouth

@SwanleyYouthCen

St Mary's Rd
Swanley
BR8 7BU



Monday

Tuesday

Wednesday

Thursday

Friday

**SWANLEY
YOUTH HUB &
COMMUNITY
CENTRE**

St Mary's Rd
BR8 7BU

Tel:
03000 421545

Chill Club
For Young Carers
4 – 6pm

Run by Imago.

Referral Only

[Once Monthly]

Nurture Group
3:30 – 5pm

For Children
aged: 8-12

Run by West
Kent Extra.

Referral Only

[Weekly]

Monday Club
6:30 – 8:30pm

For Young
People aged:
11-16

[Weekly]

Judo
6 – 7pm

**Revolutions
Youth Club**
7 – 9pm

For Young People
with SEND aged:
11-24

[Weekly]

Swanley Youth Forum
4:30 – 6:30pm
[1st Thurs of Every Month]
[Launches December]

**Duke of Edinburgh's
Award**
7 – 9pm

For Young
People aged:
14-19

[Nov-Apr,
1st Thurs of Every Month]
[Apr-Oct, Weekly]

Senior Chill Night
7 – 9pm

For Young
People aged:
15-19

[Weekly]

Street Based
6 – 8pm

[Locations will vary]

**Street
Based
Groups**

What Happens at our different Groups?

Monday Club: Cooking, Arts, Football, Trampolining, Games, Crafts, Table Tennis, Music, Film Making, photography, debates

Revolutions Youth Club: Cooking, Arts, Football, Drama, Crafts, Music, Pool, Table Tennis

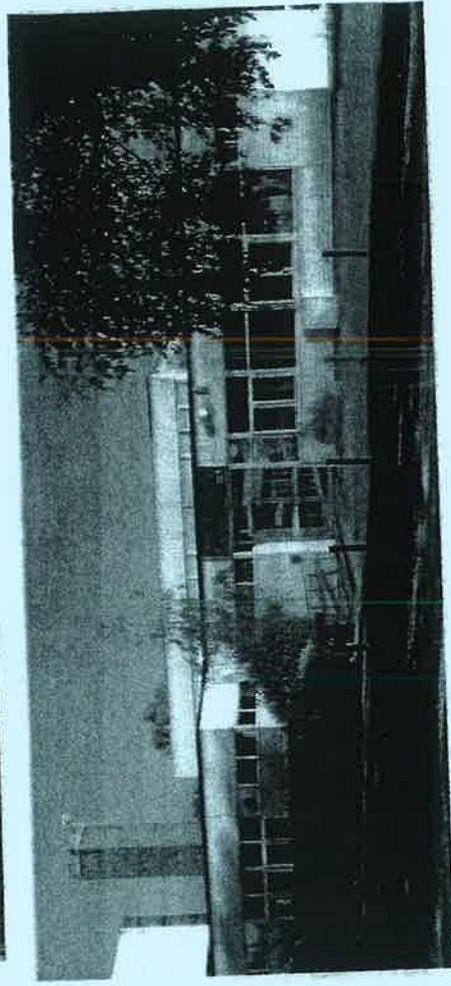
Young Women's Project: games, cooking, debates.

Street based Work: a mobile youth centre goes out with sports, arts, debates, Get it and much more

Duke of Edinburgh's Award: A chance for Young People to complete either their Bronze, Silver or Gold Award.



Swanley Youth Hub
St Mary's Rd
Swanley
BR8 7BU



If you would like further information about Swanley Youth Hub then please contact the Open Access Youth Team on 03000 421545



@SwanleyYCC



@SwanleyYouthCen



	Monday	Tuesday	Wednesday	Thursday	Friday
Swanley Youth Hub	Chill Club for Young Carers 4—6pm Run by Imago, referral only through Imago	Nurture Group 3.30—5pm For children aged 8—12 Run by West Kent Extra referral only through West Kent Extra			8—12's Project 4.30—6.30pm Run by West Kent Extra referral only through West Kent Extra
	Monday Club 6.30 - 8.30 For Young People aged 11—16 Martin.Elliott@kent.gov.uk	Revolutions Youth Club 7—9pm For Young People with SEND aged 11—24 Martin.Elliott@kent.gov.uk	Young Women's Project 7—9pm For Young Women aged 13—19 Natasha.Gerrard@kent.gov.uk	Duke of Edinburgh's Award 7—9pm For Young People aged 14—19 Shane.Mochrie-Cox@kent.gov.uk	
Home Learning Academy	Lunch Club 1.30—2pm			Duke of Edinburgh's Award 1.30—2pm Shane.Mochrie-Cox@kent.gov.uk	
Street Based Groups			Swanley Street based 6—8pm Martin.Elliott@kent.gov.uk		

YSSC 25.10.2017

Update for Town and Parish Council Meeting. (17/10/2017)

Schools Project Update

In August 2017, we recruited **Lucy Moore-Smith** as our **Youth Worker** for schools.

Lucy has been working hard at launching our **schools' programme** across both Primary and Secondary schools in the District. She has had lots of interest from schools who would like her to run lunchtime or after school clubs delivering a programme based around identified needs. She is currently booking meetings with schools to establish those needs and to look at how we move forward with this programme. It is estimated that delivery will commence after half term in Edenbridge Primary School.

In September, Lucy and her team delivered **citizenship sessions** to groups of year 10 students at Knole Academy on Motivation and Exam Stress. In total she delivered to 240 young people. The feedback from Knole Academy is that they were very happy and impressed with the sessions and how our staff managed to engage the students in their learning.

Knole has booked Lucy to go back in December and February to deliver more sessions.

We are in the final launch stage of our **e-learning offer** for young people. Lucy has put together an online training package called 'CV Builder' that will be offered to secondary schools across the district. Each school will have the ability to register young people to take part in the online training for a limited amount of time (12 weeks)

Lucy has also been attending various **careers events** around the District and engaged over 200 young people by talking with them about future training and employment possibilities.

8-12s Clubs

We are continuing to run six weekly term time sessions in five different locations across the district. These are:

- Dunton Green (Community Centre) : Monday afternoons 3.30pm – 5.30pm
- Swanley Nurture Group (Swanley Youth Hub): Tuesday afternoons 3.30 – 5pm
- Sevenoaks (Hope Church): Tuesday evenings 5.30pm – 7.30pm
- West Kingsdown (Primary School): Wednesday evenings 5.30pm – 7.30pm
- New Ash Green (Youth and Community Centre): Thursday evenings 6pm – 8pm
- Swanley (Swanley Youth Hub): Friday evenings 4.30pm – 6.30pm

Amy Cole Perner – Youth Coordinator is currently working with primary schools across the district as we have a natural dip in numbers at present due to a large cohort of young people turning 13 or going up to secondary school – meaning that they will no longer be attending the clubs. Schools are currently identifying young people with social or emotional difficulties who would benefit from being referred to the clubs.

In August – Amy arranged a **residential to Thriftwood Scout Camp** for the 8-12s Clubs. 49 children from the clubs attended and stayed for 3 days each. They took part in various activities all of which were designed to build confidence and team work skills.

Sonia Setterfield, whose son Jake attends the West Kingsdown club on a Wednesday night said *"Jake really enjoyed his time away with the 8-12s club. He was able to express himself and his creativity. He really enjoyed the activities and was so happy to tell everyone about it."*

She added, *"As a parent, I wrapped Jake up to protect him with his autism. He had never been away by himself before. The school refused to take him away, stating that they couldn't manage him. The West Kent Youth Services staff made me feel really relaxed about letting him go on the residential and kept me updated about what was happening. They did great with Jake by letting him know what was happening step by step so that he didn't feel lost. It's like my son had grown up when he came back! It made me realise how much more he can do. So, I want to say a big 'thank you' to all of the 8-12s staff as they really helped him."*

Amy has also **revamped the clubs' activities programme** to ensure that there is a clear link from the activities to the aims of the club (building social and emotional skills and supporting young people across transition to secondary school).

We have also introduced **individual monitoring** – so that each young person now has a key worker who will monitor them every six weeks against their reason for referral and set basic goals with them. We hope that this will enable us to show more specific outcomes for the young people that attend the clubs and assist us in identifying any programme changes that need to be made.

Community Youth Work

Roxanne Frost – our **Lead Youth Worker** has been working in various locations across the district.

In Edenbridge – she has been working with the HOUSE project on a regular basis – dropping in to sessions and building relationships with young people. **Cheryl Banks** and **Andy Watson** delivered some outreach sessions earlier in the year in Edenbridge and this has been followed up with further outreach sessions in Edenbridge – cited at 'hotspots' in the town. We are looking at how we continue this work going forward next year.

Roxanne ran a term of sessions (both outreach and in Hope Church) for young people in the Bat and Ball/Greatness area. Much of this work was about relationship building with a core group of young people. As the warmer weather came and the frustration that the young people had with wanting a different venue became apparent – we decided to put this on hold over the summer months.

Roxanne is now working in partnership with a youth worker from Sevenoaks Youth Hub on Monday nights- doing outreach sessions in Bat and Ball (after having consulted with him and SAYT and Gail).

Roxanne started off outreach work in New Ash Green, West Kingsdown and Horton Kirby in April.

Working in partnership with West Kingsdown and Ash Cum Ridley Parish Council, Roxanne has now opened two club nights in these areas. Wednesday night is the New Ash Green Youth night from 6.30pm – 8.30pm. Turnout for this club so far has been high – averaging between 30 – 40 young people visiting the club on any given night (average age – 15 – 17). We have therefore negotiated with ACR PC about hiring an extra youth worker to work alongside Roxanne, Lucy and our newly recruited Leader In Charge – Katherine Craig – who will be starting on 2nd November 2017.

West Kingsdown Youth Night runs on Thursday nights from 6pm – 8pm at the BUS in West Kingsdown. This crowd is younger than the crowd at New Ash Green – averaging around the 13- 15 age.

So far work has mainly consisted of establishing ground rules and boundaries (which is proving to be a more complicated process in New Ash Green) and engaging the young people in forum type debates about shaping their club.

One these clubs are fully staffed – Roxanne will move on to work in other areas – which **Kate Craib** – the **Youth Services Manager** is currently reviewing and planning.

We have a meeting this week to discuss opening a club night in Dunton Green.

We also attended St Georges Day in Horton Kirby, Live on the Vine in July and will be attending the Sevenoaks Fireworks evening on 4th November to deliver some more outreach sessions.

Summer Fun Fest

Roxanne organised the summer fun fest programme which took place from August 15th to 29th, 2017. In total, we delivered 16 sessions to around 100 young people in Westerham, Dunton Green, Eynsford, New

Ash Green and Chevening. Feedback and evaluation from the sessions showed that the young people enjoyed the activities- which consisted of cooking (and food safety theory and techniques), mental health drama workshops, urban art sessions and circus skills.

We are currently in the review stage of this project to establish if this is something we will repeat next year or whether we will be looking to work in partnership with other organisations that run activities across the district over the summer break. Various factors (such as suitability and availability of venues and staff) need to be considered.

Skatefest

Skatefest took place in West Kingsdown on September 30th 2017. A host of providers attended and around 70

young people (some of which were accompanied by their families) attended and took part in football training with Charlton Athletic, High Tower Climbing with Challenger Troop, obstacle courses, an urban art workshop, the smoothie bike, a free BBQ and of course skate boarding and BMXing.

We also delivered Youth Fest in Edenbridge in April 2017 (already reported on) which attracted over 100 young people to the event.

Points to Note

This has been the first year of the contract and our commissioners – KCC are pleased with the progress that the project has made. Our numbers are good and

increasing monthly and we have agreed an action plan with our commissioners to ensure that this continues to happen.

There have been various challenges in getting the project off the ground most notably:

- TUPE issues - at the beginning of the contract which delayed recruitment by four months. Effectively – we have only been fully staffed for just over one month
- Recruitment issues- there does not seem to be a large pool of suitably qualified and experienced candidates and we were not prepared to compromise and select candidates who were not suitable for the roles. Therefore- we have had to go out to recruit on several occasions.
- Apprenticeships – the way that WKHA organises it's apprenticeship programme is currently under review by the Senior Management Team – which has delayed us recruiting any apprentices.
- IT capacity issues – which has delayed our schools e-learning package launch.

Any questions – please direct them to Kate Craib –
kate.craib@wkha.org.uk.