

Sevenoaks Town Council
Minutes of the Community Centre User Group Meeting held at the Sevenoaks Community
Centre on Wednesday 27th September 2017 at 7.00pm

Present:

Cllr Simon Raikes	Sevenoaks Town Council (Chairman)
Cllr Merilyn Canet	Sevenoaks Town Council
Cllr Andrew Eyre	Sevenoaks Town Council
Linda Larter MBE	Sevenoaks Town Council
Liz Hodgson	Sevenoaks Town Council
Janet Davies	Sevenoaks Day Nursery
Pamela Holmes	KNADFAS
Bryan Richardson	Sevenoaks District Arts Council
David Williams	PROBUS and also North West Kent Family History

Apologies for Absence were received from: Cllr. Robert Piper, Mr Bryan Miles (Tea Dance), Rosemary Pay (KNADFAS), Adrienne Brewin (Breathe Easy).

Cllr Raikes chaired the meeting.

275. Minutes of the Meeting of the Community User Group held on 2nd August 2017

David Williams of PROBUS pointed out that he had represented PROBUS and North West Kent Family History at the meeting held on 2nd August 2017 and not KNADFAS.

The following points raised from the minutes had been resolved:

- i) An audit had been completed on the storage facilities of the Community Centre. There are 12 cupboards of which 4 are used for storing Community Centre equipment and 8 by regular hirers plus additional space under the stage and cellar. Some hirers paid a monthly charge for storage.
- ii) The flooring in the main hall of the new Bat and Ball Centre would be sprung.
- iii) A copy of the Bat and Ball Pre-Renovation Survey had been emailed to regular hirers as well as a link to the online version of the survey.

RESOLVED: To accept and sign the minutes of the meeting as a true record.

276. Bat and Ball Station Building

The second stage of the application to the Heritage Lottery Fund (HFL) had been submitted on 16th August 2017. The lease had been transferred to Sevenoaks Town Council on 21st August. Work had already been carried out by British Rail to install a new drain and flooring inside the building had been laid down. Tenders for work on the renovation of the building had been received and would be shortlisted. It was expected that completion would take a year subject to HFL funding.

277. Bat and Ball Centre Development

Plans were being prepared with review to costings and value engineering to bring it into line with what Sevenoaks Town Council budget. It was hoped to submit the plans by the end of October 2017.

278. Matters Arising from the Previous Meeting

There were no further matters arising from the previous meeting.

279. Quality of Service Feedback

Sevenoaks Town Council welcomes a new caretaker for the Town Council offices, Chris Adams. Chris is currently helping Kevin Watson with the weekday caretaking of the Community Centre whilst Martin Dix is on annual leave.

280. Other Matters

i) Sadly, Jim Lepper, who was a former caretaker for 30 years and married to Rita who was also involved with the caretaking, had passed away. A memorial tree would be planted in the gardens of the new Bat and Ball Centre.

ii) Sevenoaks Town Council had been approached by Shaws Leisure, the fairground company which it has been involved with for many years, to hold a family fairground in the grounds of the Community Centre. The company already runs the fairs at the Fireworks and Christmas Lights events. Reports looking into the viability of the fair for dates in November had been compiled and Linda Larter asked the hirers how they felt about this idea. Janet Davies, a trustee of Sevenoaks Day Nursery, expressed concern about it attracting other visitors and the safety of their outdoor play equipment which is within the grounds of the Community Centre. It was suggested that, if the fair was to go ahead, then their play equipment could be stored indoors overnight for the duration of the fair.

Pamela Holmes from The Arts Society - Knole (formerly KNADFAS) said that the Town Council should ensure that the fair was not taking place at times when there was a high demand for car parking spaces by regular hirers.

RESOLVED: In principle to proceed with a fairground provision in the grounds.

281. Dates of Next Meetings

The next Community Centre User Group meeting would take place on 8th November 2017 at 7pm. A further meeting was scheduled for 7th February 2018.

There being no further business the Chairman closed the meeting at 7.24 p.m.

Signed

Chairman

Dated