

Sevenoaks Town Council
Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE held
at the Town Council Offices, Bradbourne Vale Road, Sevenoaks
on Monday 20th February 2017

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 8:08 p.m.

Cllr S G Raikes (Chairman)	Present	Cllr R J Parry	Present
Cllr N J L Busvine OBE	Present	Cllr E T Waite registered <i>substitute for Cllr A S Clayton.</i>	Present
Cllr J M Canet	Present	Cllr Mrs P C Walshe	Present
Cllr A Eyre, Mayor (ex officio)	Present	Cllr O Schneider registered <i>substitute for Cllr E Parson</i>	Present
			(8)

ALSO IN ATTENDANCE:

Cllr SL Arnold

PUBLIC QUESTION TIME

No members of the public were present.

425. APOLOGIES FOR ABSENCE

RESOLVED: to agree and accept apologies for absence received from
Cllr A S Clayton, Cllr E Parson, Cllr R L Piper and Cllr P E Towell.

426. DECLARATIONS OF INTEREST

Cllr J M Canet stated that she had a pecuniary interest in matters relating to Agenda Item number 6 [Grants – Friends of Pontoise].

Cllr S G Raikes stated he had a pecuniary interest in matters relating to Agenda Item No 5 (e) [Street lighting].

427. REQUESTS FOR DISPENSATIONS

There had been no requests for dispensations.

428. MINUTES OF THE MEETING HELD ON 9TH JANUARY 2017

RESOLVED: to receive, adopt and sign the minutes.

429. FINANCE REPORTS

RESOLVED: It was unanimously agreed to accept the following financial reports

- a) Statement of Accounts
1st to 31st December 2016 and the Responsible Financial Officer's report relating to Variance Analysis.
- b) Suppliers Accounts
1st to 31st December 2016 – £124,274.03
- c) Payroll Account
Payments listed in the schedule 1st to 31st December 2016 – totalling £59,988.41

- d) Petty Cash Account
Payments from the account listed in the schedule 1st to 31st December 2016 – totalling £867.98.

- e) Street Lighting

Cllr A Eyre in the Chair:

To continue with the process of removal of lights in the non-funding roads as required.

Cllr S G Raikes in the Chair:

- f) Hospitality and Gifts Register

Hospitality or gifts received by employees during the period 1st to 31st January 2017.

430. **GRANTS**

The Committee received, considered and noted the Grant Aid requests, reports and Schedule History.

RESOLVED that:

- a) Grant Requests

the following sums be awarded under the General Power of Competence [Localism Act 2011 sections 1-8 refers]:

Grant Ref No	Organisation	Application Sum Requested
02	Sevenoaks Volunteer Transport Group	£500.00
03	Sevenoaks Literary Festival [Festival Sept/Oct]	£250.00
05	Friends of Pontoise [Twinning France]	£250.00
06	Sevenoaks Three Arts Festival [piano]	£600.00
07	Sevenoaks Home Library Service	£250
09	Friends of Rheinbach [Twinning Germany] – <i>Cllr Mrs P C Walshe did not vote.</i>	£250
12	South East open Studios worn banners to be replaced	£200
13	Sevenoaks Art Cub worn banners to be replaced	£200
43	D'Vine Singers	£500
45	Hi Kent	£500
49	Kent Painters Group	£200
TOTAL requested from the Town Council		£3,700

It was **AGREED** that conditions of the grant be outlined to the above organisations including concerns about repeated annual grant requests for the same revenue purposes.

- b) Grant Reports

the grant reports be received and noted

- c) Grant History Sheet:

The grant request history sheet be received and noted.

431. **SUB COMMITTEE MEETINGS HELD ON 25TH JANUARY 2017**

RESOLVED:

- a) Youth Council

To receive and note the minutes of the Meeting of Sevenoaks Youth Council. It was also noted that the Youth Council had a successful trip to Westminster and meeting with the Rt Hon. Sir Michael Fallon MP.

b) Youth Services Sub-Committee

- i. To receive and note the minutes of the Meeting of the Youth Services Sub Committee.
- ii. Members expressed concern regarding the direction of Youth Provision of young people in Sevenoaks and the 6 modules presented at the recent Youth Advisory Group meeting. That the Mayor write to the Chairman of West Kent Communities to express the significant concerns of the council.

432. SEVENOAKS TOWN PARTNERSHIP MEETING HELD ON 21ST JANUARY 2017

RESOLVED: to receive and note the minutes of the Sevenoaks Town Partnership Meeting held.

434. PROVISIONAL LOCAL GOVERNMENT FINANCE SETTLEMENT & PARISH PRECEPTS

RESOLVED: to receive and note the letter from Marcus Jones MP and supporting information

435. SEVENOAKS DAY NURSERY

The Committee received and considered the agenda report relating to the future of Sevenoaks Day Nursery.

RESOLVED: that Sevenoaks Town Council:

- a) notes the considerable investment from the Sevenoaks Day Nursery and in principle agree to offer a 25 year lease on the new build once determination of site and location agreed, subject to appropriate Head of Terms including break clauses
- b) All future legal documents to be in the name of the Charitable Incorporated Organisation
- c) The Town Council consider a preferential rate for the hire of the small hall which is beneficial to both organisations if needed for a "Club Room".

436. KCC WARDEN SCHEME

RESOLVED: that the Town Council note the potential benefits of the scheme and review for implementing in the 2018/2019 financial year.

437. CURRENT MATTERS AND PRIORITIES

It was noted that current changes were shown in italics in the report

It was noted that the completion of the Raleys Sale had taken place on 16th February 2017. An updated report relating to received funds was distributed at the meeting, details of which would be contained in future financial reports.

RESOLVED: to note the report relating to updates of current matters and priorities as distributed with the agenda and to extend gratitude and thanks to the Town Clerk and team for all the hard work put in over the years to bring the sale of Raleys to its conclusion.

438. PRESS RELEASE

RESOLVED: to issue a press release relating to the allocation of Sevenoaks Town Council Grants.

There being no further business the Chairman closed the meeting at 8:08.

Signed(Chairman) Dated

