

**MINUTES OF THE
YOUTH SERVICES SUB COMMITTEE
HELD ON 15TH NOVEMBER 2016 IN THE COUNCIL CHAMBER at 7:06PM**

Present: Cllr R L Piper, Cllr S G Raikes and Cllr Mrs P C Walshe.

In Attendance:

Linda Larter MBE, Town Clerk
Michèle MacDonald, Committee Clerk
Mrs Caroline Berry, SAYT & Churches Together
Ms Kelly Webb, Community Safety Team Leader at SDC
Ms Kate Craib, Youth Services Manager – West Kent Communities [WKC]

There were no members of the public present.

332 Apologies for Absence

RESOLVED: to receive and note apologies for absence received from:
Councillors: N J L Busvine OBE, Cllr J M Canet, Cllr A E Eyre [ex officio], Cllr MRs R E Parry, R J Parry, E Parson and E Waite.
Mr Shane Mochrie-Cox, KCC Area Youth & Community Worker.
Gail Grieves HiTB Youth Café Manager.

333. Requests for Dispensations

There were no requests for dispensations.

334. Declaration of Interest

There were no declarations of interest.

335. Minutes of the Youth Council Meeting held on 12th October 2016

RESOLVED: to note and accept the Minutes of the Annual General Meeting held on 12th October 2016, noting the amendment that Cllr S G Raikes had been present and that Gail Grieves had given her apologies.

336. Minutes of the Youth Services Sub Committee Meeting held 20th July 2016.

RESOLVED: to note, accept and sign the Minutes of the meeting held on 20th July 2016.

337. HOUSE in the Basement Youth Cafe

The following reports were received and considered:-

a) House in the Basement Youth Café report for October and November 2016

Staffing: Gail, Cali and Simon continue to staff HiTB. Daren Mountain has been taken on as a casual worker to cover some shifts as Simon will leave on 3rd December 2016 to take up an exciting opportunity with his band touring Cambodia.

SAYT: have had some staff changes and currently support HiTB on a regular basis.

WKC: Andy Watson continues to advise on dangers of drugs and alcohol and effects of anti-social behaviour.

General: HiTB supported Pink Week covering railing with pink baubles and wool strewn over. Tesco Fare Share scheme continues with lots of unused bread and cakes on a Wednesday morning and sometimes lucky enough to get fresh vegetables and ham hocks. HiTB held a Halloween party on 28th October 2016 with traditional games. Gail and Cali supported a lantern workshop on 29th October 2016. HiTB proposes to close on a Thursday for outreach work at the Vine and Greatness Park. Gail to contact SDC re hire of their bus.

Open Mic night: The Town Clerk advised that the new Youth Councillors in the preceding Youth Council meeting wished to host an Open Mic night on 9th December 2016.

Funding: The Town Council was not awarded the contract and thus funding from KCC Commissioning ends 30th November 2016.

The Town Clerk and Committee congratulated West Kent Communities on its success in being awarded the contract.

At this stage what is not known is whether the new youth provider, West Kent Extra wishes to use the youth café facilities or youth worker staff and how that could provide additional revenue resources. Meetings and discussions are in progress.

Sevenoaks Town Council have to date committed to the following:

1. HitB Youth Café continues to operate as present until the end of the financial year 31st March 2017.
2. Sevenoaks Town Council funds from the 2017 / 18 budget two evenings per week.
3. Partners be approached for interest in operating additional sessions at their cost.
4. Sevenoaks Town Council work towards providing additional sessions at the youth café by the following means:-
 - i) Grants and sponsorship
 - ii) Income generating provision – after school or school holiday clubs
 - iii) Hire income.

b) **Geographical data for September 2016**

c) **General statistics and income for September 2016**

d) **Finance Report to 30th September 2016 [corrected copy attached].**

RESOLVED: to accept the reports listed above.

338 KCC District Youth Forum

RESOLVED: to receive and note the District Wide Youth Forum Action Plan and Minutes of the meeting held on 13th October 2016. Sevenoaks Youth Council's Annual General Meeting held the day before. Thus newly elected Youth Councillors were unable to support this event on this occasion.

339. Reports from Co-opted Partners

- a) SAYT - Caroline Berry stated that Churches Together has its AGM on Thursday evening at St Johns URC church and SAYT is advertising for a new part time youth worker, possibly shared with a local church. A volunteer from Hadlow, Angelique is helping Julie so the schools and Greatness work continues
- b) Community Safety Team – Kelly advised that Simon Davies may be able to assist re Revenue Grant funding applications. The Town Clerk advised that the HiTB Youth Café is available to hire during the day; is accessible with computers available for any age group to acquire PC skills. Kelly asked that a leaflet be prepared for circulation amongst her contacts.

28th November 2016 – Schools have been invited to participate in a Healthy Relationship event.

7th December 2016 – Primary schools have been invited to an internet safety day to be held by the Stag Youth Theatre group.

CCTV Cameras – SDC and STC are considering match funding CCTV Cameras in Greatness and The Vine. To overcome the recent issues, two professional security guards will be employed and located at the Vine Gardens at the Christmas Lights Switch On Event on Friday 25th November 2016 together with at least two member of youth workers from HiTB until 9:30pm.

- c) West Kent Communities – Kate Craib confirmed that they were awarded the KCC Commissioning contract with effect from 1st December 2016. There are currently TUPE matters to be resolved, which KCC is looking into. Recruitment drive is planned for January 2017. Projects will be split into 6 areas:
 - i. Westerham
 - ii. Otford
 - iii. New Ash Green
 - iv. Swanley
 - v. Edenbridge
 - vi. Sevenoaks

Mobilisation is planned first in Westerham and Otford with delivery from 2nd January 2017. Youth Forums to be set up in areas where there are none. Phase 1 year 1 is to contact Secondary Schools serving Sevenoaks. Phase 2 to cover the perimeter schools. Phase 2 commences September 2018 on how to engage schools cohort not within Sevenoaks. Year two will see local festivals during holidays with the first festival taking place in Edenbridge at Easter. There will be some music, local services for young people, employment, education and opportunities as well as health and well-being course including Self Awareness, self-esteem and mental health issues such as:

- Day 1 – Mental Health and wellbeing
- Day 2 – Talks sex education – age appropriate
- Day 3 – alcohol and drug awareness – age appropriate
- Day 4 – Employment Work Experience placements

340. Press Releases

RESOLVED: nothing be worthy of a press release

Signed (Chairman) Dated

