

Minutes of the Sevenoaks Town Neighbourhood Development Plan Steering Committee
meeting held on the 1st August 2016, 6:00pm, Sevenoaks Town Council Offices

In attendance: Cllr Piper (Chairman), Cllr Hunter, Cllr Parry, Cllr Mrs Walshe, Roger Walshe, Cllr Purves, Barry Vanns, Cllr Clayton, Cllr Canet, Cllr Mrs Parry, John Morrison, Geoff Brown, Cllr Raikes, Linda Larter, Hugh D'Alton

Apologies: Cllr Arnold, Cllr Busvine, Cllr Chakowa, Cllr Eyre, Cllr Hogarth, Cllr Parson, Cllr Schneider, Cllr Waite, Peter Ashwell, Elizabeth Dolding.

1. Declarations of Interest

None

2. Minutes of the previous meeting

The minutes of the meeting held on the 23rd May 2016 were received and approved.

3. Design Review Panel

It was noted that this item had been included due to an administrative error, and that the presentation would take place at the Sevenoaks Town Neighbourhood Development Plan Steering Committee Meeting on the 30th August 2016.

4. Local List and Heritage Chapter

The Committee noted that Sevenoaks District Council are currently in the final stages of preparing consultation document on the first tranche of Local Listings which will form part of an SPD, and that it had been suggested by SDC Policy that the Neighbourhood Development Plan should offer guidance on the treatment of Heritage Assets within the Town.

It was unanimously **RESOLVED** that:

- i) A Heritage Chapter is included within the Plan to inform the treatment of heritage assets and give a broad historical context for planning applications being submitted within the Town.
- ii) Town Council Officers start to work with the District Council Planning Policy and Conservation Team to ensure adequate policies are developed.
- iii) Other relevant bodies such as the Sevenoaks Society and Conservation Council are consulted on proposals.

5. Petition from Residents of the Drive

The Committee received and considered the following petition from the Drive Residents' Association, and consider whether policies in the Neighbourhood Plan should be adapted:

- 1. Requesting the SDC to incorporate a prohibition against back land development in Conservation Areas in the Local Plan; and*
- 2. Requesting the SDC and the STC to support a call for a 20mph speed limit throughout the Sevenoaks Town area.*

It was **RESOLVED that:**

- i) The Neighbourhood Plan should not support blanket ban on back land development in conservation areas, and that each application should be considered on its individual merits and its impact on the surrounding area.
- ii) That it be noted that the Draft Integrated Transport Strategy recommended a 20mph zone along sections of London Road and the High Street to improve pedestrian movement throughout the Town Centre.
- iii) That the Steering Committee believes there is a strong case for 20mph limits to be expanded to residential area in the Town.

6. Northern Sevenoaks Masterplan

The Committee noted that Sevenoaks Town and District Officers had met following the Steering Committee's recommendation that a master planning project be undertaken for Northern Sevenoaks to ensure that key development sites were developed in a complimentary manner with required infrastructure, and that the The Sevenoaks Town Council Planning Committee signed off on the proposal on the 18th July 2016 and tenders will now be sought from relevant companies.

It was **RESOLVED that** the following items be added to the non exhaustive list of topics:

- i) "New roads **and cycle routes**"
- ii) Multi Use Games Area location

7. Neighbourhood Plan revised project plan.

The Committee received and noted a revised project plan for the Neighbourhood Plan, with a referendum aspiration of mid 2018.

8. Dates of future meetings

It was noted that following dates had been set for future Steering Committee meetings, and that all meetings would typically begin 6pm and finish at 6:55pm unless otherwise noted.

All of these meetings are open to the general public who are encouraged to attend.

30th August 2016
10th October 2016
21st November 2016
16th January 2017
27th February 2017
10th April 2017
22nd May 2017

Meeting concluded at: 7:07pm