

**MINUTES OF THE SEVENOAKS TOWN COUNCIL
YOUTH SERVICES SUB COMMITTEE
HELD ON 16th MARCH 2016 IN THE COUNCIL CHAMBER, SEVENOAKS TOWN COUNCIL,
BRADBOURNE VALE ROAD, SEVENOAKS TN13 3QG**

Present: Cllr S L Arnold [*ex officio*], Cllr A Eyre, Cllr S G Raikes, Cllr E Waite, Cllr Mrs P C Walshe, Mrs Caroline Berry (SAYT), Mr Shane Mochrie Cox, Senior Early Help Worker (Open Access – Youth Work) KCC and Youth Cllr Olivia Kings.

In Attendance: Linda Larter MBE Town Clerk and Michèle MacDonald Committee Clerk/Secretary to Town Clerk.

Apologies for Absence: Cllr N J L Busvine OBE, Cllr J M Canet, Cllr Mrs R E Parry, Cllr R J Parry, Cllr E Parson, Cllr R L Piper, Youth Cllr Alexander Dunn, Kelly Webb, Community Safety Team Leader SDC, Keith Rowell, Youth Work Manager West Kent Extra and Gail Grieves, Manager HITB Youth Café.

There were no members of the public present.

Cllr S L Arnold chaired the meeting.

69. REQUEST FOR DISPENSATIONS

There were no requests for dispensations.

70. DECLARATION OF INTEREST

There were no Declarations of Interest.

71. MINUTES OF THE YOUTH SERVICES SUB COMMITTEE

RESOLVED: that the minutes of the meeting held on 20th January 2016, noted by the Finance & General Committee on 22nd February 2016 be signed as a true record subject to the following amendments:

- a. to note an amendment to the proposed date of KCC Commissioning to publish the advert and invitation to tender as amended by KCC and currently planned for 11th March 2016
- b. the Town Clerk forward to Councillors the response from the District Authority regarding the apology given to West Kent Extra and the reasons why the Town Council was not invited to the meeting on Thursday 21st January 2016 to discuss Anti-social behaviour found taking place at the Bat & Ball Station and on the Town Council's land at Greatness Recreation Ground.

72. MINUTES OF THE YOUTH COUNCIL MEETING

RESOLVED: that the minutes of the meeting held on 20th January 2016 be noted.

73. HOUSE IN THE BASEMENT YOUTH CAFÉ [HITB]

a) The HOUSE in the Basement report for March 2016 was received:

- Staffing
Cali returned from travels in February. Simon has been taking on more responsibility in readiness for Gail being on annual leave mid March 2016.
- Events
HITB enjoyed impromptu food tasting nights, bun cake bingo and some arts & crafts. Simon has been teaching some of the younger members how to play pool and small tunes on the guitar. A workshop to include a form of physical exercise and a workshop for Reform, Restore and Respect are to be set up soon.
- NOTED:**
 - that the Youth Council voted not to fund the Easter Egg Hunt.
 - that Youth Councillors will bake cakes at the HiTB from noon and take cakes to Rockdale on Saturday 16th April 2016 at 3pm with the Mayor, Councillor Stephen Arnold
- No 8 Bus Passes
A further 3 bus passes were issued in February.
- KCC Commissioning
 - The Town Clerk distributed a document providing the key points for the KCC Invitation to Tender document published after the close of the working day on Friday 11th March 2016.
 - Confirmation was needed that the Sevenoaks figure of £75,000 to be an annual figure equating to £375,000 over the five year period.

RESOLVED: that based on the information the Town Council had at present, it was not in the Town Council's interest to bid but should the information change, an emergency meeting of the Finance & General Purposes Committee will be called. In the meantime the Town Council would work with partners to participate in a bid to provide Youth Services in Sevenoaks District including the HiTB Youth Café.

- Training
HiTB staff have been invited to First Aid training with members of the Stag team and have extended this to SAYT staff.
- Hire
Musical Bumps have left the HiTB for another venue more suitable venue for them which didn't involve moving furniture around. HiTB would now need to find a replacement hirer.
- Fat Face
Sevenoaks branch chose HiTB as its local charity over the Black Friday weekend and presented the Mayor Sevenoaks, Councillor Stephen Arnold and the Manager of Sevenoaks HiTB, Gail Grieves with a cheque for £889.77.

RESOLVED that details of how the money was spent be publicised by the Committee Clerk.

b) General Statistics

RESOLVED: that the general statistics and the income for January and February 2016 be received and noted. It was noted that the hire income for the HiTB for December was £380 [Musical Bumps invoiced in arrears] and for January 2016 was £800 [The Lewis Project billed in advance to end of March 2016].

c) Geographical data

RESOLVED: to note that statistics collected were for the period January and February 2016 showing a further spread of attendees from within the Sevenoaks District area.

d) Finance Report

RESOLVED The Finance Report be received and noted.

e) Wellbeing statistics

The Wellbeing statistics, survey carried out in January 2016 over the weekend preceding Blue Monday were received and discussed. The Town Council uses the same system as the KCC ITT bid was requesting. It was noted that the figures taken at a fixed point in time act as trigger points for youth workers maintaining close relationships with young people they work with so that matters of concern can be raised and pointed to relevant experts to assist these young people.

74. REPORTS FROM CO-OPTED PARTNERS:

a) SAYT

Mrs Caroline Berry stated that:

- i. SAYT were very pleased with the new Bus, Youth Zone, at Greatness Park on Thursday nights and advised that SDC are offering the bus to the winner of the KCC ITT bid.
- ii. SAYT are supporting the Town Council and will attend the Youth Meeting on 17th March 2016 in the Town Council Chamber.

b) West Kent Extra

Mr Keith Rowell had given his apologies.

c) Community Safety Team at SDC

Apologies were received from Ms Kelly Webb together with the following information:

- SDC family fun days run in Easter over 4 days 29 March – 1 April, nearest one to Sevenoaks is Dunton Green on Tuesday 29 March
- the CSP would be able to look at some funding up to £1500 to help with costing from April 2016 for a Youth Shelter
- There have been no reported issues to CSU at Bat and Ball station regarding young people since a couple of individuals were referred to the anti-social behaviour task group last month. PCSO Jane Wright continues to patrol the area and a youth worker from Kenward Trust, funded by the Community Safety Partnership regularly travels on the train between Swanley and Bat and Ball talking to young people
- Alberta Atkinson, Dunton Green Community Development Officer has been in touch with Gail in HiTB to look at running Reform, Restore, Respect there
- Sevenoaks District Council is organising an 8 week Sportivate Inclusive Archery course for young people from Thursday 14th of April which is open to everyone aged between **11 and 25 years old**. The course, which has been supported by Kent Sport Sportivate initiative and Sport England, is open to people who may have previously played archery, as well as those who have never picked up a bow and arrow before.

Sessions will run on **Thursdays from 5.30pm – 6.30pm at Knole Academy**, Bradbourne Vale Rd, Sevenoaks TN13 3LE. Cost for each session will be £2.50.

- **Sevenoaks District Council Voluntary & Community 'Making it Happen' Awards**

Sevenoaks District Council values the enormous contribution that volunteers and voluntary & community organisations make to the well-being of people in the District. We would like to invite you and your volunteers to take part in our annual 'Making it Happen' Voluntary and Community Awards.

There are ten categories as set out on the attached nomination form and you can nominate a person or a project in more than one category. The nominations need to be returned to us by Thursday 28 April 2016, and we will be holding the awards ceremony on **Wednesday 15 June, 7.30-10pm, Sevenoaks School.**

d) Kent County Council

Mr Shane Mochrie-Cox stated that:

- the Youth Shelter was mentioned in the SDC Task and Finish Group, which will meet next on 26th April 2016 at pm. Shane commented that the Youth Shelter would be of benefit and should be placed in a suitable location, noting that there is nowhere for the young people to go in the dark winter months and this would attract and keep them all together, providing shelter and lighting. The Town Clerk advised that the Youth Council had been working on a survey questionnaire at a prior meeting which would be published soon asking the young people of Sevenoaks' opinions whether a youth shelter is desired and their preferred location. The Town Clerk advised that one member of the public had put in an objection to a Youth Shelter being placed at Greatness Park.

RESOLVED: to invite a Member of the Community Safety Team and the Task and Finish Group to attend a future meeting of this committee.

- KCC have drafted a time table for alternate delivery vehicle for the Kent Education Trust, to happen between April and September 2017.

75. Press Releases

RESOLVED: no item was considered worthy of a press release.

There being no further business the Chairman closed the meeting at 7:58pm

Signed

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Chairman

Dated

