

Sevenoaks Town Council
Minutes of the Open Spaces & Leisure Committee held on 7th March 2016
In the Council Chamber commencing at 7.00 p.m.

Committee Members Present

Cllr S Arnold, Mayor	Present	Cllr O Schneider	Present
Cllr N J Busvine OBE, Vice Chairman	Apologies	Cllr P E Towell	Present
Cllr J M Canet	Present	Cllr E Waite	Present – Arrived 7.35pm
Cllr A Eyre, Chairman	Present	Cllr Mrs P C Walshe	Present
Cllr R J Parry	Present		
Cllr S G Raikes	Present		

In Attendance: Town Clerk, Cllr R Piper, Committee Clerk and Open Spaces Manager.
 One member of the public present.

Public Question Time

Mr John Phipps requested that the Council consider installing and emptying a dog litter bin in Blackhall Lane in the area opposite Parkfield. The Chairman reminded the Councillors and member of the public that this area was not owned by the Town Council and therefore it was not the Town Council's policy to install dog bins on private property. The Town Council would respond to Mr Phipps' letter and provide contact details for Sevenoaks District Council and Kent County Council.

425 Requests for Dispensations

No Requests for Dispensations had been received from Members to enable participation in discussions on items on the agenda where the Member has a Disclosable Pecuniary Interest (s 31 & 33 Localism Act 2011).

426 Declaration of Interest

None received.

427 Minutes of the Meeting held on 16th November 2015

RESOLVED: that the Minutes of the meeting of the Open Spaces & Leisure Committee held on 16th November 2016 be received and signed as a true record.

It was noted that a further volunteer day would take place in the future at the Buckhurst Lane Play Area. This would need to take place after the installation of the new equipment.

428 Open Spaces & Cemetery Managers Report

Greatness Skatepark – It was noted that the work to be carried out would be done after 1st April and from the 2016/2017 budget. It was requested that the issue with puddles at the entrance to the Skatepark be dealt with as soon as possible.

75 Hillingdon Avenue & Littlewood - The Alder trees would be coppiced to approximately 1 meter high to encourage new growth. Work in this area would start mid Summer with the public being kept informed of the work at all times.

Thames Water have stated they will not carry out the second repair to the land drain and the first repair was only done in good faith. A shallow trench had been dug as a temporary measure. A new land drain would need to be installed in the near future.

Tea Kiosk – the price provided in the report was an estimate based on previous quotes. The work would include replace and repair of the wood and decoration.

Knole Paddock Pavilion – Some guttering had already been replaced with further areas to be replaced shortly. The blockage had now been cleared.

Cemetery Lodge – It was reported that a considerable amount of moss was noticed on the roof. A professional contractor would be appointed shortly to remove this.

RESOLVED: to note the report from the Open Spaces & Cemetery Manager

429 Statement of Accounts to 31st January 2016

It was noted that there was a current underspend on the Open Spaces budget. This total was unlikely to be spent before the end of the Financial Year.

5060 – Over spend was possible due to amount of tree work carried out by external contractors.

Thanks were given to the Open Spaces team for the work currently carried out at Sevenoaks Common. It was requested that further bulb planting be carried out in this area during the Autumn.

6931 – It was confirmed that the CCTV in operation was an up to date system and currently in good working order.

6976 – It was confirmed that these charges were for the use of the credit card machine for the Café on the Vine not charges due to late payments.

RESOLVED: to note the statement of accounts to 31st January 2016.

430 3G Pitch at Knole Paddock

It was noted that the plans for installing a 3G pitch were still in the consultation process and no final decisions had been made to date. Further information would be brought to a future meeting as the plans progress.

It was noted that a draft business plan had been received from the Rugby Club and would now be considered as part of the consultation process.

RESOLVED: To note the report received regarding the proposed 3G Pitch at Knole Paddock

431 Revised Legal Topic Notes on NALC website

Two reports were received and noted. It was suggested that plastic dog waste bags be provided to the Café on the Vine for the public to use.

It was requested that a report be brought to the next meeting regarding the Town Council's current Bylaws regarding Control of Dogs.

RESOLVED: Cllr Canet would discuss the Control of Dogs issue with the Dog Warden and request information for printing within the Town Crier.

432 South & South East in Bloom

The minutes of the meeting held on 26th January were received and noted.

RESOLVED: Cllr Canet to discuss with West Kent Housing their possible involvement with the project. Cllr Canet to discuss with Sevenoaks District Council the possibility of the local knitting group carrying out Yarn Bombing at the St James Road planters and report back to the next Open Spaces & Leisure Committee meeting.

433 Monthly Sunday Farmers Market on the Vine Gardens

It was confirmed that there would be space for 32 stalls at the market and currently 23 stalls had been booked. Further entertainment would be sought over the coming weeks. Thanks were given to Cllr Schneider for his help with the logo and website.

RESOLVED: to note a report regarding the new monthly Sunday Farmers Market on the Vine Gardens

434 Vine Pavilion

A report was received and agreed. It was requested that a timetable of works and costings be brought to the next meeting if possible

RESOLVED: To provide a timeline and costing of works at the next meeting if possible.

435 Buckhurst Lane Play Area

An update report was received and noted. The new play area would be opened on 7th April at 10am by the Mayor. Thanks were given to Sevenoaks District Council parking department and Sencio for their help with access to the site.

RESLOVED: To note the report regarding Buckhurst Lane Play Area

436 Current Matters

RESOLVED: To note a report relating to current matters.

437 Press Release

RESOLVED: To issue a press release relating to the new Farmers Market and the opening of the Buckhurst Lane Play Area.

There being no further business the Chairman closed the meeting at 8.15 p.m.

Chairman

Dated