

Minutes of the Sevenoaks Town Neighbourhood Development Plan Steering Committee
meeting held on the 26th October 2015, 6pm, Sevenoaks Town Council Offices

In attendance: Cllr Raikes (Chairman), Cllr Hogarth, Cllr Hunter, Cllr Walshe, Roger Walshe, Barry Vanns, John Morrison, Geoff Brown, Glenn Ball, John Ingram, Austin Blackburn, Cllr Piper, Byron Brown, Cllr Parry, Cllr Clayton, Cllr Schneider, Cllr Canet, Elizabeth Dolding, Linda Larter, Hugh D'Alton

Apologies: Cllr Purves, Peter Ashwell, Cllr Eyre, Cllr Busvine, Cllr Towell

1. Declarations of Interest

None

2. Minutes of the previous meeting

Subject to noting that under item 3. Integrated Transport Strategy that there were circa 23 pages of responses to the consultation the minutes of the steering committee meeting held on the 14th September were received and approved.

4. NDP Banner Consultation

It was noted that two consultation dates had been arranged and volunteers were being sought for 2hr time slots to man the consultation stands.

It was **RESOLVED** that anyone who wished to volunteer contact Hugh D'Alton with the slot(s) they would be able to assist with.

Friday 11th December	Sevenoaks Station	1pm -3pm	3pm -5pm	5pm -7pm
Saturday 12th December	Stag, Plaza Suite	10am – 12noon	12noon - 2pm	2pm – 4pm

5. Sevenoaks District Council Call for Sites

The Committee received and noted a paper on the topic of land allocations within Sevenoaks Town, and the relationship between the District Council review of the Core Strategy and Neighbourhood Development Plan.

It was **RESOLVED** that the following recommendations, subject to ongoing public consultation, be adopted:

- *The Sevenoaks Town Neighbourhood Plan Steering Committee reviews current allocations and new draft allocations (when published), and forms a view on whether additional site-specific guidance and infrastructure requirements are justified.*
- *The Steering Committee considers the list of unsuccessful allocations (due to owner objection) and determines whether allocation can be justified due to the desire of, and benefit to, the wider community.*
- *The Steering Committee carries out a 'Call for 'micro' sites' capable of supporting <5 units, to build a broader evidence base for the capability of Sevenoaks Town to deliver additional housing / employment space during the plan period.*
- *The Steering Committee considers whether clusters of allocations can be considered together to ensure that a holistic vision is developed for these areas of the town.*

6. Dates of future meetings

It was noted that following dates had been set for future Steering Committee meetings, and that all meetings would begin at 6pm and finish at 6:55pm.

- a. 7th December 2015
- b. 18th January 2016
- c. 29th February 2016
- d. 11th April 2016

Meeting concluded at: 6:52pm