

**MINUTES OF THE SEVENOAKS TOWN COUNCIL  
YOUTH SERVICES SUB COMMITTEE  
HELD ON 9<sup>th</sup> SEPTEMBER 2015 IN THE COUNCIL CHAMBER, SEVENOAKS TOWN  
COUNCIL, BRADBOURNE VALE ROAD, SEVENOAKS TN13 3QG**

**Present:** Cllr N J L Busvine OBE Chairman, Cllr S L Arnold, Cllr J M Canet, Cllr A Eyre, Cllr S G Raikes, Cllr Mrs P C Walshe, Alexander Dunn (Youth Councillor), Shane Mochrie Cox (KCC), Caroline Berry (SAYT)

**In Attendance:** Linda Larter Town Clerk, Gail Grieves HitB Manager, Michèle MacDonald

**Apologies for Absence:** Cllr Mrs R E Parry Vice Chairman, Cllr R J Parry and Cllr Waite

There were no members of the public present.

**47. REQUEST FOR DISPENSATIONS**

There were no requests for dispensations.

**48. DECLARATION OF INTEREST**

There were no Declarations of Interest.

**49. MINUTES OF THE YOUTH SERVICES SUB COMMITTEE**

**RESOLVED** minutes of the meeting held on 15 July 2015 be adopted as a true record

**50. MINUTES OF THE YOUTH COUNCIL MEETINGS**

**RESOLVED** minutes of the meeting held on 15 July 2015 be adopted as a true record

**51. HOUSE IN THE BASEMENT YOUTH CAFÉ**

i) House in the Basement Report for February, March and April 2015

**Staffing**

Cali (Caroline Wilson) has settled in and brought new skills: knitting, crochet, food sampling to the youth café.

Gail has completed her Level 2 in food safety and COSHH training.

**CV Writing workshop**

Gail advised there were no attendees. Shane confirmed that attendance levels across Kent for similar activities had been poor.

The Youth Councillors suggested that young people should be asked to sign up in future and specific year groups should be targeted – years 10, 11 and sixth form. Gail confirmed the event will be held in an early evening in the future.

**Level Up Games Exchange**

Gail confirmed the first game had been sold! A Youth Councillor confirmed he will bring games to sell as he has no consoles. The HITB will match CEX/Tonbridge or EBay prices for games and will invest in more modern games PS3/4.

**Kent Music**

Sue at Kent Music is awaiting funding confirmation.

**Café Menu**

Regular events currently include Brownie Fridays with a view to extend this to Roast Saturdays and food sampling days.

**Shape Your Community**

SDC have been paying for young children to have a milkshake in return for completing a questionnaire.

- ii) General statistics, including income for June and July 2015  
The Town Clerk advised that due to a member of staff leaving, the Youth Café had to close (8 days in total). Gail confirmed that school visits to primary schools had taken place at the end of the summer term. The Town Clerk advised that the HITB have regular hirers twice a week and was meeting its targeted income.
- iii) Geographical data for June, July and August 2015  
The report continues to show a wide area of visitors to the HITB Youth Café.

**52. KCC YOUTH COMMISSIONING FUND**

The Town Clerk advised that the next round of KCC Commissioning is due before the year end. The Town Council is well placed to meet the criteria. KCC to divide Kent into 12 districts and thus if the Town Council were to be successful, it would be expected to provide provision across Sevenoaks District excluding Swanley. The Geographic area of the HITB's current visitors to the Youth Café evidenced this happening.

The Town Clerk advised that KCC will publish tender documents in October with an approximate 6 week timeline for tenders to be submitted.

**53. REPORTS FROM CO-OPTED PARTNERS**

- i) SAYT  
Caroline Berry confirmed that two part time youth workers had now been hired. Invitations to attend the production of Baked Alaska at Walthamstow Hall on 30<sup>th</sup> September and Open Evening on 17<sup>th</sup> October 2015 at St Luke's Church Hall were extended.
- ii) West Kent Extra  
The representative was not present.
- iii) Community Safety Team  
The representative was not present.
- iv) Kent County Council  
Shane Mochrie-Cox reported that the restructuring in KCC Youth Services had been completed and believed that the Commissioning will be signed off imminently.  
Shane will liaise with Michèle regarding the KCC Youth Council elections

**54. Press Releases**

**RESOLVED:** not to issue any press releases.

There being no further business the Chairman closed the meeting at 7.25 p.m.

Signed

..... Dated .....

Chairman