

Minutes of the Sevenoaks Town Neighbourhood Development Plan Steering Committee
meeting held on the 3rd August 2015, 6pm, Sevenoaks Town Council Offices

In attendance: Cllr Raikes (Chairman), Cllr Hogarth, Cllr Piper, Simon Randall, Cllr Hunter, John Ingram, Byron Brown, Cllr Canet, Elizabeth Dolding, Cllr Clayton, Peter Moss, Cllr Waite, Cllr Purves, Roger Lee, John Morrison, Austin Blackburn, Geoff Brown, Glenn Ball, Hugh D'Alton, Linda Larter, 1 member of the press, 4 members of the public.

Apologies: Cllr Busvine, Cllr Eyre, Cllr Mrs Parry, Cllr Parry, Cllr Towell, Cllr Walshe, Flora Hill.

1. Declarations of Interest

None

2. Future Steps

The following documents were received and considered.

(a) Draft Banners summarising feedback from NDP Questionnaire.

The following comments were made:

- i. The first banner should include a similar heading strip to the other 5 to improve it aesthetically
- ii. There was confusion as to whether bullet points were ranked in order of importance, while it was confirmed they were not ranked, the ordering should be looked at again to ensure broader issues are not below more niche subjects.
- iii. Remove the word "some" from point 7 of Access and Movement
- iv. Point 5 of Architecture and Design Quality be moved to Public Space and Civic Life

It was recommended that public consultation events using the banners take place during the September / October 2015

(b) Draft Sevenoaks Integrated Transport Strategy

The following comments were made:

- i. There is currently no mention of M25 Slips
- ii. Insufficient comments on HGV movements within the Town Centre
- iii. While taxis were mentioned in the key conclusions they were not mentioned in the main body of the document
- iv. Lack of comment on voluntary driver services which were an important service for many people within the town.

It was noted that many comments, including a provisional one from Sevenoaks District Council, had been received on the draft document. Those present were encouraged to draft comments and forward these for the Clerk.

In order to review comments and allow committee members to consider the document in greater detail it was agreed a meeting would be held in September purely focusing on the integrated transport strategy. This has subsequently been arranged for 14th September 2015 at 6pm.

3. Dates of future meetings

It was noted that following dates had been set for future Steering Committee meetings, and that all meetings would begin at 6pm and finish at 6:55pm

- a. 14th September 2015 (dedicated to discussion of Integrated Transport Strategy)
- b. 26th October 2015
- c. 7th December 2015
- d. 18th January 2016
- e. 29th February 2016
- f. 11th April 2016

Meeting concluded at: 6:55pm