Sevenoaks Town Council
Minutes of the Community Infrastructure Committee held in the Council Chamber
On Monday 27th July 2015 at 7.00 p.m.

Present: Cllr R M Hogarth (Chairman), Cllr S L Arnold (ex officio), Cllr M A Chakowa, Cllr A S Clayton, Cllr R J Parry, Cllr S Raikes, Cllr O Schneider (Cllr Piper's substitute).

In Attendance: Cllr N J Busvine OBE, Cllr J M Canet, Cllr A Eyre, Cllr P C Walshe.

Apologies for Absence: Cllr R L Piper (Vice Chairman).

Public Question Time: There were no members of the public present.

108. Dispensations
There were no requests for dispensations.

109. Declaration of Interests
There were no Declaration of Interests.

110. Asset Disposal

i) Sale of Raleys Land
It was noted that the exchange of contracts for the sale of Raleys Land had taken place on 16th July 2015 and this was subject to planning permission being obtained.

RESOLVED: The Town Clerk to distribute to Councillors the timetable for the contract. A record of gratitude be recorded to the Town Clerk for the work required to reach this stage.

ii) **Sale of Town Council Office Site**
The Committee considered the Town Clerk's report circulated with the agenda.

RESOLVED: A report be prepared for either the next Community Infrastructure Committee or Finance & General Purposes Committee to present options available to the Council for developing or selling the land. The report to include reference to risk factors and liabilities for the Town Council.

iii) **Sale of Cemetery Lodge**
It was noted that the following recommendation needed to be agreed by Full Council.

RECOMMENDATION: Sevenoaks Town Council declares the Cemetery Lodge surplus to requirements and agreed to disposal of the property.

111. Community Investment Plan Projects

i) **Projects Financial Update**
RESOLVED: to discuss in the private and confidential section of the meeting.

ii) **Bat & Ball Centre**
It was noted that the next stage of the project would commence once the Town Council received Capital Receipts from sale of land. In the meantime the feasibility of additional uses of the land would be carried out as agreed at the previous meeting.

iii) **Replacement of Raleys Gym**
At the previous meeting it had been resolved to provide Sencio with some part funding for the replacement of Raleys Gym subject to Sevenoaks District Council confirming that this was compliant with the s.106 agreement. The Town Council was meeting with a Planning Officer on 28th July 2015 to discuss this.

iv) **Replacement of Indoor Cricket School**
The Town Council had hoped to provide the replacement facility at the Wildernesse School Site. The Town Clerk was meeting with a Planning Officer on 28th July 2015 to discuss this.

v) **Café on the Vine**
It was noted that the project is reaching its final stages of construction, which will then be followed by the kitting out of the café. It is hoped to be opened end of August to early September.

The Committee reviewed the branding for the new café.

vi) **Environmental Park Play Area**
The Town Council have negotiated a 10 year lease from Knole Trustees for part of the Environmental Park to be used as a new town centre play area. Public consultation was taking place on designs during July 2015 and considerable positive feedback was being received and will be reported to the Open Spaces & Leisure Committee. An application for part funding had been made.

vii) **Community Facilities at Greatness Recreation Ground**
Funding continues to be sought for the project.

viii) **Multi Use Games Area**
At the previous meeting it was resolved that the consideration of the provision of a Multi-Use Games Area was postponed until final details for the Bat & Ball Centre had been agreed.

ix) **Free Recreational Facilities**
At the previous meeting it was resolved that the consideration of this project be postponed until capital receipts from the sale of land had been received by the Council.

x) **Sports Strategy**
The Sports Strategy findings and recommendations will be reported to the next Open Spaces & Leisure Committee in the autumn. It was recognised that the Strategy would not provide all of the solutions but highlighting the needs and aspirations of sports clubs. Such data can be used to assist the production of the Neighbourhood Development Plan and future sports provision.

xi) **Neighbourhood Development Plan**
Arrangements are being put in place for the next round of public consultation which includes the Draft Integrated Transport Study.

It was recognised that not all the topics considered and data received would be relevant for the policies for the Neighbourhood Development Plan, however would be referred to as the towns aspirations for the future.

x) **Stag**
At the previous meeting it was resolved that the Town Council consider providing a grant to the Stag from some of the allocated funding in the near future subject to a submission from the Stag Trustees.

A submission had been received from the Stag for £65,000 towards an Air Handling System, it was noted that the Stag would be able to receive the grant over three tranches.

A report had also been received from the Town Council's Responsible Financial Officer detailing the impact on providing the grant prior to the receipt of capital income.

RECOMMENDATION: That the Town Council provide a grant of £65,000 from the allocated funding for the purposes of an Air Handling System at the Stag. The Stag be invited to consider whether it wished to review its request to complete the project in one stage and make a further application to the Town Council.

It was noted that Cllr Raikes as Chairman of the Stag Trustees did not participate in the voting of the resolution.

112. Bat & Ball Station Building
A site meeting of the building had been arranged for 30th July 2015. South Eastern Railways would be arranging a structural survey as soon as possible.

113. Projects & Draft Time Plan

The Committee reviewed the draft time plan circulated with the agenda.

RESOLVED: to note the report.

RESOLVED: *Under the Public Bodies (Admission of Meetings) Act 1960 to exclude the public and press for the following item by reason of the confidential nature of the business.*

114. Community Investment Plan Project Financial Report

The Committee reviewed the Financial Report circulated with the Agenda.

RESOLVED: to note the report.

There being no further business the Chairman closed the meeting at 7.40 p.m.

Signed .... Dated ....

Chairman