

**MINUTES OF THE SEVENOAKS TOWN COUNCIL
YOUTH SERVICES SUB COMMITTEE
HELD ON 15th JULY 2015
COUNCIL CHAMBER, SEVENOAKS TOWN COUNCIL TN13 3QG**

Present: Cllr Mrs R Parry (Vice Chairman), Cllr S L Arnold, Cllr J M Canet, Cllr A Eyre, Cllr R J Parry, Cllr E Parson, Cllr E Waite, Caroline Berry (SAYT), Maxine Quinton (SDC), Youth Cllr Alexander Dunn and Youth Cllr Ben Park.

In Attendance: Linda Larter Town Clerk, Michèle MacDonald.

Apologies for

Absence: Cllr N J L Busvine OBE, Cllr R L Piper, Cllr S G Raikes and Cllr Mrs P C Walshe and Shane Mochrie Cox (KCC).

Cllr Mrs R Parry acted as Chairman in the absence of Cllr N J L Busvine OBE, welcomed all and thanked the Youth Councillors for staying to attend this meeting.

There were no members of the public present.

47. Request for Dispensations

There were no requests for dispensations.

48. Declaration of Interest

There were no Declarations of Interest.

49. Minutes of the Youth Services Sub Committee

- i) 3rd June 2015 – noted that the Minutes of the Youth Services Sub Committee had been ratified at the Finance & General Purposes Committee meeting held on 15th June 2015 and adopted at Town Council meeting on 29th June 2015.

50. Minutes of the Youth Council Meetings

- i) 3rd June 2015 – noted that the Minutes of the Youth Council had been ratified at the Finance & General Purposes Committee meeting held on 15th June 2015 and adopted at Town Council meeting on 29th June 2015.

51. House in the Basement Youth Café

i) House in the Basement Report for May 2015

Staff Changes

Noted that Katie Shipton had now left and that Caroline Wilson, a former art teacher at West Heath School has been appointed on a casual basis.

Environmental Health

On 19th June 2015 the Youth Café was paid a visit by Environmental Health stating that it was not registered for the sale of food. The Town Clerk closed

the Youth Café and upon her return from annual leave on Monday 22nd June 2015 forwarded a copy of the registration form submitted on 30th April 2013 to the Environmental Team. The Youth Café needed to be re-registered as House in the Basement and awaits its first inspection.

It was agreed to defer comments on this matter to a future date.

CV Writing Workshop

Youth Councillors had agreed at the meeting held earlier that they will advertise this event being held from 2:30 to 4pm on 5th August 2015 amongst their friends.

LEVEL Up Games Exchange

Noted that games are available to be purchased or exchanged.

Refocus

Noted that a visit was held on Friday 3rd July 2015.

Free Music Lessons

Noted that Jack has commenced teaching young people basic guitar chords as well as having impromptu jamming sessions.

C-Card Training

Noted that Gail Grieves, the Manager, has now been trained to provide Young People if needed with sexual health information and products. Following a recent meeting of the Sevenoaks District's Health Liaison Board, Cllr J M Canet advised the committee that the South Park Medical Centre is currently setting up a C-Card service for under 18s. Cllr J M Canet will feedback the Youth Café's needs to the District and forward the Town Clerk the relevant information.

It was noted by the Town Clerk that there is no longer a sexual health nurse attending the HOUSE in the Basement Youth Café, agreed to be an informal and relaxed point of contact with young people. **RESOLVED** to make contact to ensure this service be reinstated soonest as it was felt that Young People would benefit from such a service being offered in a number of ways, namely: welfare managers at schools, external clinics and Youth Cafes.

Kent Music

Noted that they have re-approached the Youth Café to restart the past partnership of working together for under 18 music events.

ii) General Statistics, including income for May 2015

RESOLVED: the report be received and noted. It was agreed that the Finance & General Purposes Revenue report be made available for future meetings as previous.

iii) **Geographical data for May 2015.**

RESOLVED: the report be received and noted.

iv) **HitB Annual Report provided to Kent County Council regarding Commissioning Funding**

RESOLVED: the Town Clerk's report be received and the performance indicators in return for Commissioning Funding be noted.

52. Reports from Co-Opted Partners

i) **SAYT**

Recruitment to cover for the youth worker's maternity leave plus another Youth Worker's position was in its final stages with references being sought.

ii) **West Kent Extra**

The representative was not present.

iii) **Community Safety Team**

Maxine Quinton reported that

- promotional material relating to Summer Fun Days had been circulated to all 15 primary school in the area. The event at Greatness to be held on 12th August 2015.
- there had been a few Anti-Social Behavioural (ASB) issues involving gatherings of young people from the Sevenoaks District being loud, using bad language and/or being abusive at the Vine and at Hollybush earlier in the summer. No drugs or substance misuse was involved. The young people involved were given joint warning letters by the ASB Officer and PCSOs.

iv) **Kent County Council**

The representative had sent his apologies.

53. Environmental Park Proposed Play Area

Noted that Sevenoaks Town Council is holding a public consultation exercise and seeking funding for a new play area in the Environmental Park. Linda confirmed the public may view exhibitions at both the Stag and Sencio and submit their feedback there in hard copy or by using the on-line facility at <http://sevenoakstown.gov.uk/news/58> by 31st July 2015.

Linda updated the committee noting that Sencio welcomed the users of the Environmental Park Play Area to use the WC facilities in the Sencio Café.

It was noted that the boxes of forms would be emptied more regularly than weekly in view of the volume of feedback forms being received. It was also noted that the Sevenoaks Youth Councillors agreed to promote the consultation to their peers for them and their siblings to give their feedback.

54. Press Releases

RESOLVED: to issue a press release regarding the CV Work shop taking place on Wednesday 5th August 2015 from 2:30 to 4pm at the HOUSE in the Basement Youth Café and to promote the HOUSE in the Basement Youth Café.

There being no further business the Chairman closed the meeting at 7.50 p.m.

Signed

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Chairman

Dated

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