

**MINUTES OF THE SEVENOAKS TOWN COUNCIL
YOUTH SERVICES SUB COMMITTEE
HELD ON 3RD JUNE 2015 AT THE STAG THEATRE**

Present: Cllr N J L Busvine OBE Chairman, Cllr Mrs R E Parry Vice Chairman, Cllr A Eyre, Cllr R J Parry, Cllr E Parson, Cllr S G Raikes, Cllr E Waite, Ben James (Youth Councillor), Shane Mochrie Cox (KCC), Maxine Quinton (SDC).

In Attendance: Linda Larter Town Clerk, Gail Grieves HitB Manager, Cllr A Clayton

Apologies for Absence: Cllr S L Arnold, Cllr J M Canet, Cllr R L Piper, Cllr Mrs P C Walshe, Alexander Dunn

There were no members of the public present.

40. Request for Dispensations

There were no requests for dispensations.

41. Declaration of Interest

There were no Declarations of Interest.

42. Minutes of the Youth Services Sub Committee

- i) 11th March 2015 – noted that the Minutes had been adopted at the Annual Council Meeting.
- ii) 22nd April 2015 – noted that the meeting had been cancelled.

43. Minutes of the Youth Council Meetings

- i) 11th March 2015 – had been ratified by the Finance & General Purposes Committee
- ii) 22nd April 2015 – received and noted.

44 House in the Basement Youth Café

- i) House in the Basement Report for February, March and April 2015

Staff Changes

Jack Higham has been employed to replace Ben Mason. Jack will be doing 16hours per week. Katie Shipton has written her resignation for Friday 29th June 2015 in order to move to live with her fiancé. A recruitment process will commence for a new Catering Apprentice.

Job Board

The youth café has received considerable interest relating to the new Job Board at the youth café. Local businesses have been supportive as have Knole who wish to advertise volunteering opportunities. The Round Table have also offered a small grant towards it and discussion will take place with them regarding this.

Second Hand Computer Shop

Flyers (see attached) and a door sign have been produced and some flyers have been put into local shops. More flyers will be handed out through the week and given out at upcoming primary school visits. We now need games to start this venture off.

Currently young people have to go out of town to buy, sell and swap unwanted games. There is an audited process for Hitb to match prices of ebay or CEX and then sell at an increased price. Some profit should be made for the youth café but the main purpose of the project is to encourage new young people to visit the venue.

Music Lessons

These have been discussed with Jack and we hope to get these going in the very near future. Discussions have also taken place with Kent music and we hope to start rock sessions once a week with them.

ii) General Statistics, including income for February, March and April 2015

It was noted that attendance was poor for April 2015 compared to previous years. It was noted that some of this could be attributed to the good weather and the current preference for young people to gather in public open green spaces. The Youth Café Manager would also be trying to encourage links with Zed Café.

RESOLVED: To circulate with the next Youth Services Sub Committee to the KCC / QES report which provided statistics against performance indicators. Some explanation to the presentation of the data would need to accompany the report.

iii) Geographical data for February, March and April 2015.

It was noted that much of the data was historic however was useful to note where attendances were coming from.

RESOLVED: Continue to provide the report, changing the heading from 'Membership' to 'Past Attendance'

iv) HitB Annual Report provided to Kent County Council regarding Commissioning Funding

The Youth Café is required to provide an annual report to Kent County Council relating to the performance indicators in return for Commissioning Funding. The document was comprehensive and lengthy and had been circulated with the agenda electronically. Members of the Sub Committee who wished for a paper copy would receive this upon request.

45. Reports from Co-Opted Partners

- i) SAYT
The representative was not present, however had forwarded the information that they would be recruiting to cover for the youth worker's maternity leave.
- ii) West Kent Extra
The representative was not present. A copy of the Annual Report for the joint HITB & West Kent Extra project for alcohol and drug education had been circulated with the agenda.
- iii) Community Safety Team
Maxine Quinton reported that promotional material relating to Summer Fun Days would be circulated soon. Kenwood Trust and the Police continued to visit young people regularly at the Vine and Hollybush. Large groups of young people were gathering on the Vine and although there was the perception of alcohol and drink problems this was not the case. There had been one recent anti-social behaviour incident at Greatness Recreation Ground this had not involved alcohol or drugs.
- iv) Kent County Council
Shane Mochrie-Cox reported that the restructuring in KCC Youth Services had been completed. Sevenoaks was combined with Dartford and Gravesham in a 'district'.

46. Press Releases

RESOLVED: not to issue any press releases.

There being no further business the Chairman closed the meeting at 7.22 p.m.

Signed
Chairman

Dated