

Minutes of the Meeting of the FINANCE & GENERAL PURPOSES COMMITTEE held at the Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 12 January 2015 at 7:56 pm.

PRESENT

	Cllr R L Piper (Chairman)	
Cllr S L Arnold		Cllr A Eyre
Cllr N J L Busvine OBE		Cllr R J Parry (Vice Chairman)
Cllr J M Canet		Cllr S G Raikes <i>[ex officio]</i>
Cllr G R S Clack		Cllr P E Towell
Cllr A S Clayton		

(10)

ALSO IN ATTENDANCE

Chief Executive/Town Clerk
Responsible Finance Officer
Committee Clerk

APOLOGIES

Cllr Mrs M E Crabtree, Cllr Mrs P C Walshe

PUBLIC QUESTION TIME

No members of the public were present for the duration of the meeting.

346 DECLARATIONS OF INTEREST

Cllr A Eyre declared a non-pecuniary interest in Agenda Item 7 [*Minute No 352*] in relation to the grant application received from Bullfrog Productions and did not partake in the discussions.

347 DISPENSATION

No requests had been received or approved.

348 MINUTES

RESOLVED: the minutes of the meeting of the Finance & General Purposes Committee held on 15 December 2014 be received, noted and signed as a true record.

349 SUB COMMITTEES

a) Youth Council

RESOLVED: the minutes of the Meeting of the Youth Council held on 17 December 2014 be received and noted as a true record.

b) Youth Services Sub Committee

RESOLVED: the minutes of the Meeting of the Youth Services Sub Committee held on 17 December 2014 be received and noted as a true record. Minute 89 (iii) was noted and will be monitored by the Finance & General Purposes Committee.

350 FINANCE REPORTS

The Finance reports were received and considered

RESOLVED:

a) Statement of Accounts

the statement of accounts together with the Finance Officer's report from 1 to 30 November 2014, be received and adopted.

- b) Suppliers' Accounts
the accounts listed in the schedules from 1 to 30 November 2014 (£66,200.93) having been inspected and compared with the schedules be authorised for payment.
- c) Payroll Account
the payments from the account listed in the schedules from 1 to 30 November 2014 having been compared with the schedules be confirmed.
- d) Petty Cash Account
the payments from the petty cash account from 1 to 30 November 2014 (£1,014.92) having been inspected and compared with the schedules, be confirmed.
- e) Hospitality and Gifts Register
the Hospitality or Gifts received by the employees and Members of Sevenoaks Town Council up to 31 December 2014 be noted.

351 LOCAL GOVERNMENT PENSION FUND MATTERS

RESOLVED: the Financial Topic Note received from the National Association of Local Councils dated 19 December 2014 regarding the Local Government Pension Funding Deficit & Future Arrangements be received and noted and for the Responsible Finance Officer to continue to annually review the Town Councils liability with Kent County Council.

352 GRANT APPLICATION

Further to Minute 245, the Bullfrog Accounts for 2013 were received and discussed. Mrs Jill McCroghan updated Members and answered questions at 7pm prior to the commencement of the meeting of the Town Council.

RESOLVED: to award a grant of £2,000 to Bullfrog Productions and request that they provide a report on the number of Sennokians involved during 2015.

353 LOCAL BUS SERVICE – LETTER FROM KEMSING PARISH COUNCIL DATED 6 NOVEMBER 2014

RESOLVED: to refer the matter to Town Council's consultant currently working on the holistic overview of integrated transport within Sevenoaks.

354 SIGNIFICANT HISTORIC ANNIVERSARIES IN 2015

RESOLVED:

- a) to proceed with the two events on 9 March 2015:
 - i. Commonwealth Day – raising of the Commonwealth Flag at the Vine and at the Town Council offices at 10:00 hours. Commonwealth Affirmation to be read out at both locations.
 - ii. WW1 Single Commemorative event – 4 candles to be lit at Town Council Offices. Moment of Reflection prior to candle being extinguished to represent the lights going out all over Europe. 1 symbolic candle to be lit and remain alight [luminary candle] until the following year.
- b) the Town Clerk to bring an update calendar of events to the next meeting of the Finance & General Purposes Committee keeping them simple and to include reference to VJ Day and Battle of Britain

355 CURRENT MATTERS & PRIORITIES

A list of current matters and Priorities were received and noted.

RESOLVED: to put forward to Sevenoaks District Council for Bradbourne Lakes to be registered as a Community Asset.

356 PRESS RELEASE

RESOLVED: no item be considered worthy of a press release.

There being no further business the Chairman closed the meeting at 9:20pm

Signed by the Chairman **Dated**

