

Sevenoaks Town Council
Minutes of the meeting of the Community Infrastructure Committee
30th October 2023
Held in the Council Chamber, Town Council Offices, Bradbourne Vale Road

Livestreamed and available to view on YouTube until approved by Council:

https://youtube.com/live/nfQhwj9_KcA?feature=share

Meeting Commenced: 7.00 pm.

Meeting Concluded: 7.54 pm.

Cllr David Skinner OBE (Chair)	Present	Cllr Victoria Granville	Present
Cllr Gareth Willis (Vice-Chair)	Present	Cllr Lionel O'Hara	Absent
Cllr Tony Clayton	Apologies	Cllr Claire Shea, Mayor	Present
Cllr Catherine Daniell	Apologies	Cllr Nick Varley	Present

Substitutes		For
Cllr Libby Ancrum	Present	Cllr Catherine Daniell
Cllr Nigel Wightman	Present	Cllr Tony Clayton

In Attendance: Cllr Dr Marilyn Canet, Town Clerk and Senior Committee Clerk

Representations received from Members of the Public: None

434 Apologies for Absence

Apologies for absence were received and noted as shown above.

435 Requests for Dispensations

There were no requests for dispensations.

436 Declaration of Interests

There were no declarations of interest.

437 Minutes of the Meeting held on 11th September 2023

RESOLVED: That the Minutes of the Extra-ordinary meeting of the Community Infrastructure Committee held on 11th September 2023 be received and agreed as a true record.

438 Community Infrastructure Levy (CIL)

The Committee noted that the current total unallocated sum to be used for infrastructure projects was £58,382.96. This included the amount due to STC, based on CIL collected between October 2023 and now, which was expected to increase before the next CIL allocation due in March 2024. It was requested that details of future receipts expected from large developments be reported to the next meeting of this Committee if possible.

The Open Spaces & Leisure Committee future requirements for CIL were noted, with the request that the Committee review and priority be allocated to the items.

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It was also noted that should current CIL bids to Sevenoaks District Council be successful, Town Council contributions from current and future CIL receipts would be required for the following projects as shown:

Electric Bus	25,000
Football Pavilion	87,500
Stag Lighting	14,268
	<u>126,768</u>

RESOLVED:

- 1) To note when allocating CIL against projects, that the current unallocated balance was £58,382.96 against a future potential CIL expenditure of £126,768.
- 2) That in the future £130,000 be set aside to implement a 20-mph signage scheme if agreed at public consultation.
- 3) That in the future £65,000 be set aside to implement a Town Centre and St John's Hill Masterplan.
- 4) That the following Open Spaces & Leisure Committee current future requirements for CIL be noted and the Open Spaces & Leisure Committee be requested to allocate priority to the items:

Chapel Repairs	2,000
Cem Garage Roof Repairs	2,000
Mausoleum Stone	
Cleaning	3,000
Knole - replace barn doors	2,000
Raleys car park repair root damage	30,000
Vine Pavilion roof insulation	5,000
Vine CCTV to digital	6,000
Vine - resurfaces some paths	15,000
Vine - crazy paving repairs	10,000
Judd's Piece tarmac repairs	2,500
Chantry Wall Repairs	20,000
Julians Meadow fence	1,200
Greatness Play Equipment	68,000
Greatness CCTV - digital	9,000
	<u>175,700</u>

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439 Blue Skies Meeting – Sevenoaks Town Council Priorities

The Committee considered the draft priorities for Sevenoaks Town Council considered at the Blue Skies Meeting held on 9th September 2023.

A few minor amendments were agreed to the document.

RESOLVED: subject to the amendments agreed, to RECOMMEND to the next meeting of the Town Council that the Sevenoaks Town Council Priorities 2023 -2027 be approved and adopted.

440 Feasibility Study for Walking and Cycling Route Connecting Bat & Ball/Otford Road with Dunton Green Station

The Committee considered the commissioning of a feasibility study, together with the outline proposal and costs provided by Phil Jones Associates, who was currently working with Sevenoaks District Council on other active travel plans.

RESOLVED: That Sevenoaks Town Council commission Phil Jones Associates to complete a Feasibility Study for a Bat and Ball / Otford Road to Dunton Green walking and cycling route, to be funded via £10-15,000 CIL money.

441 Masterplan for Sevenoaks Town Centre and St John's Hill

Consideration was given to preparing a Masterplan for Sevenoaks Town Centre and St John's Hill.

RESOLVED: That Sevenoaks Town Council proceed with a Masterplan for the Town Centre and St John's Hill as CIL funding becomes confirmed.

442 Oast House (Tarmac Site)

The Committee considered the proposal for Sevenoaks Town Council to obtain a long-term peppercorn lease of the Oast House and use as a community facility.

RESOLVED: That Sevenoaks Town Council formally request Tarmac to provide the Oast House building as a Community Hub to the Town Council and that Heads of Terms are prepared, including a 25-year peppercorn lease, and brought back to the Community Infrastructure Committee for further consideration.

443 CURRENT MATTERS

The Committee received and considered updates on current matters.

The Committee expressed its thanks to officers for their hard work preparing the 20mph consultation edition of the Town Crier.

RESOLVED: That the updates on current matters be received and noted.

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444 Bat & Ball Station Activity Plan

The Committee reviewed the Bat & Ball Station Activity Plan monthly report for September 2023.

RESOLVED: That the report be received and noted.

445 Green Community Investment Plan Action Plan

The Committee reviewed the Green Community Investment Plan monthly report for September 2023.

The Town Clerk advised that Jonathan Letendrie, Climate Change Project Officer, had left the Council; she thanked him for all he had done and wished him well for his next post.

RESOLVED: That the report be received and noted.

446 Press Release

It was agreed that press releases be issues in relation to:

- Proposal for Sevenoaks Town Council to obtain a long-term peppercorn lease of the Oast House (Tarmac site) and use as a community facility.
- Feasibility Study for a Bat and Ball / Otford Road to Dunton Green Green Link.

There being no further business the Chair closed the meeting.

Signed: Dated:
Chairman