

16th June 2023

You are hereby summoned to attend a meeting of the **YOUTH SERVICES COMMITTEE** to be held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG on **Wednesday 28th June 2023 at 7.00pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/zZW0PyiDSx0?feature=share> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Committee should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members:

Cllr Chloe Gustard (Chair)	Cllr Catherine Daniell (Vice-Chair)
Cllr Dr Marilyn Canet	Cllr Sally Layne
Cllr Claire Shea (ex-officio)	Cllr Gareth Willis
Vacant	
<u>Co-opted members</u>	
Sevenoaks Youth Council: Vacant	Sevenoaks Area Youth Trust: Peter Robinson
Kent County Council: Vacant	West Kent Communities: Richard Dowling
Sevenoaks District Council: Kelly Webb, Maxine Quinton	National Trust: Amy Sabine

AGENDA

PUBLIC QUESTIONS

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

Town Council Offices
Bradbourne Vale Road
Sevenoaks Kent TN13 3QG

tel: 01732 459 953 fax: 01732 742 577
email: council@sevenoakstown.gov.uk
web: sevenoakstown.gov.uk



Town Clerk

1	<u>CHAIR AND VICE-CHAIR</u> To note that, at the Annual Council meeting held on 15 th May 2023, the following appointments were made: a) CHAIR – Cllr Chloe Gustard b) VICE-CHAIR – Cllr Catherine Daniell	-
2	<u>APOLOGIES FOR ABSENCE</u> To receive and note apologies for absence.	
3	<u>REQUESTS FOR DISPENSATIONS</u> To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).	-
4	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest from members in respect of any items of business included in this agenda.	-
5	<u>MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON 22nd MARCH 2023</u> To receive and sign the Minutes of the Youth Services Committee held on 22 nd March 2023.	Attached
6	<u>HOUSE IN THE BASEMENT [HiTB] YOUTH CAFÉ</u> House in the Basement - Home (weebly.com)	Attached Attached Attached To Follow
6.1	To receive and discuss the following reports:	
6.2	HiTB Manager's Update Report Finance Cost Centre Reports: • March • April • May (If ready)	
7	<u>MINUTES OF THE YOUTH COUNCIL HELD ON 22nd MARCH 2023</u> SEVENOAKS YOUTH COUNCILLORS - Home (weebly.com) To receive and note the Minutes of the Youth Council meeting held on 22 nd March 2023.	Attached
8	<u>REPORTS FROM CO-OPTED PARTNERS</u> - Kent County Council - SAYT - SDC - Community Safety Team - West Kent Communities	-

9	<u>STEM OPPORTUNITY FOR YOUNG PEOPLE AT HOUSE IN THE BASEMENT</u> To receive the education pack information from Team.Repair for the young people who attend House in the Basement, to consider a grant to cover the cost of the packs.	Attached
10	<u>DESIGN A CHRISTMAS LIGHT COMPETITION 2023</u> To receive report about the young persons design a Christmas light held in 2022 proposed to be held again this year, To consider a grant to cover the manufacturing cost of the light.	Attached
11	<u>CLIMATE CHANGE YOUTH FORUM</u> To receive the report from the Climate Change Youth Forum held on the 20 th of April 2023. To note meeting of the 15 th of June 2023 was postponed.	Attached
12	<u>NEW YOUTH COUNCIL</u> To note that Youth Council elections will be occurring at the start of September. The closing date is Friday the 29 th of September 2023. The first meeting of the new youth council will be held on Wednesday 8 th of November 2023.	
13	<u>SKATEBOARD PARK PETITION</u> To receive the report regarding the petition on the Greatness Recreational Ground Skate park.	Attached
14	<u>PROPOSALS FOR ADDRESSING YOUTH PROBLEMS ON THE VINE</u> Community Safety Team to provide an update.	
15	<u>PRESS RELEASE</u> To consider any agenda item considered appropriate for a press release	—

Sevenoaks Town Council

Minutes of the Meeting of the Youth Services Committee

Held on 22nd March 2023 in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available on YouTube until Minutes are accepted by Town Council Meeting:

(<https://youtube.com/live/yOSxyX4d97A>)

Meeting Started: 7.00 p.m.

Meeting Concluded: 8.00 p.m.

Present:

Cllr Dr Merilyn Canet, Chairman	Present	Cllr Libby Ancrum	Present
Cllr Richard Parry, Vice-Chairman	Apologies	Cllr Roderick Hogarth	Present
Cllr Nick Busvine	Present	Cllr Tom Morris Brown	Apologies
Cllr Andrew Eyre	Apologies	Cllr Claire Shea	Present
Cllr Rachel Parry, Mayor (ex- officio)	Apologies		

Co-opted Members:

Richard Dowling, West Kent Communities	Present	Kent County Council	
Maxine Quinton, Sevenoaks District Council	Present	Caroline Berry, SAYT Peter Robinson, SAYT	Present Present
Amy Sabine, Volunteering & Community Officer, National Trust	Present		

Substitute	For
Cllr Simon Raikes	Present Cllr Richard Parry

In attendance: Linda Larter, Town Clerk, Daren Mountain, HiTB Youth Café Manager, Ieuan Chandler-Wilson, Youth Committee Clerk.

Representations received from Members of the Public: none.

The Chairman recognised the leaving of Caroline Berry from SAYT, noting that she had played an instrumental role in helping SAYT and young people in Sevenoaks, and presented her with a bouquet of flowers. The Committee welcomed Peter Robinson in his new role.

662. Apologies for Absence

Received as noted above.

663. Requests for Dispensations

There were no requests for dispensations.

664. Declarations of Interest

There were no declarations of interest.

665. Minutes of Youth Services Committee held on 18th January 2023

RESOLVED: To receive and accept minutes as a true record.

666. House in the Basement Youth Café

666.1 Update Report

The Committee received the report from Daren Mountain, the Manager of House in the Basement.

Sevenoaks Town Council

Daren stated that numbers of young people attending House in the Basement had increased. It was also noted they had been seeing over 30 young people on a Saturday.

RESOLVED: That the report be received and noted.

666.2 Finance Report January to February 2023

RESOLVED: That the Finance Cost Centre report for the House in the Basement Youth Café be noted.

667. Sevenoaks Youth Council

RESOLVED: To receive and note the Minutes of the Youth Council meeting held on 18th January 2023.

668. Reports from Co-opted Partners

Noted following reports from Co-opted Partners:

(i) Kent County Council (KCC)

It was noted that Victoria Walters had left the authority and Kent County Council had yet to appoint someone permanent to the role.

(ii) Sevenoaks Area Youth Trust (SAYT)

The Committee heard from Caroline Berry that SAYT had attended the Mayor's Quiz night and had 2 tables at the event, she explained that they had a very enjoyable evening.

Caroline also noted that in April, SAYT would be having a trip for young people to go to the seaside. Trinity school had very kindly offered their minibus to help with transport.

(iii) Sevenoaks District Council, Community Safety

Maxine Quinton reported that the main problem facing Sevenoaks at the moment was the anti-social behaviour at The Vine.

Maxine also noted that the District Council had held the "Making it Happen" Community and Volunteering Awards with the Youth Group of the Year award going to the Sevenoaks District Youth Mentoring Project. The Committee congratulated Daren on his role in the Youth Mentoring Project and the recent community award for this.

(iv) West Kent Youth Services (WKYS)

Richard Dowling reported that during their detached work WKYS had engagements with over 261 young people around The Vine and were talking about the choices that the young people made around alcohol and drugs as well as keeping safe. Many of the young people that they spoke to felt that there would be no repercussions from what was happening at The Vine. It was also noted that last Saturday they saw around 60 young people congregating at Greatness Recreation Ground.

Sevenoaks Town Council

Richard also reported that the Young Adventurers was doing well, with hot meals now being supplied every two weeks and the charges to attend having been dropped.

Richard also informed the Committee that from the 31st of March 2024 Kent County Council would be removing funding to youth provisions across the districts which would have a knock on effect on the Young Adventurers, Apprenticeship Programs and the detached work that West Kent offer for young people in the district.

(v) National Trust

Amy Sabine reported that they had attended a Reverse Recruitment event at Rowhill school where young people from the school and other local schools asked questions to companies in an interview setting, which helped young people to develop interview skills for later life. This event was set up in partnership with Kent County Council, the Education People, Kent and Medway Careers Hub and The Careers & Enterprise Company.

Amy also reported that the Duke of Edinburgh programme for young people had started at Knole, with young people engaging in a range of roles from deer ranging to house steward, with plans to develop this further. It was also noted that they had six young people express interest in work experience, with another six spaces available.

669. HiTB Youth Café 10 Year Celebration

The Committee received a booklet for the 10-year celebration for the House in the Basement that would be taking place on the 1st of April 2023.

The Committee noted that the continuation of House in the Basement was testament to the dedication of Linda Larter, Daren Mountain and all of the House in the Basement Staff, both present and past, who have been supporting young people over the last ten years.

670. Anti-Social Behavior at Sevenoaks Vine

The Committee noted that there had been an increase of young people gathering in crowds on The Vine, mainly on a Friday evening from 6pm, that were causing Anti-Social Behavior and criminal damage to the area, including the smashing of glass bottles. It was noted that these gatherings on The Vine have been set up on social media as a “cool” thing and had at times seen crowds of around 400 young people, with some coming as far as Edenbridge. It was noted that Southeastern Railway was aware of this and there had been an increased presence from the British Transport Police.

The Committee noted that in recent weeks the police had sent a message to schools as well as social media asking parents to be aware of these gatherings and asking “Do you know where your young person is?”. It was also noted that the police had been given a dispersal order to be able to move on large groups that gather over a period of 48 hours. It was noted that a Public Spaces Protection Order could be put

Sevenoaks Town Council

in place as a low key deterrent under the Anti-Social Behavior, Crime and Policing Act 2014, section 59, which would give the police the powers they would need to intervene in activities carried out on a public space that would be detrimental to the quality of life to those who live locally and use the space. An example of this had been distributed.

RESOLVED: That the issuing of the Public Spaces Protection Order under the Anti-Social Behavior, Crime and Policing Act 2014, Section 59 should proceed for the Sevenoaks District Council to move forward to the consultation period.

671. Press Release

RESOLVED: There were no press releases arising from this meeting.

There being no further business the Chairman closed the meeting.

Signed
Chairman

Dated

This page has been left blank intentionally

This page has been left blank intentionally

Sevenoaks Town Council
Youth Services Committee – 28th June 2023



Manager's Report,

March figures:

During March we saw 216 young people (the most since Covid).

We were open on 19 occasions.

We saw 22 new young people & took over £400 (the most since Covid).

Over the course of the Tuesdays SEN clubs we saw 30 Young people.

April figures:

During April we saw 209 young people, 7 of which were new to attend House in the Basement.

Over the course of the Tuesdays SEN clubs we saw 23 Young people.

We were open on 14 occasions through out the month.

The takings exceeded £400

We were open a few days less in April due to bank holidays & Staff shortage on one occasion, hopefully that has been rectified by employing Levi Lee on a Zero hours contract, Levi will specifically work on Saturdays traditionally a more difficult day to get staff to work. Levi comes with lots of experience & also works for SAYT.

We had 44 young people one Saturday which stretches us, especially from a space point of view.

We celebrated 10 years of HiTB on 1st April with a Burger Bar & HiTB birthday cake, both generously donated to us by Perfect Cuisine.

Partnerships with West Kent housing & Kenward trust continue with regular visits from both at HiTB.

New flowers & a re-planted mini kitchen garden are being enjoyed after planting out in early April, part of this was to coincide with the kings Coronation & partly as our entry to South East Britain In Bloom.

The Mentoring programme continues with more referrals to us, the extended 18 month funding comes to an end in June, but we are exploring ways of extending some sort of provision for Sevenoaks young people with a Mentoring programme, hopefully still in partnership with SDC, West Kent, Millwall FC, Layberry Foundation , Bridges Youth Cafe & Kenward trust.

**Sevenoaks Town Council
Youth Services Committee – 28th June 2023**

We hope to finally have a mural of some sort in partnership with Kent wildlife trust to promote the green sands way.

May figures:

During May we were open on 17 Occasions,

During which 188 young people attended.

Over the course of the Tuesdays SEN clubs we saw 31 young people attended.

With 15 new attendees.

Detailed Income & Expenditure by Phased Budget Heading 31/03/2023

Month No: 12

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
50	<u>Youth Cafe</u>										
1022	Letting & Hire of Facilities	176	187	11	2,369	2,200	(169)	2,200		0	
1211	Sale of Goods	336	28	(308)	2,554	358	(2,196)	358		0	
1350	Revenue Grant income	0	0	0	2,925	0	(2,925)	0		0	
	Youth Cafe :- Income	512	215	(297)	7,848	2,558	(5,290)	2,558			0
4010	Gross Pay	3,960	2,631	(1,329)	40,076	31,572	(8,504)	31,572		(8,504)	
4011	Mileage	0	0	0	55	0	(55)	0		(55)	
4270	Employers Pension Contribution	120	108	(12)	1,002	1,263	261	1,263		261	
5410	Repairs & General Maintenance	0	71	71	6,687	863	(5,824)	863		(5,824)	
5500	Equipment Hired and New	432	0	(432)	2,958	0	(2,958)	0		(2,958)	75
6010	Light Heat & Cleaning	7	0	(7)	178	31	(147)	31		(147)	
6101	Telephone	50	41	(9)	598	470	(128)	470		(128)	
6200	Printing & Stationery	137	23	(114)	346	309	(37)	309		(37)	
6210	Postage & Courier	0	0	0	28	0	(28)	0		(28)	
6240	Computer/ Data Base/WP's	17	30	13	302	404	102	404		102	
6281	Furnishings,Furniture/Eqpt	0	124	124	214	493	279	493		279	
6320	Staff Training	0	0	0	100	206	106	206		106	
6330	Welfare/Hospitality	0	0	0	11	31	20	31		20	
6340	Staff Uniforms	138	25	(113)	213	103	(110)	103		(110)	
6460	Publicity & Democratic notices	134	14	(120)	141	124	(17)	124		(17)	
6500	Goods for Resale	162	28	(134)	2,612	358	(2,254)	358		(2,254)	
6505	Cafe consumables	33	0	(33)	86	0	(86)	0		(86)	
6635	Professional Fees Licensing	0	(2)	(2)	423	286	(137)	286		(137)	

Detailed Income & Expenditure by Phased Budget Heading 31/03/2023

Month No: 12

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6869 Special Events	0	0	0	2,467	0	(2,467)	0		(2,467)	2,200
6900 Sundry Expenses	13	21	8	236	252	16	252		16	
6922 Health&Safety/Risk Assessments	0	(2)	(2)	979	870	(109)	870		(109)	
Youth Cafe :- Indirect Expenditure	<u>5,201</u>	<u>3,112</u>	<u>(2,089)</u>	<u>59,714</u>	<u>37,635</u>	<u>(22,079)</u>	<u>37,635</u>	<u>0</u>	<u>(22,079)</u>	<u>2,275</u>
Net Income over Expenditure	<u>(4,689)</u>	<u>(2,897)</u>	<u>1,792</u>	<u>(51,866)</u>	<u>(35,077)</u>	<u>16,789</u>	<u>(35,077)</u>			
8001 plus Transfer from EMR	0			2,275						
Movement to/(from) Gen Reserve	<u>(4,689)</u>			<u>(49,591)</u>						
Grand Totals:- Income	512	215	(297)	7,848	2,558	(5,290)	2,558			
Expenditure	5,201	3,112	(2,089)	59,714	37,635	(22,079)	37,635	0	(22,079)	
Net Income over Expenditure	<u>(4,689)</u>	<u>(2,897)</u>	<u>1,792</u>	<u>(51,866)</u>	<u>(35,077)</u>	<u>16,789</u>	<u>(35,077)</u>			
plus Transfer from EMR	0			2,275						
Movement to/(from) Gen Reserve	<u>(4,689)</u>			<u>(49,591)</u>						

Detailed Income & Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>50 Youth Cafe</u>										
1022 Letting & Hire of Facilities	214	209	(5)	214	209	(5)	2,512		0	
1211 Sale of Goods	317	158	(159)	317	158	(159)	1,894		0	
Youth Cafe :- Income	<u>531</u>	<u>367</u>	<u>(164)</u>	<u>531</u>	<u>367</u>	<u>(164)</u>	<u>4,406</u>			<u>0</u>
4010 Gross Pay	3,868	3,016	(852)	3,868	3,016	(852)	36,190		32,322	
4012 Expenses	13	0	(13)	13	0	(13)	0		(13)	
4270 Employers Pension Contribution	118	125	7	118	125	7	1,505		1,387	
5410 Repairs & General Maintenance	144	80	(64)	144	80	(64)	955		811	
5500 Equipment Hired and New	35	0	(35)	35	0	(35)	0		(35)	
6010 Light Heat & Cleaning	10	14	4	10	14	4	163		153	
6101 Telephone	50	51	1	50	51	1	612		562	
6200 Printing & Stationery	0	23	23	0	23	23	273		273	
6210 Postage & Courier	0	0	0	0	0	0	31		31	
6240 Computer/ Data Base/WP's	35	31	(4)	35	31	(4)	369		334	
6281 Furnishings,Furniture/Eqpt	0	0	0	0	0	0	474		474	
6330 Welfare/Hospitality	0	0	0	0	0	0	1		1	
6340 Staff Uniforms	0	0	0	0	0	0	81		81	
6460 Publicity & Democratic notices	0	0	0	0	0	0	7		7	
6500 Goods for Resale	348	152	(196)	348	152	(196)	1,821		1,473	
6505 Cafe consumables	2	0	(2)	2	0	(2)	73		71	
6635 Professional Fees Licensing	273	120	(153)	273	120	(153)	444		171	
6900 Sundry Expenses	41	31	(10)	41	31	(10)	372		331	
6922 Health&Safety/Risk Assessments	77	105	28	77	105	28	948		871	
Youth Cafe :- Indirect Expenditure	<u>5,014</u>	<u>3,748</u>	<u>(1,266)</u>	<u>5,014</u>	<u>3,748</u>	<u>(1,266)</u>	<u>44,319</u>	<u>0</u>	<u>39,305</u>	<u>0</u>
Net Income over Expenditure	<u>(4,482)</u>	<u>(3,381)</u>	<u>1,101</u>	<u>(4,482)</u>	<u>(3,381)</u>	<u>1,101</u>	<u>(39,913)</u>			

08/06/2023

Sevenoaks Town Council

Page 2

11:34

Detailed Income & Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	531	367	(164)	531	367	(164)	4,406			
Expenditure	5,014	3,748	(1,266)	5,014	3,748	(1,266)	44,319	0	39,305	
Net Income over Expenditure	<u>(4,482)</u>	<u>(3,381)</u>	<u>1,101</u>	<u>(4,482)</u>	<u>(3,381)</u>	<u>1,101</u>	<u>(39,913)</u>			
Movement to/(from) Gen Reserve	<u>(4,482)</u>			<u>(4,482)</u>						

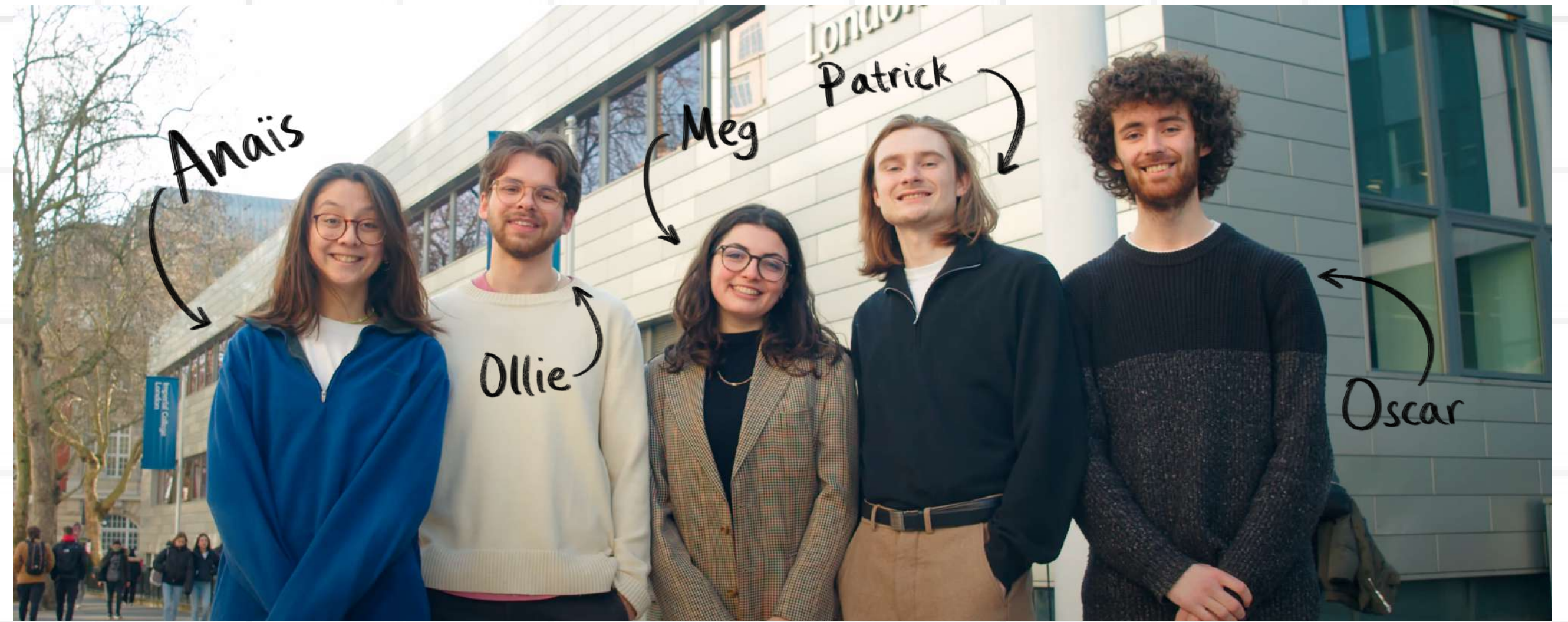


team.repair

Schools Programme

We are Team Repair – a startup teaching children science, tech, & repair.

Team Repair's mission is to give all children the confidence to pursue a career in STEM.



We are on a mission to encourage children from all backgrounds to pursue science, technology, engineering & maths (STEM) and to mitigate the e-waste crisis by teaching the next generation how to repair and not replace their broken goods. We are being supported by the Mayor's Fund for London, Imperial College London's Enterprise Lab, and the Institution of Engineering and Technology.

Supported by



As seen on





The Team Repair Programme lets 10–16 year-olds get **hands-on** with **real products**, developing an **intrinsic** interest in how things work – inspiring them to pursue a STEM career – and also learning the lifeskill of repair, allowing them to live more sustainably.

We emphasise the real-world applicability of STEM by giving children electronic gadgets with carefully planned faults to take apart, tinker with, and fix. We cover topics within and beyond the school curriculum such as:

STEM Lessons

Levers Gears Wheels

Circuits Batteries Motors

Speakers Magnets

Environmental

E-waste Circular economy

Repair skills Climate change

Sustainable careers

Practical Skills

How to use tools Diagnosis

Electronics safety / safe practices

How gadgets work



How does it work?

- We offer a discounted one-off, two, or three session programme for schools and groups, tailored to age, size, and learning requirements.
- Teachers are trained via video call by a member of our team to become verified Team Repair Schools Providers, allowing them to lead a session independently.
- We provide standard classroom sets for class sizes of 30. However, quantities can be adjusted upon request, with minimum quantity orders of 10+ kits.
- Children are given instructions to follow, either in digital or physical format, and the teacher is there to assist and run group demos. All teaching resources are provided.
- Once a session is complete, the set of kits is returned to us using the provided return shipping label so that they can be reused by another school, creating zero waste!



Standard Classroom Set (15 kits for 30 students)

Please see below the pricing structure for our standard classroom sets of 15 kits for 30 students. Costs include the training of one session-leader, who is sent a kit in advance to complete on a video call with a Team Repair member, as well as all the resources to run a session, including lesson plans, worksheets, and extensions.

1 session – **£375** (£25 per kit, £12.50 per student) + VAT

2 sessions – **£660** (£22 per kit, £11.00 per student per session) + VAT

3 sessions – **£810** (£18 per kit, £9.00 per student per session) + VAT

*Digital tutorial instructions are provided either on our accompanying app or in PDF form. Paper copies can be included in the classroom set on request for an additional **£15 per session**.*

Content can be made bespoke on request for an additional fee.



Example Kit: Microscope Repair Kit

Recommended Length: 45–60 minutes

Repair of a broken pocket microscope. Activity includes repair of the battery terminal and finding a suitable replacement lens by building a cardboard test rig to measure focal lengths.

STEM Lessons

Lenses Optics

Focal lengths

Using a microscope

Repair Lessons

Choosing spare parts

Using a test rig Indirect faults

Resetting loose parts

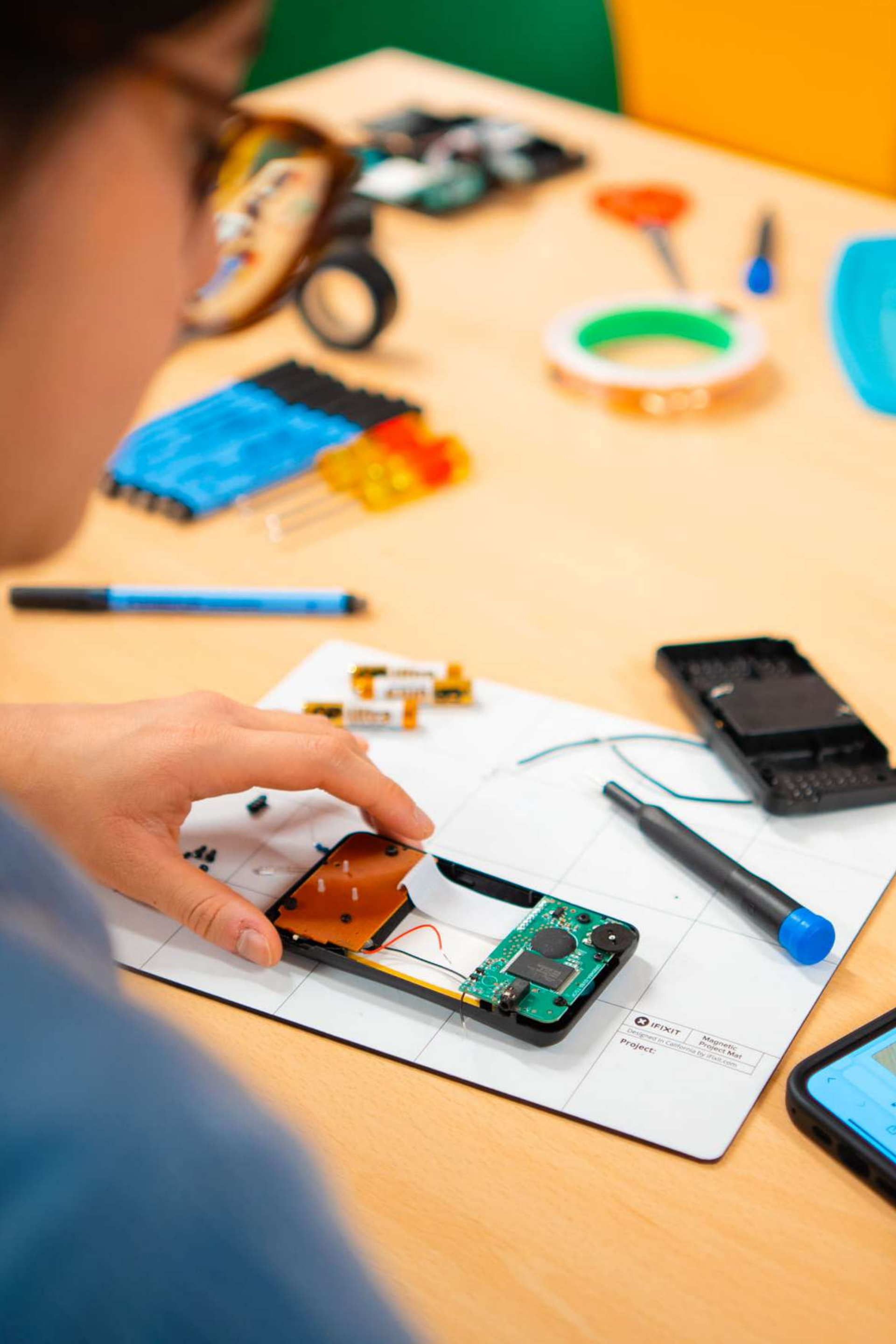
Practical Skills

How to use a screwdriver

How the gadget is manufactured

Measuring focal length

Suitable for ages 10+. STEM topic complexity can be adjusted to age and ability.



Example Kit: Retro Games Console Repair Kit

Recommended Length: 60–90 minutes

Repair of a broken retro games console. Activity includes reconnecting wires, constructing a paper circuit out of copper tape and components to test the charge polarity of the battery wires, and repairing a jammed button.

STEM Lessons

Electricity and circuits

Circuit symbols

Charge polarity

Repair Lessons

Broken wires

Faults from dust & fluff

Inspecting parts

Practical Skills

Fixing wires

How to use a screwdriver

Building a paper circuit

Suitable for ages 10+. STEM topic complexity can be adjusted to age and ability.

Frequently Asked Questions

Do the kits differ for different age groups?

Our kits are designed for ages 10–16. Having tested it with hundreds of children, we’ve found that the practical skill of repair is enjoyed by all, and something that older children have not tried before! We do tailor the complexity of the STEM content to the age group though, to keep it challenging but doable for everyone.

How long does it take for a class to complete a kit?

The classroom kits have been designed to be around 1 hour long. However, this can be tailored to your school/group’s need, and can be lengthened or shortened by adjusting the different activities that are within the session.

Can the topics in kits be tailored to my lessons?

Our kits are aligned with the British upper KS2/KS3 science curriculum, covering a variety of topics. Let us know what topics you are looking to teach and we will inform you which kit is most suitable. Bespoke content can be developed for an additional fee to cover specific topics, please get in touch for a quote.

Do the kits need to be returned?

Yes! All kits are returned to us after use so that we can reservice them for another class to use. They must be serviced by a member of our team to ensure quality assurance and safety of the gadgets. The return packaging and postage label is all included with the kits.

Does the session leader / teacher need any prior knowledge of repair?

No prior knowledge is required from the session leader! We sit on a video call with you before the session to guide you through completing the repair kit yourself, and run you through everything you need to know. We will also provide lesson plans, worksheets, extension activities, and step-by-step instructions to help you lead the session.

I would love to take part, but my school/organisation does not have the budget.

We can provide letters of support and advice for grant funding applications. We are also constantly looking for ways to support underfunded schools by partnering with sponsoring companies. Get in touch at edu@team.repair and let’s talk!

Ready to fix the future?

If you have any questions or want to get involved, contact our head of Schools Partnerships, Anaïs, at anais@team.repair. In the meantime, check out our website for more information.

📷 **teamrepair**

✉ **anais@team.repair**

🌐 **www.team.repair**



This page has been left blank intentionally

This page has been left blank intentionally

Sevenoaks Town Council
Youth Services Committee – 28th June 2023



Design a Christmas light Competition

In September 2022 Sevenoaks Town Council invited young people aged 11 and younger to design a light in a Christmas/ winter season theme that would later be displayed at a location in the town.

Each of the primary schools along with a few youth groups in the Sevenoaks area were sent copies of the entry form that had space for the young person to create their design on (Figure 1). These were then either posted or brought back to Sevenoaks Town Council.

Figure 1: Entry form design supplied by Kall Kwik

The Time Table for 2023 is:

Closing Date for the Designs:	26 th September 2023
Judging by the Mayor & Deputy Mayor:	4 th October 2023
<i>(Estimated timeline supplied by Merlin Lighting)</i>	

The chosen design is then set to Merlin Lighting who take the concept and turn it into a functioning Christmas light, 1.2m x 1.2m in size and column mounted. Last year the design was mounted out side the Plaza Suite at the Stag next to the Elf and stag statue.

Last year the event was well received with 245 entries coming in from across Sevenoaks.

Sevenoaks Town Council
Youth Services Committee – 28th June 2023



Overleaf are images showing the processes in the manufacture of the winning design.



Figure 2: Young persons drawn design



Figure 3: CAD (Computer Aided Design) Supplied by Merlin Lighting



Figure 4: Finished product

The cost for the manufacturer of the winning design last year was £695 (excluding Vat).

It was noted in the Youth Services meeting held on the 18th of January 2023 that if the event was held again, clearer language in the entry form should be used with regard to the type of light as there had been some confusion Due to the wording “Rope Light Motif”. It was also noted that there should be an out of school contact i.e. parent or guardian on the entry form due to the time of year for us to contact the winner.

Please see below the draft design for entry form for this year.

DESIGN A Christmas LIGHT COMPETITION

Young People aged 11 and under are invited to design a Christmas Light. The winning entry will be manufactured into a Christmas light to be displayed in Sevenoaks.

Choose simple shapes and ideas that can be easily made into a Christmas Light. For example: **Candles, Snowflakes, Angels, Bells, Snowperson, etc.** Last year's winning light is shown below as an example of what your design could look like.

You only have until September 26th to send in your entry

Completed designs to be returned to: **Sevenoaks Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG**

Any queries about this please email: Youthwork@sevenoakstown.gov.uk

Entry Details:

Name: _____

Age: _____

School: _____

Address: _____

Parent/Guardians Contact Details: _____

Sevenoaks TOWN council

Figure 5: 2023 Entry Form draft

Sevenoaks Town Council
Youth Services Committee – 28th June 2023



RECOMMENDED: That £700 of the Youth Out Reach Grant be used for the 2023 Christmas light Competition.

This page has been left blank intentionally

This page has been left blank intentionally

Sevenoaks Climate Change Youth Forum

20th April 2023

On Thursday the 20th of April 2023 Sevenoaks Town Council invited schools to attend the first meeting of the year. Unfortunately, due to exam season apologies were received from, Weald of Kent, Sevenoaks school, Knole Academy, Trinity school, West Heath School and Tonbridge Wells Boys Grammar School as well as apologies from Trevor Kennet.

In Attendance:

Sevenoaks Town Council	Councillor Dr Merilyn Canet, Chairman of Youth Services Committee
	Ieuan Chandler-Wilson, Youth Committee Clerk
	Jonathan Letendrie, Climate Project Officer
Walthamstow	Mrs Emma Brown
	Amelie

Guest speakers: David finch and Aimee Howe

Councillor Canet open the meeting welcoming all those in attendance.

The meeting was started with a general discussion about ancient woodland and how it not only benefits the wider community such as aiding with mental health through mindfulness walks and other activities but also how it is an important environment for different species, being extremely valuable for biodiversity.

Kent Wild Life Trust

Aimee Howe from Kent Wild life Trust explained about how Kent wildlife Trust are currently finishing a conservation project to help protect the ancient woodland in Sevenoaks. This project is referred to as the Sevenoaks Greensand Commons project. She also talked about the different ecosystems in the area such as heathland which is rare in this part of the country.

It was noted that there has been a difference in opinions in the recent years over wildflower meadows or grass verges with many people verbally expressing their disliking of these stating that they look messy or unkept. This is due to the Victorian idea of having gardens with well kept grass with straight edged borders which is an idea that has been passed down over the years. There have been many different studies that show having these areas that allow many of the native species of plants help with the biodiversity of the area with insects and pollinators. It was also noted that St. Nicholas Church has been conducting research on the Biodiversity on their site.

It was also mentioned that Sevenoaks Town Council takes part in “No Mow May” where grass is allowed to grow and depending on the species flower and urged other places to also take part in this. Mrs Brown from Walthamstow Hall asked if the Town Council used herbicides on any of their sites, it was replied that the use of Herbicides is detailed in the Biodiversity policy of the town council and is only used when dealing with non-native invasive species and only the minimum required amount. It was noted that many places like schools often hire contractors for spraying due to the chemicals, and that these contractors often spray unintended plants.

Sevenoaks Climate Action Network

We then heard from David Finch from Sevenoaks Climate Action Network (SCAN), he explained that SCAN had been running for over 2 years and that they are aiming to be a net-zero organisation. He noted that on Saturday the 29th of April they will be holding a Sevenoaks Climate Fair on the Vine Gardens. There would be 32 stands on the day all from different organisations ranging from net-zero to sustainability and that on the day there will be a large range of guest speakers from different organisations like Extinction Rebellion. David also mentioned that Trinity School would be doing a fashion show in partnership with Oxfam to show the importance of using second hand clothing as we have become more of a throw away society.

Mural

The Youth Forum heard that Sevenoaks Town Council in partnership with House in the Basement and Kent Wild Life Trust would like to place a Mural with an environmental theme on the wall near the access ramp for House In The Basement. It was noted that in a previous discussion with the Sevenoaks Youth Council that a climate change theme and a Greensands Common theme would be an interesting idea and wanted to hear the Climate Change Youth Forums opinions on what sort of topics should be incorporated. It was noted that the design would need to be agreed before June 2023 for Kent Wild Life Trust to help fund the project. Aimee suggested that schools to hold a competition to design the Mural.

School Travel Plan

It was received that after the last meeting Walthamstow Hall have got a travel plan in place and have tried to contact Kent County Council about the possibility of placing a pedestrian crossing close to the school in order to make it safer for young people who might be walking or cycling to get to and from the site. Kent County Council has been slow to respond to their queries and no progress has been made as of yet. It was noted that they could petition Kent County Council to try to progress this through the parent groups and young people in the school.

Engaging With Young People

The young people at the meeting were asked how we could better engage with them about the climate change and sort of events they would like to see. It was noted that events with some form of practical element would be greatly accepted such as a bee box making work shop for solitary bees or perhaps helping out with planting of trees.

Another point that was brought up was that curriculum changes would be beneficial to fighting climate change and understanding the natural world. The students from Walthamstow Hall expressed interest in a potential Natural History GCSE. This would enable young people to explore the world by learning about organisms and environments, environmental and sustainability issues, and gain a deeper knowledge of the natural world around them.

Aimee informed the Youth Forum that Kent Wild Life Trust host a range of conservation activities that schools can get involved with, such as forest skills. She also detailed that they run a employability skill day at Hadlow college for students who wish to enter the conservation/environmental sector in the future. It was also noted that Kent Wild Life Trust have a fully funded 4 week course that they can offer to schools until the end of June for one day over the 4 weeks to learn a range of different conservation skills as well as the wider environment and the different habitats and eco-systems. Walthamstow Hall were enthusiastic about these opportunities, as they had mentioned that it can feel as though a lot of effort and activities are available for

engaging primary school aged students, but that there is seemingly less available for secondary aged students.

It was also noted that Sevenoaks Town Council are currently looking to add a youth article in the Sevenoaks Town Crier and that the Sevenoaks Youth Council would be holding their elections in September, should any of the students who attend the Climate Change Youth Forum wish to find out more about the Youth Council please go to www.sevenoaksyouthcouncil.weebly.com.

Alternatively they can scan the QR code below.



Enovert:

Enovert is one of the UK's leading operators of non-hazardous landfill sites. Our portfolio includes a mix of operational and closed landfill sites located throughout England and Wales.

Enovert is also a significant generator of renewable energy, primarily based on the extraction of landfill gas from our landfill sites. In total, Enovert's sites produce approximately 194 GWh of electricity each year – enough electricity to power 75,000 homes

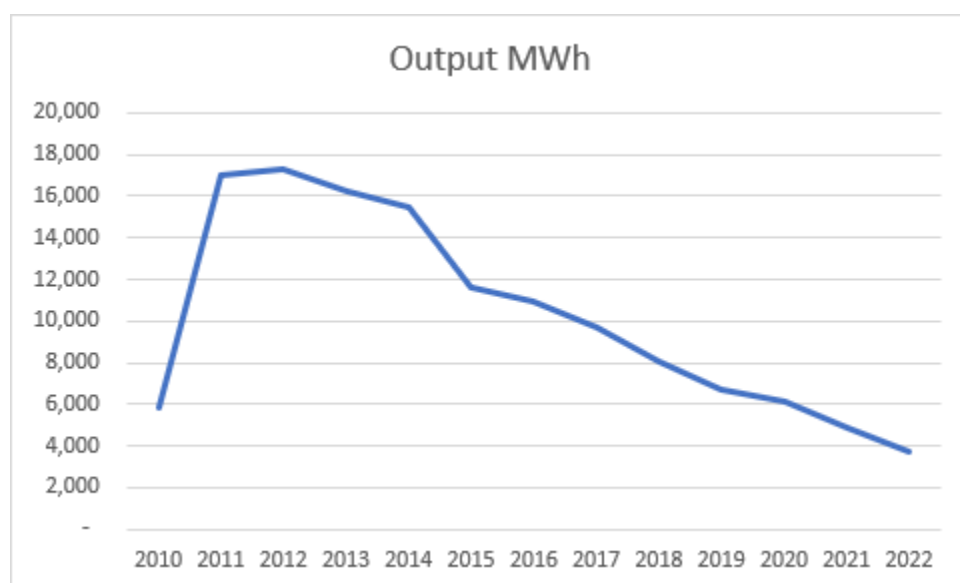
At all of our sites, methane-rich landfill gas (which is formed naturally as organic material buried in the landfill anaerobically decomposes over time), is extracted and used to generate electricity that is exported to the National Grid.

The technology for electricity generation from landfill gas is well established. We are able to safely extract gas from its landfill sites using a network of wells and collection pipes operated under negative pressure. The gas is used to power gas engines driving an alternator that generates clean renewable electricity which is then exported via the National Grid.

Our Greatness non-hazardous landfill site, near Sevenoaks, was predominantly used for the disposal of household residual waste (which had a significant organic content). The site is now closed to new waste inputs however Enovert continues to be responsible for the site (including the management of landfill gas) as the site goes through restoration and long-term aftercare.

Enovert installed a 3.4 MW capacity landfill gas installation at Greatness in 2010 which was accredited under the Government's Renewable Obligation Scheme. As of January 2023, the site had exported a total of 134,000 MWh.

For closed landfill sites, gas generation slowly declines over time as the organic waste is depleted. Greatness still generates approximately 4,000 MWh each year and is expected to continue to do so for some time. This compares to a peak of approximately 17,000 MWh in 2012.



Interesting links:

Below are some links to different companies and campaigns that aim to help schools make our planet a little greener, some of these you might already be aware of.

Kids Just Recycle

[Need to earn extra money for schools? Kids Just Recycle Can Help](#)

Recycle 4 School

[Textile recycling fundraising scheme for schools | Recycle 4 School](#)

The Big Battery Hunt

[Home - Big Battery Hunt](#)

Recycle 4 Charity

[About \(recycle4charity.co.uk\)](#)

Green Schools Project

[About us - Green Schools Project](#)

This page has been left blank intentionally

This page has been left blank intentionally

Sevenoaks Youth Council



Are you interested in becoming a Youth Councillor?

At the start of September 2023 Sevenoaks Youth Council will be holding the Youth Council Elections,

If you are aged 11- 18 years old, and want to improve or make changes in your community?

Becoming a Sevenoaks Youth Councillor is a great opportunity to get involved in local politics and to have an impact on your town.

As a Youth Councillor there are many different responsibilities that you would have from: attending the Youth Council meetings, to carry out research & hold events.

It looks great on UCAS applications as well as counting as Volunteering/ Community services for awards such as DofE ASDAN & IB's CAS.

If you would like to be considered or want to find out more about the role please scan the QR code below to check out the Youth Council website.



Sevenoaks Town Council
Youth Services Committee 28th June 2023

Petition for replacement of Skateboard Park, Greatness Recreation Ground

In 2008 a skateboard park was installed in Greatness Recreation Ground. This was very controversial at the time with local residents. A considerable amount of resources was invested in noise attenuation and the location and type of surface was chosen to address this.

The Skateboard Park cost £100, 000 to install and an annual maintenance figure of £2,700 budgeted, and currently £7,779 in Earmarked Reserves. In addition, STC normally arranges an event during the school holidays to bring in professional skaters with music to arrange entertainment, encouragement and tips for young people using the facility.

Annual repairs have been carried out in June this year.

Recently a petition has been created by Oliver Ireland with the following wording:

Local young people benefit socially, physically, and mentally from the use of a 'great' skatepark. The Greatness Skate Park, although well used, is in a terrible state and in need of resurfacing or maybe rebuilding!

With a modernised, safe, and progressive skatepark, young and older people can have free access to skating, BMXing, or scootering. Safe and structured sessions can be run to get new people there too.

The 'Skatelite' boards that cover the ramps are becoming loose and potentially dangerous. Some younger children and families aren't keen on using the park when people not actually using the skate park hang out there. A great skate park encourages positive behaviour and a safe environment for all.

Now is the time to act. If you agree with the above, sign to make a difference to our community. If enough of us speak out this will happen!

STC had agreed to carry out a public consultation exercise in relation to future provision of facilities within Greatness Park and had appointed a joint consultant with Sevenoaks Town Football Club, unfortunately this consultation has not progressed to date and STC may need to act on this separately.

Bearing in mind the age of the skateboard park and the petition we have obtained a professional view of the condition of the current facility and options for its future.

- 1 Replace all the existing boards and resurface a new but retaining the existing frames.
- 2 Replace all frames and boards
- 3 Rebuild the park in concrete, but trying to avoid excavation into the ground and damaging the capping over the land fill.
1. **Replace all the existing boards and resurface a new but retaining the existing frames.**

**Sevenoaks Town Council
Youth Services Committee 28th June 2023**

Resurfacing all ramps with a new sublayer of ply and new skatelite, remove the old surface, firming up the frame with extra beams and cross bracing – to remove the vibrations. Adding extra bracing to the ground. The current frames are very minimal so extra bracing would also give more fixing points to fasten the Skatelite. This would cost approximately £40,000.

2. Replace current Skateboard Park

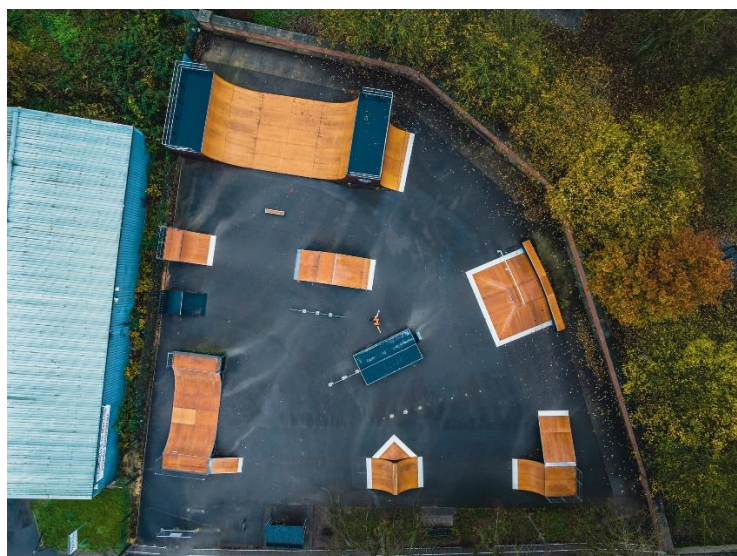
Based on recent build costs £80,000 is about right to replace the skate park with something similar in volume but brought up to date with better a design (and build method). As with concrete the price varies a lot dependent on the design, but for £80,000 that space could be filled with a top-notch modern skate park.

Ideally laying a concrete base on top of the existing tarmac prior to the ramps being installed would be the way to go. Not essential, but it certainly makes for a way more user-friendly skate park if the floors smooth. To additionally lay concrete would be a further £35,000 which would bring the skateboard park up to £120,000.

The pics below show two of our recent Skatelite builds. The top park in Norton has a mix of steel and timber frames and the bottom pic is of a small park we put in in Wales. Neither of which have had a problem with broken screws, it's those pesky jiggly frames at your skate park that causes the snaps... all ramps are boxed in all frames and cladding treated with fire retardant paint and a ten-year guarantee as standard.

3. Rebuild the park in concrete but trying to avoid excavation into the ground and damaging the capping over the land fill.

The price for a concrete park as with wood varies a lot based on design and material prices have all gone up a lot in recent years. £200,000 is an approximate price but could cost nearly double if excavation etc is intensive.



Sevenoaks Town Council
Youth Services Committee 28th June 2023



RECOMMENDATION: Noting that the Town Council's skateboard park is now 15 years old and although still well used would benefit from renovating and redesign:

- i) Review options for funding new facility with a budget of £140,000.
- ii) Using Option 2, concrete base, new design and new ramps using skatelite with 10-year guarantee.
- iii) Young local people to be involved in the design – workshops to be arranged via HitB Youth Café manager.
- iv) Recommendations from 'Make Space for Girls' be incorporated.