

10<sup>th</sup> May 2022

You are hereby summoned to attend a meeting of the **YOUTH SERVICES COMMITTEE** to be held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG on **Wednesday 18<sup>th</sup> May 2022 at 7.00pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtu.be/WVouiRakdl4> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at [sevenoakstown.gov.uk](https://sevenoakstown.gov.uk) or by request.

Members of the public wishing to address the Committee should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



**Town Clerk**

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

#### **Committee Members:**

|                                                                                                   |                                                                    |
|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Cllr Dr Marilyn Canet ( <b>Chairman</b> )                                                         | Cllr Andrew Eyre                                                   |
| Cllr Richard Parry ( <b>Vice-Chairman</b> )                                                       | Cllr R M C Hogarth                                                 |
| Cllr Libby Ancrum                                                                                 | Cllr Tom Morris Brown                                              |
| Cllr Nick Busvine                                                                                 | Cllr Claire Shea                                                   |
| Sevenoaks Youth Council: Vacant<br>KCC: Victoria Walters<br>SDC: Ms Kelly Webb, Ms Maxine Quinton | SAYT: Mrs Caroline Berry<br>West Kent Communities: Richard Dowling |

#### **AGENDA**

##### **PUBLIC QUESTIONS**

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

|          |                                                                                             |                                                                         |
|----------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <b>1</b> | <b><u>CHAIRMAN</u></b><br>To Confirm the election of Cllr Dr Marilyn Canet as the Chairman. | Town Council Offices<br>Bradbourne Vale Road<br>Sevenoaks Kent TN13 3QG |
|----------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|

tel: 01732 459 953 fax: 01732 742 577  
 email: [council@sevenoakstown.gov.uk](mailto:council@sevenoakstown.gov.uk)  
 web: [sevenoakstown.gov.uk](https://sevenoakstown.gov.uk)

|     |                                                                                                                                                                                                                                                                                                    |          |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 2   | <u>VICE-CHAIRMAN</u><br>To confirm the election of Cllr Richard Parry as Vice-Chairman                                                                                                                                                                                                             |          |
| 3   | <u>APOLOGIES FOR ABSENCE</u><br>To receive and note apologies for absence.                                                                                                                                                                                                                         |          |
| 4   | <u>REQUESTS FOR DISPENSATIONS</u><br>To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011). |          |
| 5   | <u>DECLARATIONS OF INTEREST</u><br>To receive any declarations of interest from members in respect of any items of business included in this agenda.                                                                                                                                               |          |
| 6   | <u>MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON 23<sup>rd</sup> MARCH 2022</u><br>To receive and sign the Minutes of the Youth Services Committee held on 23 <sup>rd</sup> March 2022.                                                                                                          | Attached |
| 7   | <u>HOUSE IN THE BASEMENT [HiTB] YOUTH CAFE</u><br>To receive and discuss the following reports:                                                                                                                                                                                                    |          |
| 7.1 | HiTB Manager's Update Report                                                                                                                                                                                                                                                                       | Attached |
| 7.2 | Finance Cost Centre Report                                                                                                                                                                                                                                                                         | Attached |
| 8   | <u>YOUTH COUNCIL</u><br>To receive and note the Minutes of the Youth Council meeting held on 23 <sup>rd</sup> March 2022.                                                                                                                                                                          | Attached |
| 9   | <u>REPORTS FROM CO-OPTED PARTNERS</u><br>i. Kent County Council<br>ii. SAYT<br>iii. SDC - Community Safety Team<br>iv. West Kent Communities (Quarterly Report, March attached)                                                                                                                    | Attached |
| 10  | <u>DESIGN A CHRISTMAS LIGHT</u>                                                                                                                                                                                                                                                                    | Attached |
| 11  | <u>YOUTH PROVISION IN NORTHERN WARD</u>                                                                                                                                                                                                                                                            | Attached |
| 12  | <u>TO CONSIDER KENT CHESS GRANT APPLICATION</u>                                                                                                                                                                                                                                                    | -        |
| 13  | <u>PRESS RELEASE</u><br>To consider any agenda item considered appropriate for a press release                                                                                                                                                                                                     |          |

## Sevenoaks Town Council

### Minutes of the Meeting of the Youth Services Committee Held on 23<sup>rd</sup> March 2022

**Meeting Started:** 7.00 p.m.

**Meeting Concluded:** 8.00 p.m.

**Present:**

|                                                    |           |  |                                       |                   |
|----------------------------------------------------|-----------|--|---------------------------------------|-------------------|
| Cllr Rachel Parry, Vice-Chairman<br>(In the Chair) | Present   |  | Cllr Victoria Granville-Baxter        | Remote Attendance |
| Cllr Nick Busvine                                  | Apologies |  | Cllr Roderick Hogarth                 | Apologies         |
| Cllr Dr Marilyn Canet, Mayor (ex officio)          | Present   |  | Cllr Tom Morris Brown                 | Absent            |
| Cllr Andrew Eyre                                   | Present   |  | Cllr Claire Shea                      | Present           |
| <b>Co-opted Members:</b>                           |           |  |                                       |                   |
| Richard Dowling, West Kent Communities             | Present   |  | Victoria Walters, Kent County Council | Apologies         |
| Maxine Quinton, Sevenoaks District Council         | Present   |  | Caroline Berry, SAYT                  | Present           |

**In attendance:** Cllr Richard Parry, Senior Committee Clerk and Manager of House in the Basement Youth Café.

**Representations received from Members of the Public:** none.

**Cllr Edward Waite**

A one minute's silence was held at the beginning of the meeting in memory of Cllr Edward Waite, Chairman of the Committee

**601. Apologies for Absence**

Received as noted above, and from the Town Clerk.

**602. Requests for Dispensations**

There were no requests for dispensations.

**603. Declarations of Interest**

There were no declarations of interest.

**604. Notes of Advisory Meeting of Youth Services Committee held on 12<sup>th</sup> January 2022**

In relation to Minute 459 (NALC Young People Case Studies), Cllr Parry advised that he had raised the matter for consideration at the KALC meeting on 30<sup>th</sup> April 2022.

**RESOLVED:** To receive and sign the Notes of the Advisory Meeting of the Youth Services Committee held via Zoom on 12<sup>th</sup> January 2022 as a true record.

## Sevenoaks Town Council

### **605. House in the Basement Youth Café**

#### **605.1 Update Report**

Daren Mountain, Manager of the House in the Basement Youth Cafe (HitB), presented his report. He reported that there had been a slight increase in numbers attending, and he felt confidence was growing.

Advertising had stepped up using Instagram, Facebook and posters. More detached work was planned but it was proving difficult getting into schools due to their ongoing concerns about Covid. It was hoped to be able to do this in the near future, in partnership with West Kent Housing.

A trip to Bewl Water had taken place during half term, in partnership with West Kent Housing.

**RESOLVED:** That the update report be received and noted.

#### **605.2 Finance Report to 31<sup>st</sup> January 2022**

**RESOLVED:** That the Finance Cost Centre report for the House in the Basement Youth Café to 31<sup>st</sup> January 2022 be noted.

### **606. Sevenoaks Youth Council**

**RESOLVED:** To receive and note the Minutes of the Youth Council meeting held on 9<sup>th</sup> February 2022.

### **607. Reports from Co-opted Partners**

Noted reports from Co-opted Partners:

#### **(i) Kent County Council (KCC)**

It was noted that Victoria Walters had joined the Committee as Co-opted Member for KCC, although she had been unable to attend this meeting. Victoria had forwarded some information about activities at Swanley Youth Hub. Councillors requested that she be asked for an update on recent and planned detached work or other activities in Sevenoaks Town.

#### **(ii) Sevenoaks Area Youth Trust (SAYT)**

Caroline Berry advised that SAYT would shortly be interviewing three applicants for the second youth worker post.

She reported that the young women who attended the International Women's Day lunch event hosted by the Mayor had thoroughly enjoyed it.

The Committee congratulated SAYT on their nomination for Youth Group of the Year at the recent Sevenoaks District Council Community and Volunteer Awards.

#### **(iii) Sevenoaks District Council, Community Safety**

Maxine Quinton reported that Sevenoaks Town was quiet at the moment. There were still some reports of activity at the Town Car Park but letters had been sent out and some young people spoken to: they had not returned since.

## Sevenoaks Town Council

Regular PCSO patrols took place at the car parks and the Hollybush and Environmental parks. Cllr Canet reported an incident of young people taking supermarket trolleys to the Vine: Maxine undertook to ask the PCSOs to visit the area.

She advised that there was a summer plan in place should anti-social behaviour occur once the lighter evenings and better weather returned.

Maxine commented that the District Council's Community and Volunteer Awards event had taken place on 9<sup>th</sup> March, celebrating volunteers and their activities. The next events were;

- The Big Sing to be held at The Stag on 7<sup>th</sup> June, bringing together 10 local choirs as part of the Queen's Platinum Jubilee celebrations
- Easter & Summer Family Fun Days

### **(iv) West Kent Youth Services (WKYS)**

Richard Dowling advised that with the lighter evenings detached work would increase. The Young Adventurers Group (8 to 12 years), which met at Hope Church, was going very well with 20 young people attending regularly, and a waiting list. It was noted that that attendance was by referral. Richard commented that if volunteer support could be found it would be possible to make the group bigger.

He advised that once young people were over 12 he directed them to HitB but found that the need to travel into town discouraged them. He wondered whether there could be an opportunity for a once-a-week youth club in the Bat & Ball area? He would be interested in working in partnership to provide this, perhaps a collaboration with HitB? The Committee suggested that Richard and Daren meet with the Town Clerk to consider this matter.

The Committee congratulated West Kent Housing Association on their nomination at the recent Sevenoaks District Council Community and Volunteer Awards.

### **608. Update on Young Mentor Project**

#### **608.1 Flow Chart**

The Committee noted the flow chart provided showing the full offering of the Young People Mentor Project. Daren Mountain advised that a cohort of 20 mentors had been established and undertaken a first training session.

#### **608.2 Youth Survey**

The Committee received and noted the summary responses to the Youth Survey completed to date. Daren advised that the requirement to obtain funding for the Skate Park event had been 25: 41 surveys had been received so far and more were being sought. Richard suggested sharing it with the Young Adventurers Group.

The Committee noted that the responses had on the whole been more positive than anticipated.

## Sevenoaks Town Council

### **608.3 Skate Park Fun Day**

The Committee noted details of the Skate Park event being held on Wednesday 6<sup>th</sup> April 11.00 – 16.00 at Greatness Recreation Ground. The event included demonstrations from professional skateboarders and BMX riders, together with workshops and competitions. A community artist would be inviting design ideas for a mural for the Skate Park.

### **609. Easter/Summer Children's Activities**

Details of events planned for the Easter and Summer holidays were noted, these included: Family Fun activities hosted at Vine Gardens (funded by Kent County Council's Reconnect project); Family Fun Days hosted at Bat & Ball Centre and Greatness Recreation Ground (funded by Sevenoaks District Council); an Easter Egg hunt; and summer outdoor theatre shows.

### **610. Jubilee Projects for Young People**

The Committee noted details of the literary competition and crown designs for banners being held as part of the celebrations for HM The Queen's Platinum Jubilee. Further promotion of the activities would take place.

### **611. Press Release**

There were no press releases arising from this meeting.

There being no further business the Chairman closed the meeting.

Signed .....  
Chairman

Dated .....

Sevenoaks Town Council  
Youth Services Committee - 23<sup>rd</sup> March 2022



### Manager's Report

At the beginning of April we had a new winner for our monthly pool tournament, we are starting a weekly Darts tournament on Wednesday nights.

The Easter holidays saw us opening longer hours, although we actually saw less young people in the school Holiday. During this time we have seen several new young people, mainly in the year 6/7 age group. There is a trip to Layberry farm arranged for May for the SEN members.

Since the last report:

#### March Figures:

- We opened for 18 days and open 5 days for SEN
- 107 young people attended, 7 of whom were new
- 51 were SEN, 2 of whom were new
- We took £161.32

#### April Figures:

- We were open 16 days
- 76 young people attended, 11 of whom were new
- We took £88.42

#### Youth Mentor Project

Some of the new young people attending HitB completed youth surveys and we have had 52 responses to date.

**Sevenoaks Town Council  
Youth Services Committee - 23<sup>rd</sup> March 2022**

At the last meeting of the Youth Services Committee, members asked a few questions about the Youth Mentoring Project, which Maxine Quinton undertook to follow up. Maxine advises:

- Data [from the surveys] will be used to feedback to the funder and will be shared as part of the expression which is the output of the project. This will help design future young person services.
- Anyone can refer to the service, a parent, a school, social worker or given young person themselves.
- Jenny Godfrey would be happy to come along and speak to the Youth Services Committee regarding the project if they would like her to.

Skate Park Fun Day

The Skate Park Fun Day on 6<sup>th</sup> April was a success with approximately 60 young people attending over the 5 hours the event went on, even though the weather was challenging. West Kent, Kenward Trust and Holly from SAYT joined us. West Kent provided free milkshakes. Kenward trust offered advice around drugs & alcohol. Some good conversations were held and leaflets handed out for HitB & the pool tournament. We were pleased to receive a visit from the Deputy Mayor.

The following feedback was received from the event:

“Just wanted to let you know all went well with the skate park event despite the less than idyllic weather.

We had to stop a couple of times briefly to let the rain pass but lots of the young folks endured the weather and got stuck in with the lessons. and watched the pro riders do their thing.

We didn't have enough competent riders to do the competitions, so we gave the prizes out to some locals that use the park regularly and came and got involved. We got some nice thank yous from some happy parents and plenty of local young folks enjoyed themselves, so weather aside it went well I'd say.”

Pete King from King Ramps

**Sevenoaks Town Council  
Youth Services Committee - 23<sup>rd</sup> March 2022**

“Well done all! It was a fantastic event and it was so encouraging to see so many young people in attendance, even through the showers and cold weather it did not stop all the young people getting involved. You all did a brilliant job with your various stalls and the skate park exhibition looked really good. It was brilliant that there were skate boards there and all the young people got a chance to learn some new skills. My own children had a great time too so thanks so much for all your hard work.”

Holly from SAYT



## Detailed Income &amp; Expenditure by Phased Budget Heading 28/02/2022

Month No: 11

## Cost Centre Report

|                                     | Current<br>Month Actual | Current<br>Month Budget | Current Month<br>Variance | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | Transfer<br>to/from EMR |
|-------------------------------------|-------------------------|-------------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|-------------------------|
| <b>50 Youth Cafe</b>                |                         |                         |                           |                        |                        |                          |                        |                          |                    |                         |
| 1022 Letting & Hire of Facilities   | 183                     | 312                     | 129                       | 1,767                  | 3,432                  | 1,665                    | 3,740                  |                          | 0                  |                         |
| 1211 Sale of Goods                  | 118                     | 197                     | 79                        | 391                    | 2,167                  | 1,776                    | 2,369                  |                          | 0                  |                         |
| 1350 Revenue Grant income           | 0                       | 0                       | 0                         | 3,125                  | 0                      | (3,125)                  | 0                      |                          | 0                  |                         |
| 1450 Furlough Grant Income          | 0                       | 0                       | 0                         | 4,165                  | 0                      | (4,165)                  | 0                      |                          | 0                  |                         |
| 1990 Other Income                   | 0                       | 0                       | 0                         | 5                      | 0                      | (5)                      | 0                      |                          | 0                  |                         |
| <b>Youth Cafe :- Income</b>         | <b>301</b>              | <b>509</b>              | <b>208</b>                | <b>9,452</b>           | <b>5,599</b>           | <b>(3,853)</b>           | <b>6,109</b>           |                          |                    | <b>0</b>                |
| 4010 Gross Pay                      | 3,089                   | 2,170                   | (919)                     | 28,582                 | 23,870                 | (4,712)                  | 26,041                 |                          | (2,541)            | 10,000                  |
| 4270 Employers Pension Contribution | 54                      | 87                      | 33                        | 637                    | 957                    | 320                      | 1,042                  |                          | 405                |                         |
| 5410 Repairs & General Maintenance  | 0                       | 85                      | 85                        | 787                    | 935                    | 148                      | 1,020                  |                          | 233                |                         |
| 5500 Equipment Hired and New        | 10                      | 0                       | (10)                      | 125                    | 0                      | (125)                    | 0                      |                          | (125)              |                         |
| 6010 Light Heat & Cleaning          | 5                       | 42                      | 37                        | 70                     | 462                    | 392                      | 510                    |                          | 440                |                         |
| 6101 Telephone                      | 46                      | 48                      | 2                         | 458                    | 528                    | 70                       | 571                    |                          | 113                |                         |
| 6200 Printing & Stationery          | 20                      | 42                      | 22                        | 121                    | 462                    | 341                      | 510                    |                          | 389                |                         |
| 6210 Postage & Courier              | 4                       | 0                       | (4)                       | 4                      | 0                      | (4)                      | 0                      |                          | (4)                |                         |
| 6240 Computer/ Data Base/WP's       | 17                      | 64                      | 47                        | 654                    | 704                    | 50                       | 765                    |                          | 111                |                         |
| 6281 Furnishings,Furniture/Eqpt     | 0                       | 42                      | 42                        | 0                      | 462                    | 462                      | 510                    |                          | 510                |                         |
| 6320 Staff Training                 | 0                       | 0                       | 0                         | 20                     | 204                    | 184                      | 408                    |                          | 388                |                         |
| 6330 Welfare/Hospitality            | 0                       | 0                       | 0                         | 35                     | 0                      | (35)                     | 0                      |                          | (35)               |                         |
| 6340 Staff Uniforms                 | 146                     | 0                       | (146)                     | 414                    | 153                    | (261)                    | 204                    |                          | (210)              |                         |
| 6460 Publicity & Democratic notices | 0                       | 42                      | 42                        | 29                     | 462                    | 433                      | 510                    |                          | 481                |                         |
| 6500 Goods for Resale               | 133                     | 144                     | 11                        | 639                    | 1,584                  | 945                      | 1,734                  |                          | 1,095              |                         |
| 6505 Cafe consumables               | 0                       | 0                       | 0                         | 8                      | 0                      | (8)                      | 0                      |                          | (8)                |                         |

## Detailed Income &amp; Expenditure by Phased Budget Heading 28/02/2022

Month No: 11

## Cost Centre Report

|                                       | Current<br>Month Actual | Current<br>Month Budget | Current Month<br>Variance | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | Transfer<br>to/from EMR |
|---------------------------------------|-------------------------|-------------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|-------------------------|
| 6635 Professional Fees Licensing      | 0                       | 0                       | 0                         | 278                    | 408                    | 130                      | 408                    |                          | 130                |                         |
| 6900 Sundry Expenses                  | 2                       | 13                      | 11                        | 296                    | 143                    | (153)                    | 153                    |                          | (143)              |                         |
| 6922 Health&Safety/Risk Assessments   | 0                       | 34                      | 34                        | 1,015                  | 374                    | (641)                    | 408                    |                          | (607)              |                         |
| Youth Cafe :- Indirect Expenditure    | <b>3,526</b>            | <b>2,813</b>            | <b>(713)</b>              | <b>34,175</b>          | <b>31,708</b>          | <b>(2,467)</b>           | <b>34,794</b>          | <b>0</b>                 | <b>620</b>         | <b>10,000</b>           |
| <b>Net Income over Expenditure</b>    | <b>(3,225)</b>          | <b>(2,304)</b>          | <b>921</b>                | <b>(24,722)</b>        | <b>(26,109)</b>        | <b>(1,387)</b>           | <b>(28,685)</b>        |                          |                    |                         |
| 8001 plus Transfer from EMR           | 0                       |                         |                           | 10,000                 |                        |                          |                        |                          |                    |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(3,225)</b>          |                         |                           | <b>(14,722)</b>        |                        |                          |                        |                          |                    |                         |
| Grand Totals:- Income                 | <b>301</b>              | <b>509</b>              | <b>208</b>                | <b>9,452</b>           | <b>5,599</b>           | <b>(3,853)</b>           | <b>6,109</b>           |                          |                    |                         |
| Expenditure                           | <b>3,526</b>            | <b>2,813</b>            | <b>(713)</b>              | <b>34,175</b>          | <b>31,708</b>          | <b>(2,467)</b>           | <b>34,794</b>          | <b>0</b>                 | <b>620</b>         |                         |
| <b>Net Income over Expenditure</b>    | <b>(3,225)</b>          | <b>(2,304)</b>          | <b>921</b>                | <b>(24,722)</b>        | <b>(26,109)</b>        | <b>(1,387)</b>           | <b>(28,685)</b>        |                          |                    |                         |
| plus Transfer from EMR                | 0                       |                         |                           | 10,000                 |                        |                          |                        |                          |                    |                         |
| <b>Movement to/(from) Gen Reserve</b> | <b>(3,225)</b>          |                         |                           | <b>(14,722)</b>        |                        |                          |                        |                          |                    |                         |

This page has been left blank intentionally

This page has been left blank intentionally

**Minutes of the meeting of the Sevenoaks Youth Council  
Held on 23<sup>rd</sup> March 2022**

at Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG

**Meeting Commenced:** 6.00 p.m.

**Meeting Concluded:** 6.50 p.m.

**Present:**

**Youth Council Members:**

|                               |           |                    |           |
|-------------------------------|-----------|--------------------|-----------|
| Kate Willis, Chairman         | Present   | Maya Goodrich      | Present   |
| Anna Tarasheva, Vice-Chairman | Apologies | Valentina Groves   | Present   |
| Phoebe Critchlow, Treasurer   | Absent    | Darcy Hogg         | Apologies |
| Henry Barden de Leon          | Present   | Isabella McGlynn   | Absent    |
| Mahedy Basher                 | Apologies | Maximilian Pound   | Absent    |
| Emilia Britain                | Apologies | Vincent Rands-Webb | Apologies |
| Jasmine Geer                  | Present   | Mia Stack          | Present   |

In attendance: Linda Larter, Town Clerk; Alison Futtit, Senior Committee Clerk; Daren Mountain, Manager of House in the Basement Youth Café; Cllr Andrew Eyre; Iona Green, Heritage Engagement Officer

**1. Apologies for Absence**

Received as shown above.

**2. Minutes of the Previous Meeting of the Youth Council held on 9<sup>th</sup> February 2022**

The Youth Council was reminded of the invitation to attend the House in the Basement Youth Café more often, and to share information with their friends and peers.

**RESOLVED:** To receive and adopt the minutes of the meeting of the Youth Council held on 9<sup>th</sup> February 2022.

**3. Finance Report**

It was noted that the current balance of the Youth Council budget was £1,834.60.

**4. House in the Basement Youth Café (HitB)**

The Youth Council noted the report provided by Daren Mountain, Manager of HitB. It was noted that 12 new young people had attended and was suggested that it would be useful to ask what prompted them to come, where they had heard about it.

It was noted that the SEN group in particular was doing really well; the young people were enjoying attending and there had been an additional benefit in that parents had formed an informal support group.

Youth Councillors were reminded that some of them had offered to help at the Youth Café and were asked to get in touch with Daren.

It was noted that HitB had taken part in a trip to Bewl Water in the half-term and had arranged a Skate Park event for the Easter holidays.

**5. Youth Survey**

It was noted that the following questions under consideration by the Youth Council had been added to the Youth Survey being undertaken by HitB to explore the effects of Covid on young people:

- What is the main problem young people face in Sevenoaks?
- What one improvement would you make to Sevenoaks?
- What, in your opinion, should the Youth Council do for young people in Sevenoaks?

The Youth Council noted the responses received, together with a letter from Solefield School outlining ideas submitted by pupils via their Eco Committee. It was agreed that the feedback from the Survey and Solefield School would be considered at the next meeting, when the Youth Councillors would be looking at the list of things they wanted to do, identifying priorities and starting to draw up an action plan.

It was noted that a lot of suggestions related to more clubs and facilities, including music. The Youth Council queried whether it would be possible to relaunch Open Mic Night at HitB. The Town Clerk commented that we would need to find a musician to help.

Youth Councillors commented on the priorities they would like to explore:

- Reducing litter
- More litter bins in town
- Recycling bins
- Rewilding Sevenoaks
- Raising awareness of services and activities available for young people
- Helping young people to find volunteering and work experience opportunities
- Mental health/wellbeing support (could be combined with activities)
- More cycle paths
- More outdoor gym equipment in parks
- Reducing traffic speed to make roads safer for cycling

**6. Update on Youth Mentor Project**

The flow chart showing the full offering from the Youth Mentor Project was noted. The project was looking at the impact of the pandemic on young people, with the aim of offering support to young people who needed it, and to encourage a return to activities. In addition to the Skate Park event at Easter, HitB was arranging a trip to the indoor Skate Park in Hastings.

**7. Skate Park Event**

The details of the Skate Park Fun Day on Wednesday 6<sup>th</sup> April 2022, 11.00am – 4.00pm, were noted. Youth Councillors agreed to share the information with their friends and peers.

**8. Greening Sevenoaks Survey**

It was noted that Sevenoaks Town Council was undertaking a lot of work in relation to climate change. In order to obtain a base line against which progress could be measured, a Greening Sevenoaks Survey had been launched. The Youth Council agreed to ask family, friends and their school colleagues to complete.

The survey was available via the following link or QR code:  
<https://qrco.de/bcrR02>



**9. Appointment of Representatives to Other Bodies**

Invitations for Youth Council representatives to join the following bodies were noted:

- Sevenoaks Wildlife Reserve Working Group
- Sevenoaks Town Council Neighbourhood Development Plan Steering Group
- Sevenoaks Town Council's Youth Services Committee

Youth Councillors interested in these roles were asked to contact Alison Futtit.

**10. Date of Next Meeting**

It was requested that the scheduled date of 18<sup>th</sup> May 2022 be moved to the following week, 25<sup>th</sup> May, due to exams taking place.

Meeting to be held in House in the Basement Youth Café.

There being no further business the Chairman closed the meeting.

This page has been left blank intentionally

This page has been left blank intentionally

Sevenoaks Town Council  
Youth Services Committee – 18<sup>th</sup> May 2022



Places to live. Space to grow.

## Quarterly Report Sevenoaks Town Detached

Period 1<sup>st</sup> January 2022 to 21<sup>st</sup> March 2022

If you would like to discuss anything from this report in further detail please e-mail, Lead Youth Worker Ben Reynolds at; [ben.reynolds@wkha.org.uk](mailto:ben.reynolds@wkha.org.uk)

### Background

West Kent Housing Association is commissioned through Kent County Council to deliver detached youth work sessions over the entire Sevenoaks district on a rolling basis. Alongside this we aim to support young people and encourage their participation in Youth Voice platforms, whether that's starting one or supporting a pre-existing platform.

Below is our summary for the previous quarter.

### July to September 2021 summary

During the previous quarter we have engaged with 71 young people during our detached youth work.

We've been delivering detached work at Greatness park, The vine, and the high street primarily.

With most interactions happening between Greatness park and the high street.

We are continuing to build awareness of HOUSE in the basement, and prioritised advertising the skatepark event during March.

Most young people we've seen out and about are new young people, who we've been introducing ourselves too, letting them know what we do and what's on offer in the local area.

We've caught up with a few of the older young people who are now in further education or apprenticeships in the area. Seeing how they've been doing and how they are faring in their new locales. Supporting and advising them where required.

As the weather improves, we will be expanding our detached areas to cover more rural locations like the wildlife centre, and Hollybush. As well as responding to any information we get from partners and find on social media.

### Conclusion

We are starting to see more young people, and will continue to deliver detached work and expand our routes going onwards to the summer.

This page has been left blank intentionally

This page has been left blank intentionally

**Sevenoaks Town Council  
Sevenoaks Youth Services Committee – 18<sup>th</sup> May 2022**

**Young Person Competition - Design a Christmas Light**

Young person's competitions for Designing a Christmas Light have been available for some time and it is Recommended that Sevenoaks launch a competition for 2022.

The completed motif would be included in the 2022 Christmas Light Display in the town centre.

The contractor provides a blank template and an explanation of the competition for both schools and for pupils and leave the young person's imagination to create the design.

The Town Council would select the winner, subject to confirmation of the contractor that it is appropriate to be constructed.

The end product of a Christmas Light would be 1.2m x 1.2m and column mounted and cost approximately £600 dependent on design.

The winners finalised design would be needed to be with the manufacturer by the end of September for delivery mid-November.

**RECOMMENDED:** Sevenoaks Town Council hold a young person's Design a Christmas Light competition and allocate £600 from the youth budget for this purpose.

This page has been left blank intentionally

This page has been left blank intentionally

**Sevenoaks Town Council  
Sevenoaks Youth Services Committee – 18<sup>th</sup> May 2022**

**Potential Provision of Youth Services within Northern Ward (11 – 18-year-olds)**

At the previous Youth Services Committee, Officers and Youth Workers were asked to meet and discuss potential provision of Youth Services within Northern Ward. A meeting took place on 20<sup>th</sup> April 2022 between Linda Larter, Ieuan Chandler-Wilson, Daren Mountain, Richard Dowding and Holly Brazier. Further meetings are also being arranged.

**Short Term Proposals**

1. SAYT hope to be reintroducing the Youth Bus to Greatness Recreation Ground on a weekly basis.
2. Within current resources it was considered that joint staffing of a monthly provision could be achieved.
3. Richard to enquire of Hope Church if there was capacity for this.
4. Ieuan to research availability and costs for Scout Hut
5. Linda to discuss with Sevenoaks Football Club (STFC) the availability of the current pavilion at Greatness Recreation Ground. STFC have confirmed in principle that subject to availability this could be used on a monthly basis.
6. Consider programming event (s) on MUGA at Bat & Ball Centre
7. Consider provision of one-off larger events at Bat & Ball Centre e.g., Silent Disco at beginning of December.

**Longer Term Proposals**

1. When STFC build new pavilion, timetabled for 2023, the current pavilion will revert to Sevenoaks Town Council and could be used for a variety of community uses including potentially youth provision.
2. Sevenoaks Town Council will be seeking from STFC agreement for some regular use of the new pavilion, possibly gym area for free youth use.