MINUTES OF THE TOWN COUNCIL MEETING HELD AT SEVENOAKS TOWN COUNCIL OFFICES ON MONDAY 29TH OCTOBER 2018 AT 7:00 PM

Meeting Commenced: 7:00 pm

Meeting Concluded: 7:14 p.m.

Cllr N J L Busvine OBE (Deputy Mayor)	Present	Cllr R J Parry	Present
Cllr S L Arnold	Apologies	Cllr E Parson	Present
Cllr J M Canet	Apologies	Cllr R L Piper	Apologies
Cllr M A Chakowa	Absent	Cllr R G Raikes	Present
Cllr A S Clayton	Apologies	Cllr O Schneider	Present
Cllr A Eyre	Apologies	Cllr P E Towell	Present [*arrived 7:04pm*]
Cllr R M C Hogarth (Mayor)	Present	Cllr E T Waite	Apologies
Cllr Mrs R E Parry	Present [*arrived 7:02pm*]	Cllr Mrs P C Walshe	Present

[9]

Also Present:
Chief Executive/Town Clerk
Committee Clerk

The meeting was unable to be recorded.

PUBLIC QUESTION TIME: one member of the public was present and posed no questions.

303 APOLOGIES FOR ABSENCE

RESOLVED: that apologies received from Cllr S L Arnold, Cllr J M Canet, Cllr A S Clayton, Cllr A Eyre, Cllr R L Piper and Cllrs E T Waite be accepted.

304 REQUESTS FOR DISPENSATION

There were no requests for Dispensation.

305 DECLARATIONS OF INTEREST

There were none.

306 MINUTES - TOWN COUNCIL MEETING 9TH JULY 2018

RESOLVED: To receive, adopt and sign the minutes of the Town Council Meeting held on 9th July 2019 as being a true record of events.

307 PLANNING COMMITTEE MEETINGS

RESOLVED: to receive and adopt the Minutes of the Planning Meetings held on
a) 16th and 30th July 2018
b) 13th and 28th August 2018
c) 10th and 24th September 2018
d) 8th October 2018
e) 22nd October 2018
as being true records of events.

308 OPEN SPACES AND LEISURE COMMITTEE

RESOLVED: To receive and adopt the Minutes of the Open Spaces and Leisure Committee Meetings held on
a) 23rd July 2018
b) 3rd September 2018
as being true records of events.

309 PERSONNEL COMMITTEE

RESOLVED: To receive and adopt the Minutes of the Personnel Committee Meetings held on
a) 6th August 2018
b) 1st October 2018
as being true records of events.

310 COMMUNITY INFRASTRUCTURE COMMITTEE

RESOLVED: To receive and adopt the Minutes of the Community Infrastructure Committee Meetings held on
a) 20th August 2018
b) 15th October 2018
as being true records of events.

311 FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED: To receive and adopt the Minutes of the Finance and General Purposes Committee Meetings held on:
a) 9th July 2018
b) 17th September 2018 and not as stated in the agenda as 17th September 2019
as being true records of events.

312 CHANGES TO OFFICER BANK SIGNATORIES

RESOLVED: that when staff leave the employment of the Town Council, their names are automatically removed from holding this responsibility.

313 LIST OF APPOINTMENTS

It was noted that Cllr Piper had stepped down from the Sevenoaks Community Centre User Group.

RESOLVED:

a) the Town Council extend their gratitude to Cllr R L Piper for his considerable and very positive efforts as a member of the Sevenoaks Community Centre User Group

b) that Cllr Mrs Parry be elected as the new member on this committee [APPENDIX A attached].

314 MAYOR'S ENGAGEMENTS

RESOLVED: to receive and note the

a) functions attended by the Mayor or his representative(s) from May until the current date

b) forthcoming Civic Events being organised by the Mayor during 2018/2019. The Mayor advised that there is to be a "Goal Challenge" between himself and the Mayor of East Grinstead at half time at the Hockey Match, starting at 5pm, on 24th November 2018 and invited all to attend.

315 PRESS RELEASE

RESOLVED: to issue another press release of the Beacon Lighting plus a press release of the WWI Book.

There being no further business, the Mayor closed the Meeting at 7:14pm.

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Mayor of Sevenoaks Dated

LIST OF APPOINTMENTS	2018/2019
MAYOR	Cllr R M C Hogarth
DEPUTY MAYOR	Cllr N J L Busvine OBE
Please note the Mayor is ex-Officio on all Committees	
STANDING COMMITTEE (All Councillors are members of the Planning Committee)	
OPEN SPACES & LEISURE COMMITTEE	10 MEMBERS 2018/2019
CHAIRMAN **VICE CHAIRMAN**	**Cllr R J Parry** **Cllr N J L Busvine** Cllr S L Arnold Cllr J M Canet Cllr A Eyre Cllr S G Raikes Cllr O Schneider Cllr P E Towell Cllr E Waite
Mayor ex officio	Cllr Mrs P C Walshe
FINANCE AND GENERAL PURPOSES COMMITTEE	11 MEMBERS 2018/2019
CHAIRMAN **VICE CHAIRMAN**	**Cllr S G Raikes** **Cllr A Eyre** Cllr N J L Busvine Cllr J M Canet Cllr M A Chakowa Cllr A S Clayton Cllr R J Parry Cllr E Parson Cllr R L Piper Cllr P E Towell
Mayor ex officio	Cllr Mrs P C Walshe
PLANNING COMMITTEE	2018/2019
CHAIRMAN **VICE CHAIRMAN**	Cllr R L Piper Cllr A Eyre
Mayor ex officio	All Councillors

COMMUNITY INFRASTRUCTURE COMMITTEE	6 MEMBERS 2018/2019
CHAIRMAN **VICE CHAIRMAN**	**Cllr R J Parry** **Cllr R M C Hogarth** *[ex officio]* Cllr J M Canet Cllr A Eyre Cllr R L Piper Cllr S G Raikes
Mayor ex officio	Cllr O Schneider
PERSONNEL COMMITTEE	8 MEMBERS 2018/2019
CHAIRMAN **VICE CHAIRMAN**	**Cllr S L Arnold** **Cllr R J Parry** Cllr N Busvine Cllr A Eyre Cllr Mrs R E Parry Cllr R L Piper Cllr E T Waite
Mayor ex officio	Cllr Mrs P C Walshe

LIST OF APPOINTMENTS	2018/2019
SUB COMMITTEES – **Note**: The following Sub Committees will report to the Finance and General Purposes Committee. The following Sub Committees (membership as shown below) will include the Chairman or Vice Chairman of the F & G P Committee where indicated (unless they signify that they do not wish to serve).	
YOUTH SERVICES SUB COMMITTEE Town Council Representatives: **CHAIRMAN** **VICE CHAIRMAN** *Mayor ex officio*	8 Cllrs plus Chairman or Vice Chairman F& GP (ex-officio) **Cllr Mrs Parry** **Cllr Parson** Cllr J M Canet Cllr R J Parry Cllr S G Raikes Cllr E Waite Cllr Mrs P C Walshe [Chairman F&GP or Vice Chairman F&GP – Cllr S G Raikes/Cllr A Eyre]
Community Centre User Group **Town Council Representatives: -** **CHAIRMAN** *Mayor ex officio*	Community Centre User Group 3 Members 2018/2019 Cllr R M C Hogarth/ Cllr M A Chakowa Cllr Mrs R E Parry * Cllr S G Raikes

SEVENOAKS TOWN PARTNERSHIP	2016/2017 – May ACM	2016/2017 October STP AGM	2017/2018 May ACM	2018/2019 October ACM
CHAIRMAN	Cllr S Arnold	Cllr M Chakowa	Cllr S Arnold	Cllr M A Chakowa
VICE CHAIRMAN	Cllr M Chakowa	Cllr S Arnold	Cllr A Eyre	Cllr A Eyre