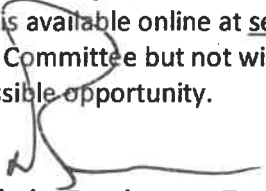


13th August 2019



You are hereby summoned to an Extra Ordinary Meeting of the **Sevenoaks Town Council** to be held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 19th August 2019 following a meeting of the Finance & General Purposes Committee starting at 7pm. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording meetings is available online at sevenoakstown.gov.uk or by request. Members of the public addressing the Committee but not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.


Cllr Nicholas Busvine OBE, Town Mayor

To assist in the speedy and efficient despatch of business, members wishing to obtain information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

AGENDA

PUBLIC QUESTION TIME

To enable any members of the public present to draw the attention of the Town Council to any matter.

- 1 APOLOGIES FOR ABSENCE
To receive and note apologies for absence.
- 2 REQUESTS FOR DISPENSATIONS
To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).
- 3 DECLARATIONS OF INTEREST
To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.
- 4 MINUTES
To receive, adopt and if correctly entered, to sign the minutes of the meeting of the Town Council held on 5th August 2019 (copy attached).

Town Council Offices
Bradbourne Vale Road
Sevenoaks Kent TN13 3QG

tel: 01732 459 953 fax: 01732 742 577
email: council@sevenoakstown.gov.uk
web: sevenoakstown.gov.uk

Town Clerk



5 ANNUAL AUDIT TO 31ST MARCH 2019

To note and approve revisions to section 2- Accounting Statements 2018/19 previously presented to Council on 10th June 2019. Revisions represent confirmation of the actual Balances carried forward (box 7) £2,283,552, total other receipts (box 3) £2,495,197 and all other payments (box 6) £2,427,344 (supporting information circulated with Finance & General Purposes Committee agenda).

Sevenoaks Town Council

Minutes of the Town Council Meeting held on 5th August 2019 Held in the Council Chamber

Meeting Commenced: 8.35 p.m.

Meeting Concluded: 8.45 p.m.

Present:

Cllr Keith Bonin	Present	Cllr Lise Michaelides	Apologies
Cllr Nicholas Busvine OBE, Mayor	Present	Cllr Tom Morris Brown	Apologies
Cllr Sue Camp	Present	Cllr Rachel Parry	Present
Cllr Dr Marilyn Canet, Deputy Mayor	Apologies	Cllr Richard Parry	Present
Cllr Tony Clayton	Present	Cllr Robert Piper	Present
Cllr Andrew Eyre	Present	Cllr Simon Raikes	Apologies
Cllr Victoria Granville Baxter	Present	Cllr Claire Shea	Present
Cllr Roderick Hogarth	Present	Cllr Edward Waite	Present

Public Question Time:

204. Apologies for Absence

As noted above.

205. Requests for Dispensations

There were no requests for dispensations.

206. Declarations of Interest

There were no Declarations of Interest.

207. Minutes of the Town Council Meetings held on 10th & 17th June and 1st July 2019.

RESOLVED: To accept and sign the Minutes as a true record, noting that Cllr Granville Baxter's name had been recorded incorrectly in the 10th June 2019 Minutes.

208. Minutes of the Planning Committee Meetings held on 17th June, 1st, 15th and 29th July 2019.

RESOLVED: To accept the Minutes as a true record of the meeting.

209. Minutes of the Community Infrastructure Committee held on 24th June 2019.

RESOLVED: To accept the Minutes as a true record of the meeting.

210. Minutes of the Youth Services Committee held on 3rd July 2019.

RESOLVED: To accept the Minutes as a true record of the meeting.

211. Minutes of the Open Spaces & Leisure Committee held on 22nd July 2019.

RESOLVED: To accept the Minutes as a true record of the meeting.

212. Minutes of the Finance & General Purposes Committee held on 10th June 2019
RESOLVED: To accept the Minutes as a true record of the meeting.

213. Mayors Engagements

- i) The functions attended by the Mayor or his representative for June and July 2019.
- ii) The forthcoming Civic Events being organised by the Mayor during 2019 / 2020.

RESOLVED: To note and accept the reports relating to Mayoral activities.

214. Press Release

It was agreed not to issue a Press Release.

There being no further business the Mayor closed the Meeting.

Signed
Chairman

Dated