



11th June 2024



You are summoned to attend a meeting of Sevenoaks Town Council's **PLANNING & ENVIRONMENT COMMITTEE**, to be held at **7pm** at the Town Council Chambers, Bradbourne Vale Road, TN13 3QG on **Monday 17th June 2024**.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/4fxsl0kROfU> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

Please note that the Planning & Environment Committee forward recommendations as a statutory consultee to the local Planning Authority, and therefore the final responsibility for approving or refusing an application rests with Sevenoaks District Council. Sevenoaks Town Council receives 25% of all Community Infrastructure Levy (CIL) payments made by developers to the District Council on new developments in Sevenoaks Town. [Click here](#) to find out more about CIL charges and when they apply.

For more information on the role of the Planning & Environment Committee, as well as policies which provide a reference point of preferred practices and key considerations of the Committee when making its recommendations, please [click here](#).

Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members

Cllr Ancrum – Mayor
Cllr Layne
Cllr Camp – **Chair**
Cllr Dr Canet
Cllr Clayton
Cllr Daniell – Deputy Leader
Cllr Dr Dixon
Cllr Granville

Cllr Gustard
Cllr Michaelides
Cllr O'Hara
Cllr Shea
Cllr Skinner OBE – **Vice Chair**
Cllr Varley
Cllr Willis
Cllr Wightman – **Leader**

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Town Clerk

PUBLIC QUESTION TIME

To enable members of the public to make representation or to put questions to the Committee on any planning matters, with the exception of individual planning applications which will be considered under a later agenda item.

AGENDA

- 1 APOLOGIES FOR ABSENCE
To receive and note apologies for absence.
- 2 REQUESTS FOR DISPENSATIONS
To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).
- 3 DECLARATIONS OF INTEREST
To receive any disclosures of interest from Members in respect of items of business included on the agenda for this meeting.
- 4 MINUTES (Pages 5-20)
 - a) To receive and agree the Minutes from the Planning Committee Meeting held on 3rd June 2024. (Pages 5-14)
 - b) To receive and note the Minutes from the Movement & Net Zero Working Group held on 3rd June 2024 and on 10th June 2024. (Pages 15-18 and 19-20)
- 5 KENT COUNTY COUNCIL DRAFT KENT MINERALS AND WASTE LOCAL PLAN 2024-2039 SUBMISSION (Page 21)
To receive notice that Kent County Council submitted its Draft Kent Minerals and Waste Local Plan 2024-2039 to the Secretary of State for Independent Examination on 17th May 2024, and to receive copy of its submission statement which includes information on where to find related documents.
- 6 SEVENOAKS TOWN COUNCIL MASTERPLANS UPDATE
To receive notice of the following proposed timeline for delivery of the Town Council's Masterplans for Town Centre and St John's Area:

July 2024:	Second Stakeholder events for both Masterplan areas
July/August 2024:	Preparation of draft Masterplans
September 2024:	Public Consultation on draft Masterplans
October 2024:	Preparation of final Masterplans and publication

- 7 TEMPORARY ROAD CLOSURES (Page 23)
To receive and note a report summarising upcoming road closures within Sevenoaks Town, including diversion routes and website links for up-to-date information.

- 8 CURRENT AND COMPLETED MATTERS (Pages 25-28)
To receive and note Current and Completed Matters reports, summarising live as well as completed projects of the Planning & Environment Committee.

- 9 DECISION NOTICES ON PLANNING APPLICATIONS COMMENTED ON BY SEVENOAKS TOWN COUNCIL (Pages 29-30)
To receive and note decisions made by Sevenoaks District Council on applications considered by Sevenoaks Town Council's Planning Committee – between the two weeks ending 10th June 2024.

- 10 PLANNING APPLICATIONS (Pages 31-33)
 - a) The meeting will be adjourned to enable members of the public, by prior arrangement, to speak on individual planning applications which are on the current agenda.

Members of the public wishing to speak and address the Planning & Environment Committee must register to do so with the Town Council by 12 noon on the date of the meeting, stating that they wish to speak. The Town Council permits one person to speak in favour and one against each Planning Application on a first registered basis. For more details [see here](#).
 - b) The meeting will be reconvened to consider planning applications received during the two weeks ending 10th June 2024.

- 11 PRESS RELEASES
To consider any item in this report that would be appropriate for a press release.

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Minutes of the Sevenoaks Town Council PLANNING & ENVIRONMENT COMMITTEE meeting held on Monday 3rd June 2024 at 7:00pm at the Town Council Chambers. Livestreamed and available on YouTube until Minutes are accepted by Town Council Meeting:

<https://youtube.com/live/o359QjX-0Z8>

Present:

Committee Members

Cllr Ancrum – Mayor	Present	Cllr Gustard	Present
Cllr Layne	Apologies	Cllr Michaelides	Apologies
Cllr Camp – Chair	Present	Cllr O’Hara	Absent
Cllr Dr Canet	Present	Cllr Shea	Present
Cllr Clayton	Present	Cllr Skinner OBE – Vice Chair	Present
Cllr Daniell – Deputy Leader	Present	Cllr Varley	Apologies
Cllr Dr Dixon	Present	Cllr Willis	Present
Cllr Granville	Present	Cllr Wightman – Leader	Present

Also in attendance:

Town Clerk

Planning Committee Clerk

PUBLIC QUESTION TIME

None.

125 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

126 DECLARATIONS OF INTEREST

Cllr Clayton declared that he had been lobbied against the following application:

- [Plan no. 10] Lyndhurst Cottage, Holly Bush Lane

127 MINUTES

The Committee received the MINUTES of the Planning Committee Meeting held 20th May 2024.

It was RESOLVED that the minutes be approved.

128 FORMAL RE-ADOPTION OF GREEN COMMUNITY INVESTMENT PLAN

a) The Committee received and considered the draft second Green Community Investment Plan, to be an Appendix to its Community Investment Plan 2023-2027.

b) Cllr Skinner as Chair of the Movement & Net Zero Working Group provided recommendation from the Group to adopt the Plan as drafted. This as agreed on 3rd June 2024.

c) The Town Clerk recommended that an item be added on green initiatives within the Sevenoaks Town Neighbourhood Plan, including the Town Council's promotion of hedgehog holes in fencing applications and tree replacements.

d) It was **RESOLVED** that the Green Investment Plan 2024 be updated to include green initiatives within the Sevenoaks Town Neighbourhood Plan as outlined above, and to recommend its formal adoption to Council on 10th June 2024 as an appendix of the Town Council's Community Investment Plan.

129 SPEED INDICATOR DEVICE

a) It was noted that, following the publication of the Agenda on 28th May 2024, Kent County Council Officers had since clarified that St John's Hill could not be included in the 20mph speed limit scheme proposed for implementation by September 2024. This due to time constraints of the Traffic Regulation Order expiring in September 2024 and need to publicly consult on any additional traffic calming measures which may need to be put in place to make Dartford Road/St John's Hill compliant at 20mph.

b) Cllr Skinner as Chair of the Movement & Net Zero Working Group reported that the Group had considered this Item at its earlier meeting, noting that the prohibition of Speed Indicator Devices (SIDs) on 20mph roads was unique to Kent County Council. The Group had noted that other Highway Authorities allow and encourage SIDs on 20mph roads to aid in compliance, however KCC were reported to consider them to count as enforcement and 20mph zones to be self-enforcing.

130 KENT COUNTY COUNCIL RESPONSE TO THE TOWN COUNCIL'S REQUEST FOR ROAD CLOSURES TO BE COORDINATED BETTER WITH SCAFFOLDING PERMISSIONS

a) The Committee received copy of correspondence from Kent County Council, in response to the Planning Committee's previous request for improved coordination between emergency road closures and scaffolding permissions.

b) Councillors considered the information helpful, especially the clarification that Kent County Council cannot refuse emergency road closures.

c) It was suggested that Sevenoaks Town Council, at the point of providing recommendations on planning applications, could draw attention to locations where scaffolding may cause issues at the development stage. This so that the issue can be flagged and investigated by Kent County Council early in the planning process.

131 LETTER BOX LANE TRAFFIC REGULATION ORDER

a) The Committee received copy of correspondence from Kent County Council, in response to the following requests previously made by the Planning Committee. This included clarification that the Town Council could become the scheme promoter but would need to fund a new Traffic Regulation Order (TRO) should it wish to pursue extension of the existing TRO:

- 67 b) Councillors noted with disappointment that the Town Council's request to extend the yellow lines could not be granted without a further Traffic Regulation Order (TRO).
c) Councillors requested that the limitations on what amendments can be recommended by respondents be made clearer at the initial consultation stage in order to avoid disappointment. It was also requested STC be directly consulted on such proposals prior to the TRO stage in order to avoid similar instances in the future.

d) It was **RESOLVED** that the above requests be forwarded to KCC Officers and Cllr Richard Streatfeild, in addition to request that for an amended TRO to incorporate the Town Council's recommendation

b) Cllr Skinner as Chair of the Movement & Net Zero Working Group confirmed that the Group hadn't provided a recommendation at its meeting on 3rd June 2024, as to whether the Town Council should agree to become the scheme promoter and fund an extended TRO to the cost of £3000. This due to considering that the Kippington Ward Councillors, who do not comprise the Group's membership, were better informed to provide a view.

c) Cllr Daniell and Cllr Gustard summarised their concerns with the existing proposed extents, being that cars exiting Letter Box Lane won't have enough time to correct onto the left side of the road before meeting other vehicles entering the Lane. This is exacerbated by the poor sight lines on entering the Lane. They further confirmed that for this reason, they considered the scheme as proposed to be more of a danger to motorists than its existing state.

d) Councillors questioned whether the Town Council would be responsible for implementation costs in addition to £3000 for a new TRO, should it agree to become the promoter.

c) It was **RESOLVED** that STC write to KCC, reinforcing its safety concerns with the proposed TRO and requesting that Officers consider these and confirm whether they are completely satisfied there will be no negative safety implications should it be implemented in its current design. The Town Council would also request full cost implications should it decide to pursue an extended scheme, and would consider these at a later meeting along with KCC's response, as well as observations of the scheme's effectiveness following delivery.

132 UPDATED KENT COUNTY COUNCIL HIGHWAY IMPROVEMENT PLAN INFORMATION PACK

a) The Committee received and noted the latest Highway Improvement Plan Information Pack from Kent County Council.

b) Cllr Skinner as Chair of the Movement & Net Zero Working Group reported that the Group had considered this Item at its previous meeting on 3rd June 2024, and recommended to the Planning & Environment Committee that it add the following priorities to its current Highway Improvement Plan, in anticipation for its re-submission

in September 2024. These as discussed with KCC Officers previously, as potential measures which could decrease traffic speed on the related roads:

- Addition of advisory cycle lanes: on the uphill side of Dartford Road from Hollybush to The Vine, as well as in St Botolph's Avenue
- Moving car parking spaces on Hitchen Hatch Lane from the south side of the road to the north side between Winchester Close and Mencap Hall
- Addition of further on-street parking spaces in Mount Harry Road

c) Cllr Skinner further reported that the Movement & Net Zero Working Group had recommended that the Town Council meet with KCC Officers prior to resubmission of its Highway Improvement Plan, in order to review and agree priorities and how they can be delivered.

d) It was **RESOLVED** that the Highway Improvement Plan be updated with the above additions, and that the Town Council write to KCC, requesting a meeting to discuss the Plan prior to its annual review.

133 SEVENOAKS TOWN COUNCIL RESPONSES TO CONSULTATIONS AGREED BY THE PLANNING & ENVIRONMENT COMMITTEE ON 20TH MAY 2024

a) The Committee received and noted the Town Council's responses to the following public consultations, as agreed by the Planning & Environment Committee on 20th May 2024 and submitted to the relevant organisations shortly thereafter:

- Sevenoaks Town East to West Walking, Wheeling and Cycling route revised plans, consulted on by Sevenoaks District Council and Kent County Council
- Documents on Deposit Amendment 58: A Waiting Restrictions Order on Bradbourne Vale Road, consulted on by Kent County Council
- "Your Voices" Survey on the region's future transport needs, consulted on by Transport for South East

134 TEMPORARY ROAD CLOSURES

The Committee received and noted a report summarising the upcoming road closures within Sevenoaks Town, including diversion routes and website links for up-to-date information.

135 STREET NAMING & NUMBERING – NEW ADDRESS FOR DEVELOPMENT SITE

The Committee noted that the following new address had been created, relating to the site previously referred to as "Gardens Rear of 83 to 91 Bradbourne Park Road. This following planning approval for a new property to be built into the back gardens of the above residences:

- Garden House, 93 Bradbourne Park Road

136 COMMUNITY RIGHT TO BID NOMINATION FOR WATERCRESS DRIVE PLAY AREA

a) It was noted that the Town Council's nomination of the Watercress Drive Play Area as an Asset of Community Value had been successful.

b) Councillors thanked the Planning Committee Clerk for progressing the nomination and getting it registered as an Asset of Community Value.

137 RECOMMENDATIONS BY THE MOVEMENT AND NET ZERO WORKING GROUP

Cllr Skinner as Chair of the Movement and Net Zero Working Group confirmed that no further recommendations had been agreed at its earlier meeting.

138 DECISION NOTICES ON PLANNING APPLICATIONS COMMENTED ON BY SEVENOAKS TOWN COUNCIL

The Committee received and noted details within the report, which notified of decisions made by Sevenoaks District Council on applications considered by Sevenoaks Town Council's Planning Committee, received during the two weeks ending 27th May 2024.

139 PLANNING APPLICATIONS

(a) No members of the public registered to speak on individual planning applications.

(b) The Committee considered planning applications received during the two weeks ending 27th May 2024. **It was RESOLVED** that the comments listed on the attached schedule be forwarded to Sevenoaks District Council.

140 PRESS RELEASES

None.

There being no further business the Chair closed the meeting at 19:49pm.

Signed
Chair

Dated

Planning Applications Considered

Applications considered on 3-6-24

1	Plan Number	Planning officer	Town Councillor	Agent
	23/03486/FUL	Christopher Park 05/06/2024	Cllr Clayton	Designhomeplan Ltd
Applicant		House Name	Road	Locality
Micallef			50 St Johns Hill	Eastern
Town		County	Post Code	Application date
				14/05/24

23/03486/FUL - Amended plan

Single storey rear extension with rooflights. New side gate. Single storey granny annexe to the rear garden with rooflight. Alterations to fenestration.

A summary of the main changes are set out below:

The correct application form has been publicly available, as it was received on 14th March 2024 and a tree report has been provided.

Comment

Sevenoaks Town Council recommended refusal, on the grounds of overdevelopment and loss of privacy, as per its previous recommendation.

2	Plan Number	Planning officer	Town Councillor	Agent
	24/00415/HOUSE	Abbey Aslett 18/06/2024	Cllr Michaelides	Mr C Bennett
Applicant		House Name	Road	Locality
Mr C & Mrs S Hansen			58A The Drive	Town
Town		County	Post Code	Application date
				28/05/24

24/00415/HOUSE - REVALIDATED plan

Construction of attached garage and gym with bathroom.

A summary of the main changes are set out below:

Proposed Block Plan received on 22.05.2024.

Comment

Proposed from the Chair with Cllr Michaelides' apologies:

Sevenoaks Town Council recommended approval, provided the Planning Officer is satisfied with the designs and materials.

Planning Applications Considered

Applications considered on 3-6-24

3	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/00712/FUL	Anna Horn 11/06/2024	Cllr Dr Canet	Offset Architects
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Sevenoaks Town Football Club		Greatness Playing Fields	Mill Lane	Northern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				20/05/24
Construction of new covered stands and Club house. Extension to existing parking area with additional parking spaces created. New cycle stands and vehicle charging points. New gate leading to new overspill parking area. Pedestrian cycle path. Resurfacing and re marking of existing parking area. Removal of existing stands. Relocation of gate to skate park. Relocation of cycle stands, bin and bench. New cycle stands. New Paths. Hard and soft landscaping. Addition of bird and bat boxes.				

Comment

Sevenoaks Town Council did not comment, being the landowner.

4	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/00852/LDCEX	Abbey Aslett 18/06/2024	Cllr Ancrum	N/A
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr C Whitehead			44 Quakers Hall Lane	Eastern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				28/05/24
The application seeks confirmation that the outbuilding at the application site can be used for any purpose incidental to the enjoyment of the dwelling house.				

Comment

Sevenoaks Town Council recommended approval, subject to the outbuilding not being used as overnight accommodation, in accordance with the permitted development rules.

5	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/00886/HOUSE	Stephanie Payne 15/06/2024	Cllr Daniell	Carmen Austin Architectu
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr A Carmen		Romany	100 Oakhill Road	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				24/05/24

24/00886/HOUSE - Amended plan

Demolition of two sheds to be replaced with new oak garage and replacement gate. Hard and soft landscaping.

A summary of the main changes are set out below:

Measurements and photos of the existing sheds to be demolished have been provided.

Comment

Sevenoaks Town Council recommended approval, subject to the Conservation Officer being satisfied that the materials and design are in keeping with the area and the hard standing required is porous.

Planning Applications Considered

Applications considered on 3-6-24

6	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/01075/HOUSE	Summer Aucoin 05/06/2024	Cllr Granville	N/A
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs EM & CM Pringle			51 The Drive	Town
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				15/05/24
Placement of a secure enclosure wooden shed.				

Comment

Sevenoaks Town Council recommended approval, provided the Conservation Officer is satisfied that the streetscene is not compromised.

7	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/01167/ADV	Stephanie Payne 14/06/2024	Cllr Willis	Savills (UK) Limited
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Howden Group Holdings Limite			143C High Street	Town
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				14/05/24

2no. halo illuminated fascia signs and 1no. non-illuminated projecting sign.

//Amendment letter received 23/05/2024 with a summary of the main changes set out below:

The proposal has been updated to reflect the specific adverts proposed.//

Comment

Sevenoaks Town Council recommended approval, subject to the Planning Officer and Conservation Officer being satisfied.

8	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	24/01168/HOUSE	Summer Aucoin 11/06/2024	Cllr Gustard	EK Planning Ltd
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr E Willis			20 Grange Road	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				20/05/24

Proposed loft conversion with hip to gable roof extension, removal of chimney, dormer window to rear elevation, rooflight windows to front elevation, single storey rear extension and associated internal alterations.

Comment

Sevenoaks Town Council recommended approval, providing the Planning Officer is satisfied that there is no loss of privacy or light to neighbours due to the dormer and rear extension, and that the gable end and dormer design are in keeping with the character of the street.

Planning Applications Considered

Applications considered on 3-6-24

9	Plan Number	Planning officer	Town Councillor	Agent
	24/01170/HOUSE	Abbey Aslett 05/06/2024	Cllr O'Hara	Kent Building Control Ltd
Applicant		House Name	Road	Locality
Mr & Mrs Sykes			45 Pontoise Close	Northern
Town		County	Post Code	Application date
				14/05/24
First floor side extension and removal of chimney stacks.				

Comment

Sevenoaks Town Council recommended approval, provided the Planning Officer is satisfied with the designs and materials.

10	Plan Number	Planning officer	Town Councillor	Agent
	24/01224/MMA	Anna Horn 07/05/2024	Cllr Clayton	Cross Town Planning
Applicant		House Name	Road	Locality
Mr A Birkett		Lyndhurst Cottage	Holly Bush Lane	Eastern
Town		County	Post Code	Application date
				16/05/24
Amendment to 22/02482/FUL.				

Comment

Sevenoaks Town Council recommended approval, provided the Planning Officer is satisfied the additional bulk will not adversely impact neighbours or the conservation area.

The Town Council would, however, draw attention to the fact that almost all trees have been removed from the site so it is no longer 'well screened to all boundaries by extensive and verdant tree planting which establishes the character of the area' as the applicant claims.

In addition the Town Council would like to draw the Planning Officer's attention to breaches of planning policy and conditions associated with this house:

- 1. The location of the window in the southern wing (closest to the Coach House to the south) in the east elevation of the first floor. This being the far left window on the first floor in Section S1 of the plan 3031741, which has been moved significantly closer to the Coach House and overlooks the garden immediately to the rear of the house, in breach of Sevenoaks District Council policy on privacy and overlooking.**
- 2. The first floor south-facing window in the ensuite box is clear glass when it is required to be obscured glass pursuant to condition 11 of the permission referenced 22/02482/FUL. The window is in the south facing elevation and its location can be seen in plan 3051307. This also overlooks the garden of the Coach House (as well as the pool area). The appeal decision provided that this window should be obscured glass.**

Planning Applications Considered

Applications considered on 3-6-24

11	Plan Number	Planning officer	Town Councillor	Agent
	24/01238/HOUSE	Summer Aucoin 11/06/2024	Cllr Shea	Studio 264
Applicant		House Name	Road	Locality
Ms Jenny Streek			31 Pontoise Close	Northern
Town		County	Post Code	Application date
				20/05/24
Demolish existing conservatory and garage, erection of two storey side extension and ground floor rear extension with canopy, rooflights.				

Comment

Sevenoaks Town Council recommended approval, subject to there being no loss of light to neighbouring properties.

12	Plan Number	Planning officer	Town Councillor	Agent
	24/01263/HOUSE	Summer Aucoin 11/06/2024	Cllr Willis	Arkitectly
Applicant		House Name	Road	Locality
Mr M Hobbs			73 Clarendon Road	Town
Town		County	Post Code	Application date
				20/05/24
Roof extension. Loft conversion with dormer and rooflight.				

Comment

Sevenoaks Town Council recommended approval.

13	Plan Number	Planning officer	Town Councillor	Agent
	24/01275/ADV	Stephanie Payne 14/06/2024	Cllr Michaelides	N/A
Applicant		House Name	Road	Locality
Sevenoaks Town Council		Boots	120 High Street	Town
Town		County	Post Code	Application date
				23/05/24
Erection of 1500mm x 3000mm aluminium composite sign on the the southern elevation of Boots (High Street) - advertising the location and trading day of the Sevenoaks Markets.				

Comment

Proposed from the Chair with Cllr Michaelides' apologies:

Sevenoaks Town Council did not comment, being the applicant.

Minutes of Movement & Net Zero Working Group meeting held at the Council Chambers on 3rd June 2024, 6:00pm.

In attendance:

Cllr Dr Marilyn Canet	Present	Cllr Lionel O'Hara – Vice Chair	Present
Cllr Tony Clayton	Present	Cllr Claire Shea	Present
Cllr Dr Peter Dixon	Present	Cllr David Skinner OBE – Chair	Present

1. Movement & Net Zero Working Group Terms of Reference

a) The Working Group received and noted its Terms of Reference, as approved by Council on 13th May 2024. It was noted that it would report to and provide recommendations to the Planning & Environment Committee.

b) It was noted that Cllr Skinner had been elected as Chair of the Movement & net Zero Working Group, and Cllr O'Hara had been elected as Vice Chair.

2. Apologies for absence

None.

3. Objectives for the Working Group

a) The Working Group considered draft objectives as proposed by Cllr Skinner as Chair:

- Reacting to initiatives from other organisations
- Moving forward STC's own initiatives, primarily those in the Green Community Investment Plan

b) Cllr Wightman suggested that Chairs of the Town Council's Committees should be encouraged to respect the recommendations of the Working Group, due to such Groups having been formed with the intention of being able to minimise debate during Committee meetings.

c) Cllr Clayton proposed a third objective, stating the Working Group's remit of recommending actions to the Town Council's principal Committees.

d) It was **agreed** that the three objectives as above be adopted by the Working Group.

4. Green Community Investment Plan – Working Group Member responsibilities

a) The Working Group received and considered the draft Green Community Investment Plan 2024.

b) The Town Clerk noted that the carbon footprint for Sevenoaks Town had decreased significantly since its last calculation in 2021. Councillors noted that this could be due to the most recent calculations having been made during the years most impacted by Covid-19, and it was agreed that further investigation as to how the figures are calculated and from what time period was required in order to better understand their implications.

c) It was **agreed** that STC should continue to track the Town's carbon footprint, and would look into how and from what dataset its figures are calculated, as well as investigating any other equivalent tools to ensure that the most accurate data is being referred to.

d) It was also **agreed** that STC extend an invite to Rachel Coxen, who had originally presented the Community Carbon Calculator to STC, to speak to the Working Group about how the calculations are achieved, as well as other ways to use and interpret information from the tool.

e) Councillors discussed and **agreed** lead Councillors for each of the Green Community Investment Plan's themes, with the following allocations agreed. It was noted that, under legislation, Councillors could not act independently to pursue these:

Buildings and Planning	Cllr Dr Dixon
Transport and Movement	Cllr Shea
Making Sevenoaks Greener	Cllr Dr Canet
Consumption	Cllr Clayton
Information and Communications / Campaigning	Cllr O'Hara
Implementation	Cllr Skinner

f) Councillors were encouraged to refer to the Green Community Investment Plan for the respective subject areas, and to be prepare any relevant discussion points for the next meeting on 29th July 2024.

5. 20mph Update

a) The Chair summarised progress on the Town Council's proposal for 20mph speed limits within Sevenoaks Town as follows:

- STC Cllrs and Offices had met with KCC Officers and Cllr Streatfeild for a site visit and to discuss potential interventions on the roads recommended for removal from the scheme by the Sevenoaks Joint Transportation Board.
- Despite this positive meeting, KCC were pursuing the reduced scheme due to time limits not allowing for the additional consultation which these interventions would require.
- KCC was still awaiting final costs from their contractors, and were aiming to get as much of the information as possible to STC by 7th June 2024, so that it could make a decision at its Finance & Delivery Committee on 10th June 2024.
- Final agreement on scheme and cost was expected by KCC on 14th June 2024, in order to allow delivery by 1st September. This being the deadline for the scheme's implementation under the existing Traffic Regulation Order.
- STC had decided it may pursue the minimal scheme excluding boundary treatments due to cost implications and potential for the scheme to be extended in future.
- KCC's streetlighting team had proposed that all street lights within the 20mph zone should be de-illuminated, at the Town Council's cost. It was noted that this is not a formal KCC or national policy, not national or engineering requirement. STC had therefore requested to evidence of an existing policy or grounds of traffic safety before it could agree the additional cost as necessary and justified.

b) It was **agreed** that STC notify KCC Cllr Richard Streatfeild of the recent developments concerning the streetlighting team policy.

c) It was **agreed** that Cllr Clayton was assist STC Officers in continuing the conversation with KCC to finalise the proposed scheme.

d) It was also **agreed** that a further Movement & Net Zero Working Group be scheduled for the morning of Monday 10th June 2024, in order to discuss the detailed costings anticipated from KCC. Finance & Delivery Committee members would also be invited, in order for the

Working Group to agree a recommendation to be made to and considered by the Committee at its meeting scheduled for 7pm on 10th June 2024.

6. Speed Indicator Device

a) It was noted that the 20mph scheme was no longer being pursued by KCC on the relevant stretch of St John's Hill where the Town Council's Speed Indicator (SID) was periodically located. Councillors noted that the SID would need to be moved if and when 20mph limits were implemented on St John's Hill, due to KCC not allowing SIDs to be put on roads with 20mph limits. The Item may therefore be considered in future.

b) Cllr Clayton noted that this prohibition is singular to KCC, with other Highway Authorities allowing and encouraging SIDs on 20mph roads. It was proposed that STC reach out to other Councils who do not impose the same rule, and request information on how they have been able to implement SIDs on roads with 20mph speed limits. This due to STC considering that the SIDs can help compliance and would therefore be an asset at locations where it is more difficult to ensure.

7. KCC response to STC request for road closures to be coordinated better with scaffolding permissions

The Working Group received and noted copy of correspondence relating to the Town Council's earlier request to KCC that emergency road closures be better coordinates with scaffolding permissions.

8. Letter Box Lane Traffic Regulation Order

a) The Working Group received and considered correspondence from KCC regarding the Town Council's earlier request that its pursue a second Traffic Regulation Order (TRO) to extend the double yellow lines proposed for Letter Box Lane further into the road. This included response from KCC, suggesting that it could extend the yellow lines if STC were to agree to become the scheme's promoter and cover the £3000 cost of a new TRO.

b) Members considered that the relevant Ward Councillors, being Kippington, would be better informed to provide a recommendation as to whether STC should agree to become the scheme promoter. It was therefore **agreed** that the Working Group not provide a recommendation.

9. Updated KCC Highway Improvement Plan Information Pack

a) The Working Group received and noted the latest Highway Improvement Plan (HIP) from KCC, which outlines the HIP processes and provides details on frequently requested items/schemes.

b) It was noted that STC's HIP was last submitted to KCC at a meeting on 6th September 2023, and was therefore not due to be reviewed until September.

c) Cllr Shea requested that the following items be added to the HIP, in anticipation of its resubmission in September:

- Addition of advisory cycle lanes: on the uphill side of Dartford Road from Hollybush to The Vine, as well as in St Botolph's Avenue
- Moving car parking spaces on Hitchen Hatch Lane from the south side of the road to the north side between Winchester Close and Mencap Hall
- Addition of further on-street parking spaces in Mount Harry Road

d) Cllr Skinner proposed that STC request a meeting with KCC prior to the HIP's annual review, in order to discuss and agree the proposed actions. It was further noted that KCC Members can create their own HIPs, and agreed that Cllr Streatfeild therefore be invited to this meeting.

e) It was **agreed** that the above outlined priorities be added to the next draft HIP, and that STC request a meeting with KCC Officers and Cllr Streatfeild, prior to the HIP's next submission date in September 2024.

Meeting concluded at 6:45pm.

Minutes of Movement & Net Zero Working Group meeting held at the Council Chambers on 10th June 2024, 9:30am.

In attendance:

Cllr Dr Marilyn Canet	Present	Cllr Lionel O'Hara – Vice Chair	Apologies
Cllr Tony Clayton	Present	Cllr Claire Shea	Present
Cllr Dr Peter Dixon	Apologies	Cllr David Skinner OBE – Chair	Present

Also in attendance:

Cllr Libby Ancrum

Town Clerk

Planning Committee Clerk

1. Apologies for absence

As above.

2. Minutes

The Minutes of the previous Movement & Net Zero Working Group meeting held on 3rd June 2024 were received and agreed.

3. 20mph Update

a) Following receipt from KCC on 7th June of updated costing of the proposed 20mph project, STC Officers produced and circulated a report relating to the information. This was considered by the Working Group.

b) The Working Group considered the updated quote for implementing the proposed 20mph signage scheme, totalling an estimated £153,455.48. This was discussed separately from the quote for deillumination of street signs, due to not having been included in KCC's original quote, and further not being required under any existing policy or traffic safety initiatives, nor of any other previously implemented 20mph scheme in Kent.

c) It was noted that final details of designs as to gateway and signage locations needed to be agreed with Kent County Council, therefore the Working Group would be making its recommendation on principle, bearing this in mind.

d) It was **agreed** that the Movement & Net Zero Working Group make the following recommendation to the Finance & Delivery Committee due to be held on 10th June 2024:

Recommendation:

That the Finance & Delivery Committee approve the updated costs in principle, with Town Council Officers and Councillors to agree final placement of signs and gateway designs.

For enhanced gateway features to be excluded from any roads which connect to a road that STC may wish to include in the scheme in future.

e) The Working Group noted that STC had made clear representation to KCC Officers against their Streetlighting team's requirement that all lit street signs be deilluminated on implementation of a 20mph scheme, and to the cost of the scheme promoter. The Town Council's argument was that it is not required by any existing policy or traffic safety initiative, has not previously been imposed on any other 20mph scheme in Kent, and would significantly impact other Councils' ability to afford 20mph schemes in their parishes –

namely Chipstead and Swanley which are both known to be currently pursuing a 20mph scheme.

f) Councillors further noted that STC had conducted its consultation on the basis of the original quote received from KCC, which did not include the cost or notification that STC would need to pay for deillumination of street signs. KCC had neither informed STC of this at that point, nor included it in their own public consultation for the original 20mph zone proposed in 2022.

g) It was **agreed** that the Working Group make the following recommendation to the Finance & Delivery Committee:

That STC continue to raise its strong concerns to KCC about the creation of a blanket need for de-illumination of street signs, as part of 20mph implementation and at the cost of the client, when not required by policy or traffic safety initiative.

h) It was further noted that KCC Member Cllr Streatfeild had emailed Kent County Council Portfolio Holder Cllr Baker to raise his joint concerns with imposing the cost of deilluminating street lights to the client when not backed up by any safety benefits or policy. It would also be brought to the attention of the Kent Association of Local Councils on 14th June 2024.

4. **Other points of note**

Cllr Ancrum advised that she had recently met with representatives of Sevenoaks Climate Action Network to discuss initiatives which the Town Council could be pursuing to improve the carbon footprint of the Town. They had recommended that promoting energy efficiency initiatives such as retrofitting, as well as existing schemes which aim to help people achieve this, should be the Town Council's priority.

Meeting concluded at 9:54am.



Draft Kent Minerals and Waste Local Plan 2024-39

Town and Country Planning (Local Planning) (England) Regulations 2012, 22. (3)(a)(iv)

Submission Statement and Availability of Submitted Documents

May 2024

The Draft Kent Minerals and Waste Local Plan 2024-39 was submitted to the Secretary of State on 17 May 2024 for Independent Examination by an appointed Planning Inspector.

The Examination will determine whether all the legal and policy requirements have been observed during the preparation of the Local Plan, and whether the Plan is 'sound' as defined by the National Planning Policy Framework. This will involve a review of the submitted Plan, relevant evidence and the formal representations received. The Examination may involve public hearings where representors can be invited to speak if they previously made formal representations on the Plan. It should be noted that, at this stage in the plan making process, further written comments are not invited. Details of any hearings will be published once they are confirmed. Anyone can attend hearings as an observer. A decision as to whether the hearings will be physical or virtual will be determined by the Planning Inspector.

The submission documents (including the Plan and Sustainability Appraisal), evidence base, background documents and Regulation 19 representations are available to view online via the County Council's Examination Webpage at <https://www.kent.gov.uk/about-the-council/strategies-and-policies/service-specific-policies/economic-regeneration-and-planning-policies/planning-policies/minerals-and-waste-planning-policy/kent-minerals-and-waste-local-plan-review-2024-39>. The webpage will be updated with the latest documents, including correspondence from the Planning Inspector, throughout the period leading up to and during the Examination, including the details of any public hearings once confirmed.

The submission documents, evidence base and Regulation 19 representations are also available to view in hard copy at the main County Council office - Sessions House, County Hall, Maidstone, Kent ME14 1XQ between the hours of 9am and 5pm Monday to Friday for the duration of the Examination.

In addition, the County Council has computer access available via its libraries (excluding mobile libraries) where the aforementioned documents are available to be viewed in an electronic format during their normal opening hours.

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Summary report of upcoming Temporary Road Closures:

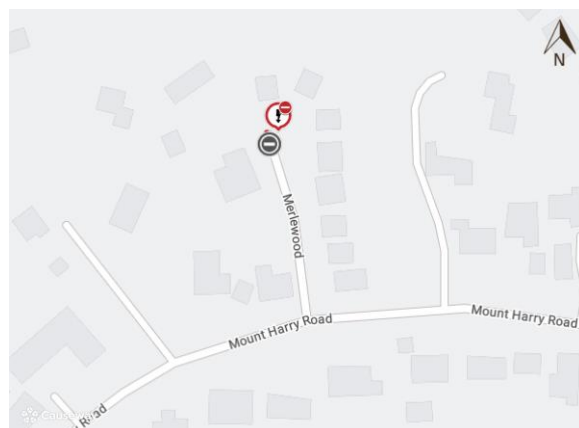
1 MERLEWOOD – 24TH JUNE 2024 FOR 5 DAYS

a) The above road will be closed outside number 6 for five days from 24th June 2024.

b) There is no alternative route, but access will be given when safe to do so. Pedestrian access will be maintained.

c) Up to date information on these works can be found via the following link:

<https://one.network/?tm=138166914>



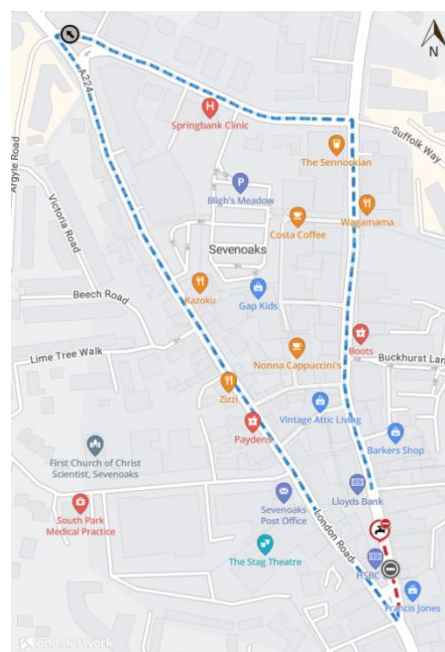
2 A224 HIGH STREET – 8TH JULY 2024 BETWEEN 8PM AND 11:59PM

a) The above road will be closed to northbound traffic at the junction with A224 London Road.

b) The alternative route is via A224 London Road, Pembroke Road and vice versa. Pedestrian access will be maintained.

c) Up to date information on these works can be found via the following link:

<https://one.network/?tm=136298795>



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Current Matters – for Sevenoaks Town Council’s Planning & Environment Committee
17/06/2024

New items or updates since the last Current Matters report are in [blue font](#).

Items requiring Action by the Committee are highlighted ORANGE. Those awaiting update before they can be actioned are not.

Minute Number and Date	Action	Update/Status
294 29th August 2023 (Action agreed) 367 25th September 2023 (Working Group formed) Agenda Item 6 13th March 2024 (Results published) 742 18th March 2024 (STC recommendation to JTB and KCC) 150 10th June 2024 (STC agreed further funding)	To run a second consultation on KCC and the Sevenoaks Joint Transportation Board’s (JTB) revised 20mph proposals. To fund implementation of any resulting approved 20mph scheme.	Consultation documents prepared by STC with Cllr Shea and Cllr Clayton’s oversight. Consultation completed and ran 1st November to 14th December 2023. Data analysis completed by STC and Lake Market Research. Data supplied to KCC and JTB for consideration at next JTB meeting, and published for 18th March 2024 Planning Committee meeting. STC recommendation forwarded to JTB and KCC. JTB recommendation for a slightly reduced scheme agreed 20th March 2024. STC working with KCC to agree final designs, estimated delivery by 1st September 2024. Additional funding agreed by Finance & Delivery Committee 10th June 2024.
145(e) – bullet point 3 3rd July 2023 (Action agreed) 335 11th September 2023 (Action delayed by lack of KCC accident data) 407(c) 9th October 2023 (Action agreed)	RESOLVED to request traffic mirrors at: • The junction where Brittain’s Lane meets Oak Lane, • Where Burntwood Road meets Ashgrove Road, • On Brittain’s Lane where Ashgrove Road meets Oak Lane, Also a concealed entrance sign on Oak Lane, past Dibden Lane where it approaches Brittain’s Lane and Ashgrove Road.	KCC’s site investigations found no accident data recorded and the locations therefore unviable. Because their data is a year behind and Cllrs are aware of at least two reported accidents within the last year however, KCC have agreed to reinvestigate in April 2024, once their traffic data has been updated. Request made by STC for data to be re-run and the request reconsidered – 9th April 2024.

232(c) 17th July 2023 (Action agreed)	To continue working with Otford Parish Council on active travel options between the two parishes.	Working Group membership updated comprising Cllr Clayton, Cllr Shea and Cllr Dr Dixon. Meeting requested by Otford Cllr Simon Featherstone, following update from SDC. Awaiting action from SDC on their proposed Otford to Sevenoaks cycling route.
468 6th November 2023 (land above Wildlife Reserve) 510 20th November 2023 (Allotment site) 405 9th October 2023	RESOLVED for the following sites to be submitted as Assets of Community Value • Land above the Wildlife Reserve through which the Darent Valley path cuts • Additional allotment site as proposed in STNP (priority) • Allotments at the end of Heathfield Road • Depo building on Otford Road • Horse field on Bradbourne Vale Road • Scout huts located left of the above horse field	Application Status: • Draft application • Pending • Draft application • Draft application • Pending • Pending
579b 18th December 2023 8 2nd April 2024	Cllrs requested that KCC and Thames Water be invited to meet with the Town Council to discuss and map the key issues relating to flooding.	Meeting held February with Thames Water, KCC Highways, Cllr Streatfeild, SDC Cllr Leaman and STC/SDC Cllr Shea. Update attached. Meeting held 26 th March 2024 and verbal update provided by Cllr Shea at 2 nd April 2024 Planning Committee.
657.c.ii 5th February 2024	RESOLVED to liaise with Kent Wildlife Trust regarding STNP objectives.	Pending
438(3) 30th October 2023	To implement a Town Centre and St John's Hill Masterplan .	Urban Initiatives Studio have been commissioned to complete two separate Masterplans. Stakeholder events held 23 rd April 2024 and 30 th April 2024. Additional stakeholder events due July 2024, public consultation expected September 2024 and preparation of final Plan October 2024.

440 30th October 2023	To pursue Feasibility Study for a Sevenoaks Dunton Green walking and cycling route, as identified in the STNP.	Phil Jones Consultants have been commissioned to produce this. Currently waiting on landowners about potential wayleave conversations in the future. Additional letter sent to landowners on 24th May 2024.
118 20th May 2024 (Annual Report approved)	Monitoring of STNP policy application in planning application decisions, and actioning of projects.	In progress via Monitoring & Implementation Group. Annual Report approved 20th May 2024 and published.
HIP Priority Number 9 746(b) 18th March 2024 (Working Group formed)	STC to prepare a map of locations for a Traffic Regulation Order to provide corner protections at various locations. See Item below.	Working Group membership formed 18 th March 2024, comprising Cllr Ancrum, Cllr Gustard, Cllr Camp, and Cllr Granville, to discuss and progress HIP Priority 9.
64 29th April 2024 (Working Group formed)	To review the Planning & Environment Committee's Policies and Procedures document including: • Map of proposed TRO locations for corner protections • Stance on Air Source Heat Pumps, as well as boreholes for private water supply • Locations in the Sevenoaks Residential Character Area Assessment where trees and hedgerows contribute significantly, for use in recommendations • Policy on nominating Assets of Community Value • Evaluate stance on internally illuminated signs	Working Group formed 29 th April 2024 comprising Cllr Skinner, Cllr Shea, Cllr Dr Dixon and Cllr Daniell.
67 29th April 2024 (Request made to KCC) 131 3 rd June 2024 (Further details requested by STC)	Request for Letter Box Lane corner protections to be extended further into the road.	Request made by STC 29th April 2024 for the TRO to be extended. Offer from KCC received 3rd June 2024 for STC to become project promoter for new TRO costing £3000. Additional details requested by STC.

Completed Matters – Actions COMPLETED via Sevenoaks Town Council’s Planning Committee/Planning & Environment Committee, since last report to Planning Committee on 19th February 2024 and Town Council on [22nd April 2024](#).

Minute Number and Date	Action	Update/Status
405 9th October 2023	Registering sites with the District Council as Assets of Community Value: • St John’s Hill Car Park Public Toilets • Play space at the end of Watercress Drive	• Successful • Successful
657.c.iv-v 5th February 2024 118 20th May 2024 (Annual Report approved)	Annual Report for the STNP published with the following recommendations for its 5 year review, as agreed at Planning Committee on 5 th February 2024: • Biodiversity Policy L1 to be strengthened via separation into 2 policies; one requiring 10% Biodiversity Net Gain, and 1 requiring both Full and Householder applications to support local wildlife and biodiversity. • Policy L7 to be amended to include reference to Mill Pond (in addition to Bradbourne Lakes)	Recommended in the Annual Report 2023-2024 .
62 29th April 2024	Response to SDC’s consultation on early concept ideas for Land East of High Street	Response agreed via Planning Committee from collated Cllr comments
404.b 9th October 2023 Design Working Group formed 114 20th May 2024 Response to second consultation approved	Response to SDC and KCC’s amended East – West Walking Wheeling and Cycling route	Working Group formed comprising Cllr Shea, Cllr Skinner, Cllr Clayton and Cllr Willis to agree most appropriate route, following initial consultation in 2023. Second consultation held 2024 and responded to by Planning & Environment Committee on 20 th May 2024.

Decision Notices published by Sevenoaks District Council OR Kent County Council from **28th May 2024** to **10th June 2024** on plans which Sevenoaks Town Council was consulted upon for comment, **in order of reference number (ascending)**.

STC Comment dates are written in **bold** text, where the comment was made by a Town Councillor during the **current** electoral term (2023-2027). Instances where SDC have decided against STC's recommendation are written in **red**.

Reference Number	Address & Ward	Ward Cllr	STC Recommendation (abridged)	SDC Decision (abridged)
23/03061/LBCALT	Paydens Pharmacy, 21-23 London Road – Town	Cllr Willis Cllr Granville Cllr Granville	20th November 2023: STC recommended approval, 2 conditions. 18th March 2024: STC recommended approval, 2 conditions. 20th May 2024: STC recommended approval, 2 conditions.	5 th June 2024: SDC Granted, 5 conditions.
23/03419/HOUSE	190 Seal Road – Northern	Cllr Dr Canet	18th March 2024: STC recommended approval. 20th May 2024: STC recommended approval.	28 th May 2024: SDC Granted, 3 conditions.
24/00543/HOUSE	101 Hillingdon Avenue – Eastern	Cllr Clayton	15th April 2024: STC recommended approval, 2 conditions. 20th May 2024: STC recommended approval, 2 conditions.	4 th June 2024: SDC Granted, 6 conditions.
24/00594/HOUSE	51 Cobden Road – Eastern	Cllr Clayton	15th April 2024: STC recommended approval.	29 th May 2024: SDC Granted, 3 conditions.
24/00686/FUL	37 High Street – Town	Cllr Granville	29th April 2024: STC recommended approval, 4 conditions.	6 th June 2024: SDC Granted, 5 conditions.

24/00700/HOUSE	34 Granville Road – Town	Cllr Willis	29th April 2024: STC recommended approval, 2 conditions.	5 th June 2024: SDC Granted, 4 conditions.
24/00713/HOUSE	13 Wickenden Road – Eastern	Cllr Clayton	29th April 2024: STC recommended refusal unless, 2 conditions.	10 th June 2024: Application Withdrawn.
24/00887/MMA	Magpie Shaw, 47 Weald Road – Kippington	Cllr Daniell	7th May 2024: STC recommended approval, 2 conditions.	29 th May 2024: SDC Granted, 2 conditions.
24/00935/HOUSE	Crossmead, Ashgrove Road – Kippington	Cllr Gustard	7th May 2024: STC recommended approval, 2 conditions.	3 rd June 2024: SDC Granted, 5 conditions.
24/00948/FUL	Barclays, 80 High Street – Town	Cllr Camp	7th May 2024: STC recommended approval, 2 conditions.	10 th June 2024: SDC Granted, 2 conditions.
24/00981/HOUSE	22 Pontoise Close – Northern	Cllr O’Hara	7th May 2024: STC recommended approval.	7 th June 2024: SDC Granted, 3 conditions.
24/00983/HOUSE	19 Vine Avenue – St Johns	Cllr Camp	7th May 2024: STC recommended approval, 3 conditions.	7 th June 2024: SDC Granted, 3 conditions.
24/00984/HOUSE	Ashdown Cottage, Cedar Terrace Road – Eastern	Cllr Layne	7th May 2024: STC recommended approval, 1 condition.	7 th June 2024: SDC Granted, 3 conditions.

Planning Applications to be Considered

Planning Applications received to be considered on 17 June 2024

1	Plan Number	Planning officer	Town Councillor	Agent
	24/00500/ADV	Stephanie Payne 18/06/2024	Cllr Michaelides	ISG Ltd.
Case Officer				
Applicant		House Name	Road	Locality
Nationwide Building Society		Nationwide	86 High Street	Town
Town		County	Post Code	Application date
				28/05/24
24/00500/ADV - Amended plan				
Replace 1no. Projecting signage with new 500mm. Retain existing bracket. Existing Projecting sign bracket to be painted in blue to match new fascia. Replace 1no. Fascia and 1no. Logo with 1no. New blue fascia & 1no. New 290mm logo height. Install 1no. new ATM surround. Replace safety manifestation with new. Decorate shopfront & spray door frame to match existing with like for like. Post box no. to be sprayed in grey. A summary of the main changes are set out below: Plans already submitted under the relevant advert application have been copied over to this LBC application for completeness.				
Web link				
https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S9IY47BKMIQ00				

2	Plan Number	Planning officer	Town Councillor	Agent
	24/00501/LBCALT	Stephanie Payne 18/06/2024	Cllr Michaelides	ISG Ltd.
Case Officer				
Applicant		House Name	Road	Locality
Nationwide Building Society		Nationwide	86 High Street	Town
Town		County	Post Code	Application date
				28/05/24
24/00501/LBCALT - Amended plan				
External signage to be replaced with new and associated works to shopfront. A summary of the main changes are set out below: Plans already submitted under the related advert application have been copied over to this LBC application for completeness.				
Web link				
https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S9IY4QBKMIS00				

3	Plan Number	Planning officer	Town Councillor	Agent
	24/00859/FUL	Samantha Yates 24/06/2024	Cllr Clayton	N/A
Case Officer				
Applicant		House Name	Road	Locality
Mr J Heuerman		Hollybush Tennis Centre	Holmesdale Road	Eastern
Town		County	Post Code	Application date
				03/06/24
24/00859/FUL - Amended plan				
The conversion of two outdoor tennis courts into 3 outdoor Padel tennis courts with the existing perimeters of the existing 2 tennis courts. This includes new posts, glass walls, mesh fencing and				

Planning Applications to be Considered

Planning Applications received to be considered on 17 June 2024

floodlights.

A summary of the main changes are set out below:

: Proposed plan including lux levels for a single floodlit Padel court supplied by the company who will undertake the installation.

: Two noise surveys conducted for other padel court sites across the UK.

Web link <https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SB9TXEBKFJ700>

4	Plan Number	Planning officer	Town Councillor	Agent
	24/01254/HOUSE	Summer Aucoin 18/06/2024	Cllr Varley	Coleman Anderson Architects
Case Officer				
Applicant		House Name	Road	Locality
Mr & Mrs Barley		Southernwood	85 Kippington Road	Kippington
Town		County	Post Code	Application date
				28/05/24
Part single storey extension with rooflight and skylight. Part two storey side extension including new garage. New solar panels to roof. Demolition of existing porch to be replaced with new porch. Alteration to fenestration.				
Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDA234BKGA500				

5	Plan Number	Planning officer	Town Councillor	Agent
	24/01330/HOUSE	Summer Aucoin 24/06/2024	Cllr Granville	Kent Building Control Ltd
Case Officer				
Applicant		House Name	Road	Locality
Mr J Fowler			19 Knole Way	Town
Town		County	Post Code	Application date
				03/06/24
Single storey rear extension, garage conversion and alterations to fenestration. New patio area.				
Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDUFD1BKGFY00				

6	Plan Number	Planning officer	Town Councillor	Agent
	24/01351/HOUSE	Summer Aucoin 24/06/2024	Cllr Dr Dixon	Garden Office Buildings
Case Officer				
Applicant		House Name	Road	Locality
Mr C Dark			122 Bradbourne Road	St Johns
Town		County	Post Code	Application date
				03/06/24
Garden studio.				
Web link				

7	Plan Number	Planning officer	Town Councillor	Agent
	24/01396/HOUSE	Samantha Yates 01/07/2024	Cllr Gustard	OPEN architecture

Planning Applications to be Considered

Planning Applications received to be considered on 17 June 2024

<i>Case Officer</i>			
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>
A Landgrebe	The Beeches	Little Julians Hill	Kippington
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>
			10/06/24
Full fenestration replacement, as well as alterations to the heads and/or cills of windows and doors to the rear and side as well as the installation of solar panels.			
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SE7E36BKGKO00		