

Sevenoaks Town Council
Minutes of the Town Council Meeting held on 23rd November 2020
Livestreamed via YouTube

Meeting Commenced: 20:36

Meeting Concluded: 20:43

Present:

Cllr Keith Bonin	Present	Cllr Lise Michaelides	Apologies
Cllr Nicholas Busvine OBE, Mayor	Present	Cllr Tom Morris Brown	Present
Cllr Sue Camp	Present	Cllr Rachel Parry	Present
Cllr Dr Merilyn Canet, Deputy Mayor	Present	Cllr Richard Parry	Present
Cllr Tony Clayton	Present	Cllr Robert Piper	Present
Cllr Andrew Eyre	Present	Cllr Simon Raikes	Present
Cllr Victoria Granville-Baxter	Present	Cllr Claire Shea	Present
Cllr Roderick Hogarth	Present	Cllr Edward Waite	Present

In attendance: Town Clerk, Responsible Financial Officer, Senior Committee Clerk

Representations received from Members of the Public: None

324. Apologies for Absence

Apologies for absence were submitted as noted above.

325. Requests for Dispensations

There were no requests for dispensations.

326. Declarations of Interest

Cllr Eyre declared a pecuniary interest in Agenda Item 6, Notes of Stag Working Parties, which was submitted for noting only.

327. Minutes of the Town Council Meetings held on 2nd March; 23rd March; 29th June; and 20th July 2020

RESOLVED: To receive and formally adopt the Minutes of the meetings held on 2nd March; 23rd March; 29th June; and 20th July 2020 as true records.

328. Minutes of Committees

During the Covid-19 Lockdown and prior to the commencement of virtual meetings, Town Council matters were dealt with under emergency measures [*Minute 567ii, Council 23.03.2020*], including by means of a Report to Council and Committees.

Council was asked to consider and formally adopt the Notes of those Reports to Committees together with the Minutes of virtual meetings.

328.1. Planning Committee

RESOLVED:

- 1) To receive and formally adopt the **Notes of the Reports to the Planning Committee** on the following dates as true records: 24th February, 9th March; 23rd March; 6th April; 20th April; 4th May; 18th May; 1st June; 15th June; 29th June; 13th July; 27th July; 10th August; 24th August; 2nd September; 7th September; and 21st September 2020.
- 2) To receive and formally adopt the **Minutes of Virtual Meetings of the Planning Committee** held on the following dates as true records of the meetings: 5th October; 19th October; and 2nd November 2020.

328.2 Finance and General Purposes Committee

RESOLVED:

- 1) To receive and formally adopt the **Notes of the Reports to the Finance & General Purposes Committee** on the following dates as true records: 27th April and 8th June 2020
- 2) To receive and formally adopt the **Minutes of Virtual Meetings of the Finance & General Purposes Committee** held on the following dates as true records of the meetings: 2nd March; 20th July; and 14th September 2020

328.3 Open Spaces and Leisure Committee

RESOLVED:

To receive and formally adopt the **Minutes of Virtual Meetings of the Open Spaces & Leisure Committee** held on the following dates as true records of the meetings: 6th July; 28th September; and 9th November 2020

328.4. Community Infrastructure Committee

RESOLVED:

- 1) To receive and formally adopt the **Notes of the Report to the Community Infrastructure Committee** on the following date as a true record: 22nd June 2020
- 2) To receive and formally adopt the **Minutes of Virtual Meetings of the Community Infrastructure Committee** held on the following dates as true records of the meetings: 17th August and 12th October 2020

328.5 Personnel Committee

RESOLVED:

- 1) To receive and formally adopt the **Notes of the Report to the Personnel Committee** on the following date as a true record: 30th March 2020

- 2) To receive and formally adopt the **Minutes of Virtual Meeting of the Personnel Committee** held on the following date as a true record of the meeting: 26th October 2020

328.6 Youth Services Committee

RESOLVED:

To receive and formally adopt the **Minutes of Virtual Meeting of the Youth Services Committee** held on the following date as a true record of the meeting: 9th September 2020

329. Minutes of Stag Working Parties

RESOLVED:

- 1) To receive and note the Notes of the Stag Governance Working Party meetings held on 8th October and 16th July 2020
- 2) To receive and note the Notes of the Stag Finance Working Party meeting held on 21st October 2020

330. Outcome of Complaint Received in respect of Cemetery Charges

RESOLVED: To receive and note the outcome of the complaint received in respect of Cemetery Charges,

331. Press Release: None

There being no further business the Chairman closed the Meeting.

Signed

Dated

Chairman