

## Sevenoaks Town Council

### Minutes of the meeting of the Community & Wellbeing Committee Held on 16<sup>th</sup> September 2024 in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/gxmAWHVphl8?feature=share>

Meeting commenced: 7:00pm

Meeting Concluded: 8.22pm

#### Present:

Cllr Claire Shea, <b>Chair</b>	Present	Cllr Chloe Gustard (Left meeting at 8pm)	Present
Cllr Victoria Granville, <b>Vice-Chair</b>	Present	Cllr Lise Michaelides	Apologies
Cllr Libby Ancrum (Mayor, ex-officio)	Apologies	Cllr Gareth Willis	Apologies
Cllr Catherine Daniell (Deputy Leader)	Present		

Substitute	For
Cllr Dr Merilyn Canet	Cllr Lise Michaelides
Cllr Nigel Wightman	Cllr Gareth Willis

**In attendance:** Town Clerk and Senior Committee Clerk.

**Representations received from Members of the Public:** None

**306 Apologies for Absence:** As noted above.

**307 Dispensations:** There were no requests for dispensations.

#### **308 Declarations of Interest**

Cllr Claire Shea declared a non-pecuniary interest in respect of Agenda Item 6.2 (Grant Applications), insofar as it related to We are Beams.

The Town Clerk declared a non-pecuniary interest in respect of Agenda Item 6.2 (Grant Applications), insofar as it related to the grant application from Sevenoaks PHAB.

#### **309 Minutes of the Community & Wellbeing Committee on 24<sup>th</sup> June 2024**

**RESOLVED:** to receive and sign the Minutes of the Community & Wellbeing Committee held on 24<sup>th</sup> June 2024 as a true record.

#### **310 Community Groups**

The Chair advised that consideration had been given to identifying local community groups to work with and, initially, establishing a framework to identify groups and areas of need had been proposed. However, it was felt that it would be more effective to reach out to relevant groups as the Committee identified areas of focus for its work.

## Sevenoaks Town Council

The next meeting of the Committee was to have a health focus and Mairead McCormack, CEO of Kent Community Health NHS Foundation Trust, would be attending. It was suggested that Sevenoaks Primary Care Network also be asked to attend.

The Town Clerk reminded Councillors of the relaunch of the District Council's Online Community Hub, [- Better Together Community Sevenoaks](#) and opportunities there to link with community groups and volunteers and share details of events.

### **311 Grants Reports**

#### **311.1 Grant Subsidies, Room Hire Criteria**

The Committee noted the annual budget for Grant Subsidies for Room Hire at Town Council venues 2024/25 and considered proposed criteria to be applied to the scheme. It was suggested that "private meeting" be amended to read "meeting of the organisation".

The Committee also recommended that £2,000 be allocated for Grant Subsidies for Room Hire at the Bat & Ball Station.

#### **RESOLVED:**

- 1) That the Free Use Policy for Room Hire, attached at Appendix A, be approved and adopted.
- 2) To RECOMMEND to the Finance & Delivery Committee that £2,000 be allocated for Grant Subsidies for Room Hire at the Bat & Ball Station.

#### **311.2 Grant Applications**

The Committee noted the budget for grants to local voluntary organisations for 2024/25 and the balance to date.

##### Youth Outreach Budget

It was noted that at its meeting on 11<sup>th</sup> September 2024, the Youth Services Working Group had considered an application from Sevenoaks Three Arts, Young Musician of the Year and had recommended to this Committee that a grant of £650 be awarded.

The Working Group had also recommended that £170.99 of the Youth Outreach budget be allocated for the purchase of a Cricutjoy cutting and printing machine for House in the Basement Youth Café.

##### Grant Applications Received

Councillors considered the grant applications received.

Sevenoaks Samaritans had submitted a grant application for hire costs of £1,181 for the Council Chamber plus £600 for new signage. The Committee decided that the request for funding for signage would not be approved and that the costs towards room hire be met from the Grants Subsidies, Room Hire budget (see Minute 311.1 above). It was noted that the Grant Subsidies Policy would need to be reviewed again at a later date.

## Sevenoaks Town Council

### RESOLVED:

- 1) That £170.99 of the Youth Outreach Budget be allocated for the purchase of a Cricutjoy cutting and printing machine for House in the Basement Youth Café.
- 2) That the request by Sevenoaks Samaritans for funding for signage would not be approved but that their request for costs towards room hire would be met from the Town Council's Grants Subsidies, Room Hire budget.
- 3) That grant requests be awarded under the General Power of Competence (Localism Act 2011 Sections 1-8 refers) as follows:

Grant Ref No.	Organisation	Purpose of Award	Grant Application	Grant Approved
6	Sevenoaks Three Arts Festival Young Musician of the Year	Towards the cost of hire of a venue with competition standard piano for the Young Musician of the Year competition	£650	£650
69	We are Beams	Towards the costs of specialised training for staff	£3,500	£1,500
75	Sevenoaks PHAB	Towards hall hire costs for weekly meeting of club for adults with learning or physical disabilities	£400	£400
45	Hi Kent	Funding for free monthly drop-in support clinics for NHS hearing aids users at Hollybush Day Centre	£1,000	£1,000
11	Sevenoaks Counselling	To subsidise clients who are unable to afford the recommended contribution.	£2,000	£2,000
68	Baby Umbrella	To support Sevenoaks Town residents with free specialist 1:1 support from qualified lactation consultants	£2,436	£1,500
Total awarded				£7,050

### 312 S106 Agreement for Indoor Cricket

The Committee received an update on the S106 Agreement entered into with Sevenoaks District Council (SDC) when the Raleys site was sold for redevelopment. £150,000 was paid to SDC towards the cost of replacement Indoor Cricket facilities within the Parish of Sevenoaks.

## Sevenoaks Town Council

As part of the current Sports Strategy review, the Town Clerk contacted SDC with regard to the Agreement and was advised that the funds had been handed over to Kent Community Cricket Trust in 2021. Information was awaited from the Cricket Trust regarding the status of the funds.

Councillors expressed their concern that this decision had been made without consultation with the Town Council and without any undertaking for the monies to be used specifically in the Parish of Sevenoaks. It was felt that the Town Council should seek to ensure the funds were invested in Sevenoaks Town.

**RESOLVED** that:

- 1) Sevenoaks District Council be advised of the Town Council's strong concern that that this decision had been made without consultation with the Town Council and without any undertaking for the monies to be used specifically in the Parish of Sevenoaks.
- 2) Information be sought from the Kent Community Cricket Trust regarding the current status of the funds.
- 3) A further report be submitted to this Committee once this information had been obtained.

### **313 The Ageing of our Towns**

The Committee noted the report by The Centre for Towns, circulated by Centre for Ageing, together with 2021 census data from the office for National Statistics on the age demographic of residents of the Parish of Sevenoaks. Councillors commented that it would be useful to have comparative data from previous censuses.

**RESOLVED:** That the report be received and noted.

### **314 Minutes of Youth Services Working Group**

**RESOLVED:**

- 1) To receive and note the minutes of the meetings of the Youth Services Working Group held on 10<sup>th</sup> July 2024 and 11<sup>th</sup> September 2024.
- 2) To note that the recommendations to this Committee contained in the minutes of 11<sup>th</sup> September 2024 (in respect of the Cricutjoy cutting and printing machine for House in the Basement Youth Café and the grant award to Sevenoaks Three Arts, Young Musician of the Year) had been approved and adopted as set out at Minute 311.2 above.

### **315 Minutes of Greatness Recreation Ground Working Party**

**RESOLVED:** To receive and note the minutes of the meetings of the Greatness Recreation Ground Working Party held on 26<sup>th</sup> June and 19<sup>th</sup> August 2024.

### **316 Minutes of Sports Strategy Working Group**

**RESOLVED:** To receive and note the minutes of the meeting of the Sports Strategy Working Group held on 7<sup>th</sup> August 2024.

**Sevenoaks Town Council**

**317 Minutes of Arts & Culture Working Group**

**RESOLVED:** to receive and note the minutes of the meeting of the Arts & Culture Working Group held on 14<sup>th</sup> August 2024.

**318 Current Matters**

**RESOLVED:** To receive and note updates on current matters

**319 Press Release**

It was agreed that a Press Release be issued in respect of grant awards.

There being no further business the Chair closed the Meeting.

Signed .....  
Chair

Dated .....