

**Sevenoaks Town Council  
Minutes of the Community Infrastructure Committee  
Held on 1<sup>st</sup> February 2021 via Zoom**

**Meeting Commenced:** 7.00 p.m.

**Meeting Concluded:** 7.37 p.m.

Cllr R J Parry, Chairman	Present		Cllr A Clayton, Vice-Chairman	Present
Cllr N Busvine	Present		Cllr Dr J M Canet	Present
Cllr R Hogarth	Present		Cllr C Shea (7.02pm)	Present
Cllr R Piper	Present			

In Attendance: Cllr Bonin, Cllr Eyre, Cllr Granville-Baxter, Cllr Raikes, Town Clerk and Senior Committee Clerk.

There were no representations received from Members of the Public.

**411. Apologies for Absence**

There were no apologies submitted.

**412. Requests for Dispensations**

There were no requests for dispensations.

**413. Declaration of Interests**

There were no declarations of interest.

**414 Minutes of the Meeting held on 12<sup>th</sup> October 2020**

The Minutes of the meeting of the Community Infrastructure Committee held on 12<sup>th</sup> October were received and agreed as a true record.

**415. Community Investment Projects Cash Flows**

The Committee received and noted the Community Investment Projects Cash Flows Summary, as at 18<sup>th</sup> January 2021.

The total unallocated Capital Receipts Reserve was £230,882.

**416 2019 Community Investment Plan Projects**

**416.1 Bat & Ball Centre**

The Bat & Ball Centre spend at project completion was expected to be £2,916,825 (subject to final account) against a budget of £3,078,805.

The project had included the following uplifts to the original specification:

- Solar Panels
- Higher Specification external wood paneling
- Additional insulation
- Sprung floor
- AV equipment
- Safety wet pour surface outside small hall

- Hard landscaping
- Soft landscaping
- Resurfaced car park
- MUGA
- New kitchen equipment
- Curtains and blinds
- Furniture
- Demolition of old Sevenoaks Day Nursery

It was noted that external funding towards the project had been achieved £1.2m from SDC and £2.5k from KCC. The external funding reduced the cost to the Town Council to approximate £1.8m as per the original Community Investment Plan 2014.

It was also noted that due to the pandemic the facility could not be used for its intended purposes however was providing a much-needed Symptom Free Testing facility.

The Committee congratulated the Town Clerk on her impressive management of the project, including significant uplifts to the original specification, achieved at no additional cost.

#### **416.2 Multi Use Games Area (MUGA)**

Installation had been completed though floodlighting was delayed due to further Lockdown periods. The funding of the MUGA project had been met from the Bat & Ball Centre capital budget. MUGAS were not currently permitted to operate due to public health guidelines.

#### **416.3 Neighbourhood Development Plan (NDP)**

It was noted that the current timetable would be reviewed at the Planning Committee. A number of local authority bodies had raised concerns with the government regarding the ability to run elections/referendums safely by May; government guidance was awaited.

#### **416.4 Sevenoaks Business Hub**

Construction work on the Business Hub was progressing well, on schedule for completion. Whilst installing fibre optic broadband, the opportunity had been taken to also upgrade the Town Council offices.

The Town Clerk reported that there was good general interest and take up for the use of similar facilities and some early discussion regarding the operating of the administration of the facility via a Service Level Agreement.

#### **416.5 Darent Valley Community Rail Partnership (DVCRP)**

It was noted that completing the paperwork for DVCRP to become a Community Interest Organisation/Company was an ongoing project. At the moment there was not a lot of activity due to the low levels of people using trains.

**416.6 Electric No.8 Bus**

An application for funding was not made to the current round of CIL Board at Sevenoaks District Council as, at the time of the application process, match funding was required, and the Town Council did not have the funds to provide this. It was understood that this criteria had changed but, although the Board had been deferred from December to March, it was thought new applications could not be submitted.

**416.7 Stag Community Arts Centre**

It was noted with concern that due to Covid-19 the Stag remained closed and it was uncertain when it might re-open. The Stag had been successful in securing a significant grant award of £444,395 from Arts Council England to assist with the financial challenges relating to the closure.

**416.8 Knole Paddock 3G Pitch**

It was noted that the Town Council had submitted a planning appeal.

There being no further business the Chairman closed the Meeting at 7.37 pm.

Signed: ..... Dated: .....

Chairman