

SEVENOAKS TOWN COUNCIL
FIXED ASSET REGISTER

Unique Ref. No.	Asset Description/Serial No. or Identification/Quantity	Acquisition Date	Account No.	Invoice Ref. No.	AMOUNT										Equipment Insurance value	Location	Disposal Detail	Authority	Date	Proceeds	Supplier
					Revenue Write Off	Rolling maintenance prog a/c 316	CIL Reserve a/c 360	Revenue reserves a/c 310	One Year Write Off	Three Year Write Off	Five Year Write Off	Contingency 7611/31	Capital reserve a/c 340								
18/ 01	Information leaflets for Bat & Ball Centre	12/04/2017	9063/91	21120										289.00		Bat & Ball Centre					Creative Productions
18/ 02	Consultation Posters for Northern Sevenoaks Masterplan	22/04/2017	9066/91	21133										79.50		Sevenoaks Masterplan					Creative Productions
18/ 03	Used New Holland Agri Boomer 40 (New Tractor)	12/04/2017	7611/31	21199	12,500.00										12,500.00	Open Spaces					Ernest Doe
18/ 04	Engineering Service Fees (Bat & Ball Centre)	07/04/2017	9063/91	21228										7,914.00		Bat & Ball Centre					Max Fordham
18/ 05	Engineering Service Fees (Bat & Ball Station)	07/04/2017	9062/91	21228										1,224.25		Bat & Ball Station					Max Fordham
18/ 06	Engineering Service Fees (Bat & Ball Centre)	12/05/2017	9063/91	21263										7,718.00		Bat & Ball Centre					Max Fordham
18/ 07	Engineering Service Fees (Bat & Ball Station)	12/05/2017	9062/91	21263										1,224.25		Bat & Ball Station					Max Fordham
18/ 08	Structural Engineering Advice (Bat & Ball Centre)	28/04/2017	9063/91	21179										4,900.00		Bat & Ball Centre					Price & Myers
18/ 09	Ground Investigation (Bat & Ball Centre)	23/04/2017	9063/91	21161										5,289.50		Bat & Ball Centre					Soiltechnics
18/ 10	Architectural Services (Bat & Ball Station)	03/05/2017	9062/91	21182										649.50		Bat & Ball Station					S.Williams Architects
18/ 11	Architectural Services (Bat & Ball Centre)	03/05/2017	9063/91	21181										4,512.50		Bat & Ball Centre					S.Williams Architects
18/ 12	Architectural Services (Bat & Ball Centre)	12/04/2017	9063/91	21125										17,640.00		Bat & Ball Centre					Theis & Khan Architects Ltd
18/ 13	Architectural Services (Bat & Ball Station)	13/04/2017	9062/91	21126										6,000.00		Bat & Ball Station					Theis & Khan Architects Ltd
18/ 14	Architectural Services (Bat & Ball Centre)	12/05/2017	9063/91	21265										17,640.00		Bat & Ball Centre					Theis & Khan Architects Ltd
18/ 15	Architectural Services (Bat & Ball Station)	12/05/2017	9062/91	21264										6,000.00		Bat & Ball Station					Theis & Khan Architects Ltd
18/ 16	Northern Sevenoaks Masterplan Mailing Job	26/04/2017	9066/91	21164										1,680.69		Sevenoaks Masterplan					TMB International
18/ 17	Quantity Surveying Services	28/04/2017	9063/91	21170										3,530.00		Bat & Ball Centre					Wicksteeds
18/ 18	Northern Sevenoaks Masterplan Advertising	07/05/2017	9066/91	21291										320.00		Sevenoaks Masterplan					Local World Ltd
18/ 19	Northern Sevenoaks Masterplan Advertising	14/05/2017	9066/91	21244										304.00		Sevenoaks Masterplan					Local World Ltd
18/ 20	Northern Sevenoaks Masterplan Advertising	14/05/2017	9066/91	21243										480.00		Sevenoaks Masterplan					Local World Ltd
18/ 21	Northern Sevenoaks Masterplan Booklets	16/05/2017	9066/91	21235										8,442.30		Sevenoaks Masterplan					Creative Productions
18/ 22	Past Mayor Pendants x2 (Sterling Silver)	09/05/2017	6421/31	21277	521.30										521.30	Establishments					Thomas Fattorini Ltd
18/ 23	Reptile Survey/Report (Bat & Ball Centre)	08/05/2017	9063/91	21282										920.00		Bat & Ball Centre					Greenlink Ecology Ltd
18/ 24	4-pod Shelter at Greatness	17/05/2017	5310/21	21245	3,865.00										3,865.00	Open Spaces					Mant Leisure
18/ 25	Drainage Survey (Bat & Ball Centre)	19/05/2017	9063/91	21335										1,350.00		Bat & Ball Centre					Sewer Surveys UK
18/ 26	Black Leather Executive Chair	24/05/2017	6281/50	21336	149.00										149.00	House in the Basement					Viking
18/ 27	6 Poseur Tables & covers	01/06/2017	5500/31	21528	100.00										100.00	Events					Academy Furniture Hire
18/ 28	3G Football Pitch (part.1)	15/06/2017	9068/91	21489										146,882.12		Greatness Football Pitch					Bourne Amenity
18/ 29	Utilities bill for Cemetery Lodge	03/06/2017	9012/91	21360										109.10		Cemetery Lodge					British Gas
18/ 30	Northern Sevenoaks Masterplan Advertising	21/05/2017	9066/91	21548										456.00		Sevenoaks Masterplan					Local World Ltd
18/ 31	Computer Desk & Ceiling Tiling	09/06/2017	6281/50	21364	1,987.31										1,987.31	House in the Basement					G3 Joinery
18/ 32	Ecology Survey & Report (Bat & Ball Station)	04/06/2017	9062/91	21394										1,475.00		Bat & Ball Station					Greenlink Ecology Ltd
18/ 33	Desktop Computer (HP i5, 256GB SSD, 8GB RAM)	30/05/2017	6240/31	21365	498.00										498.00	Establishments					Heliocentrix
18/ 34	Design Fees (Bat & Ball Centre)	31/05/2017	9063/91	21395										2,000.00		Bat & Ball Centre					KCCJ
18/ 35	Design Fees (Bat & Ball Centre)	30/06/2017	9063/91	21542										488.00		Bat & Ball Centre					KCCJ
18/ 36	Engineering Service Fees (Bat & Ball Station)	07/06/2017	9062/91	21373										7,500.00		Bat & Ball Station					Max Fordham
18/ 37	Red Cross Building Site Inspection	23/06/2017	9050/91	21566										295.00		Red Cross Building					Mead Structures Ltd
18/ 38	Engineering Service Fees (Bat & Ball Centre)	07/06/2017	9063/91	21454										8,942.25		Bat & Ball Centre					Max Fordham
18/ 39	Structural Engineering Advice (Bat & Ball Centre)	30/06/2017	9063/91	21499										4,900.00		Bat & Ball Centre					Price & Myers
18/ 40	Structural Engineering Advice (Bat & Ball Station)	30/06/2017	9062/91	21500										659.50		Bat & Ball Station					Price & Myers
18/ 41	Visual Inspection & Reports (Bat & Ball Station)	25/05/2017	9062/91	21404										1,750.00		Bat & Ball Station					Savills
18/ 42	Husqvarna L-553S Mulching Mower	18/04/2017	5500/22	21405	625.00										625.00	Cemetery					Sevenoaks Mowers
18/ 43	Ground Investigation (Bat & Ball Centre)	13/06/2017	9063/91	21425										4,805.00		Bat & Ball Centre					Soiltechnics
18/ 44	Cavendish 1800 Bench (with inscription and fittings for securing)	12/06/2017	5010/29	21486	553.00										553.00	Vine Area					Streetmaster
18/ 45	Brecon Bin, with lid	19/06/2017	5310/21	21563	324.00										324.00	Greatness Park					Streetmaster
18/ 46	Architectural Services (Bat & Ball Centre)	26/05/2017	9063/91	21387										4,512.50		Bat & Ball Centre					S.Williams Architects
18/ 47	Architectural Services (Bat & Ball Station)	26/05/2017	9062/91	21406										649.50		Bat & Ball Station					S.Williams Architects
18/ 48	Northern Sevenoaks Masterplan Consultation Fees	31/05/2017	9066/91	21567										11,565.00		Sevenoaks Masterplan					Urban Initiative Studio
18/ 49	Black Leather Executive Chair x2	31/05/2017	6281/50	21410	298.00										298.00	House in the Basement					Viking
18/ 50	Sevenoaks Fund Professional Opinion Letter	15/06/2017	9067/91	21497										300.00		Sevenoaks Fund					Warners Solicitors
18/ 51	Legal Fees (Cemetery Lodge)	27/06/2017	9012/91	21498										1,600.00		Cemetery Lodge					Warners Solicitors
18/ 52	Quantity Surveying Services	30/05/2017	9063/91	21411										4,510.00		Bat & Ball Centre					Wicksteeds
18/ 53	3G Football Pitch (part.2)	19/07/2017	9068/91	21661										225,678.03		Greatness Football Pitch					Bourne Amenity
18/ 54	3G Football Pitch (part.3)	31/07/2017	9068/91	21855										4,484.85		Greatness Football Pitch					Bourne Amenity
18/ 55	10% 3rd Party Contribution to 3G Football Pitch Donation	04/07/2017	9068/91	21609										7,500.00		Greatness Football Pitch					Cory Environmental Management
18/ 56	Sevenoaks Fund Site Design	08/07/2017	9050/91	21641										1,513.59		Sevenoaks Fund					Jennie Thomas Ltd
18/ 57	Design Fees (Bat & Ball Centre)	31/07/2017	9063/91	21723										825.00		Bat & Ball Centre					KCCJ
18/ 58	Engineering Service Fees (Bat & Ball Centre)	28/07/2017	9063/91	21675										195.00		Bat & Ball Centre					Max Fordham
18/ 59	Engineering Service Fees (Bat & Ball Centre)	07/07/2017	9063/91	21610										9,138.25		Bat & Ball Centre					Max Fordham
18/ 60	Structural Engineering Advice (Bat & Ball Centre)	31/07/2017	9063/91	21678										4,900.00		Bat & Ball Centre					Price & Myers
18/ 61	Structural Engineering Advice (Bat & Ball Station)	31/07/2017	9062/91	21677										655.00		Bat & Ball Station					Price & Myers
18/ 62	Ground Investigation (Bat & Ball Centre)	20/07/2017	9063/91	21637										305.00		Bat & Ball Centre					Soiltechnics
18/ 63	Architectural Services (Bat & Ball Station)	15/07/2017	9062/91	21621										649.50		Bat & Ball Station					S.Williams Architects
18/ 64	Architectural Services (Bat & Ball Station)	26/07/2017	9062/91	21680										649.50		Bat & Ball Station					S.Williams Architects
18/ 65	Architectural Services (Bat & Ball Station)	12/07/2017	9062/91	21651										6,000.00		Bat & Ball Station					Theis & Khan Architects Ltd
18/ 66	Architectural Services (Bat & Ball Centre)	12/07/2017	9063/91	21652										17,640.00		Bat & Ball Centre					Theis & Khan Architects Ltd
18/ 67	Quantity Surveying Services	03/07/2																			

18/ 79	Acer KA240H 24" Monitor	31/07/2017 6240/31	21789	108.00		108.00	Establishments	Heliocentrix
18/ 80	Laptop (HP i3, 256GB SSD)	01/08/2017 6240/31	21788	459.48		459.48	Establishments	Heliocentrix
18/ 81	Topographical Survey	31/07/2017 9000/91	21868		650.00		Establishments	Hook Survey Partnership
18/ 82	Architectural Services (Council Offices)	31/08/2017 9000/91	21950		2,507.96		Establishments	Offset Architects
18/ 83	Structural Engineering Advice (Bat & Ball Station)	31/08/2017 9063/91	21912		522.50		Bat & Ball Station	Price & Myers
18/ 84	Utilities Bill (Cemetery Lodge)	30/08/2017 9012/91	21917		49.51		Cemetery Lodge	South East Water
18/ 85	Air Handling Upgrade (Stag Theatre)	07/08/2017 9064/91	21819		14,468.40		Stag Theatre	Stag Theatre
18/ 86	Legal Fees (Bat & Ball Station)	31/08/2017 9062/91	21920		3,500.00		Bat & Ball Station	Warners Solicitors
18/ 87	Quantity Surveying Services	31/08/2017 9063/91	21924		2,025.00		Bat & Ball Centre	Wicksteeds
18/ 88	Quantity Surveying Services	31/08/2017 9062/91	21925		3,375.00		Bat & Ball Station	Wicksteeds
18/ 89	Legal Fees (Bat & Ball Centre)	29/09/2017 9063/91	22111		344.50		Bat & Ball Centre	Brachers
18/ 90	Utilities Fees (Cemetery Lodge)	06/09/2017 9012/91	22012		75.53		Cemetery Lodge	British Gas
18/ 91	HP 280 (i3, 4GB RAM, 500GB HD) Computers x3	20/09/2017 6240/50	22043	1,112.40		1,112.40	House in the Basement	Heliocentrix
18/ 92	Design Fees (Bat & Ball Centre)	31/08/2017 9063/91	21970		550.00		Bat & Ball Centre	KCCJ
18/ 93	Professional Fees (STC Site)	30/09/2017 9000/91	22125		1,000.00		Establishments	Offset Architects
18/ 94	Landscape Report (Bat & Ball Centre)	05/09/2017 9063/91	21983		12,500.00		Bat & Ball Centre	Studio Engleback
18/ 95	Temporary Flooring for Bat & Ball Station	06/09/2017 9062/91	22129		500.00		Bat & Ball Station	West Maintenance Services Ltd
18/ 96	Quantity Surveying Services	29/09/2017 9062/91	22116		6,985.00		Bat & Ball Centre	Wicksteeds
18/ 97	Quantity Surveying Services	29/09/2017 9062/91	22115		675.00		Bat & Ball Station	Wicksteeds
18/ 98	AH Planning Statement (STC Site)	23/10/2017 9000/91	22241		500.00		Establishments	Affordable Housing 106
18/ 99	2 Abloy Padlocks (Quakers Hall Allotments)	31/10/2017 5410/23	22302	189.44		189.44	Quakers Hall Allotments	Astra Security Systems Ltd
18/ 100	Legal Fees (Raleys Site)	27/10/2017 9001/91	22309		539.00		Raleys	Brachers
18/ 101	Paint Stripper & Brushes	25/10/2017 9062/91	22273		24.01		Bat & Ball Station	Brewers
18/ 102	Structural Survey (Bat & Ball Station)	31/10/2017 9062/91	22293		1,750.00		Bat & Ball Station	Colin Toms & Partners
18/ 103	Steel Reception Chairs x3	09/10/2017 5110/21	22303	117.00		117.00	Open Spaces	Furniture@Work
18/ 104	Steel Reception Armchairs x3	09/10/2017 5110/21	22303	147.00		147.00	Open Spaces	Furniture@Work
18/ 105	Site Vists in prep for Heritage Statement to funding application	31/10/2017 9062/91	22310		1,598.75		Bat & Ball Station	Heritage Collective
18/ 106	Eaton Style Bus Shelter	20/10/2017 5310/21	22292	6,080.00		6,080.00	Open Spaces	Littlethorpe
18/ 107	Claredon Bench, with arms	18/09/2017 5310/21	22184	1,080.00		1,080.00	Open Spaces	Streetmaster
18/ 108	Architectural Services (Bat & Ball Centre)	09/06/2017 9063/91	21430		17,640.00		Bat & Ball Centre	Theis & Khan Architects Ltd
18/ 109	Architectural Services (Bat & Ball Station)	09/06/2017 9062/91	21429		6,000.00		Bat & Ball Station	Theis & Khan Architects Ltd
18/ 110	Beehive Finger Maze/Ocean Finger Maze Play Equipment (+ Legs)	13/11/2017 5310/21	22345	866.00		866.00	Greatness Park	Broxap
18/ 111	Greatness Play fencing & gate	16/11/2017 5310/21	22341	9,424.00		9,424.00	Greatness Park	Broxap
18/ 112	Greatness Park Play equipment installation	17/11/2017 5310/21	22443	2,460.00		2,460.00	Greatness Park	Broxap
18/ 113	Transport Assessment	01/11/2017 9063/91	22490		2,570.00		Bat & Ball Centre	Connect Consultants
18/ 114	Barrister's Wig	07/11/2017 6241/31	22314	466.67		466.67	Establishments	Ede & Ravencroft
18/ 115	Laminator	12/11/2017 5500/31	22452	111.05		111.05	Establishments	KCC Commercial Services
18/ 116	Structural Engineering Advice (Bat & Ball Station)	29/09/2017 9062/91	22407		357.50		Bat & Ball Station	Price & Myers
18/ 117	3g Rugby Pitch/Sport Strategy Consultancy	08/11/2017 9062/91	22320		1,800.00		Raleys	Savills
18/ 118	Additional Council Tax - Cemetery Lodge	13/11/2017 9012/91	22330		406.67		Cemetery Lodge	Sevenoaks District Council
18/ 119	Architectural Services (Bat & Ball Station)	30/11/2017 9062/91	22489		900.00		Bat & Ball Station	S.Williams Architects
18/ 120	Architectural Services (Bat & Ball Centre)	30/11/2017 9063/91	22473		900.00		Bat & Ball Centre	S.Williams Architects
18/ 121	Hydraulic Ram 26"-42" x2	13/11/2017 5525/22	22386	404.00		404.00	Cemetery	Teleshore
18/ 122	Architectural Services (Bat & Ball Centre)	06/11/2017 9063/91	22326		750.00		Bat & Ball Centre	Theis & Khan Architects Ltd
18/ 123	Architectural Services (Bat & Ball Centre)	24/11/2017 9063/91	22427		15,966.00		Bat & Ball Centre	Theis & Khan Architects Ltd
18/ 124	Architectural Services (Bat & Ball Centre)	20/11/2017 9063/91	22428		1,875.00		Bat & Ball Centre	Theis & Khan Architects Ltd
18/ 125	Northern Sevenoaks Masterplan (Masterplan preparation and issuing)	30/11/2017 9066/91	22492		987.50		Sevenoaks Masterplan	Urban Initiative Studio
18/ 126	Legal Fees (Cemetery Lodge)	27/11/2017 9012/91	22472		1,003.00		Cemetery Lodge	Warners Solicitors
18/ 127	Utilities Fees (Cemetery Lodge)	07/12/2017 9012/91	22531		130.60		Cemetery Lodge	British Gas
18/ 128	Plans for Ramps/Bike Racks for Bat & Ball Station	29/12/2017 9063/91	22588		450.00		Bat & Ball Station	Moulton Taggart
18/ 129	Structural Engineering Advice (Bat & Ball Station)	22/12/2017 9062/91	22579		912.50		Bat & Ball Station	Price & Myers
18/ 130	Cavendish 1800 Bench (with inscription and fittings for securing)	29/11/2017 5050/21	22555	579.00		579.00	Open Spaces	Streetmaster
18/ 131	Executive Chrome Black Leather Chair	05/12/2017 6281/50	22587	149.00		149.00	Establishments	Viking
18/ 132	Quantity Surveying Services	07/12/2017 9062/91	22522		675.00		Bat & Ball Station	Wicksteeds
18/ 133	Bat & Ball Centre Professional Fees	31/12/2017 9062/91	22633		1,950.00		Bat & Ball Centre	Colin Toms & Partners
18/ 134	Gate unit + panels for Greatness	18/12/2017 5310/21	22608	740.00		740.00	Greatness Park	Easy Gate Ltd
18/ 135	Railway Waiting Room Bench	29/01/2018 9062/91	22760		440.00	440.00	Bat & Ball Station	Fagin's Antiques
18/ 136	Bat & Ball Centre Professional Fees	31/01/2018 9063/91	22818		560.00		Bat & Ball Centre	Moulton Taggart
18/ 137	Town Council Offices Professional Fees	31/12/2017 9000/91	22619		300.00		Establishments	Offset Architects
18/ 138	Glass replacement at Cemetery Lodge	11/01/2018 9012/91	22715		145.00		Cemetery Lodge	Sevenoaks Glazing
18/ 139	20% deposit on Playground Equipment	31/01/2018 5500/31	22799	320.24		320.24	Greatness Park	Soverign Design Play Systems
18/ 140	Bat & Ball Centre Architect Fees	15/07/2017 9063/91	22640		4,512.50		Bat & Ball Centre	S.Williams Architects
18/ 141	Bat & Ball Station Architect Fees	25/01/2018 9062/91	22797		4,548.50		Bat & Ball Station	Theis & Khan Architects Ltd
18/ 142	Bat & Ball Station Lease Fees	22/12/2017 9062/91	22642		8,007.00		Bat & Ball Station	Warners Solicitors
18/ 143	Bat & Ball Centre Surveying Fees	31/10/2017 9063/91	22644		4,725.00		Bat & Ball Centre	Wicksteeds
18/ 144	Bat & Ball Centre Surveying Fees	24/11/2017 9063/91	22643		5,338.00		Bat & Ball Centre	Wicksteeds
18/ 145	Bat & Ball Station Surveying Fees	31/01/2018 9062/91	22821		3,868.75		Bat & Ball Station	Wicksteeds
18/ 146	Raleys Site Professional Fees	31/01/2018 9001/91	22899		754.50		Raleys	Brachers
18/ 147	Bat & Ball Station Professional Fees	22/02/2018 9062/91	22933		1,250.00		Bat & Ball Station	Max Fordham
18/ 148	Bat & Ball Station Structural Engineers fees	28/02/2018 9062/91	22934		426.25		Sevenoaks Masterplan	Price & Myers
18/ 149	Sevenoaks Neighbourhood Plan Fees	29/12/2017 9066/91	22945		14,445.00		Bat & Ball Station	Urban Initiative Studio
18/ 150	Bat & Ball Station Surveying Fees	26/02/2018 9062/91	22996		3,375.00		Bat & Ball Station	Wicksteeds
18/ 151	Bat & Ball Station Architect Fees	01/02/2018 9062/91	22875		3,600.00		Bat & Ball Station	S.Williams Architects
18/ 152	2 Abloy PL350 Padlocks	19/02/2018 6002/23	23039	195.86		195.86	Allotments	Astra Security Systems Ltd
18/ 153	Cemetery Lodge Utilities Bill	09/03/2018 9012/91	23083		202.97		Cemetery Lodge	British Gas
18/ 154	Cemetery Lodge Burst Pipe Repairs	20/03/2018 9012/91	23146		140.00		Cemetery Lodge	A Chaili
18/ 155	Bat & Ball Centre Professional Fees	28/03/2018 9063/91	23140		1,500.00		Bat & Ball Centre	Colin Toms & Partners
18/ 156	Heritage Engagement Officer Job Listing	31/03/2018 9062/91	23138		317.78		Bat & Ball Station	Local World Ltd
18/ 157	HLF Banner	22/03/2018 9062/91	23106		41.50		Bat & Ball Station	Creative Productions
18/ 158	Crisis Boardroom Kit	28/03/2018 5500/31	23127	795.00		795.00	Establishments	Crisis Boardroom Limited
18/ 159	HP 250 G6 (Core i5 7200U/2.5GHz, 8GB RAM) Laptop	28/02/2018 6240/31	22998	561.25		561.25	Establishments	Heliocentrix
18/ 160	Vigor 2862n Router	28/02/2018 6240/31	22999	229.00		229.00	Establishments	Heliocentrix
18/ 161	Bat & Ball Station Professional Fees	14/03/2018 9062/91	23070		1,250.00		Bat & Ball Station	Max Fordham
18/ 162	Ranmore Bench (6ft, long legged)	16/03/2018 5050/21	23043	795.00		795.00	Open Spaces	Norbury Park Wood Products
18/ 163	Bat & Ball Station Civil Engineering Fees	29/03/2018 9062/91	23167		341.25		Bat & Ball Station	Price & Myers
18/ 164	80% Balance on Playground Equipment (Ref. 18/139)	21/03/2018 5500/31	23091	1,280.96		1,280.96	Greatness Park	Soverign Design Play Systems

