

# Sevenoaks Town Council

## Notice of conclusion of audit

### Annual Governance & Accountability Return for the year ended 31 March 2021

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

|  | Notes   |
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| <p>1. The audit of accounts for <b>Sevenoaks Town Council</b> for the year ended 31 March 2021 has been completed and the accounts have been published.</p>  | <p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b> The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p> |
| <p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Sevenoaks Town Council</b> on application to:</p> <p>(a) Ros Shaw, Responsible Finance Officer<br/>Town Council Offices, Bradbourne Vale Road<br/>Sevenoaks, Kent, TN13 3QG</p> <p>(b) Between 9am and 4:30pm, Monday through Friday (excluding public holidays)</p> | <p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p> <p>(b) Insert the hours during which inspection rights may be exercised</p>   |
| <p>3. Copies will be provided to any person on payment of £ <u>0.75</u> (c) for each copy of the Annual Governance &amp; Accountability Return.</p>  | <p>(c) Insert a reasonable sum for copying costs</p>  |
| <p>Announcement made by: (d) <u>Ros Shaw (RFO)</u></p>   | <p>(d) Insert the name and position of person placing the notice</p>  |
| <p>Date of announcement: (e) <u>28/09/21</u></p>   | <p>(e) Insert the date of placing of the notice</p>   |