

PURCHASE LEDGER

Expenditure

Month 10

2015/2016

January 2016

Town Council Offices
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Town Clerk

Sevenoaks Town Council

Detailed Income & Expenditure by Year to Date Budget Heading 31/01/2016

Cost Centre Report

Month No : 10

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
11 Planning - General									
1851 Neighbourhood Plan	0	0	0	9,580	0	-9,580	0	0	-9,580
4010 Gross Pay	2,507	2,507	0	25,072	25,070	-2	30,086	0	5,014
6240 Computer/ Data Base/WP's	0	24	24	405	240	-165	286	0	-119
6630 Professional Fees	42	167	125	95	1,670	1,575	2,000	0	1,905
6720 Books and Periodicals	0	0	0	149	153	4	153	0	4
7500 Local Organisations Grants	0	0	0	150	153	3	153	0	3
	2,549	2,698	149	35,451	27,286	-8,165	32,678	0	-2,773
1852 Planning - General :- Expenditure	0	0	0	9,580	0	9,580	0	0	0
Neighbourhood plan tfr to prov	0	0	0	9,580	0	9,580	0	0	0
Planning - General :- Income	0	0	0	0	0	0	0	0	0
Net Expenditure over Income	2,549	2,698	149	25,871	27,286	1,415	32,678	0	0
21 O/ Spaces & Leisure - General									
4010 Gross Pay	9,905	10,904	999	98,792	108,382	9,590	130,190	0	31,398
4270 Employers Pension Contribution	571	606	35	5,299	6,060	761	7,271	0	1,972
5010 Vine Area General Maintenance	0	0	0	8	0	-8	0	0	-8
5011 Property Maintenance	0	1,250	1,250	1,660	5,000	3,340	7,500	0	5,840
5013 Graffiti Removal	425	128	-297	750	1,280	530	1,530	0	780
5020 Vine Public Convenience	0	0	0	50	0	-50	0	0	-50
5025 Lower St Johns Toilets	410	624	215	5,575	7,616	2,041	8,860	0	3,285
5030 St Nicholas Burial Ground	0	14	14	0	140	140	165	0	165
5040 Footpaths, Bridle Ways, ROW	0	18	18	0	180	180	215	0	215

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
5050 Seats And Litter Bins	1,537	200	-1,337	2,610	2,000	-610	2,400		-210
5060 Trees Sevenoaks Common	0	1,105	1,105	18	1,105	1,087	3,315		3,297
5065 Tree Safety Survey	0	0	0	2,400	1,500	-900	1,500		-900
5070 Other Woodlands	0	510	510	1,835	2,040	205	3,060		1,225
5110 Raleys/ K P Pavilion	0	167	167	1,064	1,670	606	2,000		936
5120 Raleys/KP Pitch & Grnd Mlce.	0	380	380	5,651	3,870	-1,781	4,656		-995
5310 Miscellaneous Open Spaces	47	510	463	4,467	5,100	633	6,120		1,653
5316 Skatepark Maintenance	0	212	212	3,748	2,120	-1,628	2,550		-1,198
5317 Raleys Car Park	178	38	-140	1,080	380	-700	460		-620
5320 Fertilizers	0	0	0	309	1,420	1,111	1,420		1,111
5330 Grass Seed	0	0	0	0	300	300	1,850		1,850
5340 Plants	0	155	155	1,987	2,240	253	2,550		563
5410 Repairs & General Maintenance	0	46	46	1,037	460	-577	551		-486
5500 Equipment Hired and New	1,100	643	-457	3,621	6,430	2,809	7,720		4,099
5525 Equipment Maintenance	16	625	609	4,566	6,250	1,684	7,500		2,934
5550 Vehicle Expenses	419	272	-147	2,437	2,720	283	3,259		822
5700 Fuel	372	678	306	4,859	6,780	1,921	8,140		3,281
6000 Rent, Rates & Water	0	127	127	884	2,943	2,059	3,200		2,316
6010 Light Heat & Cleaning	0	117	117	621	1,170	549	1,400		779
6101 Telephone	141	17	-124	211	170	-41	200		-11
6104 Mobile Telephone	8	12	4	75	120	45	150		75
6200 Printing & Stationery	0	0	0	67	0	-67	0		-67
6240 Computer/ Data Base/WP's	0	22	22	0	220	220	265		265
6315 Recruitment Costs	0	0	0	88	0	-88	0		-88
6320 Staff Training	0	155	155	125	1,550	1,425	1,855		1,730

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6330 Welfare/Hospitality	19	28	9	201	280	79	330		129
6730 Subscriptions	0	21	21	45	210	165	250		205
6812 Road Dues	0	1,120	1,120	165	1,633	1,468	1,633		1,468
6851 Bus Shelter Maintenance	0	14	14	0	140	140	165		165
6900 Sundry Expenses	0	8	8	-1,710	80	1,790	100		1,810
6922 Health & Safety/Legal advice	0	0	0	296	1,551	1,255	1,551		1,255
6930 Alarm Maintenance	0	0	0	748	600	-148	600		-148
6931 CCTV Maintenance	0	146	146	675	1,460	785	1,750		1,075
6934 Waste Bin Collection-Dog Bins	582	610	28	1,747	2,301	554	2,301		554
6935 Waste Bin Disposal-Waste Bins	0	292	292	2,519	2,920	401	3,500		981
6952 Protective Clothing	165	100	-65	986	1,000	14	1,195		209
O/ Spaces & Leisure - General :- Expenditure	15,896	21,874	5,978	161,564	193,391	31,827	235,227	0	73,663
1022 Letting & Hire of Facilities	134	4,394	-4,260	14,914	13,963	951	16,881		
1316 Raleys Car Park Permits	125	0	125	1,171	1,750	-579	1,750		
1470 Income from Other Departments	0	71	-71	0	710	-710	857		
1550 Insurance Claims	0	0	0	596	0	596	0		
1850 Log Sales	0	0	0	969	1,000	-31	1,000		
1990 Sundry Income	0	28	-28	219	274	-55	330		
O/ Spaces & Leisure - General :- Income	259	4,493	-4,234	17,868	17,697	171	20,818		
Net Expenditure over Income	15,636	17,381	1,745	143,696	175,694	31,998	214,409		

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22 O/ Spaces & Leisure - Cemetery

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4010 Gross Pay	4,646	4,691	45	47,312	46,910	-402	56,290		8,978
4270 Employers Pension Contribution	477	460	-17	4,952	4,600	-352	5,516		564
5210 Cemetery Chapel & Office	0	14	14	391	140	-251	163		-228
5230 Cemetery Wshp/Messroom Mice	0	14	14	0	140	140	163		163
5340 Plants	0	0	0	29	0	-29	0		-29
5410 Repairs & General Maintenance	0	217	217	1,943	2,170	227	2,600		657
5500 Equipment Hired and New	0	153	153	1,034	1,530	496	1,831		797
5525 Equipment Maintenance	0	192	192	1,749	1,920	171	2,310		561
5550 Vehicle Expenses	0	0	0	731	0	-731	0		-731
5700 Fuel	29	74	45	491	740	249	893		402
6000 Rent, Rates & Water	0	0	0	5,003	5,200	197	5,500		497
6010 Light Heat & Cleaning	88	100	12	616	1,000	384	1,200		584
6101 Telephone	217	59	-158	529	590	61	704		175
6104 Mobile Telephone	0	2	2	8	20	12	30		22
6200 Printing & Stationery	188	4	-184	188	40	-148	50		-138
6240 Computer/ Data Base/WP's	0	31	31	1,475	310	-1,165	367		-1,108
6281 Furnishings,Furniture/Eqpt	0	0	0	189	0	-189	0		-189
6315 Recruitment Costs	0	41	41	0	418	418	500		500
6320 Staff Training	260	128	-132	520	1,280	760	1,530		1,010
6330 Welfare/Hospitality	0	13	13	37	130	93	153		116
6620 Legal Expenses	0	0	0	400	0	-400	0		-400
6730 Subscriptions	0	0	0	90	103	13	103		13
6802 Trees Plants Turf & Fertilizer	0	0	0	873	1,250	377	1,250		377

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6822 Roads Path & Boundaries	0	44	44	13	440	427	530		517
6832 Lawn/Wall of Remembrance	0	0	0	48	357	309	357		309
6900 Sundry Expenses	0	4	4	0	40	40	50		50
6922 Health & Safety/Legal advice	0	0	0	45	269	224	269		224
6930 Alarm Maintenance	0	27	27	565	693	128	750		185
6931 CCTV Maintenance	0	0	0	520	0	-520	0		-520
6932 Cemetery Security	0	370	370	3,018	3,700	682	4,437		1,419
6935 Waste Bin Disposal-Waste Bins	71	93	22	827	930	104	1,117		291
6952 Protective Clothing	0	55	55	196	550	354	664		468
O/ Spaces & Leisure - Cemetery :- Expenditure	5,976	6,786	810	73,792	75,470	1,678	89,327	0	15,535
1011 Cemetery Lodge Water Contr.	0	0	0	117	170	-53	205		
1700 Cemetery Income	2,235	6,011	-3,776	47,565	60,110	-12,545	72,135		
O/ Spaces & Leisure - Cemetery :- Income	2,235	6,011	-3,776	47,683	60,280	-12,598	72,340		
Net Expenditure over Income	3,741	775	-2,966	26,109	15,190	-10,919	16,987		
<u>23 O/ Spaces & Leisure- Allotment</u>									
5340 Plants	0	0	0	20	0	-20	0		-20
5410 Repairs & General Maintenance	0	35	35	182	350	168	422		240
6000 Rent, Rates & Water	0	225	225	56	250	194	250		194
O/ Spaces & Leisure- Allotment :- Expenditure	0	260	260	258	600	342	672	0	414
1010 Rental Income	0	0	0	640	672	-33	672		
O/ Spaces & Leisure- Allotment :- Income	0	0	0	640	672	-33	672		
Net Expenditure over Income	0	260	260	-382	-72	310	0		

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24 O/Spaces & Leisure - Gym

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4010 Gross Pay	151	2,076	1,925	5,920	20,760	14,840	24,911		18,991
4270 Employers Pension Contribution	0	78	78	156	780	624	933		777
4600 Gym Instructors-Summer Term	0	0	0	31	7,500	7,469	7,500		7,469
4604 Gym Instructors-Autumn Term	0	0	0	0	7,500	7,500	7,500		7,500
4608 Gym Instructors-Spring Term	0	2,500	2,500	845	2,500	1,655	7,500		6,655
4613 Gym Instructors-Summer Hols	0	0	0	0	1,200	1,200	1,200		1,200
5410 Repairs & General Maintenance	0	50	50	320	500	180	600		280
5525 Equipment Maintenance	0	28	28	178	280	102	335		157
6000 Rent, Rates & Water	0	0	0	2,868	3,089	221	3,089		221
6010 Light Heat & Cleaning	0	0	0	383	2,472	2,089	3,297		2,914
6020 Insurance Cost	0	0	0	0	925	925	925		925
6101 Telephone	0	22	22	27	220	193	269		242
6200 Printing & Stationery	0	117	117	0	1,170	1,170	1,403		1,403
6210 Postage & Courier	0	6	6	11	60	49	77		66
6240 Computer/ Data Base/WP's	0	28	28	69	280	211	335		266
6241 Website Costs	0	11	11	0	110	110	128		128
6281 Furnishings,Furniture/Eqpt	0	69	69	0	690	690	831		831
6315 Recruitment Costs	0	44	44	0	440	440	525		525
6320 Staff Training	0	44	44	0	440	440	525		525
6330 Welfare/Hospitality	0	9	9	248	90	-158	108		-140
6340 Staff Uniforms	0	27	27	0	270	270	325		325
6460 Publicity	0	319	319	0	3,190	3,190	3,825		3,825
6560 Badges	0	26	26	1,286	260	-1,026	306		-980

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6567 Judo Grading	0	8	8	0	80	80	102		102
6568 Course Material	0	9	9	0	90	90	111		111
6635 Professional Fees Licensing	0	0	0	180	195	15	195		15
6871 Gym Equipment	0	42	42	0	420	420	500		500
6872 Gym Equipment-Repairs & Mtce	0	18	18	0	180	180	215		215
6900 Sundry Expenses	0	36	36	0	360	360	430		430
6922 Health & Safety/Legal advice	0	22	22	150	220	70	269		119
6935 Waste Bin Disposal-Waste Bins	0	0	0	360	0	-360	0		-360
6939 Healthcare Services	0	58	58	507	580	73	700		193
	151	5,647	5,496	13,538	56,851	43,313	68,989	0	55,431
O/Spaces & Leisure - Gym :- Expenditure									
1020 Insurance	0	67	-67	0	670	-670	800		
1022 Letting & Hire of Facilities	0	500	-500	3,117	5,000	-1,883	6,000		
1260 Sale of Badges	0	33	-33	13	330	-317	400		
1567 Judo Grading	0	25	-25	0	250	-250	300		
1600 Gym Courses-Summer Term	0	0	0	0	12,000	-12,000	12,000		
1604 Gym Courses-Autumn Term	0	0	0	0	12,000	-12,000	12,000		
1608 Gym Courses-Spring Term	0	5,000	-5,000	0	10,000	-10,000	12,000		
1613 Gym Courses-Summer Hols	0	0	0	0	2,000	-2,000	2,000		
1990 Sundry Income	0	4	-4	0	40	-40	54		
2003 Asset/equipment sales	0	0	0	981	0	981	0		
	0	5,629	-5,629	4,112	42,290	-38,178	45,554		
O/Spaces & Leisure - Gym :- Income									
	151	18	-133	9,426	14,561	5,135	23,415		
Net Expenditure over Income									

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>26</u> <u>Open Spaces-Street Lighting/Ge</u>									
6861 Public Clock Maintenance	210	45	-165	370	450	80	541		171
6862 Street Lighting	348	959	611	5,329	9,590	4,261	11,510		6,181
6865 Hanging Baskets	0	0	0	8,806	9,802	996	9,802		996
Open Spaces-Street Lighting/Ge :- Expenditure	558	1,004	446	14,505	19,842	5,337	21,853	0	7,348
1480 Streetlighting income	3,429	0	3,429	3,429	3,500	-71	3,500		
1990 Sundry Income	0	0	0	1,145	944	201	944		
Open Spaces-Street Lighting/Ge :- Income	3,429	0	3,429	4,574	4,444	130	4,444		
Net Expenditure over Income	-2,871	1,004	3,875	9,931	15,398	5,467	17,409		
<u>28</u> <u>Of Spaces & Leisure - Vine</u>									
4010 Gross Pay	4,244	598	-3,646	24,647	5,980	-18,667	7,181		-17,466
4270 Employers Pension Contribution	150	36	-114	551	360	-191	431		-120
5010 Vine Area General Maintenance	0	267	267	1,773	2,670	897	3,200		1,427
5015 Vine Pavilion maintenance	0	0	0	540	0	-540	0		-540
5020 Vine Public Convenience	932	458	-474	4,224	4,580	356	5,500		1,276
5422 Vine Sunday Farmers Market	52	0	-52	52	0	-52	0		-52
5500 Equipment Hired and New	321	0	-321	3,373	0	-3,373	0		-3,373
6000 Rent, Rates & Water	130	0	-130	141	0	-141	0		-141
6010 Light Heat & Cleaning	254	0	-254	864	0	-864	0		-864
6240 Computer/ Data Base/MVP's	17	0	-17	620	0	-620	0		-620
6281 Furnishings,Furniture/Eqpt	0	0	0	307	0	-307	0		-307

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6315 Recruitment Costs	0	0	0	525	0	-525	0	0	-525
6320 Staff Training	0	0	0	765	0	-765	0	0	-765
6324 Food Fair	0	0	0	484	0	-484	0	0	-484
6330 Welfare/Hospitality	0	0	0	17	0	-17	0	0	-17
6500 Goods for Resale	672	0	-672	8,153	0	-8,153	0	0	-8,153
6635 Professional Fees Licensing	0	0	0	326	0	-326	0	0	-326
6868 Summer Concerts	0	0	0	3,730	3,953	223	3,953	0	223
6869 Special Events	0	0	0	656	0	-656	0	0	-656
6922 Health & Safety/Legal advice	0	0	0	254	0	-254	0	0	-254
6930 Alarm Maintenance	0	0	0	52	0	-52	0	0	-52
6931 CCTV Maintenance	0	0	0	556	0	-556	0	0	-556
6935 Waste Bin Disposal-Waste Bins	0	0	0	371	0	-371	0	0	-371
6952 Protective Clothing	0	0	0	422	0	-422	0	0	-422
6976 Credit card charges	25	0	-25	149	0	-149	0	0	-149
	6,796	1,359	-5,437	53,552	17,543	-36,009	20,265	0	-33,287
O/ Spaces & Leisure - Vine :- Expenditure									
1020 Insurance	0	0	0	-106	0	-106	0	0	-106
1022 Letting & Hire of Facilities	0	83	-83	50	830	-780	1,000	0	-780
1208 Food Fair Income	0	0	0	1,473	0	1,473	0	0	1,473
1211 Sale of Goods	2,770	0	2,770	15,755	0	15,755	0	0	15,755
1805 Tea Kiosk Rental & Pavilion	0	0	0	2,318	2,250	68	3,000	0	68
1870 Vine Club Insurance Contrib.	0	0	0	1,218	1,268	-50	1,268	0	-50
	2,770	83	2,687	20,707	4,348	16,359	5,268	0	16,359
O/ Spaces & Leisure - Vine :- Income									
	4,026	1,276	-2,750	32,845	13,195	-19,650	14,997	0	14,997
Net Expenditure over Income									

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31 F & G.P. - Establishments

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4010 Gross Pay	18,654	18,649	-5	186,845	186,490	-355	223,783		36,938
4011 Employee benefits	0	0	0	-459	0	459	0		459
4270 Employers Pension Contribution	2,127	993	-1,134	13,634	9,930	-3,704	11,921		-1,713
4271 Pension Deficiency	4,750	4,750	0	47,500	47,500	0	57,000		9,500
5410 Repairs & General Maintenance	0	0	0	6	0	-6	0		-6
5500 Equipment Hired and New	18	28	10	597	280	-317	332		-265
6010 Light Heat & Cleaning	0	0	0	-175	0	175	0		175
6020 Insurance Cost	0	0	0	17,927	18,518	591	18,518		591
6101 Telephone	391	119	-272	1,128	1,190	62	1,423		295
6103 Fax	0	13	13	0	130	130	153		153
6200 Printing & Stationery	1,534	471	-1,063	8,403	4,710	-3,693	5,656		-2,747
6210 Postage & Courier	3	317	314	1,864	3,170	1,306	3,805		1,941
6240 Computer/ Data Base/WP's	-307	4,176	4,483	5,383	11,376	5,993	12,976		7,993
6241 Website Costs	0	70	70	23	700	678	842		820
6242 I.T. Infrastructure	0	0	0	508	0	-508	5,100		4,592
6281 Furnishings, Furniture/ Eqpt	0	111	111	0	1,110	1,110	1,331		1,331
6300 Computers Accountancy	-53	170	223	2,972	2,430	-542	2,774		-198
6315 Recruitment Costs	0	0	0	1,035	0	-1,035	0		-1,035
6320 Staff Training	0	403	403	2,237	4,030	1,793	4,839		2,602
6321 Investors in People	0	65	65	0	645	645	775		775
6330 Welfare/Hospitality	586	108	-478	1,807	1,080	-727	1,301		-506
6408 Mayors car allowance 2015/16	824	198	-626	824	1,790	966	2,186		1,362
6409 Mayors allowance 2015/16	345	447	102	4,167	4,024	-143	4,918		751

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6410 Civic Exps/Annual Reception	0	0	0	1,110	1,261	151	1,261		151
6415 Gifts/hospitality	0	0	0	321	277	-44	277		-44
6420 Annual Parish Meeting	0	8	8	0	80	80	100		100
6421 Honour Bd. Badges & Insignia	0	18	18	2,030	180	-1,850	222		-1,808
6435 Members Expenses	0	0	0	2,765	3,721	956	3,721		956
6440 Press Notices	0	114	114	764	1,140	376	1,366		602
6450 Bye Laws	0	8	8	0	80	80	100		100
6460 Publicity	265	171	-94	2,254	1,710	-544	2,055		-199
6610 Audit Fees	290	275	-15	2,580	2,825	245	3,100		520
6619 Irrecoverable VAT	0	0	0	5,609	8,000	2,391	8,000		2,391
6620 Legal Expenses	0	510	510	1,498	5,100	3,602	6,120		4,622
6635 Professional Fees Licensing	0	0	0	570	255	-315	255		-315
6710 Conference Fees & Expenses	0	166	166	650	1,660	1,010	1,996		1,346
6720 Books and Periodicals	0	30	30	171	300	129	365		194
6730 Subscriptions	605	0	-605	3,561	2,682	-879	3,257		-304
6869 Special Events	0	0	0	-6	0	6	0		6
6900 Sundry Expenses	6	18	12	318	182	-136	224		-94
6922 Health & Safety/Legal advice	0	0	0	2,472	2,100	-372	2,206		-266
6975 Bank Charges	85	108	23	1,091	1,080	-11	1,292		201
6976 Credit card charges	41	53	12	253	375	122	481		228
7010 Election Expenses	0	0	0	0	0	0	3,000		3,000
7611 Contingency provision	0	0	0	0	0	0	15,500		15,500
7614 Stag reserve	0	0	0	650	0	-650	1,000		351
	30,165	32,567	2,402	324,886	332,111	7,225	415,531	0	90,645

F & G P - Establishments :- Expenditure

Sevenoaks Town Council

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Month No : 10

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1020 Insurance	0	0	0	50	0	50	0		
1115 Interest on Deposits	505	333	172	2,795	3,330	-535	4,000		
1350 Grant income	0	0	0	2,000	0	2,000	0		
1990 Sundry Income	62	125	-63	1,757	1,250	507	1,500		
F & G P - Establishments :- Income	567	458	109	6,601	4,580	2,021	5,500		
Net Expenditure over Income	29,597	32,109	2,512	318,284	327,531	9,247	410,031		
32 F & G P - General									
5500 Equipment Hired and New	0	0	0	2	0	-2	0		-2
6101 Telephone	0	0	0	4	0	-4	0		-4
6490 Christmas Decorations	7,113	20,000	12,887	22,236	22,000	-236	22,000		-236
6491 Remembrance Day/Civic Serv.	0	0	0	2,059	1,800	-259	1,800		-259
6495 Number 8 bus expenses	899	0	-899	5,715	0	-5,715	0		-5,715
6730 Subscriptions	0	0	0	105	0	-105	0		-105
6869 Special Events	0	0	0	5,636	4,500	-1,136	5,000		-636
F & G P - General :- Expenditure	8,012	20,000	11,988	35,757	28,300	-7,457	28,800	0	-6,957
1495 Number 8 bus income	899	0	899	5,715	0	5,715	0		
1990 Sundry Income	0	0	0	3,370	3,000	370	3,000		
F & G P - General :- Income	899	0	899	9,085	3,000	6,085	3,000		
Net Expenditure over Income	7,113	20,000	12,887	26,673	25,300	-1,373	25,800		

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	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>33 F & G P - Council Offices</u>									
4010 Gross Pay	464	400	-64	4,491	4,000	-491	4,801		310
4270 Employers Pension Contribution	35	32	-3	323	320	-3	387		64
5410 Repairs & General Maintenance	147	167	20	2,312	1,670	-642	2,000		-312
5500 Equipment Hired and New	0	0	0	7	0	-7	0		-7
6000 Rent, Rates & Water	0	0	0	21,966	22,290	324	22,824		858
6010 Light Heat & Cleaning	141	467	326	3,132	4,670	1,538	5,600		2,468
6101 Telephone	0	0	0	96	0	-96	0		-96
6200 Printing & Stationery	0	0	0	33	0	-33	0		-33
6320 Staff Training	0	0	0	13	0	-13	0		-13
6330 Welfare/Hospitality	12	0	-12	12	0	-12	0		-12
6510 Catering Expenses	0	9	9	202	90	-112	110		-92
6900 Sundry Expenses	0	5	5	0	50	50	58		58
6922 Health & Safety/Legal advice	0	0	0	0	269	269	269		269
6930 Alarm Maintenance	65	100	35	913	755	-158	1,293		380
6935 Waste Bin Disposal-Waste Bins	0	8	8	259	80	-179	100		-159
6976 Credit card charges	0	0	0	0	0	0	0		0
	865	1,188	323	33,759	34,194	435	37,442	0	3,683
1022 F & G P - Council Offices :- Expenditure	1,053	833	220	10,729	8,330	2,399	10,000		
	1,053	833	220	10,729	8,330	2,399	10,000		
F & G P - Council Offices :- Income									
	-188	355	543	23,031	25,864	2,833	27,442		
Net Expenditure over Income									

Sevenoaks Town Council

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Month No : 10

36 F & G P - Community Centre

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4010 Gross Pay	2,336	2,144	-192	25,935	21,440	-4,495	25,734		-201
4270 Employers Pension Contribution	32	76	44	330	760	430	912		582
5410 Repairs & General Maintenance	0	333	333	1,124	3,330	2,206	4,000		2,876
6000 Rent, Rates & Water	0	0	0	4,558	5,600	1,042	6,000		1,442
6010 Light Heat & Cleaning	0	0	0	280	0	-280	0		-280
6011 Electricity-SCC	221	183	-38	1,937	1,830	-107	2,200		263
6012 Gas-SCC	0	0	0	621	1,686	1,065	2,250		1,629
6013 Cleaning-SCC	0	67	67	502	670	168	800		298
6101 Telephone	169	21	-148	245	210	-35	250		5
6104 Mobile Telephone	8	5	-3	33	50	17	61		28
6200 Printing & Stationery	0	6	6	3	60	57	66		63
6230 Office Furniture/Machinery	0	46	46	0	460	460	555		555
6240 Computer/ Data Base/WP's	25	0	-25	223	0	-223	0		-223
6281 Furnishings,Furniture/Eqpt	0	69	69	36	690	654	832		796
6320 Staff Training	0	14	14	0	140	140	167		167
6330 Welfare/Hospitality	52	0	-52	52	0	-52	0		-52
6460 Publicity	0	42	42	0	420	420	510		510
6520 Refreshments for Resale	0	61	61	462	610	148	735		273
6533 Copyright Fees/Royalties	0	0	0	563	459	-104	459		-104
6630 Professional Fees	0	0	0	180	0	-180	0		-180
6635 Professional Fees Licensing	0	0	0	0	204	204	204		204
6842 Grounds Maintenance	0	90	90	0	900	900	1,076		1,076
6900 Sundry Expenses	0	5	5	0	50	50	56		56

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Cost Centre Report

Month No : 10

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
6922 Health & Safety/Legal advice	0	0	0	307	277	-30	277		-30
6930 Alarm Maintenance	0	0	0	1,049	1,300	251	2,000		951
6931 CCTV Maintenance	0	0	0	279	286	7	286		7
6935 Waste Bin Disposal-Waste Bins	34	111	77	1,019	1,110	91	1,331		312
6939 Healthcare Services	0	0	0	989	1,150	161	1,530		541
F & G P - Community Centre :- Expenditure	2,878	3,273	395	40,728	43,692	2,964	52,291	0	11,563
1022 Letting & Hire of Facilities	6,782	4,542	2,240	50,799	45,420	5,379	54,500		
1250 Sale of Refreshments	264	88	176	1,529	880	649	1,051		
1445 Outdoor Activities	0	48	-48	88	480	-393	570		
1457 Indoor Activities	0	166	-166	865	1,660	-795	1,991		
F & G P - Community Centre :- Income	7,046	4,844	2,202	53,280	48,440	4,840	58,112		
Net Expenditure over Income	-4,168	-1,571	2,597	-12,552	-4,748	7,804	-5,821		
38 F & G P - Grants									
6936 Additional Grant for CAB	-71	0	71	0	0	0	0		0
6937 Annual Subsidy-Comm Centre	0	83	83	414	830	416	1,000		586
6938 Annual Subsidy-Council Chamber	247	83	-164	1,360	830	-530	1,000		-360
7500 Local Organisations Grants	0	0	0	6,325	8,275	1,950	16,275		9,950
7502 Sevenoaks Summer Festival	0	0	0	5,000	5,000	0	5,000		0
7520 Twinning Support	0	0	0	0	500	500	1,000		1,000
7552 Youth Outreach	70	0	-70	4,570	10,000	5,430	15,000		10,430
7555 Youth Council Support	0	0	0	500	250	-250	500		0

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Month No : 10

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
7556 Stag Community Arts Centre	0	0	0	27,000	27,000	0	27,000	0	0
F & G P - Grants :- Expenditure	246	166	-80	45,169	52,685	7,516	66,775	0	21,606
Net Expenditure over Income	246	166	-80	45,169	52,685	7,516	66,775		
39 F & G P - Property									
5012 Vine Band Practice Room	0	0	0	120	0	-120	0	0	-120
5105 Raleys Centre Maintenance	0	0	0	0	600	600	800	800	800
5211 Cemetery Lodge Maintenance	0	0	0	618	639	21	849	849	231
5410 Repairs & General Maintenance	0	9	9	87	90	3	109	109	22
6922 Health & Safety/Legal advice	0	0	0	0	0	0	270	270	270
F & G P - Property :- Expenditure	0	9	9	825	1,329	504	2,028	0	1,203
1012 Rental Income Cemetery Lodge	0	2,488	-2,488	7,466	12,442	-4,977	14,931	14,931	
1013 Rental Income Bungalow	0	1,030	-1,030	0	10,300	-10,300	12,360	12,360	
1014 Rental Income Red Cross	0	0	0	150	150	0	200	200	
1016 Rental Income Raley's Centre	0	1,114	-1,114	0	11,140	-11,140	13,372	13,372	
1046 SCC Ground Rents & Wayleaves	0	0	0	2,367	2,367	0	2,742	2,742	
1469 O/S Ground Rents & Wayleaves	64	0	64	4,241	3,800	441	4,811	4,811	
F & G P - Property :- Income	64	4,632	-4,569	14,224	40,199	-25,975	48,416		
Net Expenditure over Income	-64	-4,623	-4,560	-13,398	-38,870	-25,472	-46,388		

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Cost Centre Report

Month No : 10

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>40 Sevenoaks Town Partnership</u>									
6322 Business Awards	0	0	0	6,661	6,000	-661	6,000		-661
6323 Business Show	0	0	0	3,277	2,000	-1,277	2,000		-1,277
6324 Food Fair	0	0	0	200	0	-200	0		-200
6900 Sundry Expenses	38	167	129	2,514	1,670	-844	2,000		-514
7000 Reinvestment	0	0	0	0	0	0	6,500		6,500
7607 Christmas gift guide expenses	1,050	0	-1,050	1,050	1,500	450	1,500		450
7608 Friends of Bat & Ball	-1,318	0	1,318	0	0	0	0		0
7609 Vintage Bus Expenses	0	0	0	12,970	11,500	-1,470	11,500		-1,470
	-230	167	397	26,672	22,670	-4,002	29,500	0	2,828
<u>Sevenoaks Town Partnership :- Expenditure</u>									
1206 Business Awards	0	0	0	6,102	7,000	-898	7,000		
1207 Business Show	0	0	0	4,320	4,000	320	4,000		
1435 Vintage Bus income	0	0	0	11,166	11,500	-334	11,500		
1436 Christmas gift guide income	0	0	0	940	0	940	2,000		
	0	0	0	22,528	22,500	28	24,500		
<u>Sevenoaks Town Partnership :- Income</u>									
	-230	167	397	4,144	170	-3,974	5,000		
Net Expenditure over Income									
<u>50 Youth Cafe</u>									
4010 Gross Pay	3,015	3,925	910	34,547	39,250	4,703	47,099		12,552
4270 Employers Pension Contribution	28	55	27	169	550	381	660		491
5410 Repairs & General Maintenance	31	167	136	382	1,670	1,288	2,000		1,618
5500 Equipment Hired and New	0	0	0	4	0	-4	0		-4

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Cost Centre Report

Month No : 10

	Current Mth Actual	Current Mth Budget	Current Mth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
60 Markets									
4010 Gross Pay	211	275	64	2,302	2,750	448	3,300		998
5410 Repairs & General Maintenance	17	0	-17	342	0	-342	0		-342
5420 SDC Management Charge	1,019	1,122	103	10,955	11,216	261	13,460		2,505
5421 SDC mgt charge - Wednesday	1,489	1,608	119	16,012	16,080	68	19,295		3,283
6001 Blighs Market Charges	20	1,825	1,805	11,098	18,250	7,152	21,900		10,802
6010 Light Heat & Cleaning	2,154	0	-2,154	2,154	0	-2,154	0		-2,154
6460 Publicity	30	0	-30	1,162	3,500	2,338	3,500		2,338
7000 Reinvestment	0	0	0	0	0	0	1,623		1,623
	4,941	4,830	-111	44,026	51,796	7,770	63,078	0	19,052
Markets :- Expenditure									
1017 Rental Income Sat Market	1,952	2,125	-173	19,309	21,250	-1,941	25,500		
1018 Rental Income Wed Market	566	1,955	-1,389	16,167	19,550	-3,383	23,460		
1019 Rental Income Blighs Market	0	1,593	-1,593	12,872	15,930	-3,058	19,118		
	2,518	5,673	-3,155	48,348	56,730	-8,382	68,078		
Markets :- Income									
Net Expenditure over Income	2,423	-843	-3,266	-4,322	-4,934	-612	-5,000		
70 Precept									
1995 Precept	0	0	0	803,102	803,102	0	803,102		
	0	0	0	803,102	803,102	0	803,102		
Precept :- Income									
Net Expenditure over Income	0	0	0	-803,102	-803,102	0	-803,102		
Finance & General Purposes Expenditure	82,120	106,549	24,428	944,026	1,004,970	60,944	1,221,084	0	277,058
Income	24,157	36,931	-12,774	1,112,604	1,159,354	-46,750	1,221,084		
Net Expenditure over Income	57,963	69,618	11,654	-168,578	-154,384	14,194	0		

