

**Sevenoaks Town Council
Record of Officer Decision**

Local Audit and Accountability Act 2014
The Openness of Local Government Bodies Regulations 2014

Reference Number (2014-3):
Topic of decision: New Christmas Lights
Date decision was made: 23.9.14
Record of decision with reasoning in full, including alternative options considered and rejected: <p>STC agreed to an additional capital investment of up to £15,000 for new Christmas Lights in the town centre at the F&GP meeting 8.9.2014.</p> <p>Sevenoaks town centre is difficult to arrange for Christmas lights due to different heights of buildings and that buildings are not conveniently opposite each other. This has resulted in some lights being hung diagonally across the road.</p> <p>Different quotations (Blachere / Gala Lights) were obtained but neither provided the result which were hoped for.</p> <p>In 2013 the neighbouring parish Riverhead had installed new Christmas lighting which ran alongside buildings and was positively commented on by many including councillors.</p> <p>Samples of this lighting and quotations were obtained by two different companies (Blachere / Ultralite). The samples were viewed by several Councillors, staff and members of the Town Partnership, all unanimously agreed that the Blachere product were of a preferred quality.</p> <p>The Town Clerk contacted Blachere and requested a discount on the 307 x 4.5m lengths.</p> <p>The Blachere quotation was originally for £19,955 ex VAT. The discount offered was for a price of £12,894 ex VAT.</p>
Costs incurred as a result of decision: £12,894 on new capital investment. In addition to annual programme of upgrade of lights.
Evidence of delegation: F&GP Minutes 8.9.2014
Councillor conflicts of interests (declarations or dispensations granted): None
Decision taken by: Town Clerk

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Signed: <i>L. Lark</i>
Date recorded and published: 4.11.14
Background information attached: