


1/2014

Sevenoaks Town Council
Record of Officer Decision

Local Audit and Accountability Act 2014
The Openness of Local Government Bodies Regulations 2014

Reference Number (YYYY-REF): 2014-1
Topic of decision: SKATE PARK MAINTENANCE
Date decision was made: 24-9-14
Record of decision with reasoning in full, including alternative options considered and rejected: 3 QUOTES SOUGHT FOR REPAIR, 2 ARRIVED PRIOR TO DETERIORATION, IF FIRST 2 ARE SCALED UP AND COMPARED, QUOTE A IS CHEAPEST BUT A HAVE DONE PREVIOUS WORK BUT NEVER ON TIME, RECOMMEND C AS THEY HAVE ALSO COMMITTED TO TWICE YEARLY INSPECTIONS, AT A REASONABLE PRICE
Costs incurred as a result of decision: LIKELY OVERSPEND ON 5316/21 BY £1965.
Evidence of delegation: DISCUSSED WITH A EYRE SEE PREVIOUS VERSION OF FORM
Councillor conflicts of interests (declarations or dispensations granted):
Decision taken by: N CAVE
Signed: 
Date recorded and published:
Background information attached: NOTES ATTACHED

Three companies were sent photos of the park, so that quotes could be received for the replacement of 5 sheets of Skatelite top board, in one place the sub sheet of ply was also broken. Unfortunately in the interim the edges of 3 further boards had broken alongside the damaged sections because of lack of support,

This means that the only relevant quote is the one received from C because they visited on the 23rd and saw the recent deterioration

They are also the only company to quote for regular twice yearly visits to carryout regular maintenance, which has always been an aim. Company A have done work for us before but have been poor on delivering the work within a reasonable time scale

C also included a separate cost for steel lining the last set of back boards on the high ramp which is not essential at present but could be considered.

If the other two quotes are scaled up with increased volume of materials and labour the cost are approximated as

A £2520

B £3833

C £2738

Recommend we employ C and also commit to 2 X maintenance visits over 1 year, at an additional cost of £300.

Currently we have the following budgeted funds

5011 Property Maintenance	£1000
5316 Skate park maintenance spent	£2500 less £2,427
5310 Miscellaneous O/S spent	£6000 less £4,638

I propose spending the £1000 and then we would need to overspend 5316 by £1700 or take the funds from O/S Misc 5310

Nicholas Cave.

**SEVENOAKS TOWN COUNCIL
RECORD OF OFFICER DECISION**

SEPTEMBER

Ref	Date of Decision	Topic	Record of Decision with reasons	By Whom	Evidence of Delegation	Cllrs who declared an interest
1	24/9/14	SKATE PARK MAINTENANCE	SEE ACCOUNTANTS NOTES	N CAVE	3 QUOTES, DECIDED ON KNIA RAM 05 - AGREED ON 6/10/14 BY COUNCIL	